Davis County Budget Committee

Meeting Minutes

July 8, 2024

The Budget Committee of Davis County met on July 8, 2024, at 3:00 pm in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 3:03 pm.

Opening Roll Call

Committee members present were Curtis Koch, Auditor; Commissioner Lorene Kamalu; Commissioner Bob Stevenson; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Commissioner Randy Elliott joined virtually. Angie Nelson, Chief Deputy Auditor, was excused. Other staff present were Lane Rose, Facilities Director; Richard Maughan, Recorder; Chief Deputy Sheriff Andy Oblad; and Chief Deputy Sheriff Taylor West. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. There was no public attendance.

Approval of Budget Meeting Minutes for 6/10/2023 *(Minute 00:43)*

The Committee voted to approve:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu	X		X			
Commissioner Stevenson			X			
Curtis Koch			X			
Angie Nelson					X	
Mark Langston			X			
Chris Bone		X	X			

Closed Session—Per Utah Code Annotated §52-4-205(1)(a) for discussion of the character, professional competence, or physical or mental health of an individual *(Minute 1:09)*

The Committee voted to move into a closed session:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu			X			
Commissioner Stevenson	X		X			
Curtis Koch			X			
Angie Nelson					X	
Mark Langston		X	X			
Chris Bone			X			

The Committee moved back into open session at 3:45 pm.

2024 DCSO Budget Requested Positions—*Presented by the Sheriff's Office (Minute 02:18)*

These positions were initially requested during the annual budget process last year, and the Committee asked them to hold their requests until July [2024] to discuss it again. Chief Oblad explained they relinquished 21 positions in 2023. In the 2024 budget process, they requested 10 of those be returned. In the interim of waiting to come back to the Committee, they were able to assess they could widdle that request down to three positions. Chief Oblad explained the need for those positions they finally landed on and noted that the money paid to them for the court contracts increased to approximately $220,000, making it net neutral to cover some of the costs of adding one Law Enforcement Deputy FTE. Essentially, they are asking for the cost of 2 ½ positions.
(See Attachment A.)

The Committee voted to recommend funding 2 ½ positions:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott	X		X			
Commissioner Kamalu		X	X			
Commissioner Stevenson				X		
Curtis Koch			X			
Angie Nelson					X	
Mark Langston			X			
Chris Bone			X			

During the closed session, the Committee discussed the transition and staff succession planning in the Recorder's office. Commissioner Kamalu noted, for the record, that the Recorder had discussed this with the Committee during the annual budget process.

The Committee voted to recommend the plan as outlined by the Recorder:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu		X	X			
Commissioner Stevenson	X		X			
Curtis Koch			X			
Angie Nelson					X	
Mark Langston			X			
Chris Bone			X			

Employee Salary Equity Adjustment— *Presented by Lane Rose, Facilities Director(Minute 16:23)*
Commission Kamalu went on record to say that having supervised facilities in her first four years in office, she has seen them do a lot of work (great work) without asking for more staff or money to run things. In fact, just the opposite. They have been very conservative and conscientious about their service and have a history of being financially well-managed. *(See Attachment B.)*

The Committee voted to recommend the employee salary equity adjustment:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott		X	X			
Commissioner Kamalu	X		X			
Commissioner Stevenson				X		
Curtis Koch						X
Angie Nelson					X	
Mark Langston			X			
Chris Bone			X			

Commissioner Stevenson said he isn't entirely opposed to the Sheriff's office positions or the salary equity adjustment for Facilities but thinks it needs to be done during the annual budget process unless it is a unique circumstance since they [the Commission] are the ones who are affected by these decisions, especially when considering tax increases to fund these expenses. Commissioner Stevenson, in the case of the Recorder, it is a unique circumstance. Curtis asked Commissioner Stevenson for clarity because the Committee told the Sheriff's Office to come back and ask for their positions. Chief Deputy Sheriff West added the final cost of their request is an increase of $220,146.00 from 2024 to 2025. Curtis changed his vote to abstain from recommending 2 ½ positions in the Sheriff's office to aye based upon the increased revenues coming in.

Curtis Koch, Auditor, presented the following:

Opioid Settlement Discussion *(Minute 22:03)*

Curtis gave a brief update on the Opioid Settlement. He found that the settlement that was agreed upon had limitations for what could be spent, but during the two subsequent legislative sessions, legislators imposed restrictions on those restrictions.

General Bank Account Reconciliation *(Minute 22:19)*

Curtis said this would be a standing item. He showed the general account's most recent bank reconciliation for May (the June bank reconciliation was not ready yet). The cash position started at $26 million in May, went to $24 million, and will continue to slide while taxes accrue until November.

SLFRF Allocation-EOC Homeless *(Minute 25:54)*

Curtis said the Emergency Operations Center (EOC) project was $371,000.00 over budget while trying to get bids locked in. The County is approaching the obligation deadline for State and Local Fiscal Recovery Funds (SLFRF), December 31, 2024. The County is in limbo with the $2 million in SLFRF monies allocated for the homeless project. Curtis said it would be wise to reallocate some of that to cover the expense with the EOC, considering there is only a one percent contingency. He suggested taking $500,000.00 of that to cover the cost of the increase and using the remaining to increase the contingency (bringing it to 1 ½-2 percent contingency). It's still tight for a project that size, but it still gives the County $1.5 million to use towards homelessness if the need arises. Commissioner Stevenson suggested bumping it up to $650,000. A Committee consensus recommended increasing the EOC budget to $750,000.00. Curtis said that a recommendation would be coming with a revised budget for both projects through SLFRF.

Sales Tax *(Minute 45:15)*

Curtis said the County has up to $100 million in transportation funds. Prop 1 is $21 million, Corridor Preservation is $21.4 million, and 3rd Quarter is $57.4 million (which is obligated mainly for city projects). Those funds are growing quickly. April's sales tax came in at 21%. Overall, YTD's sales tax revenue is up by $400,000.00.

2025 Budget Prep *(Minute 52:10)*

Curtis asked the Commissioners what they wanted to prepare for the upcoming budget. There was some discussion on the matter, and the new changes to the calendar schedule were explained.

This meeting was Mark Langston's last Budget Committee meeting. For the record, Curtis said few people in the County have as much institutional knowledge as Mark. He will miss having Mark on the committee along with hisfriendship, his ability to disagree and argue, go back and forth, and be on opposite ends of discussions with such professionalism, and a partner and friend at the table. The sentiment was unanimous.

The meeting adjourned at 4:57 pm.

All documents associated with this meeting are listed as the following attachments:

A	Sheriff's 2024 Position requests
B	Facilities Budget Change Request 2024

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 08/12/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer