



wetx



Partnership



**Governor's Office of
Economic Opportunity**



Carrot vs. Stick



Dra-”stick” example

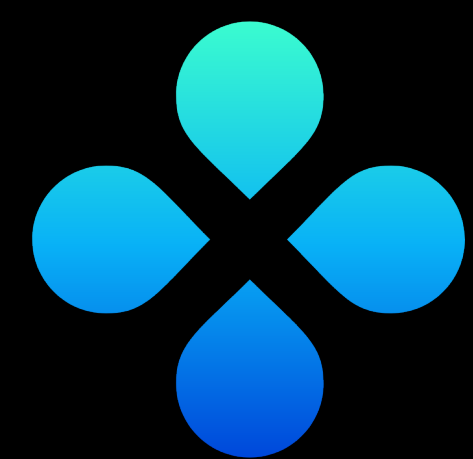
Drastic allotment cuts with steep overage fees

“The ballpark figure we’re looking at is getting to the consumption of about **80 gallons per person per day**,” said Adel Hagekhalil, the district’s general manager. “We’re trying to preserve everything we can.”

Changing Flushing Behavior... “Back in the day, it used to be, **‘If it’s yellow, let it mellow,’** so we could bring that back,” she said. “The social norms have shifted that your toilet should always be pristine and clean, but we’re literally taking clean water and flushing it down.”

“...some water agencies have already said sprinklers should run no more than 8 minutes.”





wetx

Introducing

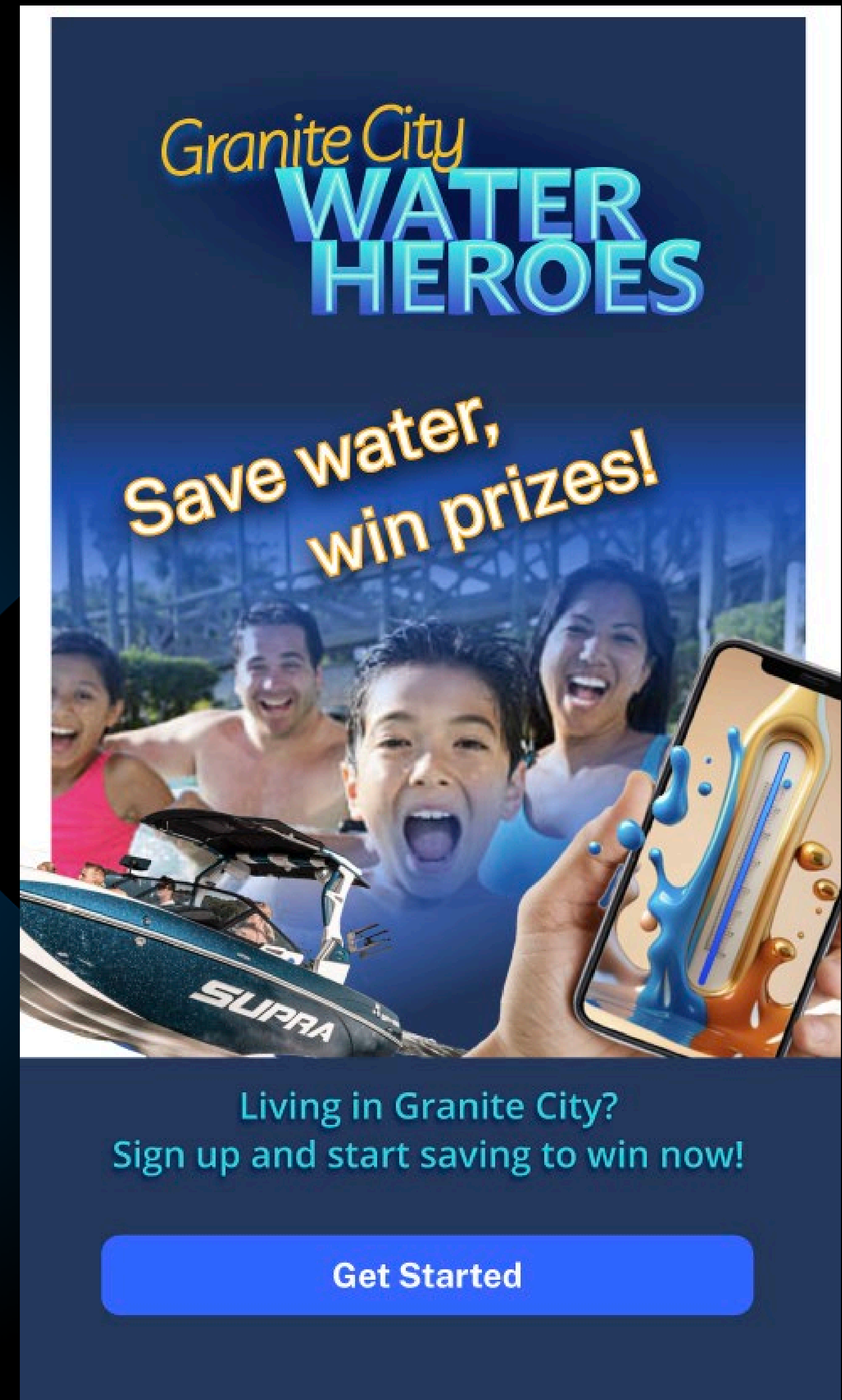
WATER HEROES

WATER HEROES

- **Educate**
- **Motivated participation**
- **Changed behaviors and attitudes**

WATER HEROES

Make water
conservation
fun

A promotional graphic for the Granite City Water Heroes program. The top section features the program's name, 'Granite City WATER HEROES', in a blue and yellow font. Below this, a photograph shows a family of four (a man, a woman, and two children) smiling and holding a smartphone. The phone's screen displays a water-saving app with a thermometer graphic and blue water splashes. The text 'Save water, win prizes!' is written in a yellow, curved font over the photo. At the bottom, a dark blue banner contains the text 'Living in Granite City? Sign up and start saving to win now!' in white, followed by a blue 'Get Started' button.

Granite City
**WATER
HEROES**

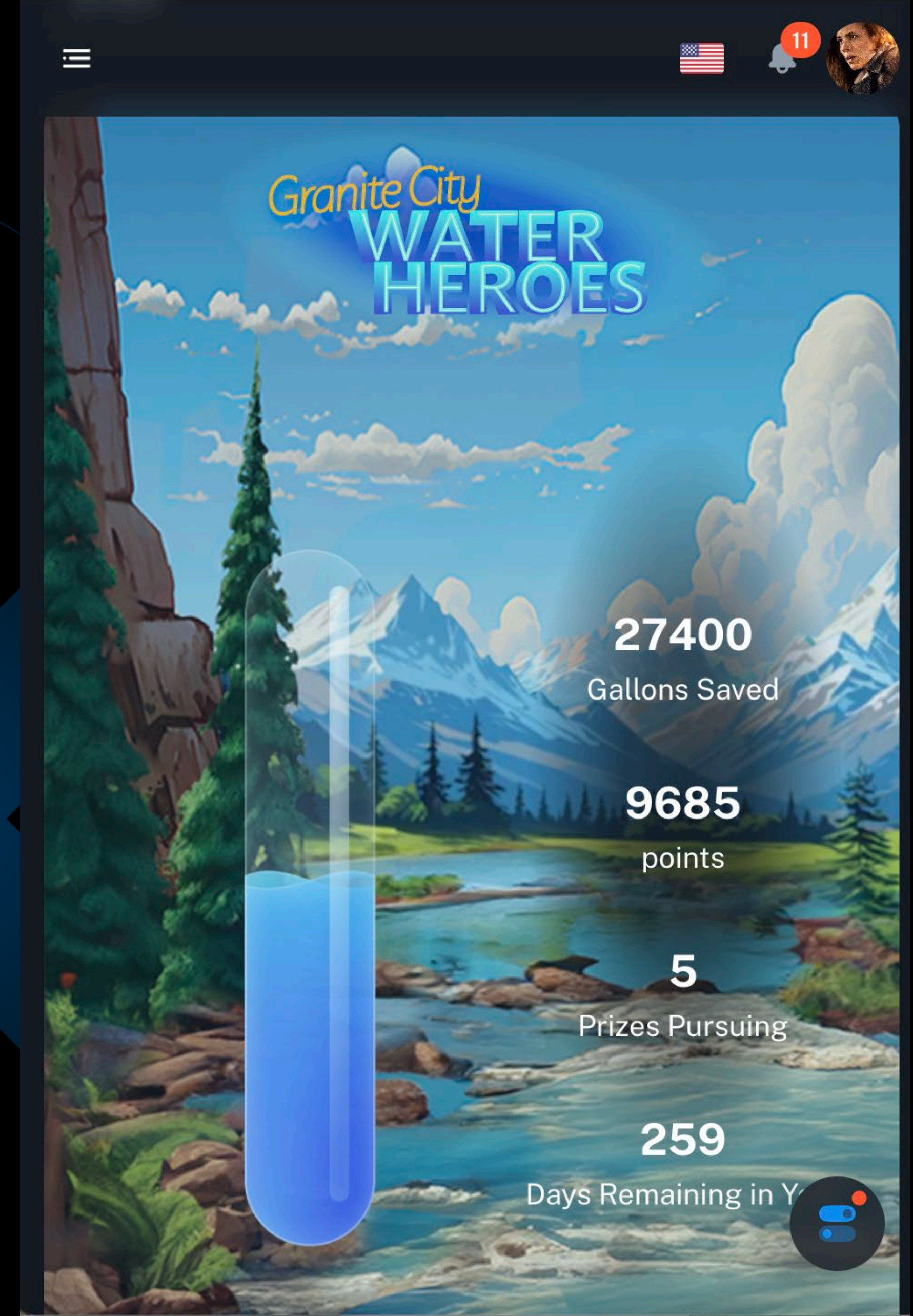
Save water,
win prizes!

Living in Granite City?
Sign up and start saving to win now!

Get Started

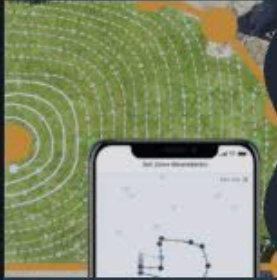
WATER HEROES

A sweepstakes
platform to
reward users
for saving water





Available Prizes



PRIZE UNLOCKED: Drawing May 4th!
OtO Smart Sprinkler
★ Points Applied: 8600





PRIZE UNLOCKED: Drawing March 23rd!
GE® Smart Home Filtration
★ Points Applied: 2350





PRIZE UNLOCKED: Drawing April 25th!
Rachio device
★ Points Applied: 1250



Coming Soon



Rachio Test 3
~~\$399~~ **\$FREE**



19.7%

Prize Winners



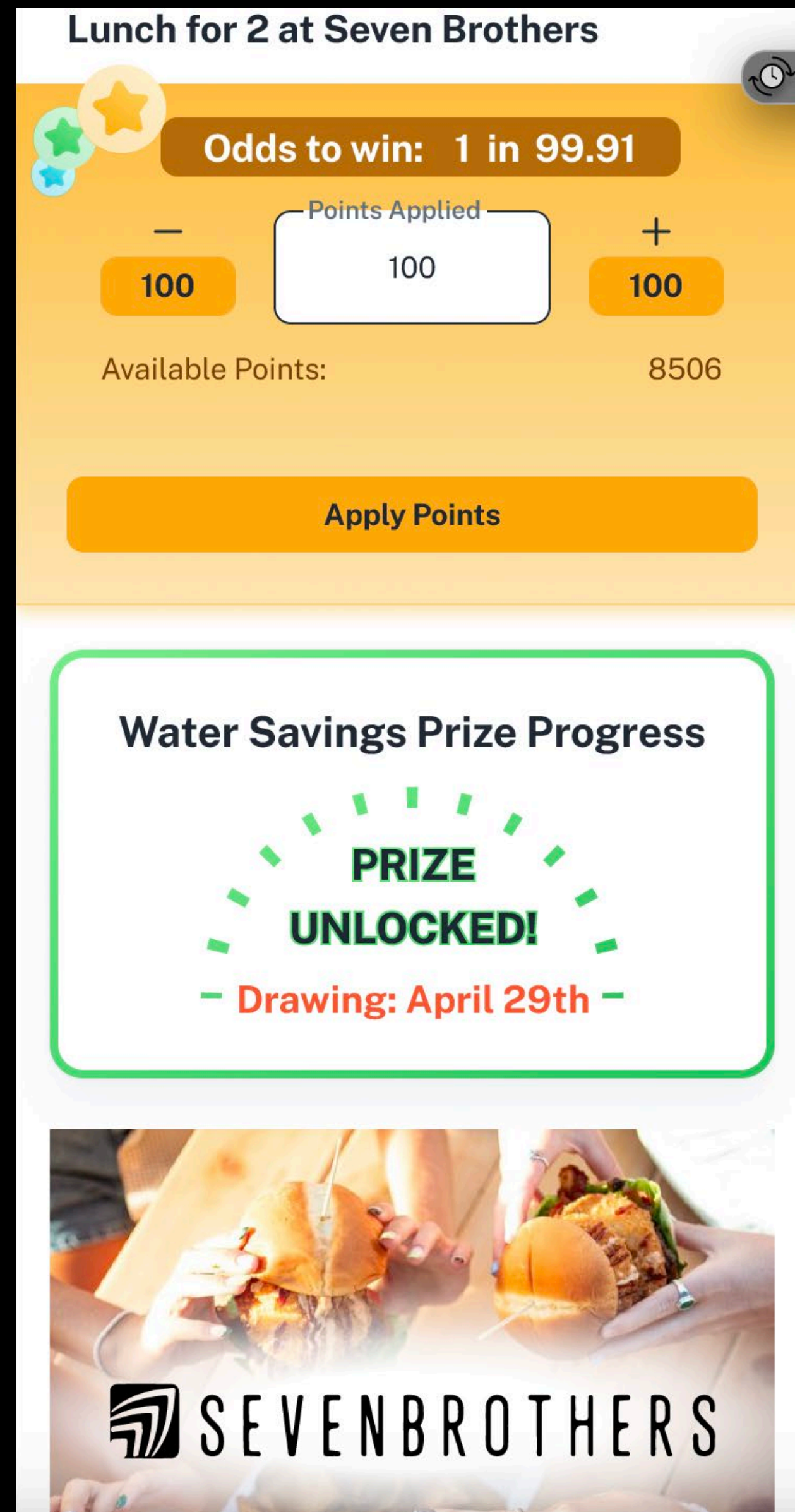
WATER HEROES

New prizes
unlock as
water users
conserve

WATER HEROES

Track water
savings
across your
system





WATER HEROES

Upload
prizes to fuel
engagement

WATER HEROES

The system
selects winners
in a fair and
transparent
manner

February 1st, 2024

WINNER!

**Congratulations
Steven K Family!**



When you applied points but didn't win, a percentage of those points are added back into your available points to be used again toward other prizes!

Pilot program partners



What we can do for you

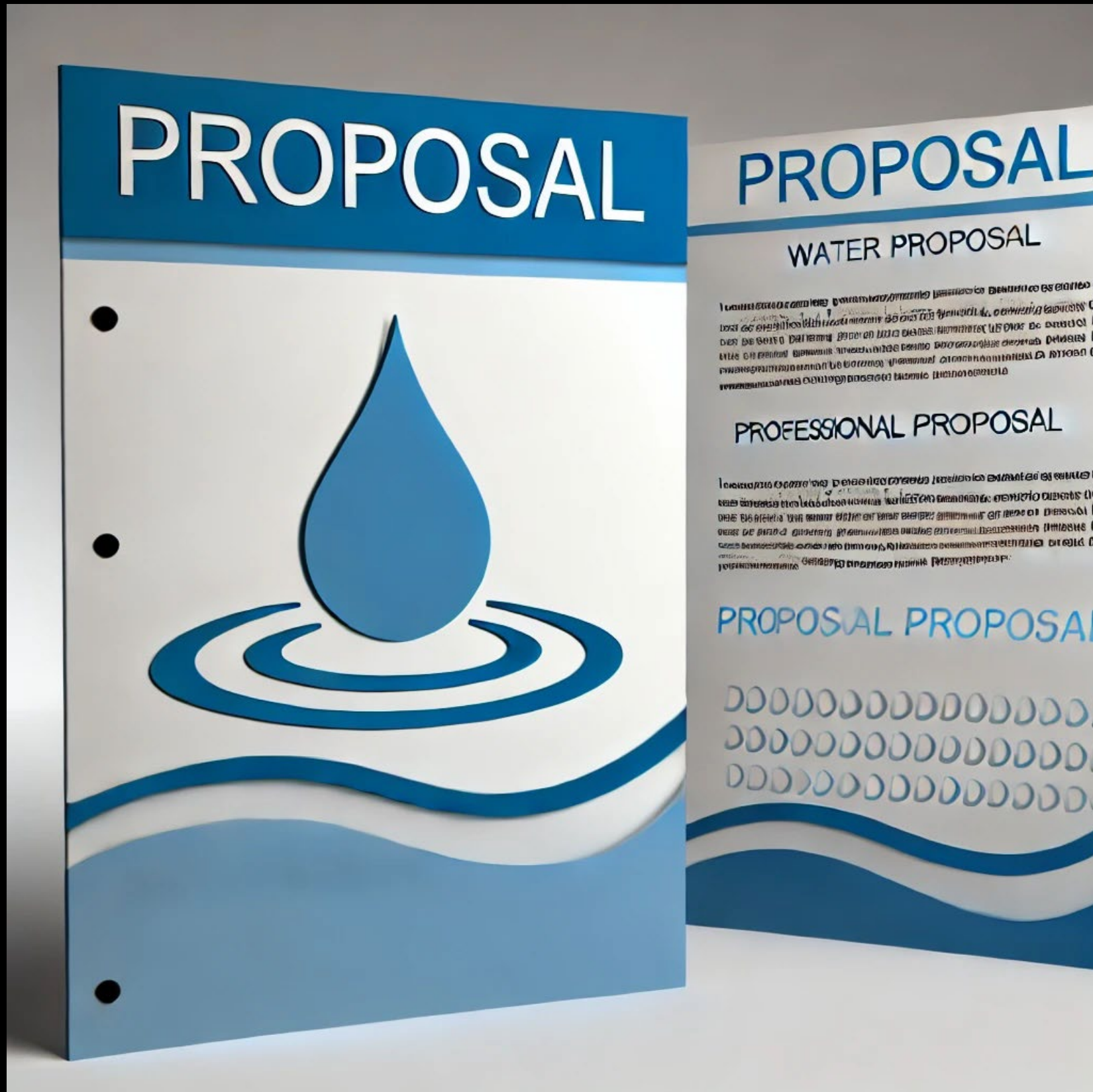
- Design and define Water Heroes implementation that will help Millcreek reach water conservation targets
- Provide Millcreek-branded Water Heroes software for the pilot program period, free of charge
- Work with Millcreek city staff to roll out Water Heroes to a small target group of citizens and city employees
- Support Millcreek in securing prizes for the sweepstakes from private donors and sponsors

Pilot program partners

What we need to get started

- Millcreek City point of contact we can work with to coordinate the project, help us customize web copy, form emails to participants, prize procurement from local businesses or donors
- Access to historical water usage data on a household basis for those who opt to participate in the program (.csv or API access, if possible)
- Channel to communicate with potential users and recruit pilot program participants
- Commitment to carry out the pilot program in a mutually agreed-upon scope and timetable

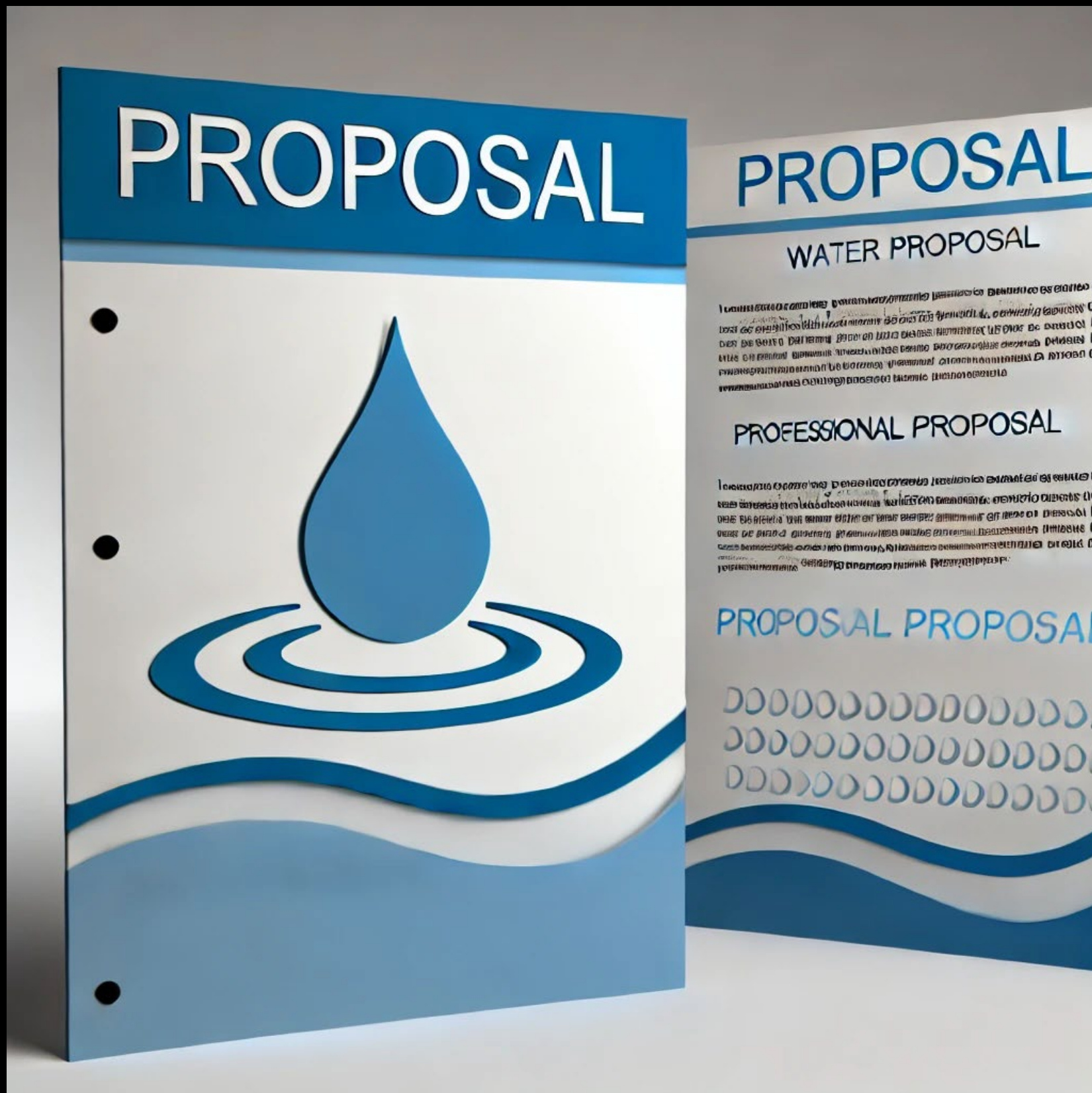
Proposal: Millcreek Water Heroes Pilot Implementation



Overview

- A Water Heroes implementation targeting initially a small group of internal and some external participants (25-50)
- Water Heroes web application branded for Millcreek City
- Customization of web copy, automated emails, etc. to fit Millcreek City branding
- Upon rollout, 1-2 month test period with internal group before rolling out to wider audience

Proposal: Millcreek Water Heroes Pilot Implementation (Continued)



Timeline

- Weeks 1-4: Project setup, web app brand customization, integrate water usage data, recruit user group
- Weeks 5-6: Procure Prizes, perform final testing before go-live
- Week 7: Go-live
- Weeks 8-12: Pilot Program Test and evaluation. Decision on wider rollout.



Unified Fire Authority

Zach Robinson



Q2 Stats

- Total Incidents
 - 2023-Q1: 1,401
 - 2023-Q2: 1,499
 - 2023-Q3: 1,476
 - 2023-Q4: 1,400
 - 2024-Q1: 1,339
 - 2024-Q2: 1,463

QUARTER 2



UNIFIED FIRE AUTHORITY QUARTERLY REPORT CITY OF MILLCREEK APR. 1, 2024 - JUN. 30, 2024



QUARTER 2

Call Volume

1,463

TOTAL INCIDENTS

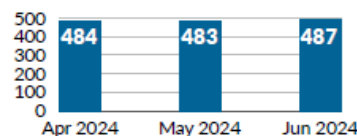
485

EMERGENT

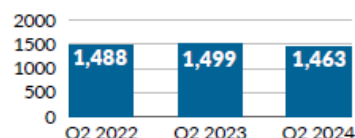
33%

% EMERGENT

Q2 Monthly Incident Counts



Q2 Yearly Total Incident Counts



Count of Total Incidents Last Quarter

1,339

Difference from last Quarter +124

Call Type



TOP FIRE CALLS

Structure Fire	7
Vegetation Fire	5
Outside Rubbish Fire	3
Fire, Other	1
Vehicle Fire	1



TOP EMS CALLS

ALS	119
Sick Person	103
Falls	62
Unconscious	44
Short Fall	42

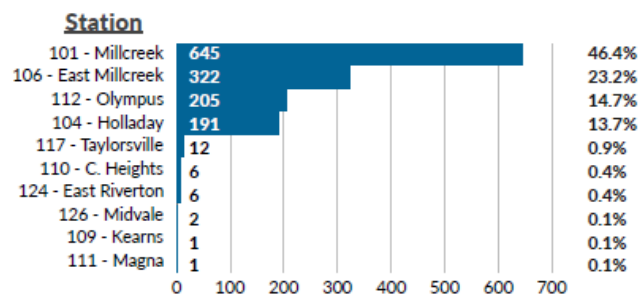


TOP OTHER CALLS

Public Service Assistance	63
False Alarm/False Call	48
Unintentional Detector	39
Detector Malfunction	24
Person In Distress	13

Incoming Units

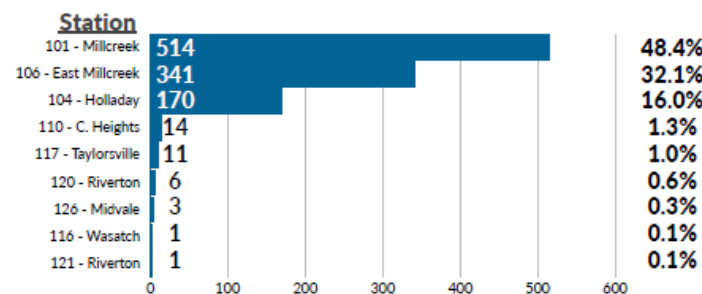
Top Engine/Truck Responses



1,391

TOTAL UNIT RESPONSES

Top Ambulance Responses



1,061

TOTAL UNIT RESPONSES

Emergent Total Time

04:36

50th PERCENTILE

07:11

90th PERCENTILE

*Dispatch to Arrival (does not include call processing time)



Current Updates

- Budget Process:
 - UFA Board gave final approval for the proposed 24/25 Budget
 - The budget may be viewed on the UFA website here:
<https://unifiedfire.org/budget-and-financial-audits/>



Unified Fire Authority UFA FY24/25 Budget



Adopted Version - 6/18/2024



Current Updates

- Recruitment:
 - UFA held two open houses for nearly 200 people interested in testing with UFA
 - Overview of UFA
 - How the testing process works
 - Physical testing requirements
 - How oral interviews are conducted
 - Five testing sessions held in July
 - 333 candidates participated in the testing process



Current Updates

- New Horton Ambulances
 - Received 3 of 6 new ambulances on order
 - One was placed into service at Station 101
- New Rosenbauer Type I Fire Engines
 - Three new units will replace some of our oldest frontline apparatus





Current Updates

- Wildland:
 - Active start to the fire season this year
 - There have been several large fires in the West as well as catastrophic fires in the Southwest (Ruidoso, NM)
 - We have seen an increase in fire activity locally, mainly due to the hot and dry conditions
 - Encourage people to stay vigilant in their efforts to prevent wildfires





24th of July

- Staffing:
 - Eight additional UFA firefighters will be on duty from 12pm to 12am
 - Staff three Type 6 apparatus “Brush Trucks”
 - Millcreek, Kearns, Herriman
 - Staff one 3,000 gal Water Tender
 - Herriman
- Fireworks Restrictions:
 - <https://unifiedfire.org/prevention/fireworks/>
 - Link is front and center on our website



July Safety Message

- Child Safety in vehicles during summer heat:
 - Temps can reach more than 150°F inside a vehicle during a hot day
 - Never leave infants or children in a parked car
 - Leaving a window open is not enough
 - temperatures inside the car can rise almost 20°F within the first 10 minutes, even with a window cracked open
 - Children who are left unattended in parked cars are at great risk for heat stroke, and possibly death
 - When leaving the car, check to make sure everyone is out of the car. Check the backseat for any children who have fallen asleep



Retirement

- Paramedic David Mau
 - Retiring after 20 Years
 - Last worked at Station 112



End of Report

- Questions?



Wasatch Front Waste and Recycling District

Report for Millcreek City Council Work Session July 22, 2024



Our Vision: A sustainable organization that provides for the welfare of our communities.

Our Mission: To provide sustainable quality integrated waste and recycling collection services for the health and safety of our community...because not everything fits in the can.



Employee Satisfaction & Engagement

10 New Trucks Have Arrived & In-Service

This helps with driver morale:
Fewer breakdowns, down time,
better AC systems in hot temps, etc.

New Side Load Truck with CNG Tanks on the Tailgate



A few Photos from the Garbage Person Day Celebration



Leadership Development and Team Strengthening

Our Executive Team, including Pam, Hazel, Matt, David and Renee attended the Mind Body Bridging Workshop on June 27th.

The facilitators included Dr. Derrick Tollefson, and Jontrell from the I-Systems Institute at Utah State University, and Steve Hansen, the Trust's Executive Director. The purpose of this work is to promote productivity in the workplace as individuals and as teams.

Our Management Team met with our leadership consultant, Pam Gardiol, on Tuesday, June 9th for a regroup as we tackle our current and upcoming challenges as an organization. Pam holds a Master's degree in Organizational Management and a Bachelor's degree in Social Work and Psychology.

The objective is to get back to the basics of leadership and focus on our strengths as individuals and as a team to advance our goals and our organization.

Customer Satisfaction & Engagement



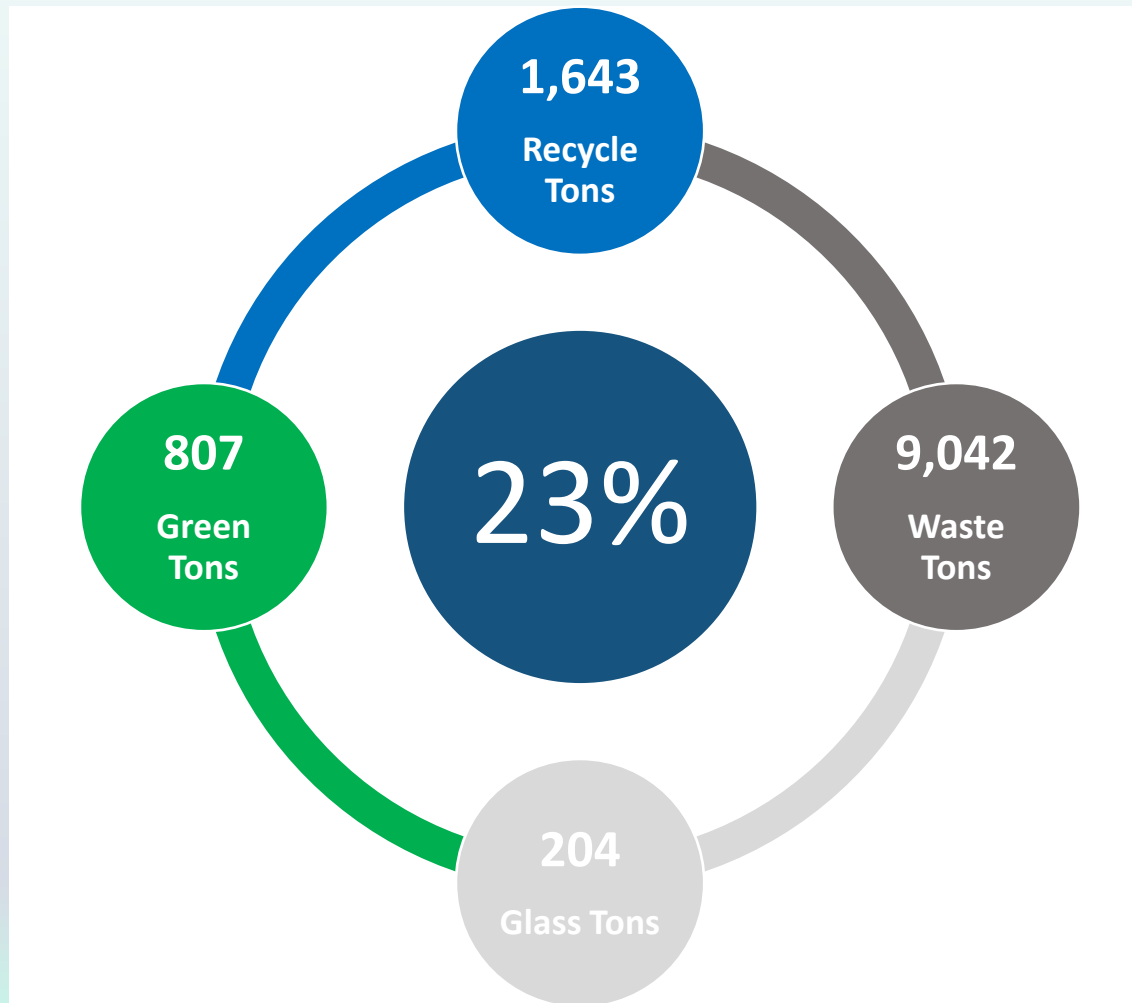
In addition to the events listed on the poster, we participated in the Town of Copperton's Kids Parade on June 27th and Taylorsville Days June 28th and 29th.

Our team provides materials for responsible recycling, overall service information and our trucks are in parades.

Environmental Stewardship: Millcreek Diversion Rate January-June 2024

Curbside Subscriptions:
11,759 current
subscribers for
curbside. 3,123 in
Millcreek. \$14,526 has
been saved in landfill
tipping fees for
Millcreek. (\$17.00 per
ton vs \$35.00)

2023 2nd Quarter
Comparison 19.29%



2 Central Sites.

Curbside: 2,026 current subscribers for curbside. 828 in Millcreek. A total of \$7,140 saved in landfill tipping fees for Millcreek.



HB 107 and WFWRD's Approach to Help Our Cites with Reporting

WFWRD staff have created an additional page called District Stats on our website under the About tab that is specifically for reporting collection tonnages by commodity.

Staff will add a link for each of the cities and towns to click and access their respective recycling tonnage information.

We will also provide stats and updates specifically for HB 107 compliance for in each city and town's newsletter at least twice a year in compliance with this State Statute.

The screenshot shows the website for the Wasatch Front Waste & Recycling District. The header includes the logo and a navigation menu with links such as 'Do We Service You/Service Day', 'Rent-A-Trailer', 'Services & Requests', 'Additional Subscription Services', 'Seasonal Container Reservations', and 'How to Recycle'. A dropdown menu for 'About' is open, displaying links to 'The Team', 'FAQs', 'News', 'Our Board of Trustees', 'WFWRD Policy Manual', 'Records Management', 'Utah State Code Information', 'Fees & Logistics', 'Join Our Team', and 'District Statistics'. The main content area features the heading 'District Statistics' and a large section titled 'F Year 2023 Summary of Services'. Below this, there are three columns of data: 'Curbside Green Waste Collection' (11,260 subscribers with 276 having additional cans, 5,808 tons/951 loads), 'Curbside Refuse Collections' (111,462 tons/14,910 loads), and 'Weekly Curbside Recycling Collection' (19,155 tons/7069 loads). Each column is accompanied by an image of a corresponding trash bin (green, black, and blue respectively). A 'Need Help' chat button is visible in the bottom right corner.

WASATCH FRONT
Waste & Recycling District

Home /

District Statistics

F Year 2023 Summary of Services

Curbside Green Waste Collection:
11,260 subscribers with 276 having additional cans.
5,808 tons/951 loads.

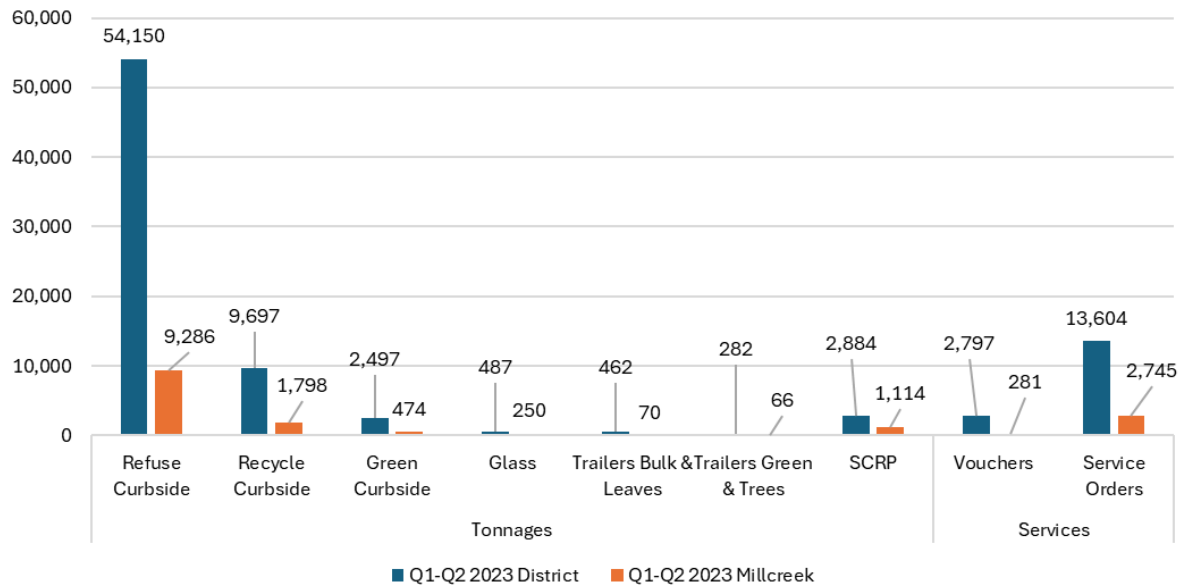
Curbside Refuse Collections:
111,462 tons/14,910 loads.

Weekly Curbside Recycling Collection:
19,155 tons/7069 loads.

Need Help?
Click here and chatting with

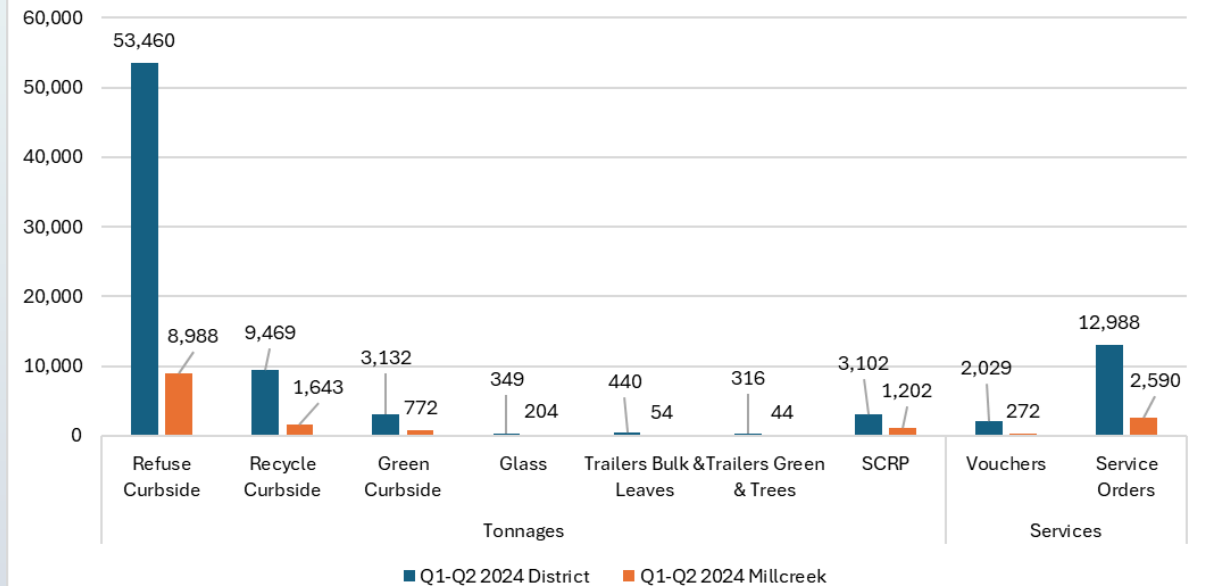
1st and 2nd Quarter for 2023 and 2024 Tonnage Comparisons and Landfill Vouchers

2023 District vs 2023 Millcreek (Q1-Q2)



- ✓ 281 Landfill Vouchers redeemed in 2023 Q1-Q2 by customers in Millcreek totaling \$4,496 in customer savings.
- ✓ 2,797 Landfill Vouchers redeemed in 2023 Q1-Q2 by WFWRD customers at the Trans-Jordan & Salt Lake County Sites totaling \$43,339 in customer savings.

2024 District vs 2024 Millcreek (Q1-Q2)



- ✓ 272 Landfill Vouchers redeemed in 2024 Q1-Q2 by customers in Millcreek totaling \$4,352 in customer savings.
- ✓ 2,029 Landfill Vouchers redeemed in 2024 Q1-Q2 by WFWRD customers at the Trans-Jordan & Salt Lake County Sites totaling \$31,439 in customer savings.

Hazards of Waste and Recycling Collections

Our collection trucks have been facing challenges with what we refer to as “Hot Loads”. We collect dry materials that make perfect fuel sources to feed fires. When heat is generated inside the bed of the truck, it creates ideal conditions for a fire that could potentially blaze out of control.

These photos are from a recent Hot Load in Cottonwood Heights. The culprit was a battery from An electric scooter.

This is our second hot load and truck fire.



Proper Disposal for Common Fire-starting Products

Fireworks

- **FIREWORKS ARE NOT ACCEPTED IN RECYCLING**
 - After fireworks have been used, set spent fireworks aside in a firesafe container to allow the materials to cool completely before placing in your garbage can. If possible, place spent bodies in a small amount of water to reduce the chances of flare ups or unintended fires.
 - Consider using alternatives to fireworks such as drones or laser light shows to celebrate the festivities.

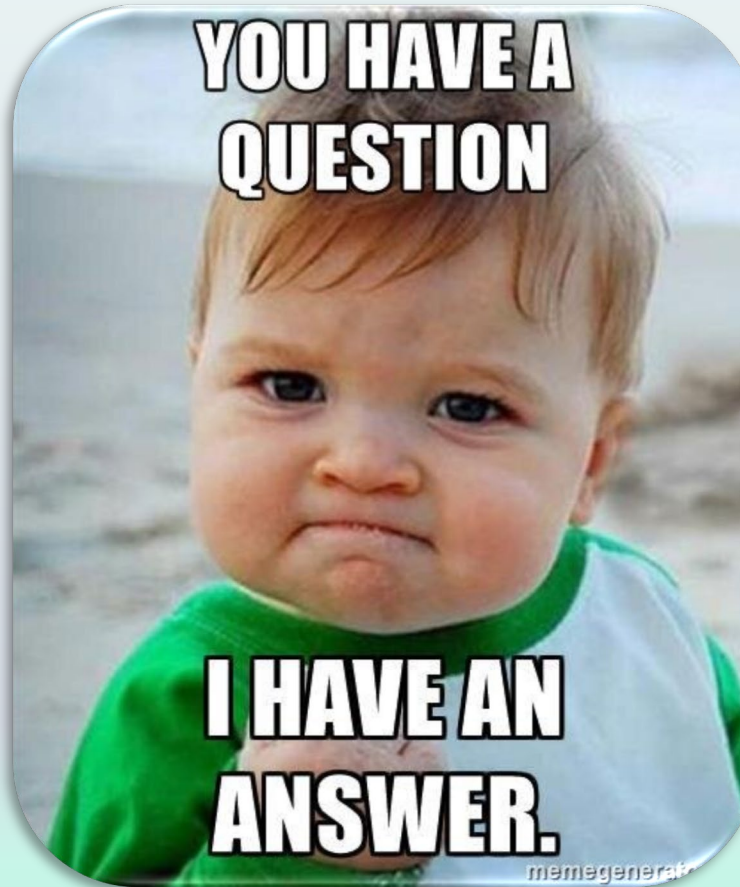
Batteries

- **ITEMS CONTAINING BATTERIES ARE NOT ACCEPTED IN RECYCLING**
 - Items such as laptops, cell phones, electric scooters or bikes, drones, etc., are serious contaminants and pose severe fire risks.
 - Batteries **MUST** be handled properly and taken to special recycling facilities such as each landfill Household Hazardous Waste (HHW).
 - Battery fires can continue to flare for days after initial flare and extinguishment.
 - See our website for information on e-waste (electronic) disposal. <https://wasatchfrontwaste.org/how-recycle/hazardous-waste>

Chemicals

- **HAZARDOUS HOUSEHOLD WASTE (HHW) MUST BE KEPT OUT OF OUR WASTE AND RECYCLING STREAMS**
 - If you have any chemicals that you are not using but wish to dispose of, please visit the Salt Lake Valley Landfill Household Hazardous Waste Facility free of charge.

Any Questions?



MILLCREEK CITY COUNCIL

July 22, 2024



CW Urban – The Ivy

950 E. Grape Ivy Way– ZM-24-004

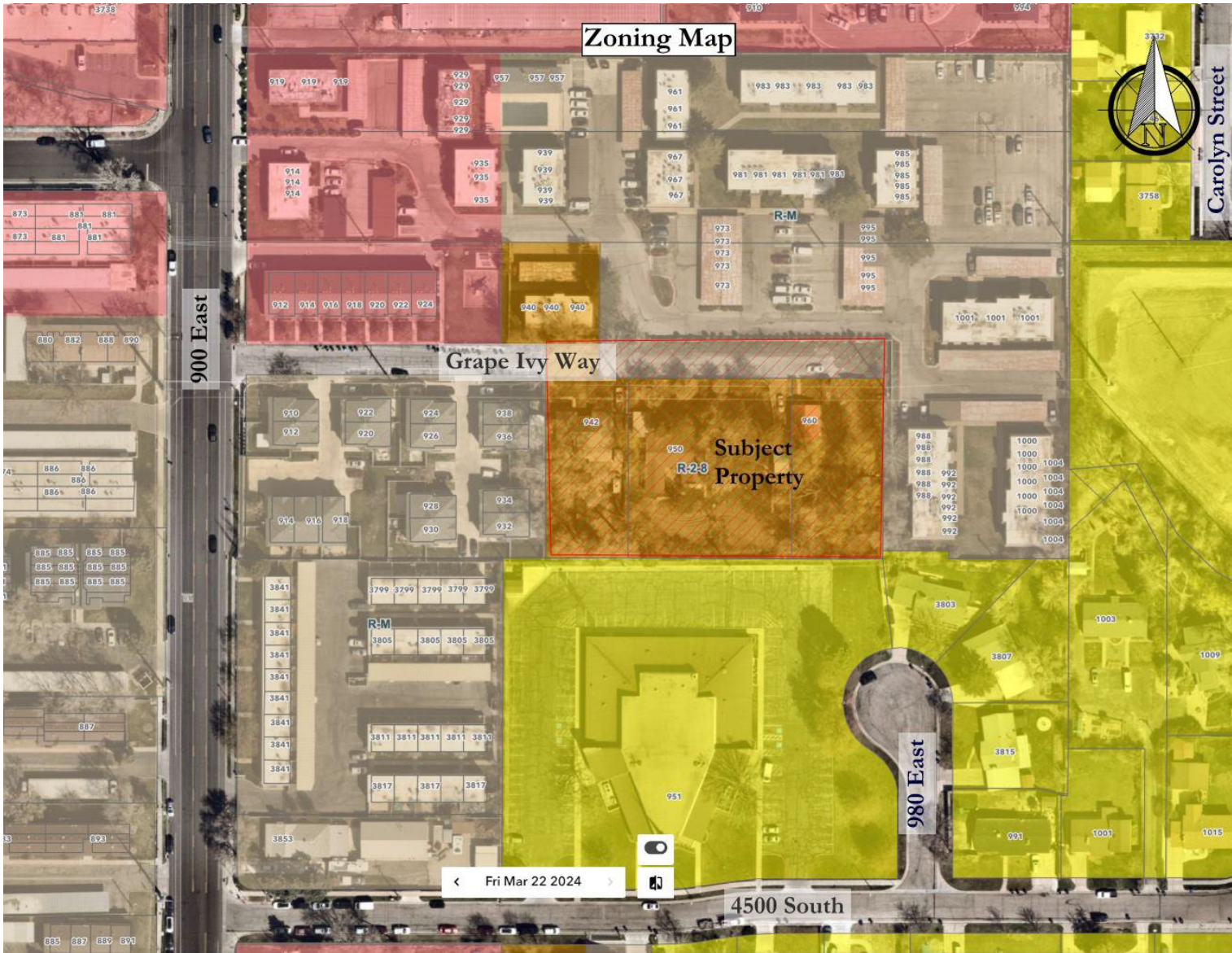
Presented by Millcreek Staff



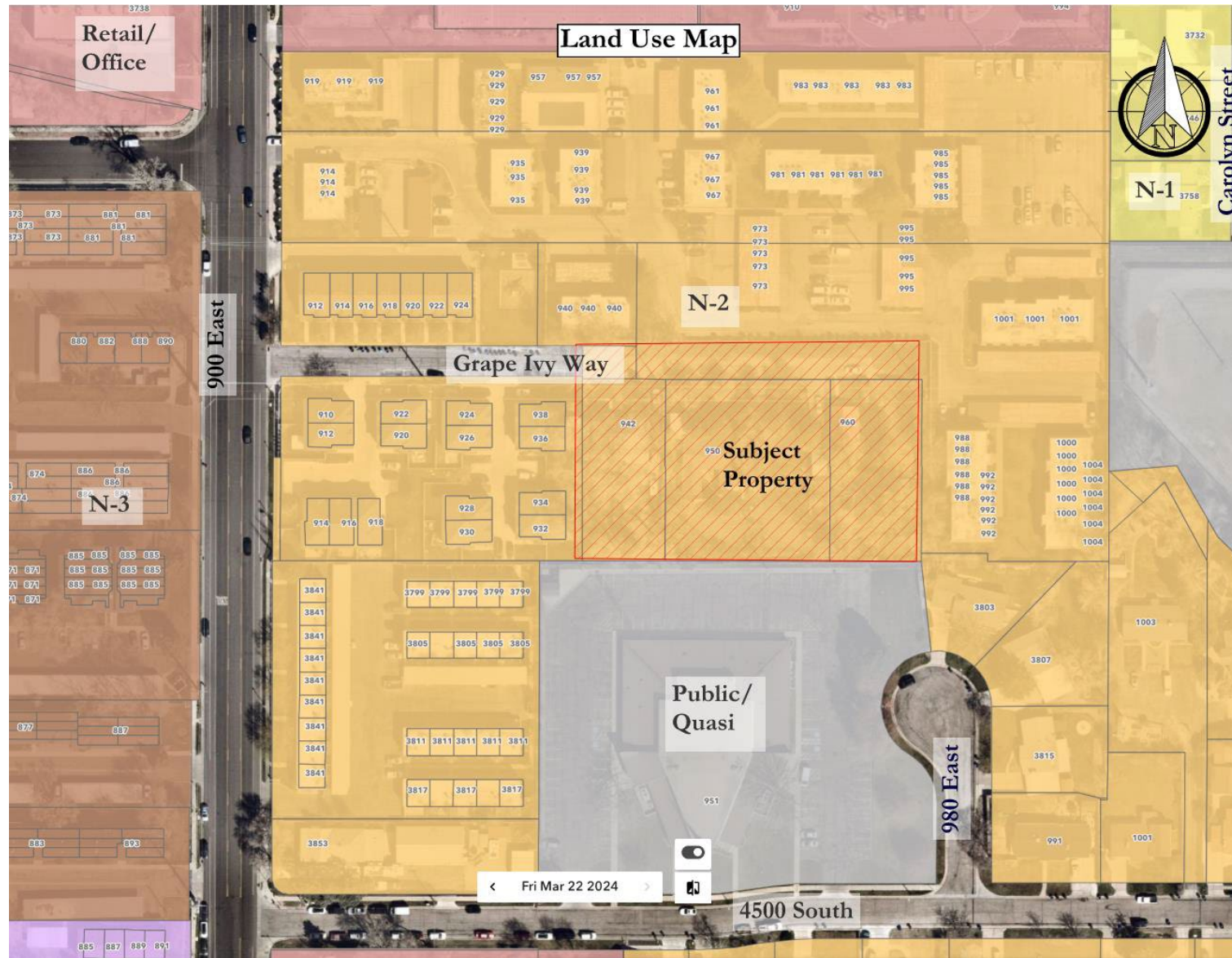
EXISTING CONDITIONS & PROPOSAL – THE IVY

- The applicant is proposing to rezone 1.44 acres of property generally located at 950 East Grape Ivy Way from the (R-2-8) Medium Density Residential Zone to the (R-M) Multifamily Residential Zone.
- The Subject Property is within the “Neighborhood 2” land use designation – which envisions neighborhoods comprised of “single-family detached homes on smaller lots, duplexes, triplexes, townhomes, and smaller multifamily buildings” This Neighborhood 2 land use specifies densities ranging between 6 and 18 units per acres with 2-3 story buildings.
- The Subject Property contains three existing residential structures along with other accessory structures, all of which are proposed to be removed pending the outcome of this application and further development of the property.
- Access to the Subject Property is from 900 East via an existing 30-foot-wide access easement across the northern portion of the Grape Ivy HOA property.
- Subsequently, if approved, the Applicant intends to develop the Subject Property as a 20 residential unit townhome development, in accordance with Millcreek’s zoning and development standards as follows:
 - Twenty (20) residential townhome style units comprised within four separate buildings per the concept plan provided.
 - The proposal includes a variety of 1-, 2-, and 3- bedroom units.
 - Each unit would include a minimum of 2 car garages.
 - Open space percentages and amenities shall be as required by the R-M Zone.
 - For Ownership
 - Reconstruct much of Grape Ivy Way

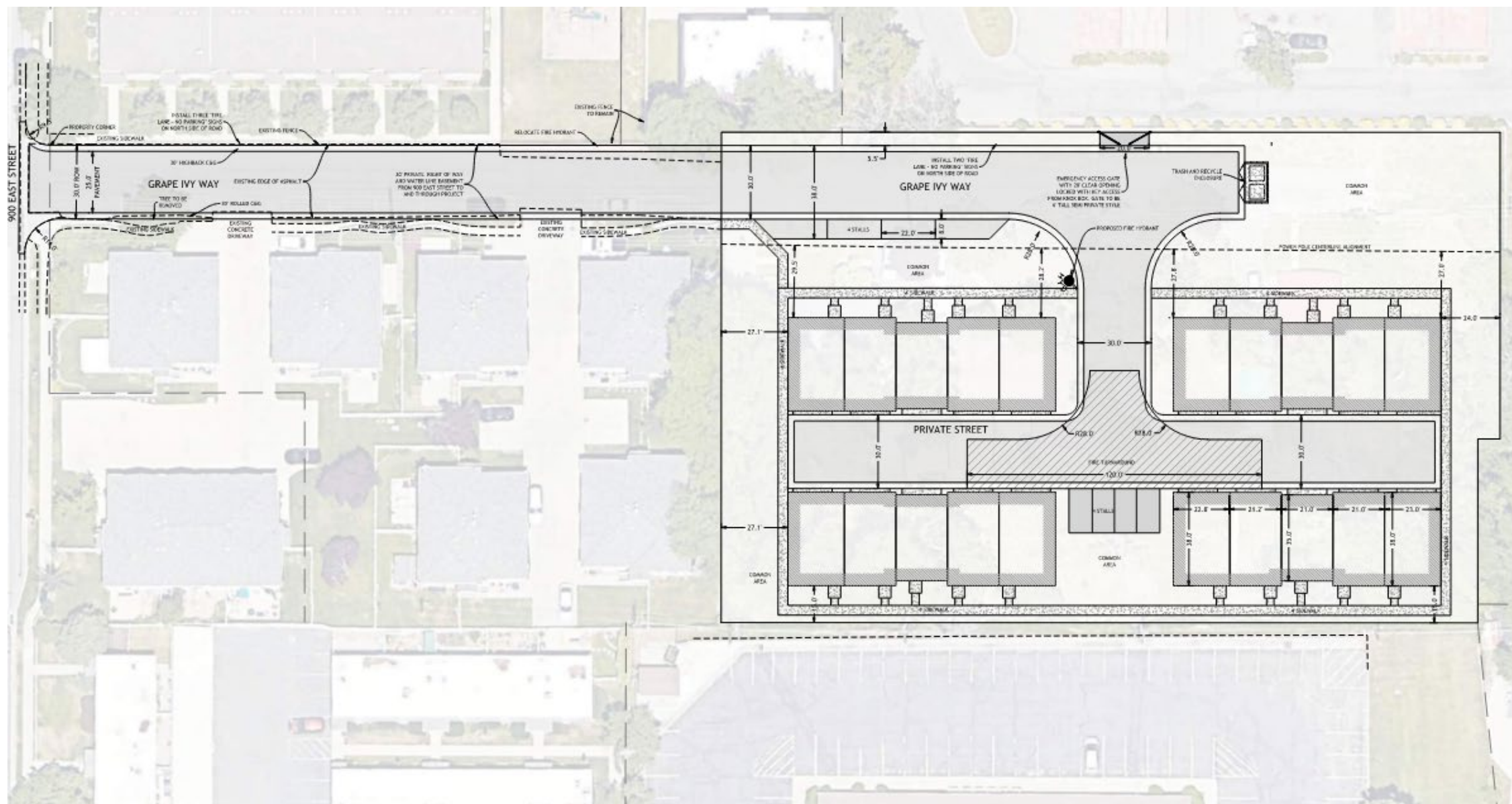
ZONING MAP



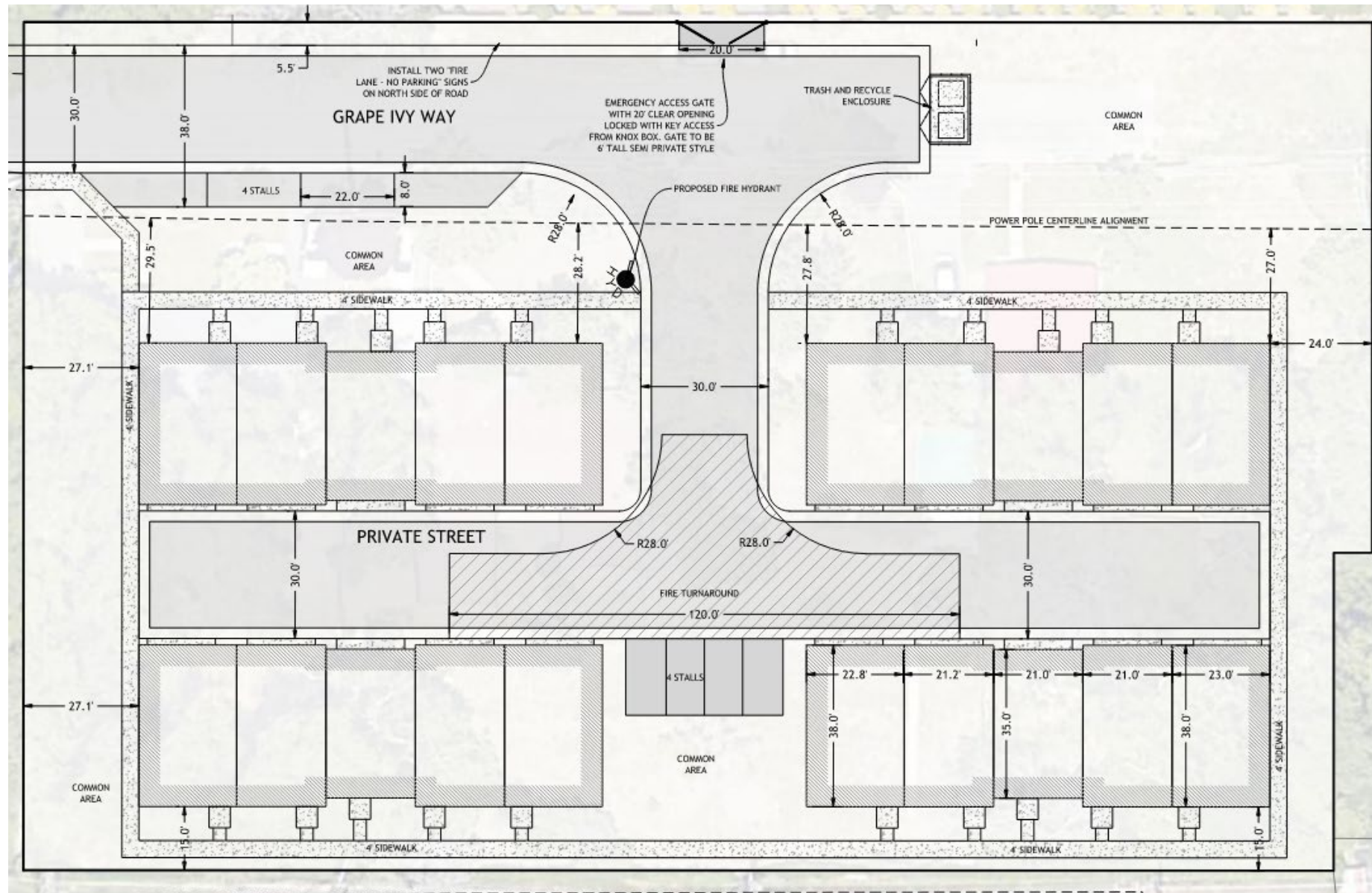
LAND USE MAP



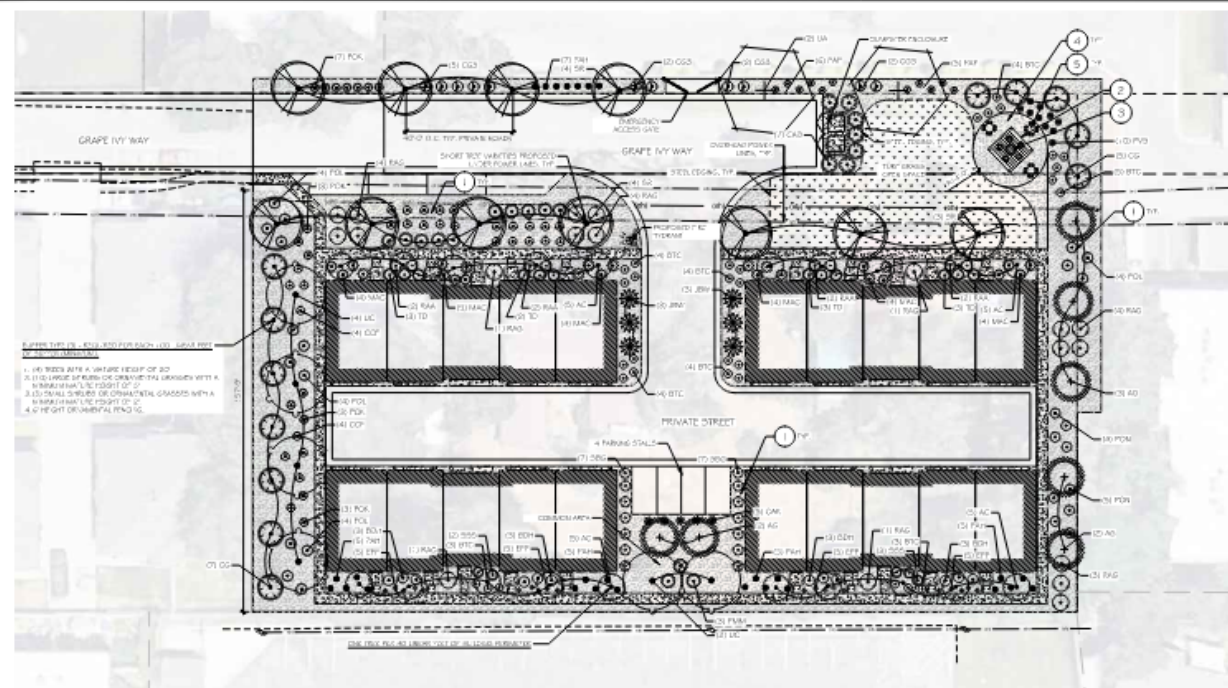
SITE PLAN



SITE PLAN



LANDSCAPE PLAN



MILLCREEK CITY LANDSCAPE STANDARDS: CH.19.77

1. NO MORE THAN 20% OF THE LANDSCAPE AREA OUTSIDE OF RECREATION ZONES SHALL BE TURF GRASS.
2. STREET TREES SHALL BE PLANTED ALONG PUBLIC OR PRIVATE ROADWAYS AT THE RATE OF ONE CANOPY TREE PER (40 LF) FORTY LINEAL FEET OF FRONTAGE.
3. A MINIMUM OF ONE (1) TREE SHALL BE PROVIDED FOR EVERY FORTY LINEAL FEET (40 LF) OF BUILDING PERIMETER LANDSCAPE AREA. AT LEAST (50%) OF REQUIRED TREES SHALL BE DECIDUOUS WITH A SHADE FORMING CANOPY.
4. A MINIMUM OF ONE (1) SHRUB OR ORNAMENTAL GRASS SHALL BE PROVIDED FOR EVERY TEN LINEAL FEET (10 LF) OF BUILDING PERIMETER AREA.
5. TREES PLANTED WITHIN TEN FEET (10') OF OVERHEAD POWERLINES SHALL HAVE A MATURE CANOPY HEIGHT OF LESS THAN TWENTY FIVE FEET (25').
6. PLANT COVERAGE AND GROWTH RATE: THE QUANTITY AND SIZE OF MATERIALS PLANTED

LANDSCAPE NOTES

1. LAWN AREAS WILL BE SOODED WITH KENTUCKY BLUEGRASS BLEND OVER 4 INCHES GOOD GRADE TOPSOIL.
2. TOP DRESS ALL SHRUB BED AREAS AND OTHER AREAS LABELED ROCK MULCH WITH 4" DEEP OF ROCK TYPE(B) SPECIFIED IN THE REFERENCE NOTE SCHEDULE. PLACE ROCK OVER DEWITT PRO-S WEED BARRIER FABRIC. FABRIC SHALL BE INSTALLED AFTER PRE-EMERGENT HAS BEEN APPLIED.
3. INSTALL STEEL EDGING FOR MOW STRIPS BETWEEN LAWN AREAS AND PLANTING BEDS.
4. CONTRACTOR TO CONDUCT THEIR OWN QUANTITY TAKE-OFFS IN THE PLAN AND VERIFY ANY DISCREPANCIES WITH THE LANDSCAPE ARCHITECT.

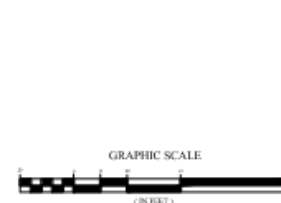
PLANT SCHEDULE

SYMBOL	CODE	BOTANICAL NAME	COMMON NAME	SIZE	QTY
TREES					
AC	AC	Acer palmatum 'Goumei'	Japanese Red Maple	2" Ca.	30
AG	AG	Acer glabrum 'Goumei'	Japanese Red Maple	2" Ca.	7
SA	SA	Syringa reticulata	Japanese Tree Lilac	2" Ca.	11
UA	UA	Ulmus x 'Accolade'	Accolade Elm	2" Ca.	2
UC	UC	Ulmus x 'Frontier'	Frontier Elm	2" Ca.	6
EVERGREEN TREES					
GS	GS	Glossy star magnolia 'Glossy Star'	Glossy Star Magnolia	4" RL	12
JBW	JBW	Juniperus horizontalis 'Blue Star'	Blue Star Juniper	4" RL	6
SHRUBS					
BT	BT	Betula pumila 'Cassini'	Cassini Betula	2" ga.	31
BSH	BSH	Buddleia davidii 'Blue Chip'	Blue Chip Butterfly Bush	2" ga.	12
CGS	CGS	Campanula medium 'Crimson'	Campanula	2" ga.	11
CCF	CCF	Corylopsis x c. 'Crimson'	Crimson Corylopsis	2" ga.	28
CAE	CAE	Calluna heisteria 'Crimson'	Crimson Calluna	2" ga.	7
MAC	MAC	Malus alba 'Crimson'	Crimson Malus	2" ga.	25
PAT	PAT	Prunella americana 'Crimson'	Crimson Prunella	2" ga.	11
POL	POL	Physocarpus opulifolius 'Crimson'	Crimson Physocarpus	2" ga.	12
POH	POH	Physocarpus opulifolius 'Crimson'	Crimson Physocarpus	2" ga.	9
PUM	PUM	Potentilla fruticosa 'Crimson'	Crimson Potentilla	2" ga.	13
RAG	RAG	Rosa rugosa 'Crimson'	Crimson Rosa	2" ga.	18
RAA	RAA	Rosa rugosa 'Crimson'	Crimson Rosa	2" ga.	8
SDS	SDS	Sorbus domestica 'Crimson'	Crimson Sorbus	2" ga.	5
SHS	SHS	Shorea robusta 'Crimson'	Crimson Shorea	2" ga.	14
TD	TD	Taxus canadensis 'Crimson'	Crimson Taxus	2" ga.	12
ORNAMENTAL GRASSES					
GR	GR	Grass 'Crimson'	Crimson Grass	1" ga.	5
PVS	PVS	Panicum virgatum 'Crimson'	Crimson Panicum	1" ga.	10
PAH	PAH	Pennisetum setaceum 'Crimson'	Crimson Pennisetum	1" ga.	22
POL	POL	Pennisetum setaceum 'Crimson'	Crimson Pennisetum	1" ga.	16
PERENNIALS					
EP	EP	Echinacea purpurea 'Crimson'	Crimson Echinacea	1" ga.	20
SYMBOL CODES					
BT	BT	Betula pumila	Betula pumila	2" ga.	3,777 ft

REFERENCE NOTES SCHEDULE

SYMBOL	DESCRIPTION	QTY
ROK	DECORATIVE ROCK MULCH	18,407 ft
SHR	SHRUB PERGOLA	
FRG	FIRE PIT	
STW	STAYED CONCRETE PAVING	
TALE	TABLE + CHAIR	

ITEM	AMOUNT	UNIT
TOTAL LANDSCAPE AREA	21,34 SQ. FT.	SQ. FT.
LAWN (TURF GRASS)	3,777 SQ. FT.	SQ. FT.
SHRUB BEDS & ROCK MULCH	18,407 SQ. FT.	SQ. FT.



THE IVY MILLCREEK, UTAH LANDSCAPE PLAN

REVISION	DATE	DESCRIPTION
1	10/1/2020	ISSUED FOR PERMIT
2	10/1/2020	REVISED PER COMMENTS
3	10/1/2020	REVISED PER COMMENTS
4	10/1/2020	REVISED PER COMMENTS
5	10/1/2020	REVISED PER COMMENTS
6	10/1/2020	REVISED PER COMMENTS
7	10/1/2020	REVISED PER COMMENTS
8	10/1/2020	REVISED PER COMMENTS
9	10/1/2020	REVISED PER COMMENTS
10	10/1/2020	REVISED PER COMMENTS

LANDSCAPE PLAN

DATE	10/1/2020
PROJECT	811
CLIENT	811
LOCATION	811
SCALE	1" = 10'
DATE	10/1/2020
PROJECT	811
CLIENT	811
LOCATION	811
SCALE	1" = 10'

L1.0

RENDERINGS

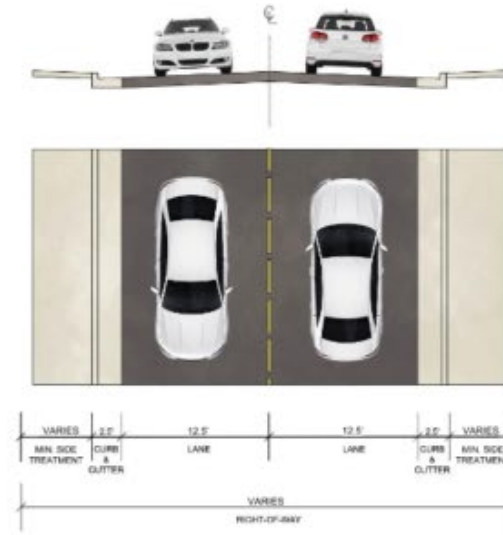


MILLCREEK'S TRANSPORTATION MASTER PLAN: ROAD CROSS SECTION

MILLCREEK, UTAH – 2018 – 2040 TRANSPORTATION MASTER PLAN



LOCAL STREET: 50-FOOT (TYPICAL)
2 LANES ≤ 25 MPH



PRIVATE STREET: VARIES (BY APPROVAL ONLY)
2 LANES ≤ 25 MPH



6.0 GEOLOGIC CONCLUSIONS AND RECOMMENDATIONS

6.1 CONCLUSIONS

Based upon the data collected and reviewed as part of this investigation, IGES makes the following conclusions regarding the geologic hazards present across the subject property:

- **The subject property does not appear to have geological hazards that could adversely affect the development as currently proposed, with the exception of shallow groundwater hazards. As such, the property is considered suitable for development from a geologic hazard perspective, provided that the recommendations presented in this report are incorporated into the design and construction of the proposed residence.**

IV. EXISTING (2024) PLUS PROJECT CONDITIONS

A. Purpose

The purpose of the existing (2024) plus project analysis is to study the intersections and roadways during the peak travel periods of the day for existing background traffic and geometric conditions plus the net trips generated by the proposed development. This scenario provides valuable insight into the potential impacts of the proposed project on background traffic conditions.

B. Traffic Volumes

Hales Engineering added the project trips discussed in Chapter III to the existing (2024) background traffic volumes to predict turning movement volumes for existing (2024) plus project conditions. Existing (2024) plus project morning and evening peak hour turning movement volumes are shown in Figure 7.

C. Level of Service Analysis

Hales Engineering determined that all intersections are anticipated to operate at acceptable levels of service during the morning and evening peak hours with project traffic added, as shown in Table 5.

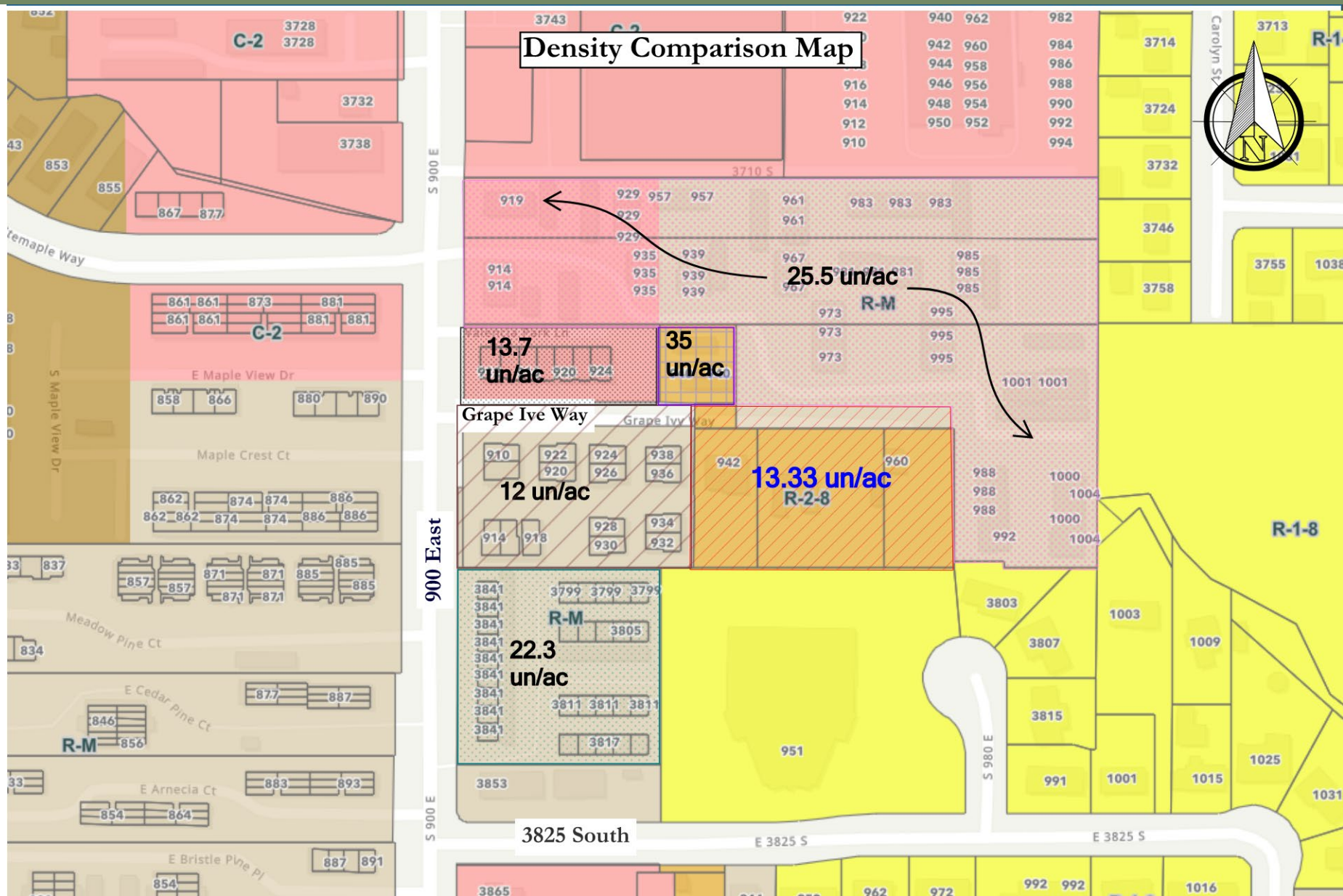
D. Queuing Analysis

Hales Engineering calculated the 95th percentile queue lengths for the study intersection. 95th percentile queue lengths of 50 feet were observed on the westbound approach of the Grape Ivy Way / 900 East intersection during both morning and evening peak hours.

E. Mitigation Measures

No mitigation measures are recommended.

DENSITY MAP



GOALS AND STRATEGIES

- **Goal N-1: Preserve and enhance the physical elements that define each neighborhood's character.**
 - *Strategy 1.5: Ensure that new infill development is compatible with existing neighborhoods by regulating structure sizes and heights; building forms and materials; yard setbacks; streetscape character; height and bulk transitions; buffering; and other factors.*
 - The Subject Property is a new infill development agreement which can be made to be compatible if, the zoning change is accompanied by a development agreement which will help ensure comparable densities, building forms, setbacks, buffering, and other factors.
- **Goal N-2: Strive for a variety of housing choices in types, styles, and costs of housing throughout Millcreek.**
 - *Strategy 1.4: Support development projects in centers and mixed-use corridors that provide a variety of housing types and sizes to serve a range of demographic sectors and meet the needs of residents and families through various life stages and income levels.*
 - If granted, R-M Zone would allow for 20 residential units. The proposal contemplates a variety of 1-, 2-, and 3-bedroom units.

NEIGHBORHOOD MEETING SUMMARY:

CW Urban Info Session

Proposed Development at 950 E. Grape Ivy Way

March 21, 2024

Info from CW Urban employees (Mark, Chase, and Kira, with Chase representing the group) regarding the proposed development:

- Zone they are seeking: R-M
- Setback distance from eastern border of the existing Grape Ivy community: 15 feet
- Height of planned townhouses:
- Unit details:
 - 22 on current plans
 - Will be owner-occupied, not rented
 - Height: Desired code of R-M allows for up to 45 feet, current model for their development has heights of 31-35 feet
 - Price point: \$500,000+
 - Unit size: 1500-1800 SQ, three-bedrooms each
 - R-M code requirements: One unit for every 2000 SQ plus open space and parking requirements
 - Parking: two-car garage per unit and 27 external parking stalls
- Need 40% open space per unit to meet code requirements and 22 units will not allow them to meet that requirement, so a reduction in number is likely
- Access to the community:
 - Grape Ivy Way for owners
 - Crash gate for fire trucks
- Desired construction start date:
 - They will revise plans over the next few weeks, then apply for rezoning
 - Likely 30-45 days until planning commission reviews the proposal
 - Construction might start spring 2025
 - Could get final Platt this year if everything goes perfectly
- Miscellaneous:
 - A geological study of the property in question has been completed. CW Urban has yet to receive the full report, but was told no faults were located.
 - The land in question is owned by Michael Brodsky and the land is under contract.
 - Power lines won't be moved; 35-foot setback from Grape Ivy and at least 20 feet from power lines to meet Rocky Mountain Power code
 - Dumpsters, not garbage cans, for trash disposal
 - A property management company will be hired to oversee maintenance and such of the community
 - CC&Rs can codify this arrangement

Comments from Millcreek employee Brad Sanderson:

- Development agreement may be helpful:
 - Shores up the code where the code is lacking
 - Locks in the agreement even if CW Urban sells it to a different developer
 - Generally completed by the planning commission meeting

Priorities we outlined to CW Urban in the meeting:

Summary statement by Erin – We do not want any development on Grape Ivy Way, but understand it's likely to happen. We request that CW Urban work with local residents to minimize the negative impacts of the development on existing residents, prioritizing privacy, traffic issues, and distance between existing and new units.

- Increase the setback from the eastern border of the current Grape Ivy community as much as possible
- No windows or balconies on the west-facing side of the new units for privacy of all residents (or use opaque glass), and on the end or side facing the home located at 3803 S. 980 E.
- Trees on the stretch of Grape Ivy Way owned by the current Grape Ivy community remain in place for privacy (shields community from Millcreek Village apartment residents)
- CC&Rs include the following:
 - Cap the number of units that can be rented at 20% and prohibit short-term rentals of any kind
 - Provision to share in snow removal and Grape Ivy Way road-maintenance costs

Additional requests from the Grape Ivy community for CW Urban:

- Prior to the start of demolition, install a fence along the eastern boundary of the current Grape Ivy Way community to shield the homes, yards, and residents from debris. The current fence is chain link.
- Take care of damage and mess created for surrounding residents: Cover costs for cleanup and repair that result from debris, vibrating equipment, tree removal, and other sources related to any work on the development of the new community
- Resurface or repave Grape Ivy Way at the conclusion of all work related to the construction of the new development: Heavy vehicles used for this work, and individual vehicles for people involved in the work, will cause significant wear and tear on the roadway.

- The drivable surfaces inside the existing Grape Ivy community are private property and may not be used for any reason by anyone outside of the current Grape Ivy community.
 - If it is demonstrated that these private drivable surfaces are used by those involved in the development, cover all expenses for repairs done to driving surfaces inside the current Grape Ivy Way community that occur between now and the end of all work related to construction of the new community.
 - Heavy vehicles are already, and will likely continue to, use these driveways to turn around, exacerbating existing issues and causing new damage.
- Development agreement that documents all agreed-upon concessions

COMMUNITY COUNCIL MEETING SUMMARY:

Millcreek Community Council Meeting – The Millcreek Community Council held a meeting on June 4th, whereupon seven of the eleven (7-4) members made a positive recommendation to approve the rezone of the Subject Property from the R-2-8 Zone to the R-M Zone subject to a development agreement, to include the following items:

- a. Limit building heights to 35' tall and require the materials and colors per the concept elevation plans.
- b. Require a new six-foot-tall perimeter privacy fence surrounding the CW Urban development.
- c. Require extra trees along the west side of the subject property, per the concept landscape plan.
- d. Require a minimum 15 side yard building setback along the west property line per the concept site plan.
- e. Require the applicant to plat the units via a subdivision, providing owner occupied housing as a “for sale” product.
- f. No Short-term Rentals

STAFF RECOMMENDATION

Staff Recommendation - Based on the findings and conclusions listed above, Staff recommends that the Planning Commission take public comments and recommend the City Council approve application file number ZM-24-004, subject to a Zone Condition limiting the use and density to 20 residential units and a Development Agreement to include the following items listed below, unless during the hearing facts are presented that contradict these findings or new facts are presented, either of which would warrant further investigation by Staff.

~ See next slide ~

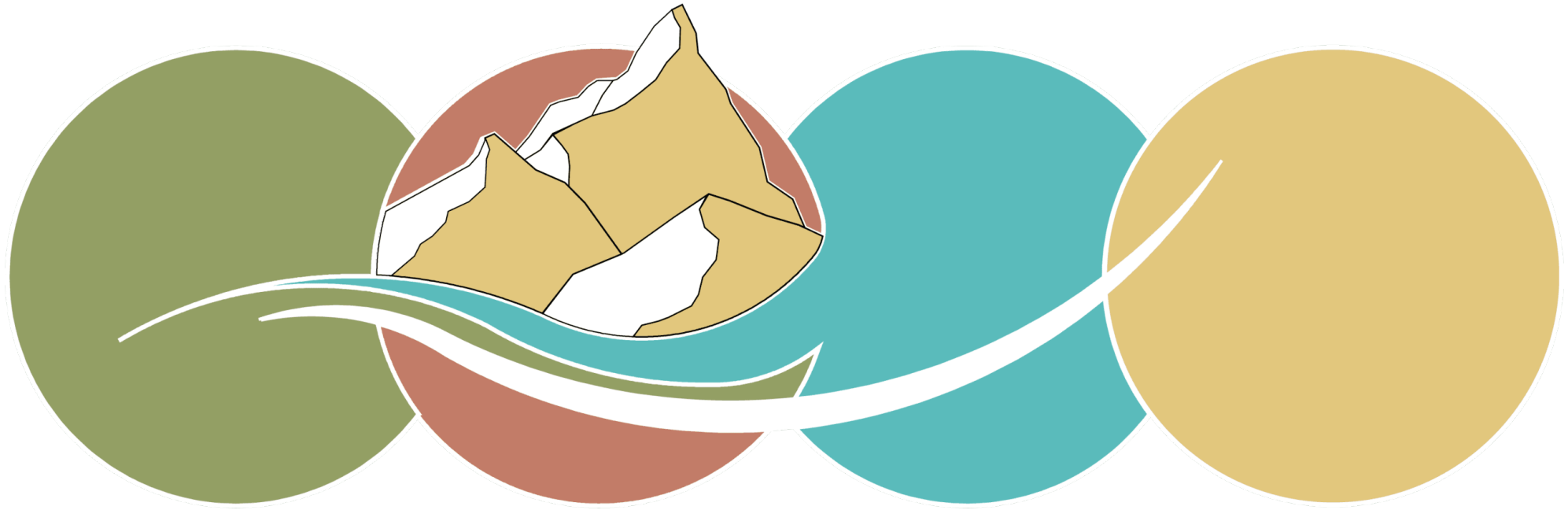
DEVELOPMENT AGREEMENT CONSIDERATIONS:

- The property shall be developed according to the concept site plan layout, **not exceeding twenty (20) residential units**.
- **Limit building heights to thirty-five feet (35') tall**, and requiring the building style, materials, and colors to be per the concept elevation plans.
- **Require a six-foot-tall (6') perimeter masonry privacy fence** surrounding the Subject Property as shown on the concept plan.
- Require landscaping to be per the concept plan, with **extra trees along the west side** of the Subject Property for added buffer.
- Require a **minimum fifteen-foot (15') side-yard building setback** along the west property line per the concept site plan.
- Require **individual ownership** through the subdivision of the property to create a “for sale” residential product.
- The developer is required to **improve Grape Ivy Way**, within the thirty-foot (30') wide access easement, including recommendations from the Traffic Impact study and as directed by the City Engineer.
- Require emergency vehicular access as shown on the concept plan as recommended by the Fire Department.

MODEL MOTION

I move that the City Council **approval** of application file number ZM-24-004, subject to a Zone Condition and Development Agreement to include the items recommended by Staff.

~ See Previous slide ~



MILLCREEK

T O G E T H E R

C O D E U P D A T E

Millcreek Together Code Update

Wireless Telecommunications Facilities ZT-24-004

Prepared by Logan and Simpson
Presented by Millcreek Staff



SUMMARY: WIRELESS TELECOMMUNICATIONS FACILITIES CODE UPDATE

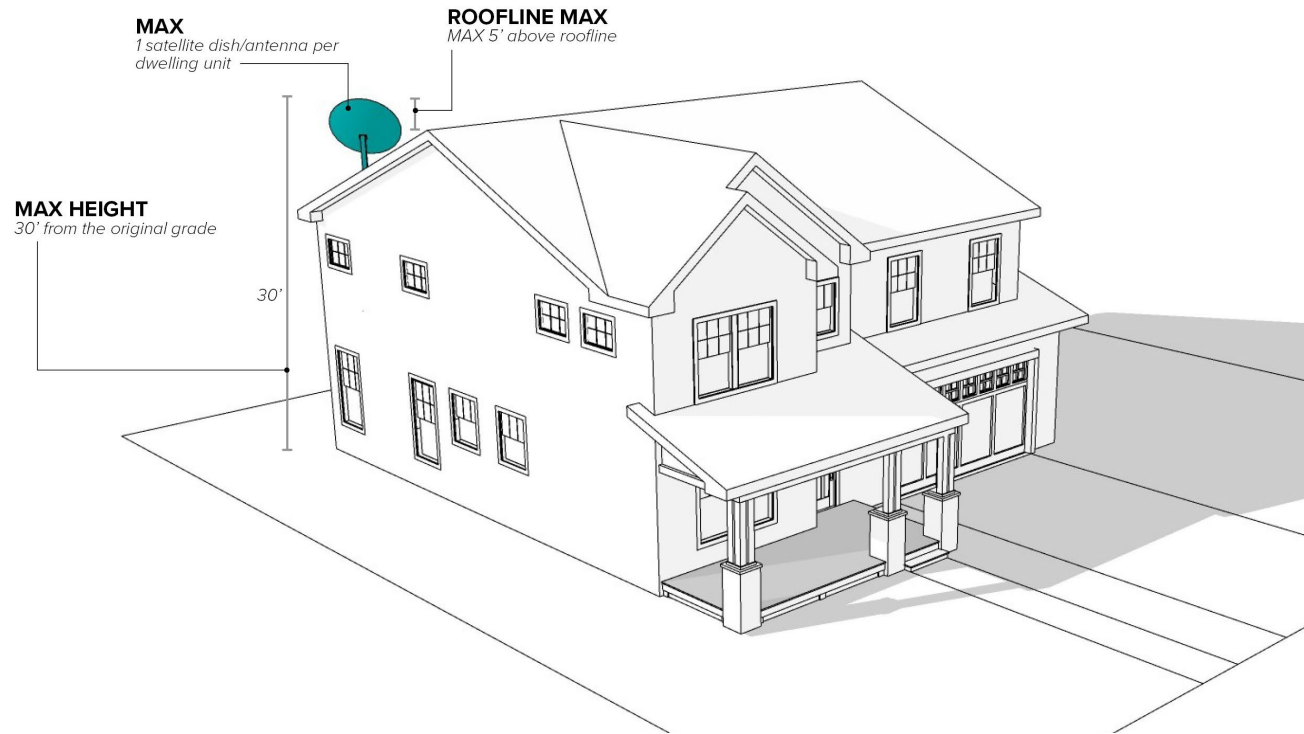
Conditional Uses Removed

Personal Transmission Equipment

- An antenna or dish may extend up to five feet (5') above the highest point of the primary structure, however, cannot exceed thirty feet (30') as measured from original grade.
- Satellite dishes shall not exceed three feet (3') in diameter.

General Standards for Wireless Telecommunication Facilities

- Ground equipment shall be completely screened with a minimum eight foot (8') tall decorative masonry wall with solid metal gates and may not be located closer than thirty feet (30') to any residential property line.
- Equipment may be located within thirty feet (30'), but no closer than ten feet (10') of a residential property line unless criteria are met.



SUMMARY: WIRELESS TELECOMMUNICATIONS FACILITIES CODE UPDATE

Wall Mounted

- Shall not extend more than twenty-four inches (24"). Previously four feet (4').

Roof Mounted

- Shall be setback a minimum of fifteen feet (15') from the roof edge and shall not exceed a maximum of ten feet (10') in height. Previously a minimum setback of ten feet (10').
- Transmission equipment shall be located a minimum thirty feet (30') above the finished grade to which they are mounted.

Freestanding Stealth Structures

- Limited to a maximum of forty-five feet (45').
- Shall have a stealth design and be proportionate to the type of structure being imitated.

Monopoles

- Structures exceeding forty-five feet (45').
- Minimum of one half (1/2) mile distance is required between monopoles
- Shall be setback from any residential property line a distance of three times (3x) the height of the monopole. Previously setback was a distance equal to its height.
- Shall not exceed eighty feet (80').
- External pole mounted antennas shall not project more than forty-eight inches (48").

Eligible Facility Request (EFR)

- Added process and other requirements per FCC.

GENERAL STANDARDS FOR WIRELESS TELECOMMUNICATION FACILITIES

Commercial wireless telecommunication facilities are permitted in non-residential and non-agricultural zones according to the standards listed within this chapter.

Commercial mechanical and transmission equipment shall meet the following standards:

- The property shall be used as a commercial, office or manufacturing use or is in conjunction with a public property with a public or quasi-public use such as a public school, fire station, library, park, or other government use.
- Equipment may be located within thirty feet (30'), but no closer than ten feet (10') of a residential property line if:
 - All mechanical equipment shall be placed within a below grade vault, or;
 - All ground equipment shall be located within a completely enclosed decorative masonry accessory building. Such accessory buildings shall meet the height and setback requirements prescribed by the underlying zone.
 - A sound study may be required, as determined by the Planning Director, for equipment located within thirty feet (30') of a residential property line.
- Ground equipment shall be completely screened with a minimum eight foot (8') tall decorative masonry wall with solid metal gates and may not be located closer than thirty feet (30') to any residential property line.
- Antennas, dishes, and other commercial mechanical and transmission equipment shall not create visual clutter, nuisance or hazard as determined by the Planning Director.

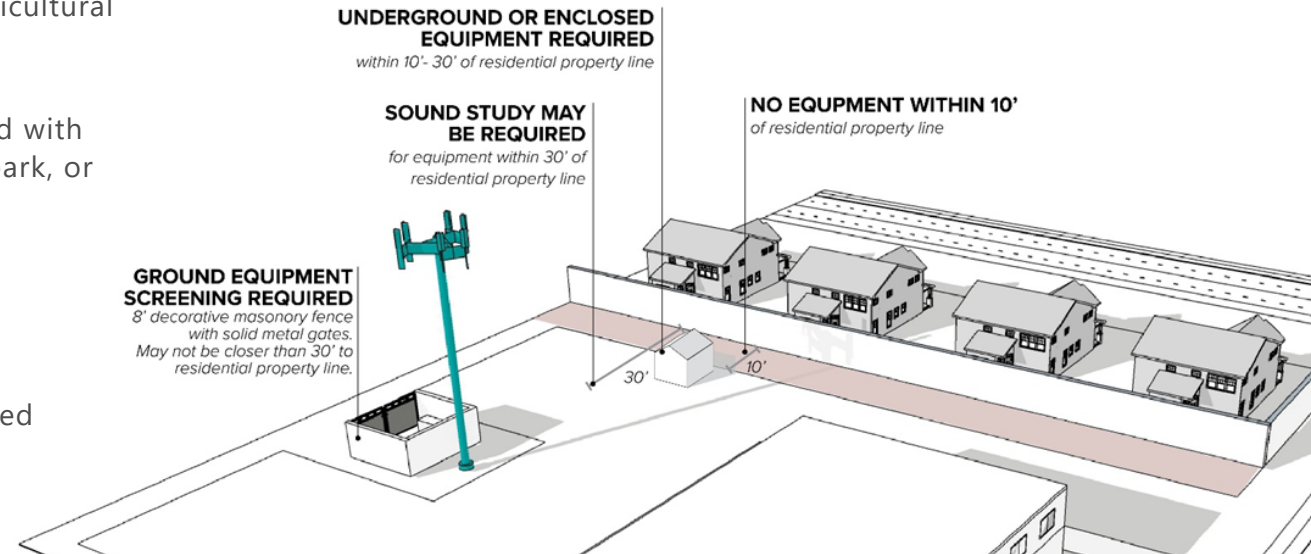
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GENERAL STANDARDS FOR WIRELESS TELECOMMUNICATION FACILITIES

Commercial wireless telecommunication facilities may be located within a residential or agricultural zone, provided that:

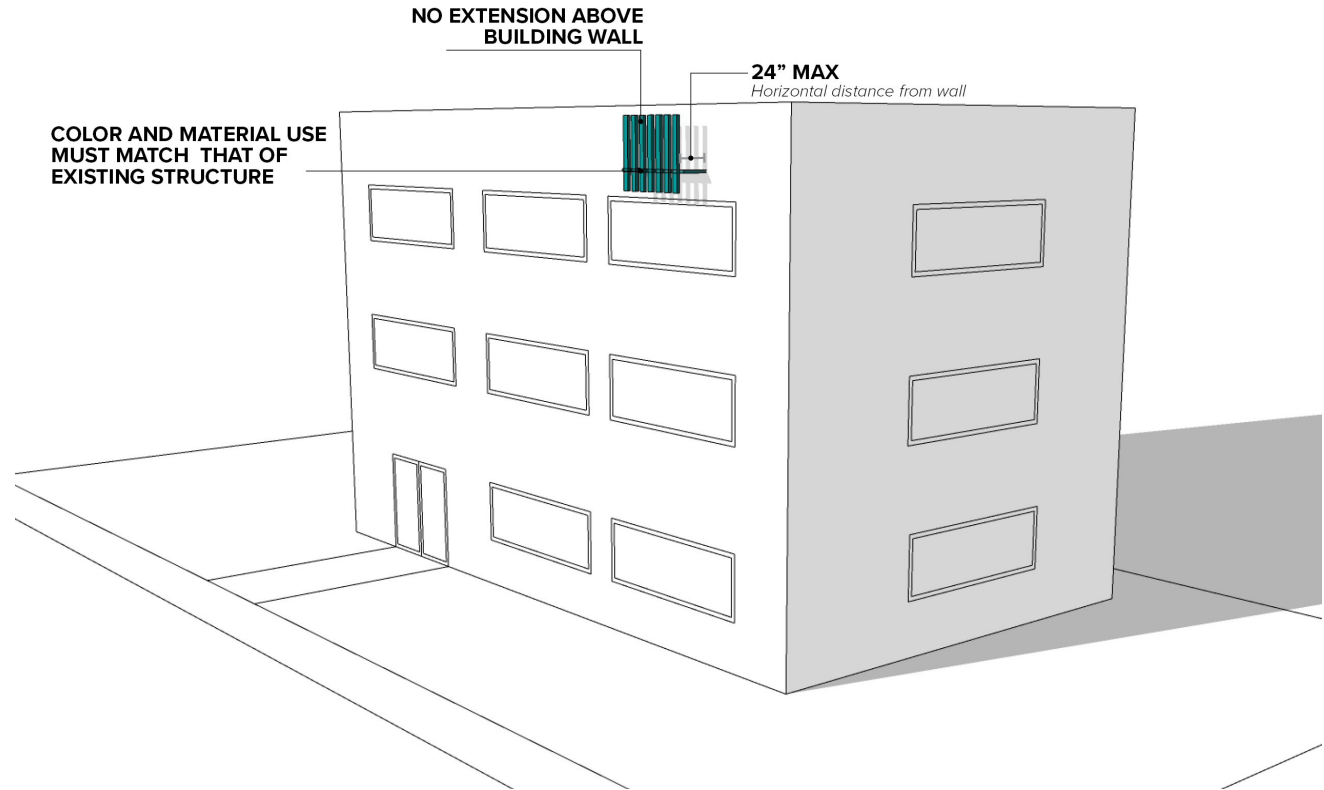
- The applicant has provided technological justification and made all reasonable efforts, to the Planning Director's satisfaction, to first exhaust all other options to first co-locate or locate a new facility within a non-residential or non-agricultural zones.
- Facilities shall only be installed on public property and shall be associated with public or quasi-public uses such as, a public school, fire station, library, park, or other government use.
- Facilities meet all standards of commercial mechanical and transmission equipment as set forth in MKZ18.75.050.B
- Facilities shall be made stealth within a steeple, flagpole, or as an approved freestanding stealth structure.



WALL MOUNTED

The following provisions shall apply to wall mounted commercial transmission equipment:

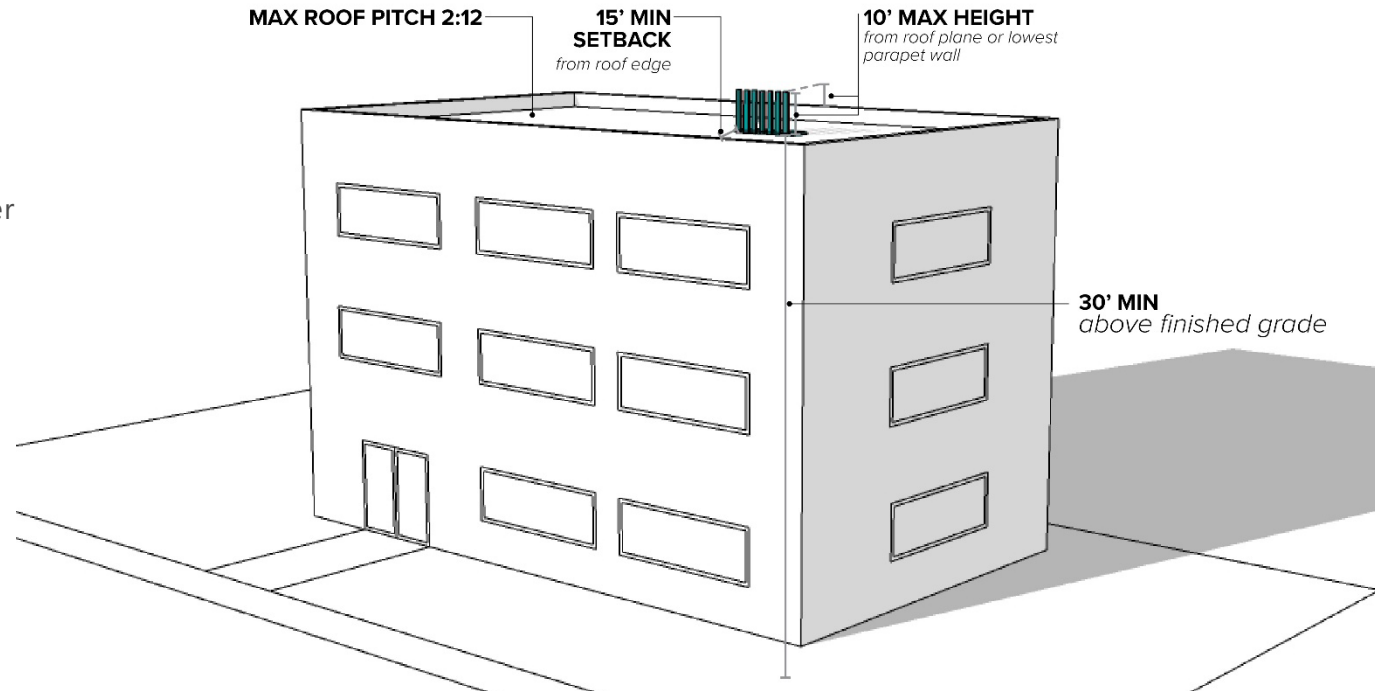
- Wall mounted commercial transmission equipment shall be mounted to the wall of the primary structure and not extend more than twenty-four inches (24") as measured from the surface edge of the wall to the front or furthest portion of equipment.
- Wall mounted commercial transmission equipment shall be located a minimum thirty feet (30') above the finished grade of the wall surfaces to which they are mounted.
- Wall mounted commercial transmission transmission equipment shall not extend above the wall to which it is mounted to.
- Wall mounted commercial transmission equipment, including the supporting structure shall be colored to match the building colors, textures, and materials.



ROOF MOUNTED

The following provisions shall apply to roof mounted commercial transmission equipment:

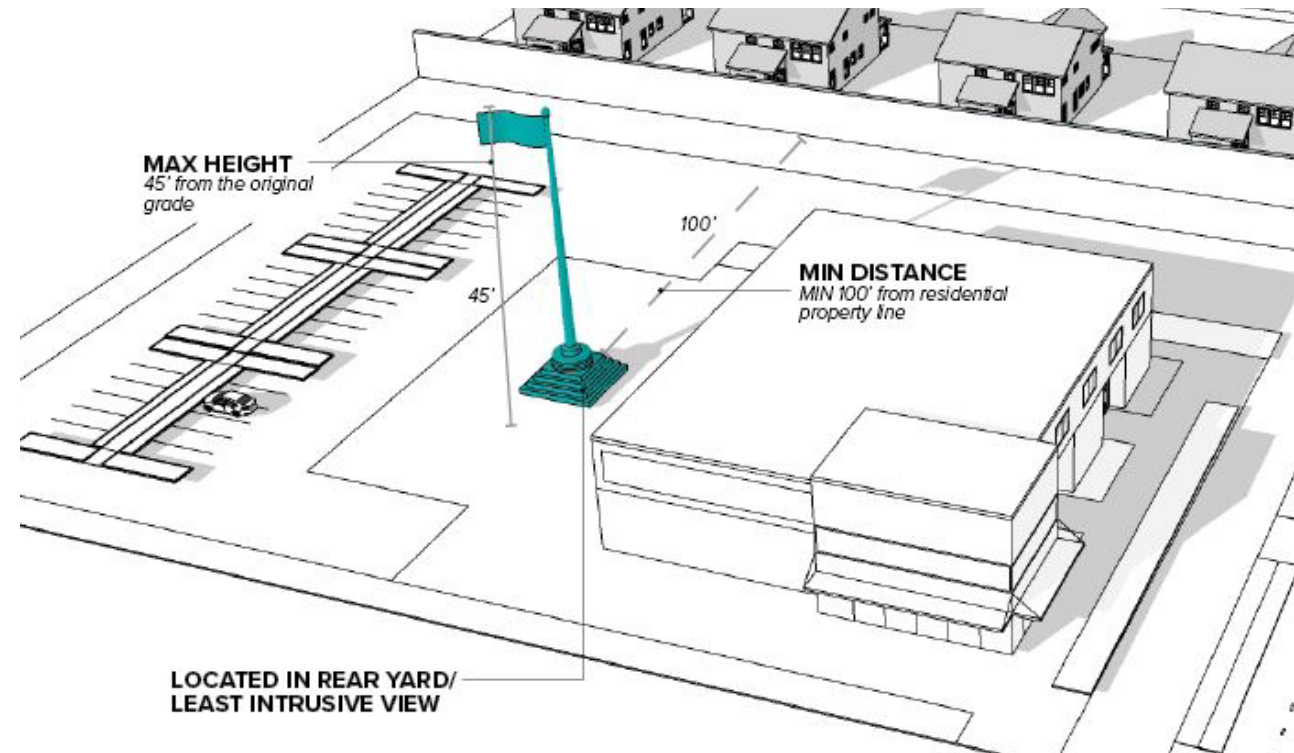
- Transmission equipment shall be located a minimum thirty feet (30') above the finished grade to which they are mounted.
- Transmission equipment shall not be placed on a roof pitched greater than 2:12.
- The equipment shall be setback a minimum distance of fifteen feet (15') from the edge of the roof to which the equipment is mounted on.
- The equipment shall not exceed a maximum of ten feet (10') in total height as measured from the roof surface to which it is mounted, or the top of the lowest parapet wall on the same roof surface.
- Stealth roof mounted antennas are encouraged and shall be allowed to vary from the height and setback provisions of this section if the stealth installation seems to achieve the desired stealth appearance and provides a similar effect to the listed stealth options, as reviewed by the Planning Director.



FREESTANDING STEALTH STRUCTURES

- **The following provisions shall apply to freestanding stealth structures:**
- Freestanding stealth structures are defined by height and are limited to a maximum height of forty-five (45') feet tall.
- Freestanding stealth structures are permitted in all non-residential zones and may be allowed in residential and agricultural zones when associated with public or quasi-public uses.
- No distance separation between other wireless telecommunication facilities is required.
- Freestanding stealth structures shall be located a minimum of one hundred feet (100') from a residential property line.

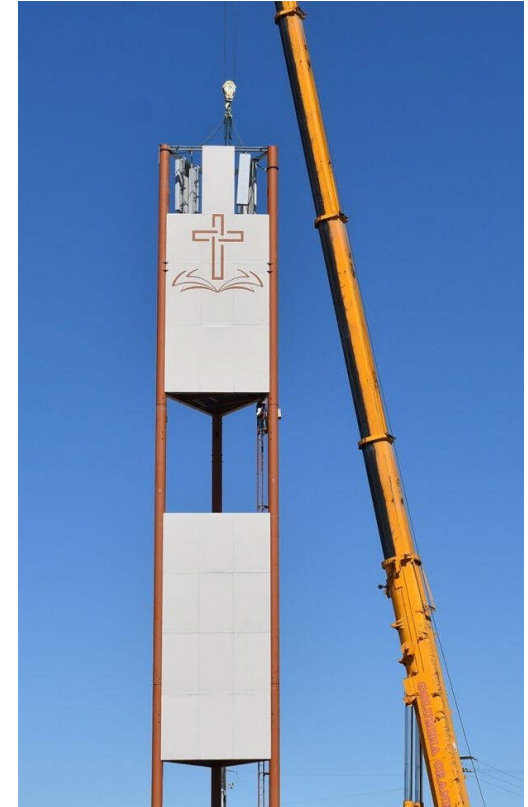
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FREESTANDING STEALTH STRUCTURES

The following provisions shall apply to freestanding stealth structures:

- The applicant has demonstrated in writing that they have made a minimum three attempts that they have explored the option to first roof mount, wall mount, or co-located on an existing monopole on properties located within ½ mile radius of the desired location.
- All freestanding structures shall have a stealth design and shall be proportionate to the type of structure which they are intended to imitate. Depending on the environment and surrounding uses, freestanding stealth structures may include but are not limited to; flag poles, water towers, ball field lights, steeples, clock towers, existing signs, utility poles, boulders, monopines, or other stealth designs as determined by the Planning Director.
- All antennas and other transmission equipment mounted on the freestanding stealth structure including cabling and other associated equipment shall be completely enclosed within the structure or shall be incorporated as part of the stealth design.



FREESTANDING STEALTH STRUCTURES



MONOPOLES

The following provisions shall apply to monopole facilities:

- Monopoles are structures exceeding forty-five feet (45') in height.
- Monopole facilities may only be considered after the applicant has submitted a statement of need, demonstrating why the proposed facility cannot be wall mounted, roof mounted, co-located, or integrated as part of a freestanding structure.
- Monopoles are prohibited within residential and agricultural zones except when located within public parks and schools and on properties exceeding two (2) acres in size.
- A minimum of one half (1/2) mile distance is required between monopoles.
- Monopoles shall not be allowed in the front yard setback of any lot, or between the primary building and abutting right of way.
- Monopoles shall be setback from any residential property line a distance of three times (3x) the height of the monopole.

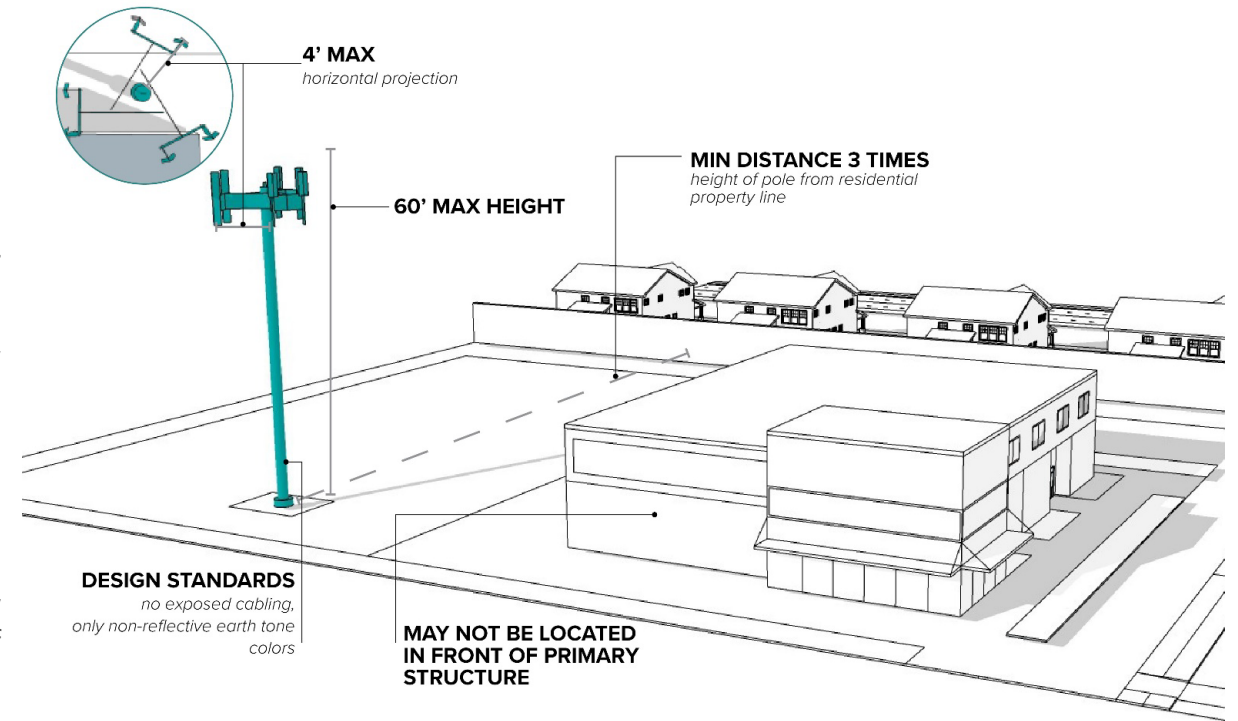
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MONOPOLES

The following provisions shall apply to monopole facilities:

- Monopoles shall not exceed sixty feet (60') in height as measured from the top of the monopole or equipment to the finished grade.
- Monopoles and related pole-mounted transmission equipment including antennas shall have non-reflective or powder coated surfaces with unobtrusive earthtone colors.
- External pole mounted antennas shall not project more than four feet (4') as measured from the front of or furthest most portion of the antenna, or similar equipment, to the nearest surface edge of the monopole.
- No exposed cabling is permitted, and all cables shall be routed internally within the pole and/or buried underground. Exterior cable trays designed to replicate an existing vertical element may be considered by the Planning Director. Standard cable trays painted and textured to match the existing facade do not meet the intent and do not qualify as hidden or concealed.
- Stealth monopole facilities are encouraged and shall be allowed to vary from the setback, height, and other design provisions of this section if the stealth installation seems to achieve the desired stealth appearance as determined by the Planning Director.



ELIGIBLE FACILITIES REQUEST (EFR)



1505 Westlake Ave N
Seattle, WA 98109

Phone: (503) 708-9200
www.crowncastle.com

Section 6409 Substantial Change Checklist Towers Outside of the Public Right of Way

The Federal Communications Commission has determined that a modification substantially changes the physical dimension of a wireless tower or base station under 47 U.S.C. § 1455(a) if it meets one of six enumerated criteria under 47 C.F.R. § 1.6100.

Criteria for Towers Outside the Public Rights of Way

YES/NO NO	Does the modification increase the height of the tower by more than the greater of: (a) 10% (b) or, the height of an additional antenna array plus separation of up to 20 feet from the top of the nearest existing antenna?
YES/NO NO	Does the modification add an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet or more than the width of the tower structure at the level of the appurtenance, whichever is greater?
YES/NO NO	Does the modification involve the installation of more than the standard number of new equipment cabinets for the technology involved or add more than four new equipment cabinets?
YES/NO NO	Does the modification entail any excavation or deployment outside the current site by more than 30 feet in any direction, not including any access or utility easements?
YES/NO NO	Does the modification defeat the concealment elements of the eligible support structure?
YES/NO NO	Does the modification violate conditions associated with the siting approval with the prior approval the tower or base station other than as specified in 47 C.F.R. § 1.6100(c)(7)(i) – (iv)?

If all questions in the above section are answered “NO,” then the modification does not constitute a substantial change to the existing tower under 47 C.F.R. § 1.6100.



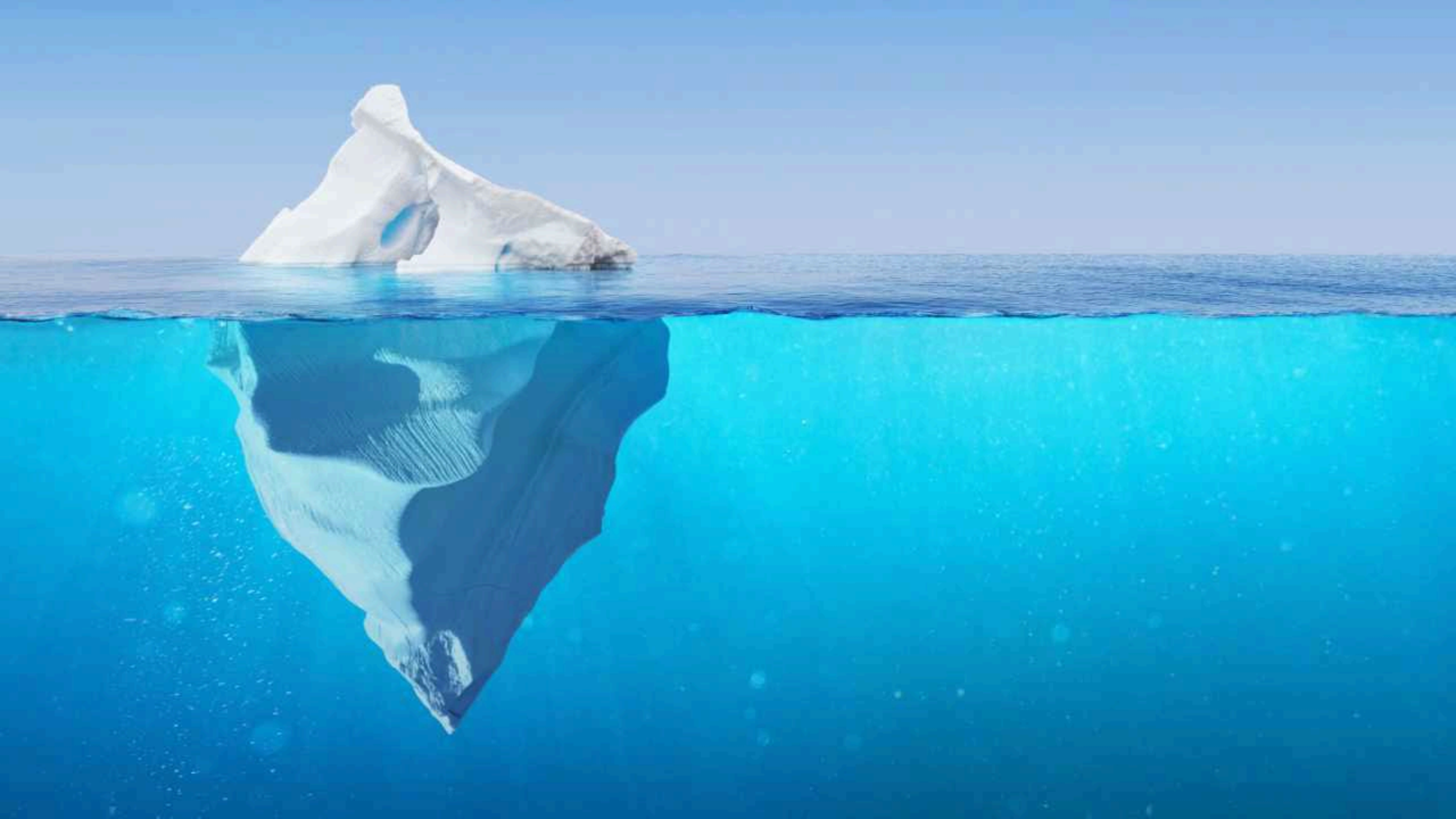
Thank You

Millcreek Code Updates

Application Procedures – ZT-24-003

Presented by Millcreek Staff





SUMMARY: APPLICATION PROCEDURES CODE UPDATE

Application Procedures, Roles of Public Bodies, and Noticing Requirements are found in different sections of our code.

Staff recommends placing these requirements into a single sequence of chapters:

18.13 – Purpose and Applicability

18.14. – Land Use Authority Designation and Application Procedures in General

18.15 – Land Use Application Steps

18.16 – Specific Application Procedures by Category and Type

SUMMARY: APPLICATION PROCEDURES CODE UPDATE

Think of the document as a ready reference.

We are not proposing to make any significant changes to noticing or land use authority designations, except possibly...

* Condominium requirements: do we continue with the Five-Year Waiting Period?

SUMMARY: APPLICATION PROCEDURES CODE UPDATE

Requirement	Current Standard	Proposed Standard	Rationale
Land Use Authority Designations	See 19.05.030 and 19.06.050	See 18.14.010	Land use authority designations adjusted pursuant to state law, and clearly stated for each application type in a table, for ease of understanding.
Role of Recommending Bodies, such as Community Councils and Planning Commission	See 2.56.100 for Community Council recommendations See 19.05.030 for Powers and Duties of Planning Commission	See 18.14.020	Information placed in one section for clarity, and to ensure consistent use of terminology. Title 2 will remain in the code, as will a broad statement of Planning Commission powers and duties. Planning Commission is proposed to provide recommendation on public street and municipal easement vacations. Clarifies that Community Councils give recommendations on general plan adoptions and amendments. This is currently a practice, but not technically a requirement.
Public Noticing Requirements	See 18.13.080 and 19.02.160	See 18.14.060	Noticing for subdivisions is in a separate chapter. This new section consolidates all noticing requirements in one section, for clarity. The noticing requirements are substantially unchanged, except where required to comply with state statutes.

SUMMARY: APPLICATION PROCEDURES CODE UPDATE

Requirement	Current Standard	Proposed Standard	Rationale
Application Steps	Discussion of application steps can be found throughout our code, but language is often inconsistent, or is lacking. For example, Subdivisions (18.03) FCOZ (19.72.030), CCOZ (19.73.030), and conditional use permits (19.84.030) all have separate application procedures.	See 18.15.	When the original Salt Lake County code was written, staff was given significant latitude in determining the process and sequence for an application. Articulating and defining each relevant application step follows current best practice, case law, and statutory requirements that state that any ambiguity in our ordinances benefits the applicant. Defining and articulating application steps provides transparency and reliability to our code. Any special application requirements found in a particular zone can be outlined in an adopted checklist, which will be approved as part of the Application Procedures.

SUMMARY: APPLICATION PROCEDURES CODE UPDATE

Requirement	Current Standard	Proposed Standard	Rationale
Specific Application Procedures	See 19.02.080 for site plan requirements. See 19.72.030 for FCOZ applications See 19.73.030 for CCOZ applications. See 19.84.030 for Conditional Use Permit applications. See 18.03 for Subdivision applications.	See 18.16.	Some application procedures are well articulated in our code, and other application procedures are not articulated at all, such as applications for land use hearings for variances or nonconforming uses. Certain sections of our code currently make reference to a site plan review requirement, and there is no corresponding application requirement for site plan reviews. Our code currently lacks a consistent process for approving minor site plan amendments or sign permits. A proposed standard for minor site plan approvals, site plan amendments, sign permits, and change of use permits, outlining a scope of approval for staff, can be found in 18.16.030 (B) through (D).

LAND USE AUTHORITY DESIGNATIONS

Table 18.14-1 Land Use Authority Designations	
Application Type	Land Use Authority Designation
Legislative Decisions	
General Plan and Future Land Use Map Adoption and Amendment	City Council
Land Use Code Text Amendment	City Council
Zoning Map Amendment	City Council
Development Agreement	City Council
Administrative Decisions – Subdivisions	
Minor Subdivision	Planning Director
Major Subdivision Preliminary Approval	Planning Commission
Major Subdivision Final Approval	Planning Director
Subdivision Amendment for Minor Plat Adjustments	Planning Director
Lot Line Adjustment	Planning Director
Parcel Line Adjustment	Planning Director
Vacating a Subdivision Plat – Minor Subdivision	Planning Director
Vacating a Subdivision Plat – Major Subdivision	Planning Commission
Vacating a Subdivision Plat – By Ordinance	City Council
Public Street or Municipal Utility Easement Vacation	City Council

Table 18.14-1 Land Use Authority Designations	
Application Type	Land Use Authority Designation
Administrative Decisions – Other Land Use Decisions	
Conditional Use Permit	Planning Commission
Site Plan Approval for Permitted Uses	Planning Director
Change of Use Permit	Planning Director
Minor Site Plan Amendment	Planning Director
Reasonable Accommodation for a Residential Facility for Persons <u>With</u> a Disability	Planning Director
Sign Permit	Planning Director
Temporary Use Permit	Planning Director
Administrative Decisions – Nonconformities and Variances	
Nonconformities Determination	Planning Director
Expansion or Enlargement of a Noncomplying Structure	Land Use Hearing Officer
Variances	Land Use Hearing Officer

RECOMMENDING BODIES

Table 18.14-2. Roles of Recommending Bodies by Application Type		
<i>Application Type</i>	<i>Community Council</i>	<i>Planning Commission</i>
<i>Legislative Decisions</i>		
General Plan and Future Land Use Map Adoption and Amendment	Recommendation	Recommendation
Land Use Code Text Amendment	Recommendation	Recommendation
Zoning Map Amendment	Recommendation	Recommendation
Development Agreement	Recommendation	Recommendation
Public Street or Municipal Utility Easement Vacation	None	Recommendation
<i>Administrative Decisions – Other Land Use Decisions</i>		
Conditional Use Permit	Recommendation	N/A

NOTICING REQUIREMENTS

Table 18.14-4 Noticing Summary Table

<i>Application Type</i>	<i>Mailed Notice – Calendar days prior to first Community Council Meeting or first Formal Public Engagement</i>	<i>Mailed Notice Distance from Subject Property</i>	<i>Notice Sign (on subject property) – Calendar days prior to first Community Council Meeting or first Formal Public Engagement</i>	<i>Posting On Millcreek Website & Utah Public Notice Website – Calendar days prior to first Formal Public Engagement</i>	<i>Hard Copy of Notice – Hours prior to first Formal Public Engagement</i>
Legislative Decisions					
General Plan ¹ / Future Land Use Map Adoption or Amendment	7	600 feet	5	10	24 hours
Land Use Code Text Amendment ¹	7	N/A		10	24 hours
Zoning Map Amendment ¹	7	600 feet	5	10	24 hours
Public Street or Municipal Utility Easement Vacation ¹	10	Each property that is accessed by the public street of municipal utility easement.	5	10	24 hours

Table 18.14-4 Noticing Summary Table

<i>Application Type</i>	<i>Mailed Notice – Calendar days prior to first Community Council Meeting or first Formal Public Engagement</i>	<i>Mailed Notice Distance from Subject Property</i>	<i>Notice Sign (on subject property) – Calendar days prior to first Community Council Meeting or first Formal Public Engagement</i>	<i>Posting On Millcreek Website & Utah Public Notice Website – Calendar days prior to first Formal Public Engagement</i>	<i>Hard Copy of Notice – Hours prior to first Formal Public Engagement</i>
Administrative Decisions - Subdivisions					
Minor Subdivision (3 lots or less)	7	300 feet	5	7	24 hours
Major Subdivision-Preliminary	7	300 feet	5	7	24 hours
Subdivision Amendment ¹	7	Affected Property Owners	5	7	24 hours
Lot Line Adjustment	7	Affected Property Owners	5	7	24 hours
Vacating a Subdivision Plat	7	300 Feet	5	7	24 hours
Administrative Decisions – Other Land Use Decisions					
Conditional Use Permit	7	300 feet	5	7	24 hours
Administrative Decisions – Nonconformities and Variances					
Expansion of a Noncompliant Structure or a Structure Containing a nonconforming use	10	300 feet	5	10	24 hours
Variance	10	300 feet	5	10	24 hours

MEETING/NOTICING TABLE FOR SPECIFIC APPLICATION TYPES

Table 18.16-1 General Plan and Future Land Use Map Adoption or Amendment Meeting and Noticing Requirements		Code Reference
Pre-Application Consultation	Required	MKZ 18.15.010
Neighborhood Meeting	Required	MKZ 18.15.020
Community Council Recommendation	Required	MKZ 18.14.050
Planning Commission Public Hearing and Recommendation	Required	MKZ 18.14.050 MKZ 18.15.080
City Council Public Meeting	Required	MKZ 18.14.050 MKZ 18.15.080
Mailed Notice to Affected Entities	Required	MKZ 18.14.060
Mailed Noticing Requirement for Property Owners – Distance	600 feet	MKZ 18.14.060
Mailed Noticing Requirement – Time	7 days prior to first Community Council Meeting	MKZ 18.14.060

CHECKLISTS – LEGISLATIVE APPROVALS

ZONING MAP AMENDMENT CHECKLIST				
Applicant Use		ITEM	Office Use Only	
Completed	Application Page No.		Completed	Revision Required
		Completed and Signed Millcreek Land Use Application		
		Notarized Property Owner Affidavit		
		Application Fee		
		Letter of Intent describing proposed amendments to the Zoning Map.		
		A summary of the rationale for proposed amendments to the Zoning Map. As applicable, answer the <i>Essential Questions for Zoning, Development Agreements, and City Initiatives</i> as set forth in Sections 3.1.7, 3.2.7, 3.3.7, 3.4.7, 3.5.7, 3.6.7, and 3.7.7 of the <i>Millcreek Together General Plan</i> .		
		Proposed text revisions to the General Plan, if applicable		
		The current Zoning Map designation and present use of the subject property.		
		A legal description of the subject property.		
		A development agreement, if applicable, and a completed Development Agreement Checklist.		
		A Summary of the Neighborhood Meeting, pursuant to MKZ XX.XX.XX.		
		A Summary of other Pre-Application Meetings, if required.		
		any other relevant supporting documentation, maps, studies and any other information that would inform Staff and the Planning Commission in making a recommendation, and that would allow City Council to make a decision.		

CHECKLISTS – ADMINISTRATIVE APPROVALS

SITE PLAN APPROVAL FOR PERMITTED USES CHECKLIST				
Applicant Use		ITEM	Office Use Only	
Completed	Application Page No.		Completed	Revision Required
		Setbacks and buffers as required by the relevant zoning or landscaping standard.		
		Lighting plan showing location and height of proposed street and interior property lighting.		
		Location of any required right-of-way dedications, as measured from a right-of-way centerline.		
Building Floor Plan and Elevation Requirements				
		Proposed building bulk and height.		
		For buildings in an R-1 or R-2 zone, indicate the location of the building height envelope for the existing building and the proposed expansion.		
		Proposed building elevations, including building color and materials.		
		Proposed building floor plans.		
Additional Requirements for Requests for a Neighborhood Compatibility Modification				
<i>Requests for Neighborhood Compatibility Modifications are limited to conforming residential dwellings in an R-1 and R-2 zone, and are subject to the standards as set forth in MKZ XX.XX.XX.</i>				
		Describe in detail the land use code standard for which a neighborhood compatibility modification is sought. Neighborhood compatibility modifications are limited to building height, setbacks, and lot coverage modifications.		
		Provide a survey completed by a surveyor licensed to practice in the State of Utah that describes the applicable characteristics (building height, setbacks, and lot coverage) of residential properties located within 200 feet radial distance from the subject property boundary.		
Required Studies				
		Geological Hazards Study, if required.		
		Parking and Traffic Impact Study, if required.		
		Photometric Study, if required.		

CHECKLISTS – ADMINISTRATIVE APPROVALS

SIGN PERMIT CHECKLIST				
Applicant Use		ITEM	Office Use Only	
Completed	Application Page No.		Completed	Revision Required
		Indicate the area of each proposed sign.		
Illuminated Sign Requirements				
		Provide a specification that verifies that, except for internally illuminated logos and text, all light sources used to illuminate signage shall have color temperature equal to or less than 4,000 degrees Kelvin (4,000°K).		
		Provide a sign illuminance study as set forth in MKZ XX.XX.XX.		
Electronic Message Center Requirements				
		Provide an elevation of the sign showing the percentage of the sign that will be used as an electronic message center.		
		Provide a specification for a sensor or other programmable device that automatically determines the ambient illumination and must be programmed to automatically adjust the illuminance according to ambient light conditions.		
		Provide a sign illuminance study as set forth in MKZ XX.XX.XX.		
		Applicant shall sign and notarize a Notice of Compliance and Acknowledgement of Sign Requirements on a form provided by Millcreek.		

COMMUNITY COUNCIL RECOMMENDATIONS

1. **Mount Olympus Community Council.** The Mount Olympus Community Council met on June 3, 2024.

The MOCC voted unanimously in favor of the adoption of the Application Procedures Chapters as written.

2. **Millcreek Community Council.** The Millcreek Community Council met on June 4, 2024.

The MCC voted unanimously in favor of the adoption of the Application Procedures Chapters, subject to the addition of language to ensure that an applicant required to conduct a neighborhood meeting gives email notice to the relevant community councils one week prior to the meeting.

3. **Canyon Rim Citizens Association.** The Canyon Rim Citizens Association met on June 5, 2024.

The CRCA voted unanimously in favor of the adoption of the Application Procedures Chapters as written.

4. **East Mill Creek Community Council.** The East Mill Creek Community Council met on June 6, 2024.

The EMCCC voted unanimously in favor of the adoption of the Application Procedures Chapters as written, subject to typographical corrections suggested by the EMCCC chair.

PLANNING COMMISSION RECOMMENDATION

At a public hearing held on 19 June 2024, the Millcreek Planning Commission recommended unanimously that the City Council adopt an Application Procedures Ordinance. Subject to the addition of an application procedure for reasonable accommodations and an additional technical review by staff and the City attorney.

STAFF FINDINGS AND RECOMMENDATION

Staff finds that:

1. The Application Procedures Ordinance provides a consolidated, clear, and understandable roadmap for application approval procedures, for the benefit of applicants, staff, and reviewing and recommending bodies.
2. The use of consistent language throughout the Application Procedures Ordinance will aid in discussion and interpretation of expectations regarding applications with applicants and reviewing and recommending bodies.
3. The inclusion of summary tables for application procedures requiring public meetings and notice will aid in readability and in the consistent enforcement of application requirements.
4. The delineation of administrative and legislative actions, and the corresponding recommendations, complies with Utah State statutes.



THANK YOU

7/22/2024 City Treasurer's Report
 given by: Cheri Jackson, Millcreek Treasurer



Date	Shared or Pooled Cash Accounts	Amount
7/22/2024	Operating Account	\$ 393,036
7/22/2024	PTIF	39,487,654
	Total of Shared Cash	\$ 39,880,690

Tax revenues have different lag times from collection of the tax to distribution to the City.
 With that understanding, my report on the major tax revenues are as follows:

General Revenue Sources Status / any concerns	Received as of 07/22/24	% of Estimated Revenues	Likely to meet or exceed budget
Current Property Taxes Received	\$ 67,608	0.57%	Yes
General Sales Taxes (0 months rev)*	-	0.00%	Yes
Building Permits	69,449	5.56%	Yes
Total Gen Fund Revenue	284,217	0.69%	Yes
Report Any Revenue Anomalies			

*July amount not available
 from State until 7/25/24

Disbursements for the month of June 2024

General Fund Disbursements Status / any concerns	Quantity	Amount
Checks	173	\$ 3,466,014
EFT / Bank Drafts	14	401,574
Direct Deposit	2 Payroll Periods	325,091
Report Any Expenditure Anomalies		
Total Disbursements - June 2024		\$ 4,192,680