Minutes
Board of Directors Meeting
Weber Human Services 3rd floor, Board of Directors Room
Commencing at 5:00 P.M. June 26, 2024.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 5:02 PM.

The following members were present:	Staff in attendance:
	Kevin Eastman
Clint Thurgood	Nobu Iizuka
Sharon Bolos	Kristen Mecham
Matt Wilson (Morgan)	Michelle Jenson
Robert Hunter	Shelly Gwynn
	Jed Burton
	Matt Isom
	Dave Wilson (Legal)
EXCUSED:	EXCUSED:
Julie Southwick	Matt Wilson (Legal)
Gage Froerer	
Jim Harvey	
	GUEST(S):

1. **Consent Calendar:**

   a) Welcome

   b) Request for approval of minutes for meeting held on May 17, 2024, at 8:00 a.m.

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the May minutes as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

c) Request for the approval of check register dated May 1, 2024, to May 31, 2024, including voided check 0000133723 and 0000133789 in the amount of $1,840,124.35.

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the check register as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

d) Credit Card Purchases for April 2024.

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the credit card purchases as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

e) Request to approve purchase orders:

1. PO#4836- Davis Signs, for three sets of non-lit brushed silver ACM letters and one non-lit clear acrylic display with applied vinyl graphics, in the amount of $6,097.00.
2. PO#4837- Ogden Raptors, for 1000 Tickets, Billboard Sign, Raptor Bucks, in the amount of $15,350.00
3. PO#4838- Boncom, for PR media and social media campaign collateral hard costs, in the amount of $19,656.00.
4. PO#4839- Smith's Food and Drug Centers, for Gas gift cards for PATR, ATR, SUDS-RSS and Drug Court clients in Addiction and Recovery Services for July 2024- June 2025, in the amount of $75,000.00.
5. PO#4840- Utah Transit Authority, for Bus passes for WIN-RECON/GSA/PATR/SUD/RSS for July 2024- June 2025, in the amount of $75,000.00.
6. PO#4841- VLCM, for Power Store 1200T Field Install, 4 Port Card Pair, 1800-Watt Power Supply Pair, Power Store Bae Enclosure Install Kit, Dell Hardware Limited Warranty and Pro support plus, in the amount of $113,136.88.
7. PO#4842- SHI, for 3 years of Mimecast, in the amount of $119,344.23.
8. PO#4843- Mon Ami, for Annual License Fee for services in 2025 (1/1/25-12/31/25, in the amount of $24,000.00.

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the Purchase Orders as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

2. **<u>Action Items</u>**

a) Request to approve the Contracts as presented

<u>1. Independent Contractor Agreement.</u>

This income generating contract is made and entered into by and between IHC Health Services, Inc. ("IHCHS") and Weber Human Services (This "Contractor"), this agreement will commence on April 21, 2024, or the date of the last signature executing this agreement, whichever is later and will end on June 30, 2026, unless earlier terminated. The Contractor hereby agrees to provide Services to IHCHS by assigning one or more qualified Providers acceptable to IHCHS to perform the Services.

Motion by Clint Thurgood, seconded by Robert Hunter to approve the Independent Contractor Agreement as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

<u>2. Interlocal Cooperation Agreement Between Weber Human Services and Riverdale City.</u>

This Agreement shall be for a period of twelve months commencing July 1, 2024 and ending June 30, 2025, by and between Riverdale City ("City") and Weber Human Services ("WHS"), whereas WHS desires to work with the City to provide services to the senior citizens of Riverdale City and Weber County, which services shall include health, social, nutritional, and educational programs and activities for older individuals. WHS shall provide to the City $59,000.00 per year. The City agrees to pay for all other costs associated with operating the Riverdale Senior Center, including all facility, staff, program and operation related expenses. WHS Shall pay the City on a quarterly basis based on a billing to be submitted by the City to WHS by the Twentieth day of the month following the end of the quarter during which such costs have accrued.

Motion by Clint Thurgood, seconded by Robert Hunter to approve the Interlocal Cooperation Agreement Between Weber Human Services and Riverdale City as presented.

Roll Call Vote to approve the Interlocal Cooperation Agreement between Weber Human Services and Riverdale City.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

3. Amendment to the Interlocal Cooperation Agreement between Weber Human Services and North Ogden City for services to the Northview Senior Center.

This Amendment is effective on the first day of July 2024 and is made to amend the Interlocal Cooperation Agreement dated July 1, 2922, by and between North Ogden City "City" and Weber Human Services "WHS". This Agreement shall be for a period of twelve months commencing on July 1, 2024, and ending June 30, 2025. This agreement may be terminated at any time by either party upon six months prior written notice to the other party. WHS agrees to pay an amount of $59,000.00 for services listed in Section A and B. The City shall pay for any costs for items in Section A of Article 4 above $59,000 but not to exceed $25,000.00 and all other costs mentioned in Section C and D. The City shall pay WHS on a semi-annual basis for its share of costs accrued pursuant to this Agreement by the tenth of the month following the receipt of invoice from WHS.

Motion by Clint Thurgood, seconded by Robert Hunter to approve the Interlocal Cooperation Agreement Between Weber Human Services and Riverdale City as presented.

Roll Call Vote to approve the Interlocal Cooperation Agreement between Weber Human Services and North Ogden City.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

b) Request to approve the Policy Change for the Board of Directors Classification, as presented. (1st and 2nd Reading)

Motion by Clint Thurgood, seconded by Matt Wilson to approve the Policy Change for the Board of Directors Classification (1st and 2nd reading) as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

c) Appointment of Weber Human Services Chief Financial Officer.

Motion by Clint Thurgood, seconded by Robert Hunter to approve the Appointment of Matt Isom as Chief Financial Officer as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE	David Wilson (Legal)	AYE

d) Request to approve the FY 2025 Budget as presented.

Matt Isom presented on the FY 2025 Budget.

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the FY 2025 Budget, plus a 4% COLA increase as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	ABSENT	Matt Wilson	AYE
Sharon Bolos	AYE		

No public members attended, and no public comments were given.

3. **<u>Executive Director's Report</u>**

a) Pool Party- Kevin invited the Board members to the WHS Pool Party on July 19th at 6:30pm at North Shore Aquatic Center.

b) Capital Projects- We were authorized by the board a few months ago to purchase a building for $620,000.00. We have decided to renovate our buildings and purchase new equipment for a lower cost of $100,000.00. We will keep the Board updated as we proceed with the renovations.

Motion by Clint Thurgood, seconded by Sharon Bolos to adjourn the meeting.

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Chair, Weber Human Services — Date

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Attest — Date