

**Pinion Forest Special Service District Meeting Held Monday July 08, 2024 at Pinon Forest
Special Service District 28260 West Koch Road Duchesne, UT 84021**

1. Meeting called to order at 5:00 p.m.

2. Present – PFSSD Chair Melissa Hughes, PFSSD Vice-Chair Connie Sweat, PFSSD Water Operator Clyde Watkins, PFSSD Board member Corey Biesinger, Jones and DeMille Representative Jeff Baker and PFSSD Secretary Theresa Welborn.

Absent – Duchesne County Commissioner Greg Miles

3. Read and Approve the June 10, 2024 PFSSD Meeting Minutes – PFSSD Board member Corey Biesinger motioned to approve the meeting minutes as presented, PFSSD Vice-Chair Connie Sweat seconded the motion. The motion passed with no opposing votes.

4. Engineering Comments – Jones & DeMille

a) **Chlorination and filtration system update** - Jones & DeMille representative Jeff Baker updated the board on the installation of the chlorination filtration system; Dorset is expected to be on site July 16th. Plumbing should be completed the week of the 16th, he also stated that the pump installation went well.

5. Water Operator Report

Clyde Watkins stated everything is going well, and the bacti samples have passed testing again. He has been working diligently to get the chlorination and filtration system up and running for PFSSD.

6. Secretary Report –

a) **Status of Accounts –**

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) **Presentation of Bills/Reimbursements –**

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$48.43
- Clyde Watkins - \$1,262.29
- Cutting Edge Water Well LLC - \$7,725.00
- Jones & DeMille - \$7,919.56
- Strata Networks - Internet \$206.30
- Corey Biesinger – Board Meeting & Wages \$100
- Theresa Welborn – Secretary Wages \$720.00
- Connie Sweat – Board Meeting \$100.00

- Corey Biesinger - \$130.00

PFSSD Vice-Chair Connie Sweat made a motion to approve the expenses as presented. PFSSD Board Member Corey Biesinger seconds the motion. The motion passes with no opposing votes

7. Old Business –

- 8. New Business - Signage** needs to be posed on the website and at the post office when the tanks are cleaned.

9. Adjourn Meeting –

PFSSD Board Member Corey Biesinger motions to adjourn the meeting at 5:55. PFSSD Vice-Chair Connie Sweat seconds the motion. *The motion passes with no opposing votes.*

Read and approved this on the 12th day of August, 2024.

Melissa Hughes

Chair

Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn