808965

Statement

DATE June-3-4-5-2024

TERMS

TO Bart Smith
Interlockan Seerectuy

IN ACCOUNT WITH

Super Dave

1.	rent of truck	
2.	rent of trailer	
3.	pick of branches on the side of the road	
4.	Rak and blow the road	
5.	Gas	
6.	Dump the banches, #35	
	Subtotal	$2,945 00
7.	Labor	$ 5.955 00

CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT
			$ 8.900.00

adams DC5612

01-11

Interlaken Town Check Request

Complete this form and attach the invoice

Invoice Details

Request Date:	6/20/24
Invoice Date:	6/3/24
Payment Description:	Fire Mitigation - Debris Pickup
Payable To:	**Super Dave**
Invoice #:	808965

Mailing Address (if different from invoice)

Name:	
Address 1:	
Address 2:	
City:	
State, Zip:	
Zion Acct Fund:	**General Fund - *2681**
Total Check Amount:	**$8,900.00**

Accounting Details

Budget Line#:	**Budget Line Description**	**Line Item Amount**
58b	Brush Removal and other Widlfire Mitigation	$ 8,900.00

Additional Comments:	Payable to Super Dave, work completed by Brother B.
Submitted By:	Bart Smith

5303

ZIONS BANK. | WE HAVEN'T FORGOTTEN WHO KEEPS US IN BUSINESS®

1-800-974-8800
zionsbank.com

Interlaken Town
PO Box 1256
Midway, Utah 84049

31-5/1240

6/27/2024

PAY TO THE ORDER OF Super Dave's

$ **8,900.00

Eight Thousand Nine Hundred and 00/100********** DOLLARS

Security features. Details on back.

Super Dave's Snow Removal
David M Morris
3160S 3600 W
Heber City, Ut 84032

MEMO

AUTHORIZED SIGNATURE

⑈00005303⑈ ⑆124000054⑆ 9790926861⑈

Interlaken Town

5303

Super Dave's

6/27/2024

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
6/11/2024	Bill	808965	8,900.00	8,900.00		8,900.00
					Check Amount	8,900.00

General Fund Checkin 8,900.00

#150

808956

Statement

DATE Jun-12-13-14

TERMS

TO Bart Smith
Interlockan Seerectouy

IN ACCOUNT WITH Bonifacio Pacheco

1.		rent of trucks #3	$	1,500.00
2.		rent of trailers #3	$	1,500.00
3.		pick of Branches on the side of the road		
4.		Rak and blow the road		
5.		Gas #3 trucks	$	1,000.00
6.		Pump the branches #35	$	2,000.00
7.		Labor	$	3,500.00

CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT	$ 9,500.00

adams DC5812

Interlaken Town Check Request

Complete this form and attach the invoice

Invoice Details

Request Date:	6/18/23
Invoice Date:	6/18/23
Payment Description:	Fire Mitigation Debris Removal - Brother B.
Payable To:	**Bonifacio Pacheco**
Invoice #:	#150

Mailing Address (if different from invoice)

Name:	Brother B. will pickup the check at Sue's house
Address 1:	
Address 2:	
City:	
State, Zip:	
Zion Acct Fund:	**General Fund - *2681**
Total Check Amount:	**$9,500.00**

Accounting Details

Budget Line#:	**Budget Line Description**	**Line Item Amount**
58b	Brush Removal and other Widlfire Mitigation	$ 9,500.00

Additional Comments:	Work was done June 12-13-14
Submitted By:	Bart Smith

ENDORSE HERE

CHECK HERE AFTER MOBILE OR REMOTE DEPOSIT

DATE _____

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE *

RS-52

The security features listed below, as well as those not listed, exceed industry guidelines.

Security Features:	Results of document alteration:
MicroPrint Line	• MP Small type in line appears as dotted line when photocopied
Chemically Sensitive Paper	• Stains or spots may appear with chemical alteration
Security Screen	• Absence of "Original Document" verbiage on back of check

The Padlock design is a certification mark of the Check Payment Systems Association

* FEDERAL RESERVE BOARD OF GOVERNORS REG. CC

5185

ZIONS BANK. | WE HAVEN'T FORGOTTEN WHO KEEPS US IN BUSINESS®

Interlaken Town
PO Box 1256
Midway, Utah 84049

1-800-974-8800
zionsbank.com

31-5/1240

6/20/2023

PAY TO THE ORDER OF Bonifacio Pacheco **$**9,500.00

Nine Thousand Five Hundred and 00/100********** DOLLARS

Security features. Details on back.

Bonifacio Pacheco

MEMO

AUTHORIZED SIGNATURE

⑈00005185⑈ ⑆124000054⑆ 9790926861⑈

Interlaken Town

5185

Bonifacio Pacheco 6/20/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
6/18/2023	Bill	150	9,500.00	9,500.00		9,500.00
					Check Amount	9,500.00

General Fund Checkin 9,500.00

TOWN OF INTERLAKEN
Municipal Code

TITLE 06 TOWN STREETS

CHAPTER 6.01 UTAH CRIMINAL AND TRAFFIC CODE ADOPTED
CHAPTER 6.02 UNLAWFUL PARKING
CHAPTER 6.03 TRAFFIC REGULATIONS
CHAPTER 6.04 RIGHT-OF-WAY REGULATIONS
CHAPTER 6.05 SNOW REMOVAL
CHAPTER 6.06 STREET LEGAL ALL TERRAIN VEHICLES AND E-BIKES

CHAPTER 6.01 UTAH CRIMINAL AND TRAFFIC CODE ADOPTED

The class B and class C misdemeanor and infraction offenses of the Traffic Code of the Utah Code are adopted as the Traffic Code for Interlaken Town. In the event present or future ordinances of Town of Interlaken specifically address local conditions and concerns regarding public offenses, said ordinances shall supersede, when permitted by law.

CHAPTER 6.02 UNLAWFUL PARKING

Section 6.02.010 Parking at Shoulder
Section 6.02.020 Vehicles for Sale
Section 6.02.030 Repair of Vehicles
Section 6.02.040 Prohibited Parking
Section 6.02.050 Parking or Blocking Streets
Section 6.02.060 Loading Zone

Section 6.02.010 Parking at Shoulder

No motor vehicle shall be parked with the left side of the vehicle next to the shoulder. It shall be unlawful to stand or park any motor vehicle in a street other than parallel with the shoulder or curb and with the two right wheels of the vehicle within twelve inches of the regularly established shoulder or curb line.

Section 6.02.020 Vehicles for Sale

It shall be unlawful to park any vehicle within any street right-of-way for the purpose of displaying it for sale, or to park any vehicle from which merchandise is peddled on any street or within the right-of-way of such street.

Section 6.02.030 Repair of Vehicles

It shall be unlawful to repair any motor vehicle within the right-of-way of any road or street, except in cases of emergency.

Section 6.02.040 Prohibited Parking

It shall be unlawful for any person, except physicians or emergency calls or emergency vehicles, to park or leave standing on any public right-of-way, road, street, municipal property any motor vehicle, motor home, boat or trailer for 24 or more consecutive hours, and any vehicle, motor home, boat or trailer so parked or left standing may be impounded or removed by the chief law enforcement office, Town Ordinance officer or it's agent. For purposes of impoundment and removal, the chief law enforcement officer, Town Ordinance officer or it's agent may, after making a reasonable effort to locate the owner, impound and remove any motor vehicle which has been unmoved for 24 consecutive hours. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle. Any motor vehicle, motor home, boat or trailer which are moved from a parking spot and then re-parked on the same street block within 24 hours from the time of said removal shall be deemed to have been continuously parked for the purposes of this section.

Overnight parking is prohibited. It shall be unlawful for any person, except physicians or emergency calls or emergency vehicles, to park or leave standing on any public right-of-way, road, street, municipal property any motor vehicle, motor home, boat or trailer for 3 or more consecutive hours, between the times 11:00 pm through 6:00 am the following day. Any vehicle, motor home, boat or trailer so parked or left standing may be impounded or removed by the chief law enforcement office, Town Ordinance officer or it's agent. For purposes of impoundment and removal, the chief law enforcement officer, Town Ordinance officer or it's agent may, after making a reasonable effort to locate the owner, impound and remove any motor vehicle which has been unmoved for 3 consecutive hours. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle. Any motor vehicle, motor home, boat or trailer which are moved from a parking spot and then re-parked on the same street block within 3 hours from the time of said removal shall be deemed to have been continuously parked for the purposes of this section.

Beginning November 1st of each year and terminating April 1st of each year, it shall be unlawful to park any vehicle, except physicians or emergency calls or designated emergency vehicles, on any Town street in a public right-of-way in all residential or municipal zones. All vehicles not moved during this period will be subject to being towed at the owner's expense.

A. Trailer means a vehicle designed or used to carry its load entirely on its own structure or partly on another vehicle and is drawn by a motor vehicle.

B. Block means the section of the street where the vehicle was parked between two intersecting streets.

Section 6.02.050 Parking or Blocking Streets

In addition to the parking provision contained in the Utah Traffic Code, as adopted by Town of Interlaken, it shall be unlawful for any person to:

A. Remain standing, lying or sitting on any street or highway in such a manner as to obstruct the free passage of vehicular or pedestrian traffic thereon.

B. Willfully remain standing, lying, or sitting on any street or highway in such manner for more than one minute after being requested to move by any law enforcement officer or representative of the Town.

C. Willfully remain on such street or highway in such manner as to obstruct the free passage of any person or vehicle into or out of any property abutting upon the street or highway or any property having access to such street or highway.

Section 6.02.060 Loading Zone

It shall be unlawful for the driver of a passenger vehicle to stand or park such vehicle for a period of time longer than is permitted by the posted sign for the loading or unloading of passenger, or for the driver to stand or park any freight carrying motor vehicle for a period of time longer than is necessary to load, unload and deliver materials in any place designated as a loading zone and marked as such.

CHAPTER 6.03 TRAFFIC REGULATIONS

Section 6.03.010 Avoiding Intersection Prohibited
Section 6.03.020 Restrictions on Jake Brakes

Section 6.03.010 Avoiding Intersection Prohibited

It is unlawful for any person to drive a motor vehicle through a driveway, lot or similar area, whether vacant or not, for the purpose and intent of avoiding obedience to any traffic regulation or for the purpose and intent of harassing and annoying the owner or patrons thereon.

Section 6.03.020 Restrictions on Jake Brakes

Use of Jake Brakes is prohibited in Interlaken Town.

CHAPTER 6.04 RIGHT-OF-WAY REGULATIONS

Section 6.04.010 Responsibility for Improvements in Public Right-of-way

Notwithstanding any other provisions contained in this Chapter, the Town is not responsible or liable for damage or destruction caused by the Town or any other person or entity to sprinklers, lights, plants, trees, shrubs, landscaping or other improvements of any kind located within the public right-of-way, regardless of whether or not such improvements comply with this Chapter.

CHAPTER 6.05 SNOW REMOVAL

Section 6.05.010 Snow Removal Priorities for Public Streets
Section 6.05.020 Snow Storage on Site
Section 6.05.030 Improvements in Public Right-of-way During Town Snow Removal
Section 6.05.040 Parking During Winter Months
Section 6.05.050 Snow Removal from Private Drives

Section 6.05.010 Snow Removal Priorities for Public Streets

The Town may provide snow removal on public streets on a priority basis as follows: First, major Town roads; second, main Town roads; third, minor Town roads and cul-de-sacs; fourth, other Town roads.

Section 6.05.020 Snow Storage on Site

It is the duty of all property owners to make arrangements for the storage of accumulated snow, either on their own premises or on the premises of another with permission of the other. All property owners, and their agents and contractors, shall confine the accumulated snow to their premises or the premises of another with permission of the other. Snow from private property shall not be placed on public property or public rights-of-way.

Section 6.05.030 Improvements in Public Right-of-way During Town Snow Removal

No improvements or landscaping shall be placed or allowed to remain in a Town right-of-way in such a manner that may affect or interfere with Town snow removal. Notwithstanding any other provisions contained in this ordinance, the Town is not responsible or liable for damage or destruction caused by the Town or any other person or entity to sprinklers, lights, plants, trees, shrubs, landscaping or other improvements of any kind located within the public right-of-way, regardless of whether or not such improvements comply with this ordinance.

Section 6.05.040 Parking During Winter Months

Beginning November 1st of each year and terminating April 1st of each year, it shall be unlawful to park any vehicle, except physicians or emergency calls or designated emergency vehicles, on any Town street in a public right-of-way in all residential or municipal zones. All vehicles not moved during this period will be subject to being towed at the owner's expense.

Section 6.05.050 Snow Removal from Private Drives

It shall be unlawful for any person to remove snow from private drives or other private property and place or deposit that snow in or on any Town street or public right-of-way.

CHAPTER 6.06 STREET LEGAL ALL-TERRAIN VEHICLES AND E-BIKES

An all-terrain type I or type II vehicle that meets the requirements as set forth in the Utah Traffic Code, including but not limited to proper registration, licensure, lighting and safety requirements, may be operated as a street-legal ATV on a Town of Interlaken public road with one lane in each direction.

Pedal assist bicycles, also known as E-bikes are allowed on Interlaken public roads. Throttle assist bicycles that do not have pedal assist available, and are powered exclusively by an electric or gas motor are not allowed on Interlaken public roads unless conforming to the requirements as set forth by Utah Traffic Code.

INTERLAKEN TOWN
WASATCH COUNTY, UTAH

PROHIBITION OF FIREWORKS AND OPEN WOOD FIRES ORDINANCE
JULY 2, 2024

ORDINANCE NO. 12

AN ORDINANCE PROHIBITING FIREWORKS AND OPEN WOOD FIRES WITHIN THE BOUNDARIES OF INTERLAKEN TOWN

WHEREAS, Utah Code §53-7-225, prohibits the discharge of Class C common state approved explosives (fireworks) except around certain holidays including beginning on July 2 and ending on July 5, and beginning on July 22 and ending on July 25;

WHEREAS, Utah Code § 15A-5-202.5(1)(b) allows municipalities to "close a defined area to the discharge of fireworks due to a historical hazardous environmental condition" if the "historical hazardous environmental condition has existed in the defined area before July 1 of at least two of the preceding five years;"

WHEREAS, INTERLAKEN TOWN finds that existing hazardous environmental conditions have existed within the designated Wildland Urban Interface Area before July 1 of at least two of the preceding five years;

WHEREAS, the Wasatch County Fire Marshal has prohibited fireworks and wood fires in certain areas of cities where vegetation is overgrown or in benches and foothills where wild land fire potential is extreme;

WHEREAS, INTERLAKEN TOWN finds that the designated Wildland Urban Interface Area, contains innumerable mountainous, brush-covered, forest covered, and dry grass-covered areas which historically and, for at least two of the preceding five years before July 1st, are in an extremely flammable condition;

WHEREAS, if existing or historical hazardous environmental conditions exist within the boundaries of the designated Wildland Urban Interface Area , Utah Code §15A-5-202.5 allows the Council to prohibit the ignition and use of fireworks while these conditions exist in the following areas: (1) mountainous, brush- covered, forest covered, or dry grass-covered areas; (2) within 200 feet of waterways, trails, canyons, washes, ravines, or similar areas; (3) wildland urban interface area, which means the line, area, or zone where structures or other human development meet or intermingle with undeveloped wildland or land being used for an agricultural purpose; or (4) a limited area outside the hazardous areas;

NOW, THEREFORE, it is hereby ORDAINED, by the Town Council of Interlaken Town, Wasatch County, Utah, pursuant to the provisions of Utah Code Ann. 15A-5-202.5, and based on the findings as noted above, that the use of fireworks, pyrotechnics, and open wood fires are hereby prohibited in all areas of INTERLAKEN TOWN.

APPROVED AND ADOPTED this 2nd day of July, 2024.

APPROVER:

_____

Mayor: Gregory Harrigan

ATTEST:

_____

Town Clerk and Administrator: Bart Smith

(SEAL)

Subject: RE: Interlaken Town Docs
Date: Tuesday, July 2, 2024 at 4:31:10 PM Mountain Daylight Time
From: Andrew Davis
To: Interlaken Clerk
Attachments: Water Line Inventory Self Assessment.pdf

Thank you! With your records and historical imagery we've located, we might be able to submit a lead-free inventory.

Out of the 147 connections, there's just 3 unknowns on the customer side of the meters. Would you be able to check at their house shutoff or ask the owners to check? A form is attached for owners who want to self-check.

LOT	Address	Utility Status	Customer Status	Contact Name
29	308 Interlaken Dr.	Non-Lead	Unknown	McNaughton Beebe, Carol S029
46	264 Interlaken Dr.	Non-Lead	Unknown	Irwin, Kay & Dave Nichols S046
47	262 Interlaken Dr.	Non-Lead	Unknown	Harrell, Michael Burke & Diane S047

From: Interlaken Clerk <interlakenclerk@gmail.com>
Sent: Tuesday, July 2, 2024 2:42 PM
To: Andrew Davis <andrew.davis@sunrise-eng.com>
Subject: Re: Interlaken Town Docs

Hi Andrew – I will send you an updated lists of homes with active meters. There may be a few errors in GPS locations that we're trying to figure out (with Sensus).

For now, here's my response to what you sent:

LOT 145 - 450 W BERN WAY – YES Service
LOT 59 - 295 W INTERLAKEN DR - YES Service
LOT 6 - 284 W JUNGFRAU HILL RD – YES Service, but not connected to our Sensus analytics system, so I don't have GPS coordinates (it's the only one in town)
LOT 26 - 307 W JUNGFRAU HILL RD - YES Service

Bart Smith
Interlaken Town Administrator
(435) 565-3812

From: Andrew Davis <andrew.davis@sunrise-eng.com>
Date: Tuesday, July 2, 2024 at 2:25 PM
To: Interlaken Clerk <interlakenclerk@gmail.com>
Subject: RE: Interlaken Town Docs

Hi Bart,

I've got it mostly put together now but wanted to check whether the four homes below have service. They do not show up on your lists:

LOT 145 - 450 W BERN WAY
LOT 59 - 295 W INTERLAKEN DR
LOT 6 - 284 W JUNGFRAU HILL RD
LOT 26 - 307 W JUNGFRAU HILL RD

From: Interlaken Clerk <interlakenclerk@gmail.com>
Sent: Monday, July 1, 2024 7:02 AM
To: Andrew Davis <andrew.davis@sunrise-eng.com>
Subject: Re: Interlaken Town Docs

Hi Andrew – sorry about that. Here's the mail-in excel wks.

Bart Smith
Interlaken Town Administrator
(435) 565-3812

From: Andrew Davis <andrew.davis@sunrise-eng.com>
Date: Friday, June 28, 2024 at 2:00 PM
To: "interlakenclerk@gmail.com" <interlakenclerk@gmail.com>
Cc: 'Brady' <interlaken.watermaster@gmail.com>
Subject: RE: Interlaken Town Docs

Hi Bart,

Thanks again for getting this info to us.

Your attachment list mentions a *mail in* and *online* version of the survey sheets, but the online version was attached twice and the mail in sheet is missing. Would you mind resending the mail in survey sheet?

Thanks
-Andrew

From: interlakenclerk@gmail.com <interlakenclerk@gmail.com>
Sent: Friday, June 21, 2024 2:41 PM
To: Andrew Davis <andrew.davis@sunrise-eng.com>
Cc: 'Brady' <interlaken.watermaster@gmail.com>

Subject: Interlaken Town Docs

Hi Andrew-
Thanks again for meeting with us today. We're looking forward to working with you and Sunrise to get through the lead survey process and also to find out some options for completing a GIS survey of our system.

I've attached these documents, as per our earlier conversation:

- **Interlaken Meter Coordinates** – lat and long listed by address and a unique lot# for each active meter in town
- **120Water-SVY-Interlaken UT 04.12.24 mail in** – mail in (written postcards) survey responses from 120 Water
- **120Water-SVY-Interlaken UT 04.12.24 online** – online responses to survey from 120 Water
- **Interlaken.UT.MailingListFinal** – properties that were sent the survey postcard by 120 Water, deemed worthy of inquiry based on the recorded build date. This file has build dates as well as lat/long values for the house (not the meter). It too uses the unique Lot# to identify the property

In addition, here is the link to our website to access our as-built map for the water system:
https://www.town-of-interlaken.com/documents-04

Click on **2003 Interlaken Water – Sewer Map As Built** to access the document.

Also – I did find the articles of incorporation for the original water company – IMWC as well as the Interlaken Town Certificate of incorporation. Just follow this link to download those docs:
https://www.town-of-interlaken.com/documents-05

Thanks again, and let me know if you need anything else,

Bart Smith
Interlaken Town Administrator
(435) 565-3812

Interlaken Town
Statement of Revenue and Expense
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
60000 · Water Revenue	173,346.65	183,594.95
60100 · Summer Water overage	7,183.26	26,025.48
60101 · Road and Transportation Revenue	191,164.93	122,906.34
60102 · 1% Sales Tax Revenue	31,034.43	34,083.01
60103 · B&C Road Tax	33,852.04	18,049.13
60104 · Transfer Fees	1,050.00	150.00
60105 · Late Fees	875.00	825.00
60800 · Interest Income	3,356.11	1,986.41
60801 · Municipal Fines	1,000.00	0.00
Total Miscellaneous Revenue	442,862.42	387,620.32
60200 · Building Fee		
60201 · Application Fee	1,950.00	3,800.00
60202 · Water connection Fee	5,616.31	500.00
60203 · Road Impact Fee	14,971.90	17,250.00
60200 · Building Fee - Other	20,904.15	17,036.18
Total 60200 · Building Fee	43,442.36	38,586.18
Total Income	486,304.78	426,206.50
Gross Profit	486,304.78	426,206.50
Expense		
70000 · Administrative Expenditures		
70104 · Bank Charges, Checks	349.04	0.00
70114 · Web Hosting & IT Service	3,768.81	732.54
70115 · Misc. Admin Expenses	857.13	253.27
70116 · Association Memberships	1,018.00	500.00
70109 · Advertising Expenses	101.76	0.00
70103 · Accounting & Bookkeeping Fees	18,531.55	12,282.25
70100 · Animal Control	2,469.07	3,264.96
70106 · Consulting Services	0.00	69.30
70120 · Insurance	5,493.78	5,440.13

Interlaken Town
Statement of Revenue and Expense
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
70108 · Town Attorney Legal Fees	7,662.00	6,787.50
70119 · Meeting Advertising	668.33	30.06
70110 · Office Expense	2,534.92	1,397.70
70105 · Plan Review & Inspections	12,903.00	10,660.50
70117 · Road Signage	74.23	9.59
70125 · Safety and Enforcement Supplies	532.80	0.00
70111 · Town Clerk	89,002.00	30,965.75
70000 · Administrative Expenditures - O...	599.00	0.00
Total 70000 · Administrative Expenditures	146,565.42	72,393.55
Road Maintenance Expenditures		
70118 · Annual DPW Site Maintenance E...	2,838.49	197.85
70205 · Brush Removal and Wild fire Mid	35,100.00	16,111.55
70206 · Road Signage	0.00	5,861.01
71000 · Depr. Expense-Roads	0.00	100.85
70207 · Additional Contract Services	7,666.94	13,269.95
70201 · Annual Road Repair	411.68	46,958.48
70202 · Blue Stakes	0.00	11.70
70203 · Supplies (Salt, Sand, Etc)	3,223.95	5,835.00
70204 · Snow Removal	55,000.00	42,000.00
Total Road Maintenance Expenditures	104,241.06	130,346.39
Water System Expenditures		
70311 · Additional Water Sys Contract S	709.76	5,500.00
70310 · Annual Memberships	0.00	421.00
70308 · Water System Maint & Repair	1,617.53	2,324.88
70309 · Misc. Water Expense	1,616.57	12,011.85
71001 · Depr. Expense- Water System	0.00	70,471.23
70300 · Interest Expense	1,299.28	2,690.53
70301 · Chemicals & Monitoring	348.88	1,991.00
70302 · Meter Repair/Replacement	69,124.56	26,493.36
70303 · Payroll Expenses	28,988.10	28,569.78
70304 · Telemetry System	1,249.40	3,218.90

Interlaken Town
Statement of Revenue and Expense
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
70305 · Utilities Gas & Electric	8,491.93	8,465.78
70306 · Water Share Fee & Education	0.00	40.00
Total Water System Expenditures	113,446.01	162,198.31
Total Expense	364,252.49	364,938.25
Net Ordinary Income	122,052.29	61,268.25
Net Income	122,052.29	61,268.25

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of June 30, 2024

	Jun 30, 24	Jun 30, 23
ASSETS		
Current Assets		
Checking/Savings		
General Fund		
10101 · 10101 - Water Rev Fund 2422	141,626.49	0.00
10000 · General Fund Checking 2681	175,256.61	120,349.47
10100 · Water Rev Fund Checking 1520	0.00	201,205.62
10200 · Building Fund 1678	89,231.83	110,989.91
Reserve Funds		
Transportation Reserve Fund		
10300 · Transp Cap Facilities Res 4574	307,244.96	233,276.51
Total Transportation Reserve Fund	307,244.96	233,276.51
Water Reserve Funds		
10400 · Water Sys Cap Facilities 1330	239,689.45	160,149.59
10500 · Water Rev Bond Sinking Fund 058	0.00	82,516.08
Total Water Reserve Funds	239,689.45	242,665.67
Total Reserve Funds	546,934.41	475,942.18
Total General Fund	953,049.34	908,487.18
Total Checking/Savings	953,049.34	908,487.18
Accounts Receivable		
20000 · Accounts Receivable	7,185.01	9,441.51
Total Accounts Receivable	7,185.01	9,441.51
Other Current Assets		
12000 · Undeposited Funds	0.00	2,024.00
Total Other Current Assets	0.00	2,024.00
Total Current Assets	960,234.35	919,952.69

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of June 30, 2024

	Jun 30, 24	Jun 30, 23
Fixed Assets		
Depreciable Assets		
Property, Plant and Equipment		
25000 · Garbage Site	98,318.85	98,318.85
25100 · Equipment	31,366.00	31,366.00
25200 · Roads	705,967.00	705,967.00
25300 · Water System	1,712,694.73	1,712,694.73
Total Property, Plant and Equipment	2,548,346.58	2,548,346.58
Total Depreciable Assets	2,548,346.58	2,548,346.58
25900 · Accumulated Depeciation	(1,810,569.72)	(1,810,569.72)
Amortizable Expenditures		
26000 · Bond Fees	25,000.00	25,000.00
26100 · Accumulated Amortization	(23,541.67)	(20,416.67)
Total Amortizable Expenditures	1,458.33	4,583.33
Total Fixed Assets	739,235.19	742,360.19
Other Assets		
25400 · Land	16,965.00	16,965.00
25500 · Water Rights	37,508.00	37,508.00
Total Other Assets	54,473.00	54,473.00
TOTAL ASSETS	1,753,942.54	1,716,785.88
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 · Accounts Payable	102.35	9,881.40
Total Accounts Payable	102.35	9,881.40

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of June 30, 2024

	Jun 30, 24	Jun 30, 23
Other Current Liabilities		
30100 · Road Damage Deposit	39,557.89	40,000.00
30200 · Completion Deposit (refundable)	25,521.04	26,425.15
30300 · Payroll Liabilities	952.59	249.29
Total Other Current Liabilities	66,031.52	66,674.44
Total Current Liabilities	66,133.87	76,555.84
Long Term Liabilities		
Division of Finance		
30400 · Note Payable UT Div. of Finance	2,000.00	76,473.66
30401 · Undisbursed Principal	2,526.34	2,526.34
Total Division of Finance	4,526.34	79,000.00
Total Long Term Liabilities	4,526.34	79,000.00
Total Liabilities	70,660.21	155,555.84
Equity		
50000 · Fund Balance	1,561,230.04	1,499,961.79
Net Income	122,052.29	61,268.25
Total Equity	1,683,282.33	1,561,230.04
TOTAL LIABILITIES & EQUITY	1,753,942.54	1,716,785.88

Interlaken Town FY 2024 Water Billing			
Breakdown of Payments	**Through 6/30/24**	**Total Invoiced**	**Balance Outstanding**
Base Usage + Paper Fees	$ 171,343.00	$ 173,659.00	$ 2,316.00
Adjustments to Above	$ (219.00)	$ 62.18	$ 281.18
Net Base Usage Fees	$ 171,124.00	$ 173,721.18	$ 2,597.18
Late Fees	$ 475.00	$ 1,025.00	$ 550.00
New Owner Trf Fees	$ 300.00	$ 300.00	$ -
Overage Fees Billed	$ 9,523.55	$ 9,742.15	$ 218.60
Overage Fees Forgiven	$ (2,048.14)	$ (2,304.92)	$ (256.78)
Adjusted Overage Fees	$ 7,475.41	$ 7,437.23	$ (38.18)
TOTAL Payments	$ 179,374.41	$ 182,483.41	$ 3,109.00

Batch Confirm Total Payments	$	179,374.41

% Percentage Collected	98%

Subject: Interlaken Water - 2nd Deliquency Notice
Date: Saturday, June 8, 2024 at 4:51:33 PM Mountain Daylight Time
From: Interlaken Clerk
To: dcduffs@hotmail.com
Attachments: JPEG image, PNG image

Interlaken Town
P.O. Box 1256
Midway, UT 84049

2ND NOTICE OF DELINQUENCY

INTERLAKEN TOWN FY2024 Water Billing

June 8, 2024

Name: [redacted]
Interlaken Address: [redacted]

The Interlaken Town FY2024 **water bill was due on 3/31/24**. Your account is now considered delinquent. The full balance of **your account must be paid July 8, 2024** or your water service will be discontinued. In addition to your past due balance a $100 disconnection fee and a $100 reconnection fee will be charged to restore service. If your lot is not connected to the water system, you will be charged the late fees.

Since your payment was not received on time you are charged an additional late fee of **$75.00**. You will continue to be charged a $25/month late fee if your payment is not received or postmarked before the first of the month. For this notice, we need to receive a full payment (or postmarked) of your balance by **May 31st** to avoid additional late fees. **The town only accepts payment by check**.

Customer:	[redacted]
Interlaken Lot#:	
Interlaken Address:	

Original Invoice Date	Invoice No.	Current Due Date
11-Feb-2024	2024-[redacted]	1-May-2024
	Pay this amount:	**$75.00**

Original Invoice with Current Payment Information

This is your invoice for the annual fiscal year 2024 Interlaken Town water system charges. This covers water usage from July 1, 2023 through June 30, 2024. Lots with dwellings or active building permits are charged an

annual base fee of $972, plus an overage fee for usage in excess of 10,000 gallons per month, annualized. Undeveloped lots are charged a base fee of $816. An additional $5 fee is charged for paper billings sent though US Mail. **Full payment is due by March 31, 2024.**

Please make your check out for **$75.00** to **Interlaken Town** and include your **Invoice# 2024-**[redacted] and **Lot #** [redacted] on your check. Interlaken Town cannot receive payments by cash or credit card – **checks only**. See information below regarding late payments and penalties. Send your **payment check** to: **Interlaken Town, P.O. Box 1256, Midway, UT, 84049**.

Description of Charges	**Amount**
FY2024 Base Water Usage Fee for connected service	$972.00
FY2024 Water Overage Fee	$0.00
Late Fees	$75.00
Paper Bill Fee (US Mail)	$5.00
New Owner Transfer Fee	
Previous Payments (Credits)	-$977.00
TOTAL FY2024 Water System Charges	**$75.00**
Water Usage	**Amount**
Water Usage FY2023 (last year's billing) in gallons	63,261
Meter Reading October 2022	195,094
Meter Reading November 2023	271,039
Water Usage FY2024 (this year's billing) in gallons	$75,945.00
Water Overage FY2024 in gallons	0
TOTAL Overage Charges	$0.00

Late Payments

Late Payments: Payment is due in full on **March 31, 2024.** If not paid in full by this date, your account is considered past due and subject to interest and a $25/month late fee.

Delinquent Accounts: If the full payment is not received by **April 30, 2024** the account is considered **Delinquent**. A Notice of Delinquency will be sent to the lot owner.

Discontinued service: If full payment is not received 60 days after a Notice of Delinquency, water service will be discontinued after a 24-hour delinquency notice is hand delivered to the service address. A $100 disconnection fee and a $100 reconnection fee will be charged for discontinued service.

Fees and interest: All past due accounts are subject to interest and a $25/month late fee.

If you have questions about your billing, please contact Bart Smith, Interlaken Town Administrator
(email: interlakenclerk@gmail.com, phone: (435) 565-3812)
If your mailing address, phone# or email has changed, please send an update to the Town Administrator.

Interlaken Town Budget
Fiscal Year Ending 6/30/2025

	Interlaken Town FY2025 Budget - Adopted 5/29/24	FY2023 Budget Actual 7/1/22-6/30/22	FY2024 Budget 7/1/23-6/30/24 Amended 5/29/24	FY2025 Budget 7/1/24-6/30/25 Adopted 5/29/24
1	**General Fund (checking)**			
3	**General Fund Revenue**			
5	Annual Wasatch County Tax Assessment	$122,906	$190,000	$200,000
8	1% State Sales Tax (estimate)	$31,629	$32,000	$34,000
10	Interest Income	$234	$200	$130
13	B&C Road Tax (estimate)	$20,503	$30,000	$26,000
15a	Federal Grant Revenue	$0	$0	$0
15b	State and Local Grant Revenue	$0	$0	$0
15c	Miscellaneous Revenue	$0	$0	$0
15d	Fines for municipal code violations	$0	$1,000	$0
16	**Total General Fund Revenue:**	$175,272	$253,200	$260,130
18	**Transfers into General Fund**			
19	Transfer from Building Fund (Application Fees for admin costs)	$0	$2,463	$1,800
20	Transfer from Water Revenue Fund for Share of Admin. Expenses	$0	$65,000	$80,000
21	Transfer from Transportation Reserve Fund for Capital expenses	$0	$0	$70,000
23	**Transfers out of General Fund**			
26	**Transfers into Transportation Reserve Fund**			
28	Transfer of B&C Road Tax to Transportation Reserve Fund	$0	($30,000)	($26,000)
29	Contribution to Capital Improvements in Transportation Reserve Fund	$0	$0	$0
31	**Total Net General Fund Transfers:**	$0	$37,463	$125,800
35	**General Fund Expenses**			
36	**Administrative Expenses**			
37	Commission, Committee, Council Mtg Expenses	$0	$0	$0
38	Town Administrator & Clerk	($30,966)	($87,000)	($140,000)
39	Association Memberships	($921)	($1,000)	($2,000)
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	($487)	($2,000)	($1,500)
40a	Town Council Equipment & Supplies	($197)	($1,300)	($1,000)
41	Meeting Advertising	$0	($200)	($200)
42	Bookkeeping, Accounting & CPA fees	($12,866)	($18,000)	($18,000)
43	Bank Charges, Checks	$0	$0	($500)
44	Town Attorney	($3,663)	($6,000)	($10,000)
45a	Animal Control through Interlocal Agreement w/ Heber City	($3,265)	($2,500)	($3,000)
45b	Municipal Election Balloting & Noticing, Advertisements	($30)	($200)	$0
46	Misc. Admin. Expenses	($253)	($500)	($800)
47	Insurance	($5,420)	($5,000)	($5,000)
48	Office Supplies (postage + supplies)	($1,446)	($1,500)	($1,500)
51	Additional Consulting Fees	$0	$ (2,000)	$ (2,000)
51a	Federal IRS Taxes	($5,347)	($5,500)	($5,500)
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	($133)	($500)	($10,500)
51d				

	Interlaken Town FY2025 Budget - Adopted 5/29/24	FY2023 Budget Actual 7/1/22-6/30/22	FY2024 Budget 7/1/23-6/30/24 Amended 5/29/24	FY2025 Budget 7/1/24-6/30/25 Adopted 5/29/24
52	**Total Administrative Expenses:**	($65,474)	($133,200)	($201,500)
54	**Annual Road Maintenance and Repair Expenses from General Fund**			
55	Annual Road Repair & Maintenance	($5,907)	($41,000)	($50,000)
56	Additional Contract Services - Recycling	($2,925)	($3,000)	($3,000)
56a	Road Signage	($5,861)	($100)	($2,000)
57	Contract Service (Snow Removal)	($50,000)	($55,000)	($60,000)
58	Supplies - Salt, Sand, etc	($5,835)	($3,224)	($6,000)
58a	**Annual Fire Mitigation Expenses**			
58b	Brush Removal and other Widlfire Mitigation	($16,112)	($30,000)	($20,000)
59	**Annual General Fund Capital Expenses**			
59a	Capital Equipment Investment		($5,000)	($5,000)
60	Capital Investment in Roads	$0	$0	($150,000)
60a	**DPW Expenses**			
60b	DPW Site Construction - Capital Investment	($5,100)	($2,000)	($2,000)
60c	Annual DPW Site Maintenance Expenses	($65)	($500)	($500)
61	**Total Road Maintenance, Capital Improvements, Fire & DPW Expenses:**	($91,805)	($139,824)	($298,500)
65	**Total General Fund Expenses:**	($157,280)	($273,024)	($500,000)
67	**Increase/Decrease in General Fund Balance**	**$17,993**	**$17,639**	**($114,070)**
70	**Transportation Reserve Fund (savings)**			
72	**Transportation Reserve Fund Revenue**			
73	Estimated Interest	$397	$1,500	$800
73a	Revenue From RMA Agreement	$0	$0	$5,000
73b	Revenue from Federal & State Transporation System Grants	$0	$0	$0
74	**Total Transportation Reserve Fund Revenue:**	$397	$1,500	$5,800
76	**Transfers into Transportation Reserve Fund**			
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	$0	$30,000	$26,000
78	Transfer from General Fund for Capital Improvement Reserves	$0	$0	$0
80	Transfer from Building Fund of Road Impact Fee	$0	$42,753	$7,000
82	**Transfers out of Transportation Reserve Fund**			
83	Transfer to General Fund for Transportation Capital Expenses	$0	$0	($70,000)
84	**Total Net Transportation Reserve Fund Transfers:**	**$0**	**$72,753**	**($37,000)**
86	**Incr/Decr in Transportation Reserve Fund Balance**	**$397**	**$74,253**	**($31,200)**
88	**Water Revenue Fund (checking)**			
90	**Water Revenue Fund Revenue**			
92	Annual Water Utility Base Usage Fee	$170,610	$173,000	$173,000
93	Interest Income	$161	$300	$200
95	Charge for Services: Metered Water (overages)	$28,792	$7,891	$7,500
95a				
95b	Water Billing Late Fees and Additional Administrative Fees	$550	$850	$100

	Interlaken Town FY2025 Budget - Adopted 5/29/24	FY2023 Budget Actual 7/1/22-6/30/22	FY2024 Budget 7/1/23-6/30/24 Amended 5/29/24	FY2025 Budget 7/1/24-6/30/25 Adopted 5/29/24
95c	New Owner Transfer Fees	$150	$750	$450
95d	Misc. Water Revenue	$183		
95e				
96	**Total Water Revenue Fund Revenue:**	$200,446	$182,791	$181,250
98	**Transfers into Water Revenue Fund**			
100	Transfer from Building Fund (Water Connect Fees)	$0	$1,000	$700
101	Transfer from Bond Sinking Fund for current year Water Bond payment	$78,275	$82,707	$0
102	Transfer from Water System Reserve Fund for Capital Improvements	$0	$0	$0
104	**Transfers out of Water Revenue Fund**			
105	Transfer to Water System Reserve Capital Fund	$0	($78,275)	($60,000)
106				
107	~~Transfer to Bond Sinking Fund - Next Year's Bond Payment~~	$0	$0	$0
108				
109	Transfer to General Fund for Share of Administrative expenses	$0	($65,000)	($80,000)
110	**Total Net Water Revenue Fund Transfers:**	$78,275	($59,568)	($139,300)
111a	***Water Revenue Fund - continued***			
112	**Water Revenue Fund Expenses**			
113	**Bond Payment**			
114	Water Bond Payment, due annually in January	($77,691)	($75,773)	$0
115	**Operating Expenses**			
116	Payroll - Water Masters	($18,919)	($22,200)	($30,000)
117		$0		
118	Chemicals & Monitoring	($1,991)	($500)	($800)
119	Telemetry System Operating Costs	($1,223)	($2,700)	($2,700)
120	Water Share Fee, Education, etc.	($40)	($450)	($450)
121	Gas Heat	($1,242)	($300)	($1,200)
122	Electricity	($7,223)	($8,000)	($7,000)
123	Payroll Taxes - Water Masters	($3,487)	($4,000)	($4,000)
123a	Workman's Comp Insurance for Water Masters	($78)	($1,200)	($1,200)
123b	Misc. Water Expenses	($12,012)	($2,500)	($1,500)
123c		$0		
123d		$0		
123e	**Capital Investment in Water System**			
123f	Purchase of Generator and Installation	($28,500)	$0	$0
123g	Pump Replacements, Telemetry System, Meter Upgrades	($11,035)	($48,000)	($20,000)
123h	Capital Equipment Investment - Water System		($5,000)	($5,000)
124	**Repair and Maintenance**			
125	Additional Water System Contract Services	($5,500)	($1,500)	($4,000)
126	Annual Generator Maintenance	($940)	($7,000)	$1,000
126a	General Water System Maintenance & Repair	($5,817)	($15,000)	($15,000)

	Interlaken Town FY2025 Budget - Adopted 5/29/24	FY2023 Budget Actual 7/1/22-6/30/22	FY2024 Budget 7/1/23-6/30/24 Amended 5/29/24	FY2025 Budget 7/1/24-6/30/25 Adopted 5/29/24
127	**Total Water Revenue Expenses:**	($175,699)	($194,123)	($91,850)
129	**Increase/Decrease in Water Revenue Fund Balance**	**$103,023**	**($70,900)**	**($49,900)**
131	**Water Bond Sinking Fund (money market)**			
133	**Water Bond Sinking Fund Revenue**			
134	Estimated Interest	$358	$190	$0
135	**Total Water Bond Sinking Fund Revenue:**	$358	$190	$0
137	**Transfers into Water Bond Sinking Fund**			
138	Transfer from Water Revenue Fund	$0	$0	$0
140	**Transfers out of Water Bond Sinking Fund**			
141	Transfer to Water Revenue Fund to pay current year bond	($78,275)	($82,707)	$0
141a				
142	**Total Net Water Bond Sinking Fund Transfers:**	($78,275)	($82,707)	$0
144	**Increase/Decrease in Water Revenue Bond Sinking Fund Balance**	**($77,917)**	**($82,517)**	**$0**
146	**Water Reserve Fund (savings)**			
148	**Water Reserve Fund Revenue**			
149	Interest Income	$713	$1,300	$800
150	Revenue from Federal & State Water System Grants	$0	$0	$0
151	**Total Water Reserve Fund Revenue:**	$713	$1,300	$800
153	**Transfers into Water Reserve Fund**			
154	Trfr from Water Revenue Fund to Capital Reserves	$0	$78,275	$60,000
154a	Trfr from Water Bond Fund to Capital Reserves	$0		
160	**Transfers out of Water Reserve Fund**			
161	Transfer to Water Revenue Fund for Capital Improvements	$0	$0	$0
162	**Total Net Water Reserve Fund Transfers:**	$0	$78,275	$60,000
164	**Increase/Decrease in Water Reserve Fund Balance**	**$713**	**$79,575**	**$60,800**
166	**Building Fund (checking)**			
168	**Building Fund Revenue**			
168a	Interest Income	$124	$200	$150
169	Building Permit Application Fees	$3,800	$1,800	$1,800
170	Water Connect Fees	$500	$1,000	$700
171	Road Impact Fees	$17,250	$7,000	$7,000
172	Damage Deposits - Refundable	$25,500	$15,500	$8,000
173	Completion Deposits - Refundable	$14,500	$6,000	$8,000
173a	Plan Review & Inspections (Town Engineer)	$17,286	$21,000	$19,000
173b	Variance Application Fees	$0	$0	$240
174	**Total Building Fund Revenue:**	$78,960	$52,500	$44,890

	Interlaken Town FY2025 Budget - Adopted 5/29/24	FY2023 Budget Actual 7/1/22-6/30/22	FY2024 Budget 7/1/23-6/30/24 Amended 5/29/24	FY2025 Budget 7/1/24-6/30/25 Adopted 5/29/24
176	**Transfers into Building Fund**			
177	Transfer from General Fund - Special Engineering Projects	$0	$0	$0
179	**Transfers out of Building Fund**			
180	Transfer to General Fund - Building Permit Application Fees	$0	($2,463)	($1,800)
181	Transfer to Water Revenue Fund - Water Connect Fees	$0	($1,000)	($700)
182	Transfer to Transportation Reserve Fund - Road Impact Fees	$0	($42,753)	($7,000)
183	**Total Net Building Fund Transfers:**	$0	($46,216)	($9,500)
185	**Building Fund Expenses**			
187	Refunds of Damage Deposits	($500)	($15,000)	($8,000)
188	Refunds of Completion Deposits	($400)	($10,000)	($4,000)
188a	Plan Review & Inspections (Town Engineer)	($10,911)	($12,000)	($10,000)
188b	Additional Contractual Services (Town Engineer)	($845)	$0	$0
188c	Plan Review by Planning Commission	$0	$0	$0
189	**Total Building Fund Expenses:**	($12,656)	($37,000)	($22,000)
191	**Increase/Decrease in Building Fund Balance**	**$66,305**	**($30,716)**	**$13,390**

Utah State Tax Commission - Property Tax Division Tax Rate Summary (693) ENTITY: 3027 INTERLAKEN TOWN	Form PT-693 Rev. 2/15

WASATCH COUNTY **Tax Year: 2024**

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
10 General Operations	0.001950	0.001950	.007	189,925
Total Tax Rate	**0.001950**	**0.001950**	**Total Revenue**	**$189,925**

Certification by Taxing Entity

I, _____, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: _____ Telephone: _____

Mailing address: _____

Subject: Re: Roadwork Update
Date: Tuesday, July 2, 2024 at 10:36:39 AM Mountain Daylight Time
From: Richard J. Miller
To: Interlaken Clerk
Attachments: cropped-imc_logo_vertical_color_1d9779d7-e6ce-43bb-a537-f79bfaea32fc.png, 058_line_9bae9502-1e3a-48a3-ba5e-34ed9cd44185.png, applynow_48b6d4b1-c4b7-40b0-b9fe-d0fc338aad38.png

Bid package is supposed to be completed by 7/15. Not sure what Derek's holdup is. I have asked him several times for his estimates.
Waiting on cost of main road to assess how many other repairs we have money to complete.

That's about it for now.
Rich Miller via iPhone

INTERMOUNTAIN
MORTGAGE COMPANY

Rich Miller
Sr. Loan Officer

NMLS# 234159
P 435-649-6660 | **M** 435-901-2014 | **F** 435-649-6689
E richm@greatlender.com

Intermountain Mortgage Company
2029 Sidewinder Drive, Suite 200, Park City, UT 84060
Company NMLS #74889
www.greatlender.com
Send Me Documents: Secure File Share
APPLY NOW

On Jul 2, 2024, at 10:17AM, Interlaken Clerk <interlakenclerk@gmail.com> wrote:

Hey Rich –
We have a council meeting tonight and I wanted to report on the road work project. I know we are waiting on these issues – do you have anything to add?

- Waiting for Ryan at Arudurra to complete bid package so we can move forward getting bids
- Waiting for Derek to bid on shoulder work throughout town
- Waiting to get bids from Asphalt Preservation for patches throughout town – need to reassess patches throughout town and meet with them

I plan to get a list for Asphalt Preservation done tomorrow – it will be a subset of what Greg and I marked for individual patches. I know that's the holdup on the last one.

Thoughts?

Bart Smith
Interlaken Town Administrator
(435) 565-3812

Subject: Code
Date: Tuesday, July 2, 2024 at 4:00:41 PM Mountain Daylight Time
From: Interlaken Planning Commission
To: Interlaken Clerk
Attachments: Code Changes and Amendments 1.docx

Bart,

There are no updates from the Planning Commission at this time.

I may not be at the meeting tonight because I have a Master Gardener commitment that was changed to this evening. I will try and be there.

Attached is the code concerning the sport courts or pickleball courts where I used Park City as a template. At the end is an addition to the buiding code for setbacks regarding cantilvered buildings and decks. I lost some of the other changes we determined were needed and will get those to you after I have produced them again. However, please review the following:

The Planning Commission asks the Town Council to discuss and address the following:

Make a determination as to whether or not pickleball and other Sport Courts warrant a change to the Municipal Code regarding Conditional Uses (Section 11.04.040 states that there are no conditional uses allowed in this zone), or to decide whether or not to permit these land uses.

Please note that per the Planning Commission's prior advisement regarding this issue, there are no lots with the town that would meet the minimum distance requirements set forth by sound experts or The Pickleball Association to minimize the affect of the sound on neighboring properties. The sound mitigations recommended do not adhere to current Interlaken Town code.

The Planning Commission also recommends adding a Noise Ordinance to the Municiple Code to help address issues with items such as sport courts and other activities within the town so there are clear guidelines for residents and enforcement.

It is the Planning Commission's view that codifying that these courts are not allowed on residential lots would not cause an undue burden to those making the request as there are multiple nearby parks and recreation facilities to use. They do not fit with the Town Plan of a rural atmosphere which protects residents and wildlife from objectionable noise, odor, dust, fumes, and other deleterious substances or conditions. (Section 11.01.010, H and J). They also do not meet the Noise ordinances of Midway City, Park City, or many other cities and municipalities.

Conditional Use Review Process

There are certain Uses that, because of unique characteristics or potential impacts on the municipality, surrounding neighbors, or adjacent land Uses, may not be Compatible in some Areas or may be Compatible only if certain conditions are required that mitigate or eliminate the detrimental impacts.

The Planning Commission will evaluate all proposed Conditional Uses and may recommend conditions of approval to preserve the character of the zone, and to mitigate potential adverse effects of the Conditional Use.

A Conditional Use shall be approved if reasonable conditions are proposed, or can be imposed, to mitigate the reasonably anticipated detrimental effects of the proposed Use in accordance with applicable standards.

If the reasonable anticipated detrimental effects of a proposed Conditional Use cannot be substantially mitigated by the proposal or imposition of reasonable conditions to achieve compliance with applicable standards, the Conditional Use may be denied.

The City must review all proposed Conditional Uses according to the following procedure, unless a subsequent provision of this LMC specifically sets forth an administrative approval process for a specific Conditional Use, in which case that section shall control:

1. **PRE-APPLICATION CONFERENCE**. An Applicant may request a pre-Application conference with the Planning Department to discuss the proposed Conditional Use and the conditions that the staff would recommend to mitigate proposed adverse impacts.
2. **THE APPLICATIO**N. An Applicant must file a Complete Application on forms provided by the Planning Commision for Conditional Uses.
3. **NOTICE/POSTING**. Upon receipt of a Complete Application, the Planning Department shall provide notice per Section 15-1 -12. NOTICE.

   The Planning Commission shall conduct a public hearing on the proposed Conditional Use permit Application and shall either approve, deny, or modify and approve the permit.
4. **STANDARDS FOR REVIEW**. The City shall not issue a Conditional Use permit unless the Planning Commission concludes that:
   1. the Application complies with all requirements of this LMC;
   2. the Use will be Compatible with surrounding Structures in Use, scale, mass and circulation;
   3. the effects of any differences in Use or scale have been mitigated through careful planning.
5. **REVIEW**. The Planning Commission must review each of the following items when considering whether or not the proposed Conditional Use mitigates impacts of and addresses the following items:

   1. size and location of the Site;
   2. utility capacity, including Storm Water run-off;
   3. emergency vehicle Access;
   4. location and amount of off-Street parking;
   5. Fencing, Screening, and landscaping to separate the Use from adjoining Uses;

6. Building mass, bulk, and orientation, and the location of Buildings on the Site; including orientation to Buildings on adjoining Lots;
7. usable Open Space;
8. lighting
9. physical design and Compatibility with surrounding Structures in mass, scale, style, design, and architectural detailing;
10. noise, vibration, odors, steam, or other mechanical factors that might affect people and Property Off-Site;
11. within and adjoining the Site, Environmentally Sensitive Lands, Steep Slopes, and appropriateness of the proposed Structure to the existing topography of the Site;
12. reviewed for consistency with the goals and objectives of the Town of Interlaken General Plan; however such review for consistency shall not alone be binding.

6. **TRANSFERABILITY**. A Conditional Use permit is transferable with the title to the underlying Property so that an Applicant may convey or assign an approved project without losing the approval. The Applicant may not Transfer the permit off the Site on which the approval was granted.
7. **EXPIRATION**. Unless otherwise indicated, Conditional Use permits expire one (1) year from the date of Planning Commission approval, unless the Conditional Use has commenced on the project or a Building Permit for the Use has been issued. The Planning Chair may grant an extension of a Conditional Use permit for one (1) additional year when the Applicant is able to demonstrate no change in circumstance that would result in an unmitigated impact or that would result in a finding of non-compliance with the review criteria in Section _____ or other provisions of the Land Management Code in effect at the time of the extension request. Change of circumstance includes physical changes to the Property or surroundings. Notice shall be provided consistent with the original Conditional Use permit approval per Section _____. Extension requests must be submitted in writing prior to the expiration of the Conditional Use permit. The Planning Commission may grant an additional one (1) year extension when the Applicant is able to demonstrate no change in circumstance that would result in an unmitigated impact or that would result in a finding of non-compliance with review criteria in Section _____ or other provisions of the Land Management Code in effect at the time of the extension request. Change of circumstance includes physical changes to the Property or surroundings. Notice shall be provided consistent with the original Conditional Use permit approval per Section _____. Extension requests must be submitted in writing prior to the expiration of the Conditional Use permit.
8. **APPEALS**. Appeals must be pursuant to Section _____ herein.

15-4-22 Outdoor Pickleball Courts In Residential Areas

In addition to the criteria outlined in Section 15-1-10 for Conditional Use Permit review, the Planning Commission shall also consider the criteria of this Section _____. Prior to the issuance of a Conditional Use Permit for an outdoor Pickleball Court on a residential Lot adjacent to residential Lots, the Planning Commission shall make findings and the Applicant must meet the following requirements:

1. PRE-APPLICATION CONFERENCE. An Applicant may request an optional pre-Application conference with Planning and Engineering Department staff to become acquainted with Pickleball Court regulations on residential Lots.
2. APPLICATION. A complete Application must be submitted to the Planning Department including the following:
    1. GENERAL DESCRIPTION. An overview of the proposed outdoor Pickleball Court, including hours of operation, anticipated use, evidence of sufficient required off-street parking, and other applicable information.
    2. SITE PLAN. The site plan shall be to scale not to exceed one inch to 100 feet indicating in detail how the proposal will comply with the International Building Code and this Section. The site plan shall indicate the location of the outdoor Pickleball Court on the Property and clearly show distances from all Property Lines and Structures. The site plan shall include elevation contours, adjacent neighboring properties, and neighboring residences. The site plan shall include a grading and drainage plan with storm water runoff calculations.
    3. NOISE STUDY. The noise study shall be prepared by a certified professional and shall simulate through engineering models, field noise level data collection, computer generation, or similar techniques, the impact of the proposed outdoor Pickleball Court. The noise study shall indicate the noise impact from at least five (5) locations around and within 150 feet of the proposed outdoor Pickleball Court, in addition to the noise impact measured at all property boundaries. The noise study must also show what alternatives have been considered for the mitigation of noise with the pre- and post-development noise levels. The noise study shall demonstrate that the outdoor Pickleball Court will be constructed and used in compliance with Municipal Code ____, Noise.
    4. ADDITIONAL STUDIES. The Applicant shall pay for the third-party review of the submitted noise study, as directed by the City Engineer. The Planning Commission may require Applicants to submit and fund additional studies, including a visual analysis of the proposed outdoor Pickleball Court. If the Planning Commission requires the Applicant to submit additional studies, the Planning Chair and City Engineer may recommend the scope and method of study.
    5. FEES. The Applicant shall pay all fees outlined in the adopted Town of Interlaken Fee Schedule, including fees for public notice mailings.
    6. NOTICE. Staff shall mail courtesy notice pursuant to Sections _____.
3. SETBACKS.
    1. The minimum Setback is 175 feet from lot lines of adjacent residential property lines.
    2. The Planning Commission may reduce the minimum Setback to no less than 150 feet when:
        1. The Applicant submits a noise study prepared by a certified professional that demonstrates compliance with Municipal Code of The Town of Interlaken Chapter _____, Noise.
        2. The approval is conditioned upon construction and completion of the noise mitigating features included in the noise study.
        3. The Planning Commission may require additional landscaping for noise mitigating measures.

    3. In the instance of a conflict in Setback requirements, the more restrictive Setback shall apply.
4. HOURS OF OPERATION. Unless otherwise established by Planning Commission, the Use of outdoor Pickleball Courts on residential Lots shall be limited to 8 AM to 8 PM. The Planning Commission may establish more restrictive hours of operations upon findings that corroborate the appropriateness of alternative times of use.
5. OUTDOOR LIGHTING PROHIBITED. Artificial lighting of outdoor Pickleball Courts in residential areas is prohibited.
6. PARKING. The Applicant shall demonstrate compliance with The Town of Interlaken's Parking Regulations. It is required that guest parking shall be provided on site.
7. FEES PROHIBITED. No fee may be charged for use of the outdoor pickleball court. Commercial Use of the outdoor pickleball court is prohibited.
8. PERMIT REVOCATION. The Private Recreation Facility permit may be revoked by the Planning Department for non-compliance with the criteria of this Section. The permittee may appeal the determination to the Town Council, which will evaluate the Planning Department's determination of permit non-compliance and decide if permit revocation should occur.

Chapter 11.02 Definitions

Cantilever. A rigid structural element that extends horizontally and is unsupported at one end. Typically it extends from a flat surface such as a wall, to which it must be firmly attached.

Section 11.04.070 Location Requirements

A. The main dwelling shall be set back at least 30 feet from all lot lines or 30 feet from the closest edge of the right of way.
    a. Any cantilevered portions of the main dwelling must also conform to the above stated setbacks of 30 feet from lot lines.
    b. Decks must adhere to a 15 foot setback from all lot lines.

7/21: Completed grading and dirt management at designated fill site. Continued exposing of septic line. Relocated all steel plates for pick up well house site. Final clean up Moritz/Matterhorn road including caution sign removal and street sweeping. - Skid Steer 1 w/operator: 8.00 hours @ $125.00/hr - Excavator 1 w/operator: 8.00 hours @ $125.00/hr - Manual Labor/Administration: 2.00 hours @ $42.50/hour	$2085.00
7/24: Moved additional fill dirt from staging area to designated fill location. Graded dirt at designated fill location. - Skid Steer 1 w/operator: 4.25 hours @ $125.00/hr - Manual Labor/Administration: 2.25 hours @ $42.50/hour	$448.75
8/13: Final billing for steel plates, united rentals, $1,482.73 (No mark up)	$1482.73
8/13: Shipping container purchase plus delivery.	$2980.88
8/18: Administrative time, ordering materials, coordinating container delivery, confirming block availability.	$74.38
8/18: Final bill for all aggregate delivered and various fill dirt hauling. - SD Shaw Trucking: $2,463.00	$2586.15
8/27: Mobilized two machines to 270 Luzern well house area. Excavated final grade with 2% slope of staging and trash area. Compacted final grade. Started excavation for sewer pipe relocation. Confirmed Bluestake markings for electrical trench from well house. Order road base for delivery. - Mobilization: 2 machines @ $150.00/machine - Excavator w/operator: 8.25 hours @ $125.0/hr - Skid Steer w/operator: 7.25 hours @ $125.00/hr - Manual Labor: 7.5 hours @ $42.50/hr - Compactor rental for 3 days, diamond rental: $401.20 - Materials: limestone roadbase, 2 loads @ $275.00/load	$3608.07
8/28: Ordered blocks. Widen and straighten contour hole and back wall of bays to prep for block and container arrival. Excavated sewer line. Cut line and excavated trench. Pipefitting work completed to reroute sewer line. Seated line and prepared for compaction. - Excavator w/operator: 7.25 hours @ $125.0/hr - Skid Steer w/operator: 5.50 hours @ $125.00/hr - Manual Labor: 8 hours @ $42.50/hr - Pipefitting Labor: 3.5 hours @ $62.50/hr - Materials: Blocks. 14 full blocks and 4 half blocks. $969.75	$3219.23
8/29: Worked on Saturday to prep for Monday's deliveries. Backfilled all of the sewer line and compacted. Excavated trench for electrical conduit. Purchased electrical conduit material. Install conduit and pull rope. Backfilled electrical trench and compacted. Final prep for gravel arrival Monday. - Excavator w/operator: 7.25 hours @ $125.0/hr - Skid Steer w/operator: 5.25 hours @ $125.00/hr - Manual Labor: 4.75 hours @ $42.50/hr - Pipefitting Labor: 1.0 hours @ $62.50/hr - Materials: Electrical conduit, fittings, pull rope: $341.22	$2202.22