

**Huntington City Planning Commission
Minutes
June 13, 2024**

The Huntington City Planning Commission met at a public meeting June 13, 2024 at Huntington City Hall located at 20 South Main Street. The meeting started at 5:30 p.m.

Item #1 – Roll call included the following attendance record:

Commission Chair: Don Gordon

Commission Members: Trevor Cowley, Patrick Fehlberg (entered 6:12 pm), Shantelle Kay, Stacy McElprang. Alternate: Brad Hansen

City Council: Tom Kay (excused), Gloria Wilson

Zoning Administrator/Code Enforcement: Gary Arrington (excused)

City Recorder: Jenene Hansen

Item #2 – Oath of Office for alternate Commission Member

Don Gordon began by saying that Mayor Norton has appointed Brad Hansen as the alternate Commission Member; Recorder Jenene Hansen administered the Oath of Office to Brad Hansen. Due to the late arrival of Patrick Fehlberg, Brad Hansen was asked to sit in as part of the Commission.

Item #3 – Election of Chair person

BRAD HANSEN NOMINATED DON GORDON AS CHAIR PERSON; MOTION SECONDED BY SHANTELE KAY AND THE COMMISSION ALL AGREED. ROLL CALL VOTE: TREVOR COWLEY – AYE, DON GORDON – AYE, BRAD HANSEN – AYE, SHANTELE KAY – AYE, STACY MCELPRANG – AYE.

Item #4 – Approval of April 2, 2024 minutes

SHANTELE KAY MOVED TO APPROVE THE APRIL 2, 2024 MINUTES; MOTION SECONDED BY STACY MCELPRANG AND CARRIED.

Item #5 – Discussion on Code book

Don Gordon explained that the Mayor would like the Planning Commission to review the code book. If things in the code book are not enforceable or if they are outdated, they need to be changed. The commission will submit their suggestions to the City Council. Don Gordon read Chapter 9-4 which explains the powers and duties of the Planning Commission. The commission discussed how to handle complaints from the public. Moving old trailers into trailer courts was also discussed. Instructions of how to look at the codebook online, was presented.

Item #6 – Public comments

NONE

Item #7 – Discussion of items to be added to next meeting

Business license and Public Safety sections of the code book.

Item #8 – Adjournment

STACY MCELPRANG MOTIONED TO ADJOURN; MOTION SECONDED BY TREVOR COWLEY AND THE COMMISSION ALL AGREED. UPON PROPER MOTION AND FULL APPROVAL OF THE PLANNING COMMISSION, THE MEETING WAS ADJOURNED AT 6:30 P.M.

Jenene Hansen, Huntington City Recorder