



CHRISTMAS VILLAGE ADVISORY COMMITTEE MEETING

Minutes of the regular meeting of the Christmas Village Advisory Committee held Thursday, June 13, 2024, at 4:00 p.m. at the Ogden Community Service Building, 1875 Monroe Blvd. Ogden UT.

Members Present:	Richard Armstrong	Craig Bielik
	Robin Parent	LeeAnn Christensen
	Michelle Miller	Sandra Tuck
	Nick Morris	Judi Culley
	Amber Robson	Bonnie Baird

Members Absent:	Ernie Terrazas	Diana Meiser
	Nikki Lovell	Keri Ritz
	Jacob Chadwick	

Ex-Officio: Monte Stewart – Park and Cemetery Manager
Stacey Olsen, Project Coordinator
Ryan Parent – Structural Maintenance Supervisor

CALL TO ORDER

Chair Armstrong called the meeting to order, greeted everyone, and performed a roll call.

APPROVAL OF MINUTES

Chair Armstrong asked if everyone had a chance to review the minutes from the last meeting.

Member Culley motioned to approve the June 14, 2024, meeting minutes. Seconded by Member Tuck. Committee approved.

2024 BRANDING

Ornament – Member Bielik stated that the ornaments will cost about 10.33 each. The committee discussed how many of each color to order. They decided to order 150 red, 75 green, and 75 blue.

Sweatshirts – The committee reviewed and discussed the hoodies designs. Member Bielik motioned we do the reindeer design, as is. Seconded by Member Parent. All approved.

The committee discussed the color of the sweatshirt and decided to order a few different colors. Once they arrive, they will come place their vote for their favorite. The Member Bielik motioned to allow Chair Armstrong to be the final vote for the hoodie color. Seconded by Member Baird. Committee approved.

EVENTS

'Bark'fest – Member Miller reached out to a pet photographer and they sent over a quote for \$600. Chair Bielik would like to get the subcommittee together to discuss the event and how to make it profitable and enjoyable for everyone.

Muppet Christmas Sing Along – The Egyptian Theater is writing up the contract and will send it over to Staff Olsen. Vice Chair Robson, stated that the Weber State Alumni would like to sponsor

this event.

Breakfast with Santa – The sub-committee met and had a list of things they would like to do different. They would like to raise the price to \$30. Staff Olsen stated that she figured out how to charge a different fee for adults and children. The committee would like to offer cereal and milk. Staff Olsen said we will need to get approval from the Union Station for this. They may have concerns with spilled milk on their wood floor. They would like to look into box lunches for the kids wrapped in a ribbon. They would also like to look into a cartoon and try to have something more settled for the kids. Staff Olsen stated that the licensing fee is the concern. Chair Bielik said that we could find something on YouTube. They would also like to push to have the kids wear pajamas. Member Culley looked at several different Breakfasts with Santa's that are offered in Utah. She said that each breakfast serves a hardy breakfast. The fees are similar to what we charge. And none offer everything we do. The committee would still like to give a book, but not wrap them and allow the kids to pick a book. Member Parent will donate some bags that they can put them into. The committee would also like to purchase some new decorations. Chair Armstrong asked them to come up with a list and a dollar amount. He also would like to see the suggestions in a list.

OPEN DISCUSSION

Member Miller would like to add to the next agenda, discussing the cottages and how the sponsors are managed. Member Chadwick stated we need to add to the guidelines that solar lights need to remain unplugged until the lights for the village have been turned on. Many groups are putting solar powered lights in their cottages and their cottages have lit up objects before the Village is open. Staff Olsen will send out the decorating guidelines to everyone and add it to the next agenda.

NEXT MEETING

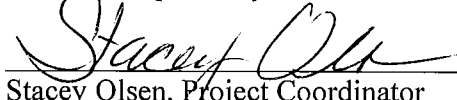
The committee discussed that they would like to move the meetings to the Community Service Conference Room. Staff Olsen will check the availability for the room.

The next meeting for the Christmas Village Advisory Committee is June 13, 2024, at 4:00 pm, Ogden Community Service Building, 1875 Monroe Blvd., Conference Room.

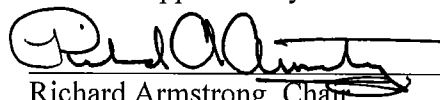
ADJOURNMENT

With no further business to discuss. **Member Culley motioned to adjourn. Seconded by Member Tuck. Committee approved.** The meeting of the Christmas Village Advisory Committee adjourned at 5:05 p.m.

Minutes Prepared By:


Stacey Olsen, Project Coordinator
Ogden City Public Services

Minutes Approved By:


Richard Armstrong, Chair
Christmas Village Advisory Committee

Date Approved: 8 Aug 24