TENTATIVE MINUTES FOR AUGUST 7, 2024 - NOT APPROVED BY THE BOARD

The August 7, 2024 meeting of the Board of Education, held at the Castle Dale Elementary, 195 East 600 North, Castle Dale, UT, was called to order at 5:00 pm by Board President Royd Hatt. Vice President Tracey Johnson and members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance as well as student member Maleeya Mecham.

WORK SESSION:

A1. Emery High School New Building tour: Board Members met at Emery High School, 955 North Center Street in Castle Dale, for a tour of the recently opened new building. Westland Construction and KMA Architects lead the tour providing explanations and answering questions. Student registrations have been in the new building this week while final inspections and other construction trades are being completed. Asphalt for the smaller parking lot and main entrance was delayed a few days, but is scheduled to be completed before school convenes. With school starting on the 14th, next Wednesday, furniture has also been finishing along with teachers getting their classrooms set up.

A2. Huddle Board Discussion: The board convened the meeting to the regularly scheduled location at Castle Dale Elementary. The Huddle Board is a shared platform where the board along with administration can update the group on current issues.

A3. Policy GCFC – LEA Specific Educator Licensing: Supt Shank presented a draft amendment to this policy regarding possible actions for educators that do not obtain a teaching license within the allotted time. Comments for revisions will be taken and added to the Draft policy.

REGULAR SESSION:

B1/B2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1: Westland Construction: With the physical tour of the new Emery High Building, Westland did not present in the regular portion of board meeting.

BOARD ACTION ITEMS

D1: A motion was made from Tracey Johnson for the Consent Agenda items: a) July warrants, b) Monthly financial reports, c) Minutes for the July 10th meeting and d) Names for New Hire approvals with a second by James Winn. All members approved the consent agenda.

Nina Russell	Art Teacher	San Rafael / Ferron Elementary
Becky Cook	6th Grade Teacher	Canyon View Middle
Andrew Hatefi	Language Arts Teacher	Green River High
Jennifer Taylor	Lunch Worker, 2 hours	Cleveland Elementary
Christopher Feller	Edgenuity Supervisor, 5 hours	Emery High
Cambrie Jensen	LT/Title I Aide, 4.5 hours	Castle Dale Elementary
Madisyn Alton	TSSA Aide, 4.5 hours	Castle Dale Elementary
Shyanne Gordon	SpEd Aide, 5.9 hours	Huntington Elementary
Heidi Quintana	Library/Title 1, 5.9 hours	Bookcliff Elementary
Nikki Cooksey	SpEd Aide, 5.9 hours	San Rafael Middle

Caitlin Bundy	Kindergarten Aide, 5.9 hours	Ferron Elementary
McKenzy Hansen	Speech Aide, 5.9 hours	Bookcliff Elementary
Andrea Johansen	Swim Coach	Emery High
Jake Behling	Football Coach	San Rafael Middle
Ryan Rainey	Head Wrestling Coach	Emery High
Daniel Luke	Head Softball Coach	Emery High
Mandy Potter	Cross Country Coach	Emery High
Brodie Tuttle	Technology Specialist	District
Aspen Payne	Computer Lab, 5.9 hours	Cottonwood Elementary
Kira Dowdle	Title I Aide, 3.5 hours	Cottonwood Elementary
Julissa Mendoza	Kindergarten Aide, 3 hours	Bookcliff Elementary

D2: Transportation request to purchase two buses: Tracy Rowley, Transportation Supervisor, presented an Annual Average Bus Miles Report for 2024. This report showed how the district operates the bus fleet. Average miles for the life of a bus is 181,570 miles and 16 years. Currently, the fleet operates with 29 buses with eighteen to/from daily routes allowing 8 buses for trips and 3 spares. FY24 had many days with all available buses being used. In order to maintain the current demand of transportation, the district usually purchases two buses each year and rotates out two old. For FY25, the proposal is to purchase a rear wheel drive with bins for activities and a front wheel drive for routes. Prices have increased 6% since last year and delivery time is expected to be about 12 months. The buses ordered at this time last year are going to be picked up next month.

A motion was made by Kenzi Guymon and seconded by James Winn to approve the purchase of the proposed two buses for a total of $383,684.

D3: Early Learning Plan SY24-25: JR Jones, Elementary Supervisor, presented the approved Early Learning Plan. This plan contains goals and curriculum / software being used in the elementaries. With the growth from last year, the current goals will now be 25% in math and 5% in literacy. A motion was made by Kenzi Guymon and seconded by Royd Hatt to approve this plan that has been pre-approved by USBE. The motion passed unanimously.

REPORTS:

E1: Principal Report: Castle Dale Elementary principal Melinda Durrant started with introducing the new employee changes: Ashton Rowley, custodian; Madisyn Alton, Cambrie Jensen, and Erika Jewkes as paraprofessionals. Allison Jackson was the new title one teacher last year and was able to add growth and success for their students. Most of the staff attended the Rural School Conference and training sponsored by SESC along with technology training next week. The theme for this school year is "We're all in this together." 'Each one of us is like a single note to create a masterpiece.' Marvin & Jessie will also return to help students make good choices and overcome hard things. Positive office referrals are also encouraged to reward students. The 5th annual Back to School night is scheduled for next Monday before school starts. Data action plans are continuing in the weekly PLC times. The Ruler program is also continuing for the social/emotional programs helping students understand and expressing emotions.

E1: Superintendent Report: Dr. James Shank gave a report on the following items:

OPENINGS, TRAININGS, and STAFFING: Supt Shank thanked everyone for their work to organize and facilitate the opening meetings and social. He also reviewed staffing noting that the district is close to being fully staffed with only three part-time positions remaining and one coaching position.

SB173 – MERIT PAY: This bill is under continued analysis along with reviewing survey responses from educators this week. The deadline to determine to participate in this program is set as December 31st, 2024. Supt Shank provided the board a policy brief from the Center For the Schools of The Future which will be overseeing this program. There is still work to do to clarify the details of the bill.

STRATEGIC PLANNING: Supt Shank is reviewing the materials that have been completed to-date and also the plans provided by State Board and samples to help determine the status of this project and future steps. The Portrait of a Graduate is also being reviewed.

USBA MODEL POLICIES: Committee is still being organized, but will address the 10 new policies and over 100 revised policies from this year's legislation. Board members Kenzi Guymon and James Winn volunteered to be on this committee.

SENSITIVE MATERIALS LEA APPOINTED REPRESENTATIVE: Supt Shank will serve as the LEA representative and shared a list of books to be removed from school libraries and classrooms as ordered by the State Board.

HB84 SAFETY LEGISLATION: There are significant items to review in this bill and will require an investment of time and money to address the requirements introduced in this bill. A safety committee has been organized with school assessments due December 31, 2024.

E2: **Business report:** Jackie Allred gave the required notice for Asbestos Containing Material in some of our school buildings. ECSD has taken action and assessed the conditions of the ACM and has developed comprehensive plans for the safe removal or encapsulation of the ACM or assume ACM materials in our schools every 3-6 months. Also, the district is going through another audit by the legislative analyst reviewing school construction procedures.

E3: **Board Committee reports**: Royd Hatt asked board members to complete the required audit training. James Winn mentioned that the Master Board Certification is due Dec 1st and contains helpful trainings and is worth the time. This year, Kenzi Guymon helped with the annual stockshow meals in Emery since the Ferron building burned down this summer. Todd Huntington had a CRA special meeting to reapprove some language in agreements along with approving funds from the Castle Solar Project. James Winn attended a legislative committee with USBA board about the upcoming legislative day in the classroom. Royd Hatt reported that the EEA leadership changed, so the regular monthly leadership meeting was postponed. Tracey Johnson appreciated the new website. The opening social was a great turnout and event allowing employees to mingle together. Maleeya Mecham was awarded the USBE Student Advisory Committee on the state board to give a student's perspective on legislation.

PUBLIC COMMENTS (F):

Melissa Jensen addressed the board regarding the district being a UFA provider. Ms. Jensen acknowledged the board's public service. Rural community allows us to be self-reliant and she would like to propose a pilot program to allow extra-curricular activity participation for UFA students. She is willing to volunteer to facilitate this program. Because of the nature and language of the legislation, the board

does not have guidance or legal opinions on how to proceed as a provider. At this time, there are not any rural districts being a provider for UFA students.
Julie Johansen asked if an Open House for Emery High will be scheduled. It was discussed to plan something around Homecoming week events.
Neal Peacock appreciated the benefit fair and opening social with DesertView Credit Union being a vendor. He also suggested to get teacher feedback on the new policy and specificity. When EHS became a school in 1962, his father was part of that faculty and now there are only two remaining: Bryce Wilson and Bill Jorgensen.

ADJOURNMENT (G): Kenzi Guymon motioned and to adjourn with a second by Royd Hatt. The motion passed unanimously and the meeting adjourned at 8:17 pm.