

**MINUTES OF THE ADMINISTRATIVE CONTROL BOARD OF THE WESTERN KANE COUNTY
SPECIAL SERVICE DISTRICT NO.1.**

June 13, 2024

Orderville, Utah

Board Members present: Tim Esplin, Carrie Heaton, Ben Alderman, Chris Heaton, JD Maxwell, Robert Houston, Zach Hascall

Others present: Ben Beckstead, Justin Powell, Meridee Beckstead

1. **MEETING CALLED TO ORDER** at 7:31 pm by JD Maxwell.
2. **RECOGNITION OF GUESTS** There are no guests in attendance.
3. **REVIEW AND APPROVE PRIOR MINUTES** The minutes from the April 11, 2024, board meeting are reviewed. Chris made a correction on the meetings, JD last name is Maxwell. Chris makes a motion to approve the minutes. Tim seconds the motion. All members vote aye.
4. **TELEVISION EQUIPMENT AND MAINTENANCE REPORT** The TV was down for about a week but all channels should be working as of Tuesday, June 11.
5. **SOLID WASTE EQUIPMENT AND MAINTENANCE REPORT** Ben reports the audit went good. The only thing is not all board members did their training last year. The plan going forward is to watch the training at a board meeting. We will plan to do it on the August 8th board meeting that will be held at JD Maxwell's home.

A. Fire Hydrant Kanab Landfill – There was a recent fire at the landfill that caused the landfill to be closed for a few days. Justin suggested adding a fire hydrant closer to the pit. They are considering trenching down the fence line from the closest hydrant by the road. Danny needs to ask the city if they will approve of adding another fire hydrant on their system. Chris noted how much the community helped with putting out the fire and wants them to be recognized. Justin says they plan to take those volunteers out to lunch. Commission Heaton suggests the county commissioners could officially recognize those that help in a commission meeting. Ben recommends we follow up on the progress at the next board meeting.

B. Cedar Mtn Burn Pit – Cedar Mountain burn pits will open June 14. Apex Tree Services wants to chip the materials brought into the burn pit; hopefully we won't have to burn as much so the pit can open sooner next year.
6. **REVIEW FINANCES AND EXPENDITURES** The Board reviewed the April finances. All questions were answered.
7. **OTHER BUSINESS** Ben's office received a letter from a Cedar mtn property owner stating that he wants a contract before he will pay the garbage fee for his lots. Ben wrote a letter stating that we have the legal right to assess the fee and JD Maxwell signed the letter. Ben's office will mail the letter certified.

A. New Hire Justin says there is a need for them to hire a mechanic. Danny would like to hire a mechanic so they can have Cloyd doing less mechanical work and able to help in other areas such as working the pit and driving the Rolloff truck. They want to start digging a new pit now, so they won't have to line it in the future. Robert makes a motion that we advertise for a mechanic. Chris seconds the motion. All member vote aye.

8. **ADJOURN** Tim makes a motion to adjourn at 8:10 p.m. The meeting is adjourned.



JD Maxwell, Chairperson