

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
June 13, 2024**

Minutes from the Annabella Town Council Meeting held Thursday, June 13, 2024, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| <ol style="list-style-type: none"> 1. ROLL CALL 2. OPENING REMARKS 3. PLEDGE OF ALLEGIANCE 4. PUBLIC HEARING-2023/2024 AMENDED BUDGET AND 2024/2025 PROPOSED BUDGET AND CERTIFIED TAX RATE 5. TYLER TIMMONS, COMMUNITY ADVISOR UPDATES 6. APPROVAL OF MINUTES 7. APPROVAL OF WARRANT REGISTER 8. OPENING OF THE 2023/2024 BUDGET, BY RESOLUTION, FOR ADJUSTMENTS AS NECESSARY 9. BUDGET ADOPTION, BY RESOLUTION OF THE 2024/2025 | <ol style="list-style-type: none"> BUDGET AND CERTIFIED TAX RATE 10. APPROVED-SURVEY ESTIMATES FOR 270 SOUTH 400 EAST CUL DE SAC 11. ADDITIONAL WATER RESTRICTIONS 12. APPROVED-CONSTRUCTION STANDARDS 13. APPROVED-PURCHASE OF ADDITIONAL CEMETERY PLOTS-SALLEE JOLLEY 14. DEPARTMENT BUSINESS 15. OTHER BUSINESS 16. CLOSED MEETING 17. ADJOURN |
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Public in attendance:

*Eric Nielson
Kent Poulson
Jack Reider
LaRayne Reider
KC Ford
Karrie Ford*

*Susanne Sevy
Darrin Robinson
Parker Vercimak
Tyler Timmons
Greg Jensen*

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.

2. OPENING REMARKS. Councilmember Nielson offered a prayer.

3. PLEDGE OF ALLEGIANCE. Mayor Christensen led the group in the Pledge of Allegiance.

4. PUBLIC HEARING-2023/2024 AMENDED BUDGET AND 2024/2025 PROPOSED BUDGET AND CERTIFIED TAX RATE. Tina Mitchell presented on the 2023/2024 amended budget. She reported that overall, budgets were in good standing without significant changes needed. Details on revenue and expenditures for the fiscal year were shared. The general fund, enterprise funds, and other funds were discussed. Tina also shared updates on long-term debt and bond reserves. The Town Council also reviewed the 2024/2025 budget.

Budgeted increases in both revenues and expenditures were reviewed and explained. Upcoming projects, including payment for the playground and the spring box project, were discussed and budgeted for.

No comments were received.

The public hearing closed at 6:16 p.m.

5. TYLER TIMMONS, COMMUNITY ADVISOR UPDATES. Tyler Timmons, Annabella's Community Advisor from the R6 Regional Council, provided several updates. He reported on the Regional Growth Summit and the partnership with Utah's I.T. Center to incorporate free cyber security measures for municipalities. Mr. Timmons explained that the spring box project will be on the CIB for the October 1st deadline. He offered his continued support.

6. APPROVAL OF MINUTES. Mayor Christensen opened discussion for approval of the minutes. **Councilmember Anderson made a motion to approve the minutes as presented. Councilmember Nielson seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

7. APPROVAL OF WARRANT REGISTER. The warrant register was presented and reviewed for formal approval. **Councilmember Nielson made a motion to approve the warrant register as presented. Councilmember Johns seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

8. OPENING OF THE 2023/2024 BUDGET, BY RESOLUTION, FOR ADJUSTMENTS AS NECESSARY. **Councilmember Nielson made a motion, in the form of a resolution, to open the 2023/2024 budget and to adjust, as needed, in the general, special revenue, capital projects and enterprise funds. The motion was seconded by Councilmember Morgan. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson.**

9. BUDGET ADOPTION OF THE 2024/2025 BUDGET AND CERTIFIED TAX RATE. Based on the information reviewed and discussed regarding the

proposed budget, **Councilmember Nielson made a motion, in the form of a resolution, that the proposed budget and certified tax rate (0.000421) for the 2024/2025 fiscal year be approved. The motion was seconded by Councilmember Morgan. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson.**

10. APPROVED- SURVEY ESTIMATE FOR 270 SOUTH 400 EAST CUL-DE-SAC. The Council reviewed survey estimates from the following companies:

Ensign Engineering:	\$1,500
Sunrise Engineering:	\$3,600
Jones & DeMille Engineering:	\$4,160

After careful consideration of the project's scope and estimated costs, the decision was made to proceed with the most cost-effective option from Ensign Engineering for \$1,500. Councilmember Johns noted that all estimates encompass the same scope of work to be completed. Specifically, Scope 1 involves marking the property for the cul-de-sac, while Scope 2 pertains to collecting all the necessary data for the design. Additionally, it was emphasized that the data would be provided to the engineering firm responsible for project completion.

Councilmember Nielson made a motion to accept Ensign Engineering's estimate for the 270 South 400 East cul-de-sac. Councilmember Anderson seconded the motion. The motion carried. (Summary: Yes=3). Yes: Jill Anderson, Stephanie Morgan, Chris Nielson. Abstained: Kelvin Johns.

11. ADDITIONAL OUTSIDE WATERING RESTRICTIONS. Scott Thomsen highlighted the issue of high water usage and emphasized the need for effective water resource management. He proposed stricter water restrictions and emphasized the importance of designated non-watering days to allow the pond to replenish. During the Council discussion, Councilmember Nielson recommended that residents choose their three allowed watering days, considering individual schedules. The Council reached a consensus that Friday should be a no-watering day to allow the pond to recover. The Council discussed the importance of public education regarding water resources and usage. Tina Mitchell was asked to gather secondary water use data and inform residents of the changes. Additionally, Susanne Sevy requested an exemption from water restrictions due to her recently replanted pasture, and the Council granted her additional watering time. **Councilmember Anderson made a motion to implement a no-watering policy on Fridays, reminding the community to avoid watering between 10 AM and 6 PM. Additionally, residents will be allowed to choose three watering days each week(excluding Fridays), and educational materials on water conservation would be developed. The motion was seconded by**

Councilmember Morgan. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson.

12. APPROVED-CONSTRUCTION STANDARDS.

Discussion was held on adopting APWA construction standards for better uniformity and legal protection. The Town Council evaluated the benefits, scope, and costs involved. Mayor Christensen asked if the standards would need to be updated each time there are new design standards. Parker Vericimak noted that Monroe has only needed to update theirs once or twice in the past 20 years.

Councilmember Nielson made a motion to accept the bid for construction standards as presented by Jones & DeMille. The motion was seconded by Councilmember Morgan. The motion carried. (Summary: Yes=3). Yes: Jill Anderson, Stephanie Morgan and Chris Nielson. Abstained: Kelvin Johns.

13. APPROVED-PURCHASE OF ADDITIONAL CEMETERY PLOTS-SALLEE JOLLEY. Tina Mitchell presented a request from Sallee Jolley for the purchase of additional cemetery plots. Tina explained that the cemetery policy states that any requests for more than four spaces must be approved by the Town Council and that Ms. Jolley currently owns eight plots (purchased before the policy was in place). **Councilmember Nielson made a motion to grant Sallee Jolley's request to purchase four additional cemetery plots. The motion was seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson.**

14. DEPARTMENT BUSINESS.

Beautification, Parks & Activities: Councilmember Nielson outlined the activities for the 4th of July festivities, including a patriotic program, various games, and food provisions.

Councilmember Nielson mentioned the idea of recognizing 150 years of mail service in Annabella. The idea of setting up commemorative activities for this occasion was proposed and agreed upon for further review.

Cemetery: Councilmember Nielson briefly touched on a list he has for improvements and maintenance of the cemetery.

Water: Parker Vercimak explained that the secondary meter project is nearly ready to be closed out and thanked the Town Council and employees for their help in making it a success. He noted that the last step in the project is a rate structure study for the metered secondary irrigation. He noted that it is included in the project funding. Concerns regarding plugged filters were brought up. Mayor Christensen noted that Kinley Peterson has offered to scuba dive in the pond to evaluate the problem. Kent Poulson added that he is a certified diver and would be willing to assist Mr. Peterson in the diving.

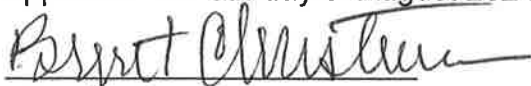
Roads: Councilmember Morgan asked about the road construction between Annabella and Central Valley. It was noted that it is a county road and will have a bike path and is scheduled to be complete in August.

15. OTHER BUSINESS. Commissioner Greg Jensen introduced himself and explained that he likes to periodically attend Town Council meetings so he can stay informed and get feedback from the Town Council.

16. CLOSED MEETING. The Council adjourned the regular meeting and entered a closed session to discuss a litigation matter.

17. ADJOURN. **At 8:32 p.m. Councilmember Johns made a motion to adjourn the meeting. Councilmember Anderson seconded the motion and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, June 14, 2024, were approved this 8th day of August 2024.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk