

AGENDA
Park City Fire Service District
Administrative Control Board Meeting
May 7, 2024

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:00 p.m.

Work Session

- I. Open Meetings Act Training: Heather Anderson, Utah Association of Special Districts
- II. District Updates: Chief Bob Zanetti
- III. First Quarter Financial Review: CFO Del Barney
- IV. Elektron Solar Project ILA Discussion: Chief Bob Zanetti
- V. Policy Review: Chief Bob Zanetti and HR Patti Berry
- VI. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
 - II. Approval of April 2, 2024, Meeting Minutes
 - III. Public Input
 - IV. Commission Reports and Business
 - a. Correspondence
 - b. Financial
 - V. Old Business
 - VI. New Business
 - a. Possible Approval of the Interlocal Agreement between Summit County, Mountain Regional Water, Snyderville Basin Recreation, and Park City Fire District for the Elektron Solar Project
 - VII. Staff Reports and Input
 - VIII. Discussion of Possible Future Agenda Items/Additional Comments
 - IX. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; and/or procurement.
 - X. Adjournment
-

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board
will be held June 4, 2024, beginning at 6:30 p.m. in the PCFD Administrative Offices,
736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.

DRAFT

**Park City Fire Service District
Administrative Control Board – Work Session Meeting Minutes
Park City Fire District Administrative Office Building
May 7, 2024**

Meeting was held at the anchor location of the Park City Fire Service District
Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098

Administrative Control Board work session called to order: 5:08 p.m.

Board Members Present: Chair Jeremy Rubell, Vice Chair Alex Butwinski, Treasurer Christina Miller, Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present: Chief Bob Zanetti, Deputy Chief Pete Emery, Battalion Chief Ashley Lewis, Battalion Chief Scott Greenwood, CFO Del Barney, HR Patti Berry, and Admin. Asst. Debbie Colgan

Additional Attendees: Heather Anderson, Utah Association of Special Districts

I. Open Meetings Training

Heather Anderson presented annual board member training for special service and local districts to the Board. Open meetings topics included the following:

- Training requirements for open meetings, general Utah Association of Special Districts (UASD) training, and records officers. Open meetings training is required every year, and within one year of appointment or election Board members must complete the State Auditor's Office/UASD training, which is provided online.
- Open meetings law including the definition of an open meeting, requirements for electronic meetings and emergency meetings, closed meetings procedures and requirements, electronic messaging limitations during meetings, and notice requirements for meetings and public hearings.
 - Ms. Anderson noted HB 36, Open and Public Meetings Act Amendments, which addresses the orchestration of public meetings outside of the public eye by clarifying that a quorum of a public body may not “act together outside a meeting in a concerted and deliberate way to predetermine an action to be taken during a meeting on a relevant matter.” A “relevant matter” means a matter that is within the scope of the authority of a public body or specified body, but it does not include a managerial or operational matter.
 - Ms. Anderson highlighted electronic meeting requirements. She noted if the District is going to allow the public to attend meetings remotely, which is not a requirement unless there is not an anchor location, the District's policy should specify whether the public can comment remotely as well. She also noted the Board Chair can discontinue public

comment in person or remotely for an individual if the comments fall outside of the rules of decorum as indicated in District policy.

- Requirements for public meeting notices and agendas, public quorums, emergency meetings, public input, and what may be discussed and voted upon during public meetings.
- Meeting minutes requirements and retention schedules for both open and closed meetings.
 - Closed meetings do not need to be recorded for the following circumstances: if the meeting is closed to discuss the character, competence, or physical or mental health of an individual; to discuss the deployment of security personnel, devices, or systems; or collective bargaining issues. In such circumstances, an affidavit must be signed by the presiding officer stating which of these circumstances were discussed.

Vice Chair Butwinski asked whether a public entity that wanted to purchase property and did not want the owner to know could hire an intermediary during a closed meeting to purchase it in proxy. Ms. Anderson said she believes you cannot hire someone during a closed meeting, but you could close the meeting to discuss hiring. It would eventually become public anyway, because as soon as action is taken to purchase property, the action will need to be performed in an open meeting.

II. District Updates

Chief Zanetti said PCFD hosted the Utah State Fire Chiefs' spring meeting today and there was a large turnout.

Three chippers have been hired and the chipping program started on Monday. We have started taking requests and hope to continue the program through the end of September. This year the public can request to be put on a list to have chipping material (chips) delivered to their homes if they will be present at the time of delivery.

The application window for new firefighters opened two weeks ago and we will continue accepting applications through June 10. The written test will be held in the administration building mid-June over two days with additional testing occurring in the days after the written test.

We received a firefighter resignation last week. Chief Zanetti said there is a wide variety of reasons why employees leave, but he said we are still lower than the average in other fire agencies in regards to people leaving.

PCFD participated in the Pinebrook HOA open house on Saturday by sending two inspectors to be on hand to discuss wildland fire issues and promote the chipping program. Chief Zanetti said the turnout was a bit smaller than it has been in the past.

There have been some water issues at some of the stations including Station 32 at Summit Park. Nothing has been damaged at this point, but there is water coming into that station and we are looking at solutions to prevent it from happening.

Chief Zanetti was asked to comment on the County's general plan and make suggestions. There is still a push for obtainable housing and PCFD will help as we can.

A county healthcare tax was included in the last legislative session which would allow counties affected by tourism to charge up to a 1% sales tax. The tax can be used on EMS, waste, search and rescue activities, law enforcement, and fire prevention. Counties need to apply for and vote on being able to charge and receive the tax, and Chief Zanetti has provided the County with information to help them do so. Just over 40% of Park City Ambulance transports are for Summit County residents and around 60% are for tourists, and this will play into applying for the tax.

Summit County will be hosting an open house on June 13 to get community feedback on uses for the Cline Dahle property. The uses proposed include affordable housing, a fire station (Station 35), and light commercial.

Chief Zanetti said ten applications have been received for the Paul Hewitt Memorial Scholarship and a decision will be made soon on who the recipients will be. It will be awarded at the high school on June 4.

III. First Quarter Financial Review

CFO Barney said 25% of the year has gone by at the end of March and we were at 22.7% of the budget. Last year at that time we were 19.1% under budget, so we are a little tighter on the budget this year than we normally are.

We have already collected \$3.15M of the \$5.2M budget for ambulance revenues. This is because the County paid the District in February for paramedic service and its annual contribution to EMS costs.

IV. Elektron Solar Project ILA

Chief Zanetti said the Elektron Solar Project was discussed with the Board last year. The project is coming online and there are a number of unknowns and assumptions, including the assumption Rocky Mountain Power (RMP) was going to charge the districts and not the County. As it stands now, RMP will bill Summit County and they will be responsible for figuring out how to divide the costs. The cost is roughly 3.2% of our power usage, and in 2021, this would amount to about \$1K-2K. There is also an undetermined fee that will be assessed.

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Chief Zanetti said the County has now produced an ILA for this project for the District to sign and he wants to bring it back to the Board. Chief Zanetti said he is not comfortable signing the ILA and would like the Board to review and comment on it, and sign it as well.

Treasurer Miller asked if the Board can vote to contact outside counsel to look at the ILA and the initial phantom agreement. Chair Rubell said there is a more fundamental issue of the County agreeing to pay for RMP's investment in renewables because RMP was not going to do it on their own, and the County agreeing to pay a certain portion of it and then pass credits along to the service districts.

Chair Rubell said he wonders if we even need counsel to review an ILA at this point versus just telling the County the District already participates in renewable projects on its own, and they should use proposed District credits on their new projects, like the bus barn, Skull Candy building, etc. Those would use enough power to absorb the credits.

Chair Rubell said there are fees and costs for which amounts are not specified in the ILA. Also, 3% of power usage now does not cost as much as it will in 20 years. It would be good to have data for our last year of usage and generation from our own buildings to show what the District is doing in terms of renewables. It is probably a percentage of the County's usage that the County is committing to for this project, and we probably already exceed that in the District. CFO Barney said he is confident we exceed 3.2%.

Chair Rubell said he believes the District should reject the ILA, and Treasurer Miller agreed. Secretary Hanrahan asked if RMP would just tack on an extra \$1K+ on top of what we already pay, and Chief Zanetti said that is correct. Secretary Hanrahan commented this basically means we are buying a "green credit," and Chief Zanetti said that is correct and the County receives the certificate.

Chief Zanetti said he asked for the ILA, and the copy we have received is a draft. He commented he reached out to the other two districts who are part of this ILA to see if they had brought the ILA to their boards and they have not yet. He said the water district is going to feel a significant impact from this. Chair Rubell said the communities will feel this because it will be built into the water district's service fees. Secretary Hanrahan commented another interesting point regarding this is that if you live in the Park City Fire District, the Mountain Regional Water Special Service District, and the Snyderville Basin Special Recreation Service District, you are going to be taxed four times because the County is taxing you as well.

Chief Zanetti said approval of the ILA is on the Board's regular meeting agenda tonight, and he believes we should follow Chair Rubell's advice and get data for the District's energy costs and output to show to the County Council. Chair Rubell said action could be taken tonight to reject the ILA and the matter can be reconsidered if more information becomes available later.

V. Policy Review

Chief Zanetti said we have not heard anything back from the county attorney's office on the policies we have submitted to them for review. Chief Emery and HR Berry have contacted outside counsel and received some good feedback. HR Berry said she is going to make changes to the policies based on the feedback in order to be more in line with state statute. Chief Zanetti commented fire districts are very different than municipalities and some of our policies need to be different. He said we plan to have something for the Board to review in June.

Work Session Concluded: 6:46 p.m.

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**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Park City Fire District Administrative Office Building
May 7, 2024**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098

Administrative Control Board work session called to order: 6:46 p.m.

Board Members Present: Chair Jeremy Rubell, Vice Chair Alex Butwinski, Treasurer Christina Miller, Secretary John Hanrahan, and Board Member Steve Briley

District Personnel Present: Chief Bob Zanetti, Deputy Chief Pete Emery, Battalion Chief Ashley Lewis, Battalion Chief Scott Greenwood, CFO Del Barney, HR Patti Berry, and Admin. Asst. Debbie Colgan

Additional Attendees: Heather Anderson, Utah Association of Special Districts

I. Roll Call

Chair Rubell began the meeting by conducting a roll call.

II. Approval of April 2, 2024, Meeting Minutes

Vice Chair Butwinski made a motion to approve the minutes of the April 2, 2024, Administrative Control Board meeting. The motion was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

III. Public Input

There was no public input.

IV. Board Member Reports and Business

A. Correspondence

There were no questions regarding the correspondence.

B. Financial

There were no questions regarding the financials.

V. Old Business

There was not any old business.

VI. New Business

A. Possible Approval of the Interlocal Agreement between Summit County, Mountain Regional Water, Snyderville Basin Recreation, and Park City Fire District for the Elektron Solar Project

Vice Chair Butwinski made a motion to not approve the Interlocal Agreement between Summit County, Mountain Regional Water, Snyderville Basin Recreation, and Park City Fire District for the Elektron Solar Project as discussed in the work session. Treasurer Miller seconded the motion. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0.

VII. Staff Reports and Input

There were no comments on the staff reports.

VIII. Discussion of Possible Future Agenda Items/Additional Comments

Treasurer Miller said the Park Record should be contacted to make sure they are at the Park City High School docudrama.

IX. Closed Meeting

There was no need for a closed meeting.

X. Adjournment

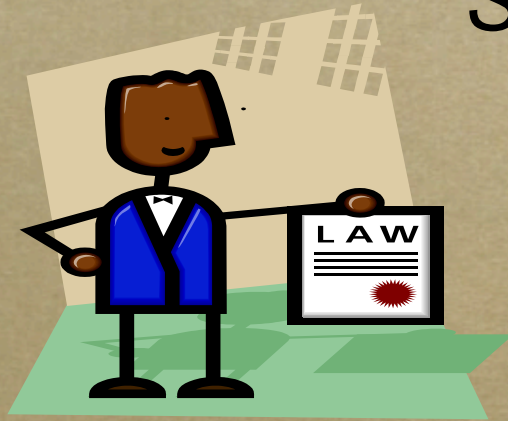
Board Member Briley made a motion to adjourn the regular meeting and it was seconded by Vice Chair Butwinski. Those in favor were Chair Rubell, Vice Chair Butwinski, Treasurer Miller, Secretary Hanrahan, and Board Member Briley; the motion passed unanimously, 5-0. The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:49 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be June 4, 2024, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Board Member Training - 2024

for

*Special Service Districts &
Special Districts*



Utah Association of Special Districts

Outline

Open Meetings

- *Training Requirements*
- *Statutory Requirements*
 - *Open Meetings*
 - *Emergency Meetings*
 - *Closed Meetings*
- *Agendas*
- *Minutes*

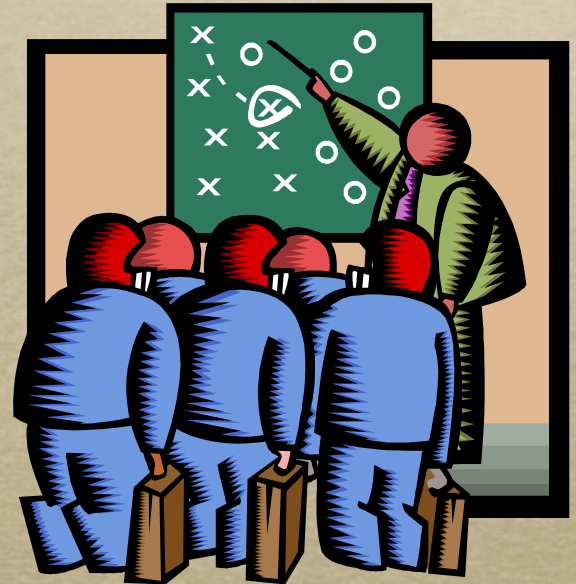


Training Requirements

(Utah Code 52-4-104)

Open Meetings

- *The presiding officer of the public body ensure that the members of the public body are provided with annual training on the requirements of the Open and Public Meetings Act*



Training Requirements

(Utah Code 52-4-104)

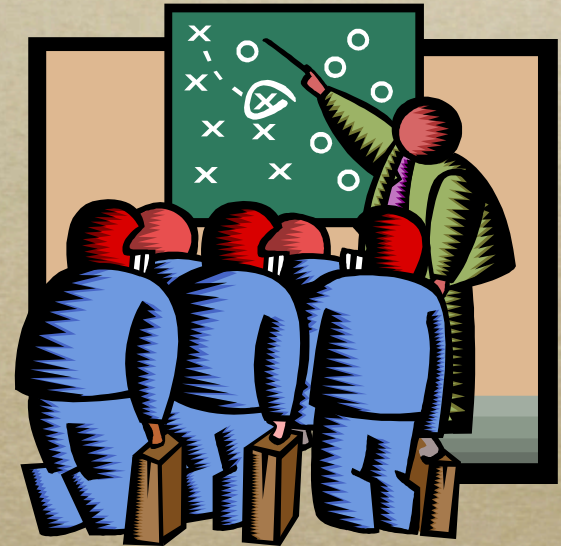
General Training

(Utah Code 17B-1-312)

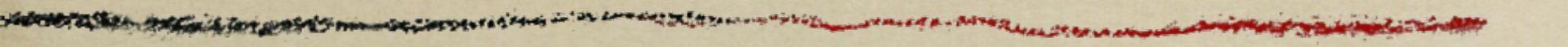
- *Within one year of appointment or election complete State Auditors Office/UASD training*

GRAMA

- *Records officers to be trained*
 - *Annual certification required*



Open Meetings



*Let the people know the facts
and the country will be safe.*

Abraham Lincoln

Open Meetings Law (Utah Code 52-4-103(5))

An “Meeting” means...

- ...a gathering of a public body ...
 - with a **quorum** present; and
 - that is convened by an individual with authority to convene the public body, following the process provided by law for convening a public body.... (continued)
(2024 HB 36)



Open Meetings Law (Utah Code 52-4-103(5))

- *... for the express purpose of acting as a public body to:*
 - *receive public comment about a relevant matter;*
 - *deliberate about a relevant matter; or*
 - *take action upon a relevant matter. (2024 HB 36)*



Open Meetings Law (Utah Code 52-4-103(5))

☐ A “Relevant matter” means...

- ...a matter that is within the scope of the authority of the body.
- A “Relevant Matter DOES NOT include:
 - a managerial or operational matter, for a public body with both executive and legislative responsibilities. (2024 HB 36)



Open Meetings Law (Utah Code 52-4-103(5))

[?] Individuals constituting a quorum of a public body may not act together outside a meeting in a concerted and deliberate way to predetermine an action to be taken by the public body at a meeting on a relevant matter.

[?] These requirements do not apply to a body as defined under 52-4-103(8)© (2024 HB 36)



Open Meetings Law (Utah Code 52-4-103(7))

? *A meeting includes ...*

- *... a meeting whether in-person or by electronic means, includes:*
 - *Workshops*
 - *Executive Sessions*
- *Does not include:*
 - *Chance Meetings*
 - *Social Meetings*



Open Meetings Law (Utah Code 52-4)

Electronic Meetings

- *Subject to the Open Public Meetings Act*
- *A political subdivision may hold an electronic meeting if...*



Open Meetings Law (Utah Code 52-4)

Electronic Meetings

- ...an **electronic meeting policy** has been **adopted** by the district board.
(Update:2021 SB 125)
- The electronic meeting policy, resolution, or rule must provide a procedure for recording votes of members, including defining circumstances under which a roll call vote is required. (2024 HB 36)



Open Meetings Law (Utah Code 52-4)

Electronic Meetings

- *UASD template for electronic meetings is available at www.uasd.org*



Open Meetings Law (Utah Code 52-4)

Electronic Meetings (Update: 2021 SB 125)

- Board **Shall** provide space and facilities at the anchor location for members of the public to attend open portions of the meeting. (for those who are physically present)
- **May** provide means by which members of the public not physically present may attend the meeting electronically



Open Meetings Law (Utah Code 52-4)

Electronic Meetings -continued- (Update: 2021 SB 125)

- **Anchor location is required...**
- ***...Unless***
 - *Finding by Chair determines substantial health risk at anchor location, **or***
 - *Normal anchor location is ordered closed for safety or public health reasons*



Open Meetings Law (Utah Code 52-4)

Electronic Meetings -continued- (Update: 2021 SB 125)

If there is NO ANCHOR LOCATION...

- *Meeting notice shall describe chair's determination and fact summary.*
- *Board **Must** provide means and information ... How the public may attend remotely, electronically.*
- *Finding must be read at the meeting.*



Open Meetings Law (Utah Code 52-4-210)

Electronic Communications in Public Meetings

- An ***“Electronic Message”*** includes:
 - *Electronic mail, instant messaging, electronic chat, text messaging, or other means of electronic messaging*
- *A member of a public body may transmit an electronic message to other members of the public body when the public body is not convened in an open meeting.*



Open Meetings Law (Utah Code 52-4-209)

Electronic Communications in Public Meetings

- “Electronic Messages”
versus
GRAMA



Meeting Agendas



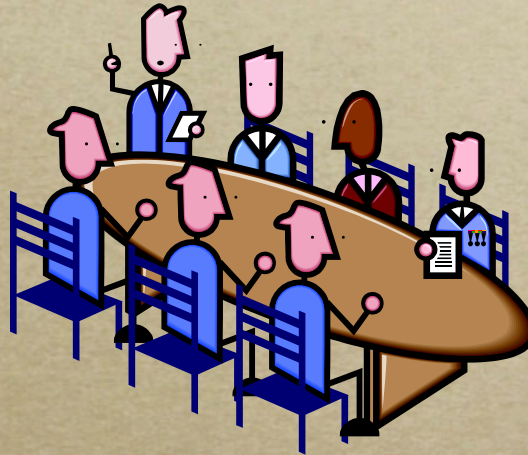
Open Meeting Agenda (52-4-202(6))

Meeting Agenda must include:

- *Reasonable specificity.*
- *Each topic shall be listed under an agenda item.*
- *May not take final action on any topic or item that is not on the agenda.*
- *May only discuss a topic not listed on the agenda, if it is raised by a member of the public. (52-4-202(6)(b))*



Meeting Notice Requirements

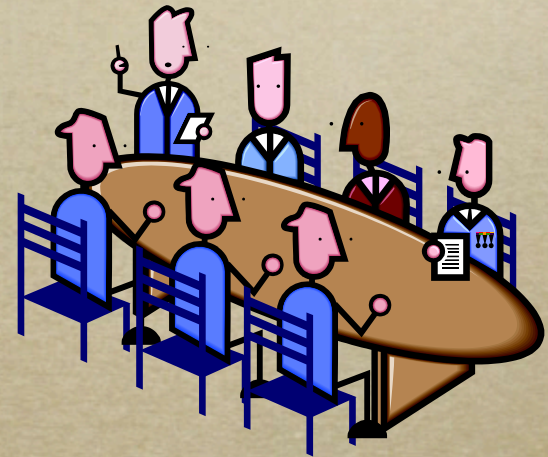


New Public Notice Requirements

(63G-30-102)

SB 43 (2023 Legislative Session) Created “Class A” and “Class B” categories for different types of public notice.

- *Each classification requires notice to be provided in specific ways.*
- *Intended to standardize notice requirements throughout statute.*

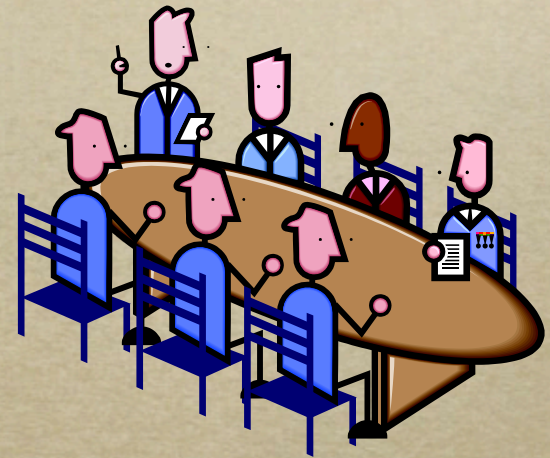


New Public Notice Requirements

(63G-30-102)

Recommended approach when evaluating notice requirements.

- *In addition to referring to 63G-30-102, review the statutory definitions. 63G-30-101*
- *Carefully review code section that requires the specific notice to be provided, to determine if there are any additional notice requirements.*



New Public Notice Requirements

(63G-30-102 (1))

Class A notice requirements

Publish notice:

- *On the Public Notice Website.*
- *On the Public body's website if the body:*
 - *Maintains a website, and*
 - *Has an annual operating budget of \$250,000 or more, and*



New Public Notice Requirements

Additional Tool

- *When posting on the Public Notice Website, don't forget that you may automatically provide notice to:*
 - *a local media correspondent*
 - *board members*
 - *staff*
 - *citizens,*
 - *by entering their email addresses.*



New Public Notice Requirements

(52-4-202 (4))

- *A public body is encouraged to develop and use additional electronic means to provide notice of their meetings.*



New Public Notice Requirements

(63G-30-102 (1))

Class A notice requirements continued-

- *Post public notice in a **public location** in or near the affected area that is reasonably likely to be seen by*
 - *residents of the affected area; or*
 - *if there are no residents in the affected area, seen by individuals who pass through or near the affected area.*



New Public Notice Requirements

(63G-30-102 (1)(viii))

Class A notice requirements continued-

- *If the affected area is an interlocal entity, post a physical notice within, or as applicable near each jurisdiction that is part of the interlocal entity.*



New Public Notice Requirements

(63G-30-102 (2))

Class B notice requirements

- *Comply with all Class A notice requirements, and*
- *If state statute, county ordinance, or municipal ordinance requires that the notice be provided to one or more designated persons or real property owners, mail or otherwise deliver the public notice or notice summary statement to each designated person or property owner.*



New Public Notice Requirements

(63G-30-102 (2))

Posting Notice at at Physical Location

The requirement is fulfilled, if;

- *Notice is posted before the beginning of the required period of time;*
- *The public body does not remove the posting before the end of the required period of time; and*



New Public Notice Requirements

(63G-30-102 (2))

- *Until the end of the required time period, the public body;*
 - *periodically verifies that the notice remains in place; and*
 - *replaces the notice within a reasonable time after discovering that the notice has been removed or damaged*

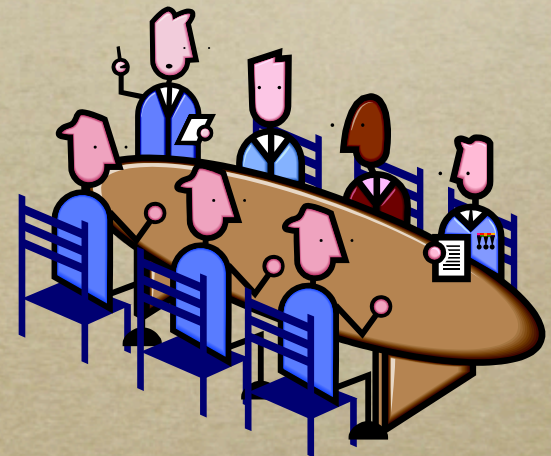


Annual Meeting Notice Requirements

(52-4-202 (2))

For regular meetings that are scheduled in advance over the course of a year...entities shall:

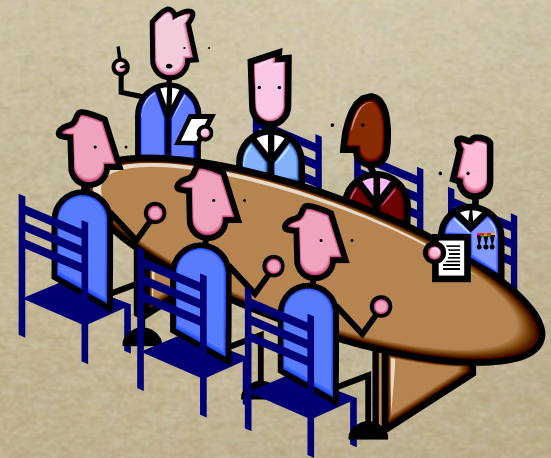
- *Provide public notice of annual meeting schedule at least once each year*
- *Specify the date, time and place of the scheduled meeting*



Annual Meeting Notice Requirements

(63G-30-102(5)(iii))

- *Annual Meeting Notice must remain posted in place all year long.*
- *Periodically check the location of the physical posting throughout the year to make sure that the notice is still posted. If it has been removed, notice must be replaced.*

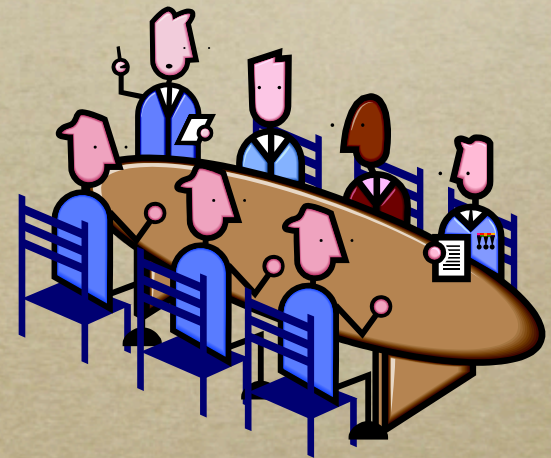


Annual Meeting Notice Requirements

(52-4-202 (3)(c))

Compliance with the requirement to post notice in a public location within the affected area may be accomplished by posting the notice in, on, or near:

- *the anchor location for the meeting; or*
- *the structure or other area where the meeting will be held.*



Regular Meeting Notice Requirements

(52-4-202)

- *Regular meeting agendas*
 - *Provide 24-hours public notice*
- *If not a regular meeting, provide 24-hours public notice*



Regular Meeting Notice Requirements

(52-4-202)

Utah Public Notice Website

- *To be in compliance with the Utah Open Meetings Law, all government entities must post meeting agendas on the Utah Public Notice Website*



Exception re: Notice Requirements (17B-1-609(6))

For Budget Public Hearing, Districts with budget less than \$250,000 may provide notice of the public hearing by:

- Mailing a written notice to each note in the special district; and
- Posting the notice at 3 public places within the district



Regular Meeting Notice Requirements

(63A-12-201)

Utah Public Notice Website

<http://pmn.utah.gov>

Contact Information

*Utah Public Meeting Notice
Website Administrator*

*Division of Archives and Records
Services*

801-531-3848



Emergency Meetings

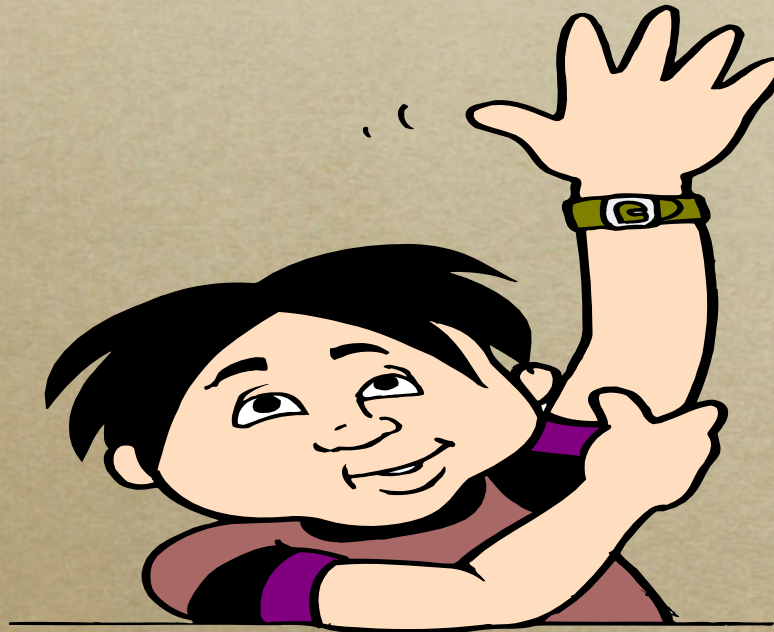
(52-4-202(5))

May be held if the following criteria are met:

- *Unforeseen circumstances*
- *Give best practicable notice of:*
 - *Date, time and place*
 - *Items to be considered*
- *Attempt to notify all board members*
- *Majority approve of the meeting*
- *Final action may be taken...*



Questions



Closed Meetings (52-4-205)

- *A Closed Meeting is closed to the public and to the press.*
- *A Closed Meeting may be convened **only** for specific purposes as defined in statute.*

Closed Meetings - Purposes (52-4-205)

- *The character, competence or health of an individual*
- *Deployment of security personnel, devices or systems*
- *Collective bargaining issues*



Closed Meetings - Purposes (Continued)

- *Pending or reasonably imminent litigation.*
- *Investigative proceedings regarding allegations of criminal misconduct.*



Closed Meetings - Purposes (Continued)

- *Purchase, exchange, lease, or sale of real property, including any form of a water right or water shares, if: ...*
- *...such discussion prevents the district from completing a transaction on the best possible terms.*



Closed Meetings - Purposes (Continued)

- *Information that is required to be maintained as Private or Protected by the Procurement Statute, including trade secrets*
 - *...at the time of the procurement process*
 - *...unless otherwise required to permanently be maintained as protected.*



Closed Meetings - Minutes

A meeting may not be closed to:

- *Interview candidates applying to fill an elected position*
- *discuss filling a mid-term vacancy*
- *discuss filling a temporary absence*



(Utah Code 52-4-205(3))

Closing a Meeting - Procedures



Closing a Meeting - Procedures

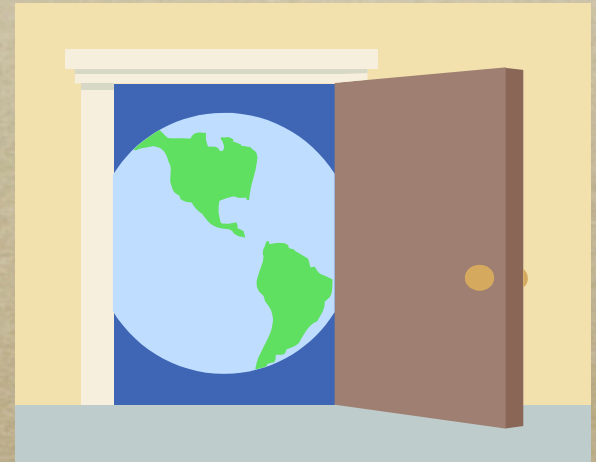
How to convene a Closed Meeting

- *May convene only from a properly noticed open meeting.*
- *Motion to enter a closed meeting.*
- *Two-thirds vote required of board members present at an open meeting.*
- *No board action may be taken in a closed meeting.*

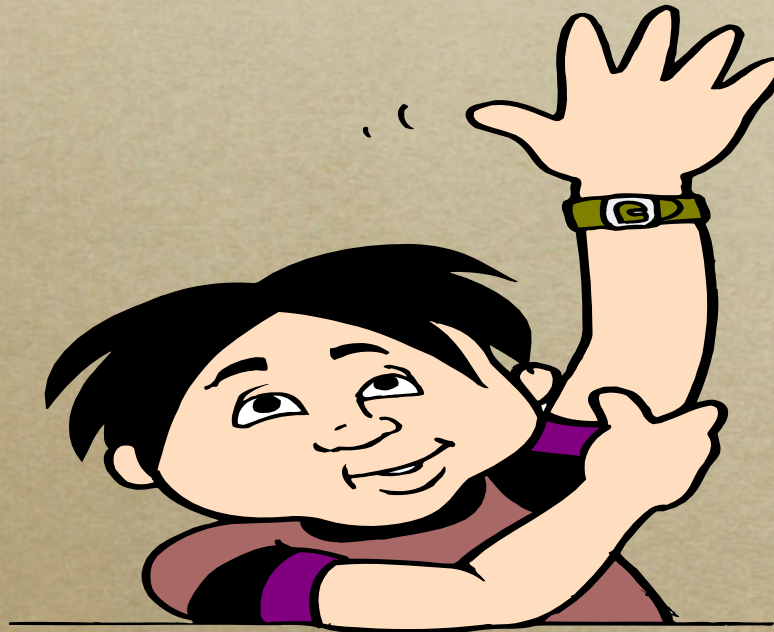


Closing a Meeting - Procedures

- *Publicly announce and record the **motion** to convene a Closed Meeting*
- *Clearly state the **reason** for closing the meeting*
- *Record the **location** of closed meeting*
- *Record the **vote** of each board member*



Questions



Board-Meeting Minutes

Closed Meeting Minutes

Versus

Open Meeting Minutes



Closed Meetings - Minutes

- No recorded minutes are required if the meeting is closed to discuss:
 - The character, competence or health of an individual, or
 - The deployment of security personnel, devices, or systems,
- In lieu, requirements are:
 - Sworn written statement



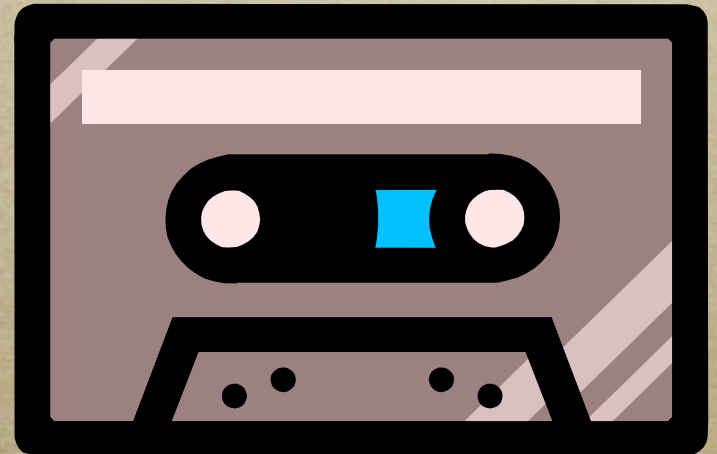
Utah Code 52-4-206

Utah Association of Special Districts

Closed Meeting - Minutes

*All other closed meetings
require that:*

- *The board must record
the closed portion of the
meeting: and*
- *The entity may keep
detailed written minutes.
(Utah Code 52-4-206(1))*



Closed Meeting Minutes continued...

- *Closed meeting minutes are protected records.*
(Utah Code 52-4-206(5))
- *Retention of closed-meeting recordings according to Archives Records Retention Schedule.*



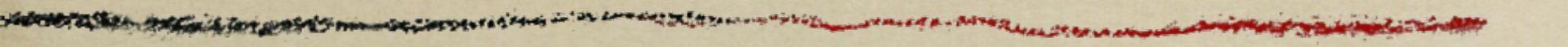
Content of Closed Meeting Minutes

*Closed meeting minutes
(recorded) shall include:*

- *Date, time and place of the meeting*
- *Names of board members present and absent*
- *Names of all others present
(Utah Code 52-4-206(3))*



Closed Meetings



Criminal Penalty

- *Class B misdemeanor for any member of a public body who knowingly or intentionally violates, or who knowingly or intentionally abets, or advises a violation of any of the closed meeting provisions. (UCA 52-4)*

Open Meeting Minutes



Open Meeting Minutes (52-4-203(7))

Written minutes and an audio recording are **required**, except for:

- ... a **site visit** or **traveling tour** where no vote or action is taken.
- In that case, either written or audio minutes are allowed.



Open Meeting Minutes continued...

- Open meeting **recordings** (audio or video) are public records.
- Open meeting **written minutes** are public records.



Open Meeting Minutes continued...

- An audio or video **recording** of an Open Meeting **must be converted** to written minutes.



Content of Open Meeting Minutes

Open meeting minutes shall include:

- *Date, time and place of the meeting;*
- *Names of board members present and absent;*
- *Substance of all matters proposed, discussed, and decided;*



Open Meeting Minutes continued...

- *Electronic recordings of an open meeting shall be available to the public for listening within 3 business days after the end of the open meeting.*



Open Meeting Minutes continued...

- *Pending Minutes*
 - *Are written minutes of an open meeting*
 - *... Prepared in draft form and are subject to change before approval*
 - *Shall be available within a reasonable time*



Open Meeting Minutes continued...

- *Pending Minutes*
 - ...made public before approval shall be clearly labeled as “**unapproved**”, etc.
 - Boards are to establish procedures for approval of written minutes of each public meeting.



Open Meeting Minutes continued...

- *Approved Open Meeting Written Minutes:*
 - *Are the official record of action taken.*
 - *Permanent Records*
 - *Must be properly labeled*



Open Meeting Minutes continued...

- *Approved Open Meeting Written Minutes: (2021 HB 293)*
 - *Must be posted on the public notice website, or*
 - *Posted on the entity website, with a link to the public notice website*
 - *... and public materials distributed at the meeting*



Open Meeting Minutes continued...

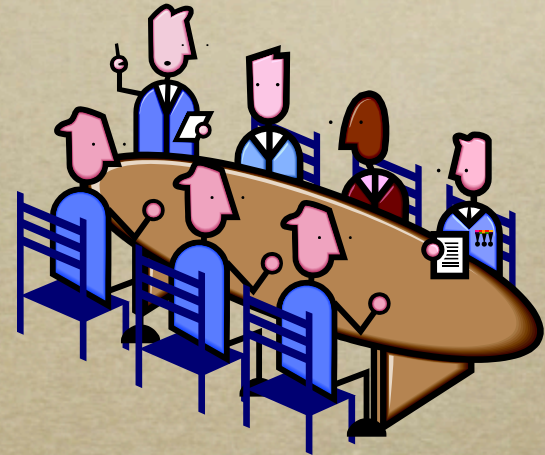
- *Open Meeting Recordings must be:*
 - *Retained for 36 months **after** adoption of the written minutes.*



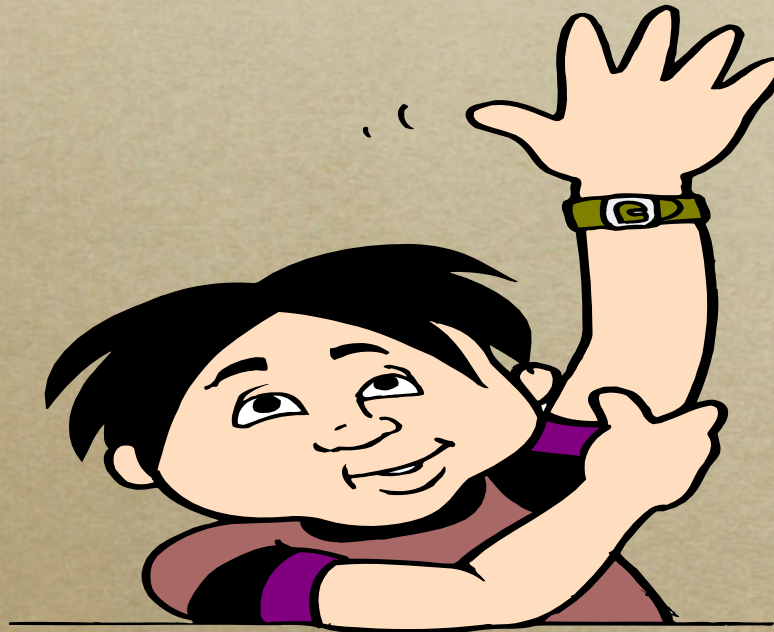
Content of Open Meeting Minutes

Open meeting minutes shall include:

- *Votes taken by individual members;*
- *Names of all citizens who appeared and the substance of their testimony;*
- *Any other information that any member requests to be entered in the minutes.*



Questions



Utah Association of Special Districts

LeGrand Bitter, Executive Director

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801-725-1312 Cell

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S.B. 43 – Public Notice Requirements

Sponsor: Senator Stephanie Pitcher

2023's S.B. 43 is an ambitious 380-page Bill that replaces most statutory public notice requirements with two alternatives: a class A notice or a class B notice. The UASD worked hard on this Bill to ensure that every district, regardless of size or geography, will have a viable path forward to meet the new uniform notice requirements.

A class A notice must be: 1. Published on the Utah Public Notice Website; 2. Published on the district's official website, if the district has a website and has an annual operating budget of \$250,000 or more; and 3. Posted in a public location in or near the "affected area" that is reasonably likely to be seen by residents of the affected area or, if there are no residents, individuals who pass through or near the affected area. A "public location" is defined as "(a) a location that is open to the general public, regardless of whether the location is owned by a public entity, a private entity, or an individual; or (b) a location that is not open to the general public, but where the notice is clearly visible to, and may easily be read by, an individual while the individual is present in a location" that is open to the general public, such as a street or sidewalk.

A class B notice includes everything required for a class A notice plus, if an applicable statute or ordinance requires that the notice, or a notice summary statement, be provided for a designated geographic area, the notice or summary must be mailed or otherwise delivered to each resident and each owner of real property within the designated geographic area and, if an applicable statute or ordinance requires that the notice be provided to designated persons or real property owners, the notice or a summary statement must be mailed or otherwise delivered to each designated person and real property owner. When providing notice to a real property owner, the district may use the current residential or business address of the owner or, if the district is not reasonably able to obtain that address, the last known address of the real property owner that the district is able to obtain via a reasonable inquiry into public records or, if the district is not reasonably able to obtain an address, the notice or summary may be posted on the real property. Specifics regarding uniform statutory public notice requirements may be found in newly adopted Title 63G, Chapter 28, Part 1 of the Utah Code.

A district must provide a class A notice: before holding a board meeting (including the meeting agenda -- the requirement to post the meeting notice in a public location within the affected area may be satisfied "by posting the notice in, on, or near: (i) the anchor location for the meeting; or (ii) the structure or other area where the meeting will be held"); before preparing or amending a long range plan; to declare the intent of a district located in a county of the first or second class to acquire real property to expand the district's infrastructure, if the intended use of the property is contrary to applicable county or municipal requirements; before holding an impact fee public hearing; before a board vacancy is filled; when an elected board position is to be filled in the next general election; regarding a board resolution or action; before holding an annexation public hearing; before a public hearing regarding a municipality possibly withdrawing from a local district that provides fire protection, paramedic, and

emergency services or law enforcement service is held (the notice must be provided by the municipality); to publish a tentative budget (but the physical posting requirement does not apply); before holding a budget public hearing (but there is no physical posting requirement and a district with an annual operating budget of less than \$250,000 may satisfy the notice requirements by mailing a written notice to each voter and posting the notice in three public places within the district); before holding a fee increase public hearing; before holding a validation petition public hearing; regarding a property tax increase election to be conducted by a mosquito abatement district; before a water conservancy district holds a public hearing on a contract assessment petition; before a water conservancy district's annual contract assessment public hearing; before a municipality withdraws from a municipal services district (the notice must be posted by the municipality); regarding a termination of rights notice issued by a cemetery maintenance district; and when a district election is cancelled because the number of qualified candidates is not greater than the number of elected positions to be filled.

Examples of class B notices include: before holding a public hearing regarding the creation of a new district (to be noticed by the creating county or municipality); before a boundary adjustment public hearing is held; and before a district dissolution public hearing is held.

H.B. 36 – Open and Public Meetings Act Amendments
Sponsor: Representative James Dunnigan

HB 36 addresses the orchestration of public meetings outside of the public eye by clarifying that a quorum of a public body may not “act together outside a meeting in a concerted and deliberate way to predetermine an action to be taken during a meeting on a relevant matter”. Social gatherings are not subject to the Open and Public Meetings Act (“Act”) unless they are being used in an effort to circumvent the Act. The definition of a “meeting” is a gathering of a public body or specified body; with a quorum present; and that is convened by an individual with authority to convene the public body or specified body; and following the process provided by law for convening the public body or specified body; and for the express purpose of acting as a public body or specified body to receive public comment about a relevant matter, deliberate about a relevant matter, or take action upon a relevant matter. A "relevant matter" means a matter that is within the scope of the authority of a public body or specified body. A “relevant matter”, regarding a public body with both executive and legislative responsibilities, does not include a managerial or operational matter.

Park City Fire Service District
Balance Sheet
General Funds
March 31, 2024

	General	Capital Projects	Other Non-Major Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Non-Major Governmental Funds
Assets:								
Cash - Regular Checking	358,936							
Cash and Cash Equivalents	557,562	176	5,025	562,763			5,025	5,025
Bond Escrow Holdings	0	0	50	50	0	50	0	50
Cash Deposited in Public Treasurer's Investment Fund	9,870,785	15,840,100	0	25,710,885			0	0
Receivables:								
Accounts Receivable	1,500	0	0	1,500	0		0	0
Taxes	56,217		0	56,217	0	0	0	0
Ambulance Operations	0		0	0	0	0	0	0
Other Assets								
Restricted Assets:								
Cash and Cash Equivalents	194,863		286,488	481,351	0	286,488		286,488
Prepaid Assets	0			0				
Cash Deposited in Public Treasurer's Investment Fund	753,374	0	337,442	1,090,816	337,442		0	337,442
Accounts Receivable				0				
Investments				0				
Total Assets	<u>11,434,301</u>	<u>15,840,275</u>	<u>629,006</u>	<u>27,903,582</u>	<u>337,442</u>	<u>286,539</u>	<u>5,025</u>	<u>629,006</u>
Liabilities and Fund Balances:								
Liabilities:								
Accounts Payable	170,516	10,656	0	181,172	0	0	0	0
Bond Interest Payable			0	0		0		0
Accrued Liabilities	737,421			737,421				
Total Liabilities	<u>907,937</u>	<u>10,656</u>	<u>0</u>	<u>918,593</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balances:								
Restricted for:								
Debt Service			286,539	286,539		286,539		286,539
Impact Fees			337,442	337,442	337,442			337,442
Assigned for:								
Building Construction and Equipment Purchases		15,829,619	5,025	15,834,644			5,025	5,025
Unassigned	10,526,364			10,526,364				
General Fund								
Capital Projects Fund								
Total Fund Balance	<u>10,526,364</u>	<u>15,829,619</u>	<u>629,006</u>	<u>26,984,989</u>	<u>337,442</u>	<u>286,539</u>	<u>5,025</u>	<u>629,006</u>
Total Liabilities and Fund Balance	<u>11,434,301</u>	<u>15,840,275</u>	<u>629,006</u>	<u>27,903,582</u>	<u>337,442</u>	<u>286,539</u>	<u>5,025</u>	<u>629,006</u>

Park City Fire Service District
Summary of Revenues, Expenditures and Transfers for all Funds and the Local Building Authority
For the Years Ending December 31, 2022, 2023 and 2024

	<u>Actual 2022</u>	<u>Actual 2023</u>	<u>Year-to Date 2024</u>	<u>Projected 2024</u>	<u>Budget 2024</u>
Revenues:					
Property taxes	13,945,933	14,579,256	383,268	14,500,000	14,464,500
Fee-in-lieu	251,408	230,668	50,694	300,000	300,000
Interest income	350,468	1,120,741	438,156	1,000,000	867,600
Misc income	219,602	210,861	14,564	55,500	25,500
Grants and donations	116,016	73,844	52,359	70,000	50,500
Bond proceeds	0	0	0	0	0
Fees and permits:					
Ambulance revenue	3,274,256	5,784,990	3,153,466	5,700,000	5,200,000
Impact Fees	398,826	243,227	67,985	250,000	125,000
Other fees and permits	667,449	654,970	144,359	610,300	610,300
Total revenues	<u>19,223,958</u>	<u>22,898,557</u>	<u>4,304,852</u>	<u>22,485,800</u>	<u>21,643,400</u>
Expenditures:					
Current:					
Salaries and wages	9,657,490	10,913,695	2,832,395	11,851,424	12,132,131
Fringe benefits	3,974,077	4,633,483	1,021,804	5,362,620	5,369,420
Total wages and fringe benefits	<u>13,631,567</u>	<u>15,547,178</u>	<u>3,854,199</u>	<u>17,214,044</u>	<u>17,501,551</u>
Operations:					
Station expenditures	792,901	696,102	297,902	971,357	971,357
Ambulance operational expenditures	869,655	892,112	156,849	733,500	733,500
Apparatus maintenance	247,739	238,200	39,575	350,000	350,000
Fire, spec. ops. And communication equip.	79,524	105,396	5,226	109,846	109,846
Fuel	192,868	158,300	34,440	160,500	160,500
Uniforms and safety gear	110,746	173,646	55,269	158,000	158,000
Travel, training and tuitions	66,406	80,611	25,061	142,500	142,500
Other operations	4,060	2,535	0	3,850	3,850
Total operations	<u>2,363,900</u>	<u>2,346,902</u>	<u>614,322</u>	<u>2,629,553</u>	<u>2,629,553</u>
General and administrative:					
General liability insurance	79,824	86,675	1,036	115,000	115,000
Professional and consulting services	27,465	24,709	14,568	25,000	25,000
Audit and accounting services	15,700	18,800	19,400	22,000	22,000
Legal services	40,000	3,972	0	50,000	50,000
Certificates of participation- cost of issuance	0	0	0	0	0
Other general and administrative	118,759	131,866	39,068	150,000	194,695
Total general and administrative	<u>281,748</u>	<u>266,022</u>	<u>72,000</u>	<u>362,000</u>	<u>406,695</u>
Capital outlay:					
Apparatus and vehicles	677,509	595,728	465,777	1,665,000	1,665,000
Land, buildings and building improvements	1,524,142	2,714,470	23,571	395,000	395,000
Furniture and equipment	67,808	750,118	204,911	450,000	450,000
Total capital outlay	<u>2,269,459</u>	<u>4,060,316</u>	<u>694,260</u>	<u>2,510,000</u>	<u>2,510,000</u>
Debt service:					
Principle retirement	844,225	867,475	154,710	685,000	685,000
Interest charges	63,234	22,587	2,462	25,000	25,000
Total debt service	<u>907,459</u>	<u>890,061</u>	<u>157,172</u>	<u>710,000</u>	<u>710,000</u>
Total expenditures	<u>19,454,133</u>	<u>23,110,478</u>	<u>5,391,954</u>	<u>23,425,597</u>	<u>23,757,799</u>
Excess (deficit) of revenue over expenditures before operating transfers	<u>(230,172)</u>	<u>(211,921)</u>	<u>(1,087,101)</u>	<u>(939,797)</u>	<u>(2,114,399)</u>
Operating transfers out	2,015,684	5,856,636	2,448,710	4,680,000	4,680,000
Operating transfers in	2,015,684	5,856,636	2,448,710	4,680,000	4,680,000
Total transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u>(230,172)</u>	<u>(211,921)</u>	<u>(1,087,101)</u>	<u>(939,797)</u>	<u>(2,114,399)</u>
Fund Balances - Beginning	28,514,184	28,284,012	28,072,091	27,219,380	27,219,380
Fund Balances - Ending	<u>28,284,012</u>	<u>28,072,091</u>	<u>26,984,990</u>	<u>26,279,583</u>	<u>25,104,981</u>

PARK CITY FIRE SERVICE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
All Funds and the Local Building Authority
For the Period Ending
March 31, 2024

	Budgeted Amounts		Actual	Variance With Final Budget - Positive	
	Original	Final	Amounts	(Negative)	Percent
Reveunes:					
Local Revenue:					
Property Taxes	14,464,500	14,464,500	383,268	14,081,232	2.6%
Fee-in-Lieu	300,000	300,000	50,694	249,306	16.9%
Interest Income	867,600	867,600	438,156	429,444	50.5%
Other Income	500	500	364	136	72.9%
Sale of Fixed Assets	25,000	25,000	14,200	10,800	0.0%
Grants and Donations	50,500	50,500	52,359	(1,859)	103.7%
Fees and Permits	5,935,300	5,935,300	3,365,810	2,569,490	56.7%
Total Revenues	21,643,400	21,643,400	4,304,852	17,340,406	19.9%
Expenditures:					
Personnel:					
Salaries and Wages	12,132,131	12,132,131	2,832,395	(9,299,736)	23.3%
Fringe Benefits	5,369,420	5,369,420	1,021,804	(4,347,616)	19.0%
Operations	2,629,553	2,629,553	613,890	2,008,006	23.3%
General and Administrative	406,695	406,695	72,433	(334,262)	17.8%
Capital Outlay	2,510,000	2,510,000	694,260	(1,815,740)	27.7%
Debt Service				0	
Principle Retirement	685,000	685,000	154,710	(530,290)	22.6%
Interest and Fiscal Charges	25,000	25,000	2,462	(22,538)	9.8%
Total Expenditures	23,757,799	23,757,799	5,391,954	(18,365,845)	22.7%
Excess of Revenues Over Expenditures	(2,114,399)	(2,114,399)	(1,087,101)	(1,025,439)	
Other Financing Sources (Uses):					
Operating Transfers to Other Funds	4,680,000	4,680,000	2,448,710	2,231,290	-52.3%
Operating Transfers From Other Funds	4,680,000	4,680,000	2,448,710	2,231,290	-52.3%
Total Other Financing Sources (Uses)	0	0	0	0	0.0%
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Net Change in Fund Balance	(2,114,399)	(2,114,399)	(1,087,101)	(1,025,439)	
Fund Balances - Beginning	28,072,091	28,072,091	28,072,091	28,284,012	
Fund Balances - Ending	25,957,692	25,957,692	26,984,990	27,258,573	

PARK CITY FIRE SERVICE DISTRICT

Budget to Actual
General Fund
For the Period Ending
March 31, 2024

	Budget Amounts		Actual	Variance with Final Budget - Over	
	Original	Adjusted	Amounts	(Under)	Percent
Revenues:					
Property Taxes	14,464,500	14,464,500	383,268	(14,081,232)	2.6%
Fee-in-lieu	300,000	300,000	50,694	(249,306)	16.9%
Licenses & Permits	325,000	325,000	84,140	(240,860)	25.9%
Intergovernmental (Grants & Wildland Program)	50,000	50,000	52,159	2,159	104.3%
Charges for Services	5,485,300	5,485,300	3,213,685	(2,271,615)	58.6%
Refunds	0	0	0	0	0.0%
Interest Income	350,000	350,000	238,675	(111,325)	68.2%
Sale of Fixed Assets	25,000	25,000	14,200	(10,800)	0.0%
Miscellaneous Revenue	500	500	364	(136)	72.9%
Contributions & Transfers	500	500	200	(300)	40.0%
Total Revenues	21,000,800	21,000,800	4,037,386	(16,963,414)	19.2%
Expenditures:					
Personnel:					
Salaries and Wages	12,132,132	12,132,132	2,832,395	9,299,737	23.3%
Fringe Benefits	5,369,420	5,369,420	1,021,804	4,347,616	19.0%
Fire Operations	1,815,857	1,815,857	452,612	1,363,245	24.9%
Fire Prevention Operations	44,846	44,846	4,382	40,465	9.8%
Administration	416,695	416,695	72,433	344,262	17.4%
Ambulance Operations	796,500	796,500	156,896	638,776	19.7%
Capital Outlay	1,225,000	1,225,000	670,688	554,312	54.8%
Transfers	4,400,000	4,400,000	2,367,433	2,032,567	53.8%
Total Expenditures	26,200,450	26,200,450	7,578,643	18,620,978	28.9%
Excess of Revenues Over Expenditures	5,199,650	5,199,650	(3,541,257)	1,657,564	
Fund Balances - Beginning	14,067,622	14,067,622	14,067,622		
Fund Balances - Ending	8,867,972	8,867,972	10,526,365		
	7,578,643	Total Expenditures			
	670,688	Less Capital Outlay			
	2,367,433	Less Interfund Transfers			
	4,540,522	Operating Expenses			

Park City Fire Service District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ending
March 31, 2024

	General	Capital Projects	Other Nonmajor Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Governmental Funds
Revenues:								
Property Taxes	383,268	0	0	383,268	0	0	0	0
Fee -in-Lieu	50,694	0	0	50,694	0	0	0	0
Interest Income	238,675	191,655	7,827	438,156	4,444	3,383	0	7,827
Other Income	364	0	0	364	0	0	0	0
Sale of Fixed Assets	14,200	0	0	14,200	0	0	0	0
Grants and Donations	52,359	0	0	52,359	0	0	0	0
Fees and Permits	3,297,825	0	67,985	3,365,810	67,985	0	0	67,985
Total Revenues	4,037,386	191,655	75,812	4,304,852	72,429	3,383	0	75,812
Expenditures:								
Current:								
Personnel:								
Salaries and Wages	2,832,395	0	0	2,832,395	0	0	0	0
Fringe Benefits	1,021,804	0	0	1,021,804	0	0	0	0
Operations	613,890	0	0	613,890	0	0	0	0
General and Administrative	72,433	0	0	72,433	0	0	0	0
Capital Outlay	670,688	23,571	0	694,260	0	0	0	0
Debt Service:								
Principle Retirement	0	0	154,710	154,710	0	154,710	0	154,710
Interest and Fiscal Charges	0	0	2,462	2,462	0	2,462	0	2,462
Total Expenditures	5,211,210	23,571	157,172	5,391,954	0	157,172	0	157,172
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,173,824)	168,083	(81,360)	(1,087,101)	72,429	(153,789)	0	(81,360)
Other Financing Sources (Uses):								
Operating Transfers	(2,367,433)	2,266,504	100,929	0	(64,026)	164,955	0	100,929
Proceeds from Sale of Equipment	0	0	0	0	0	0	0	0
Total Other Financing Sources (Uses)	(2,367,433)	2,266,504	100,929	(0)	(64,026)	164,955	0	100,929
Net Change in Fund Balance	(3,541,257)	2,434,587	19,569	(1,087,101)	8,403	11,166	0	19,569
Fund Balances - Beginning	14,067,622	13,395,032	609,436	28,072,090	329,040	275,371	5,025	609,436
Fund Balances - Ending	10,526,365	15,829,619	629,005	26,984,989	337,443	286,537	5,025	629,005

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/24	04/08/2024	2082	17966	COTIVITI	10-201000-0000	642.08
04/24	04/08/2024	2083	17967	CURTIS D WILLIS	10-201000-0000	554.97
04/24	04/08/2024	2084	17968	SUSAN D LIPSKE	10-201000-0000	50.00
04/24	04/08/2024	2085	17951	UNITED HEALTHCARE	10-201000-0000	1,155.00
04/24	04/10/2024	1008964	220	ALL WEST COMMUNICATIONS	10-201000-0000	383.69
04/24	04/10/2024	1008965	700	AT&T MOBILITY	10-201000-0000	40.04
04/24	04/10/2024	1008966	1380	BELL OIL COMPANY	10-201000-0000	15,639.19
04/24	04/10/2024	1008967	1910	BIG BROTHER BIG SISTERS OF UT	10-201000-0000	500.00
04/24	04/10/2024	1008968	17668	BLOMQUIST HALE CONSULTING, INC	10-201000-0000	546.56
04/24	04/10/2024	1008969	1680	BOUND TREE MEDICAL LLC	10-201000-0000	82.45
04/24	04/10/2024	1008970	1820	BURT BROS TIRE & SERVICE INC.	10-201000-0000	5,288.62
04/24	04/10/2024	1008971	2260	CACTUS & TROPICALS	10-201000-0000	145.00
04/24	04/10/2024	1008972	3070	CANON SOLUTIONS AMERICA, INC.	10-201000-0000	88.89
04/24	04/10/2024	1008973	16240	CAPITAL ONE	10-201000-0000	110.36
04/24	04/10/2024	1008974	3170	Caselle, Inc.	10-201000-0000	3,234.00
04/24	04/10/2024	1008975	17899	CHRISTENSEN OIL CO.	10-201000-0000	2,039.90
04/24	04/10/2024	1008976	17435	DOMINION ENERGY	10-201000-0000	11,274.29
04/24	04/10/2024	1008977	17942	FARMER BROTHERS CO	10-201000-0000	81.18
04/24	04/10/2024	1008978	17663	FIRST DIGITAL	10-201000-0000	2,367.92
04/24	04/10/2024	1008979	17863	GOLD CROSS SERVICES, INC	10-201000-0000	17,274.92
04/24	04/10/2024	1008980	5580	GRAHAM FIRE APPARATUS SALES &	10-201000-0000	623.45
04/24	04/10/2024	1008981	17641	Heber City Carquest	10-201000-0000	155.31
04/24	04/10/2024	1008982	17699	Intermountain WorkMed	10-201000-0000	260.00
04/24	04/10/2024	1008983	7020	J COMM CORPORATION	10-201000-0000	844.00
04/24	04/10/2024	1008984	17964	JONATHAN PRICE	10-201000-0000	30.00
04/24	04/10/2024	1008985	17963	KAESER COMPRESSORS, INC.	40-201000-0000	10,656.33
04/24	04/10/2024	1008986	17868	Karl Malone Jeep RAM	10-201000-0000	90.60
04/24	04/10/2024	1008987	2860	L N CURTIS & SONS	10-201000-0000	550.00
04/24	04/10/2024	1008988	17500	LARSON & COMPANY, PC	10-201000-0000	19,400.00
04/24	04/10/2024	1008989	8360	LIFEMED SAFETY, INC.	10-201000-0000	350.00
04/24	04/10/2024	1008990	8970	MOUNTAIN REGIONAL WATER SSD	10-201000-0000	676.68
04/24	04/10/2024	1008991	17827	odp Business Solutions, LLC	10-201000-0000	214.32
04/24	04/10/2024	1008992	17651	OXYGEN UTAH, LLC	10-201000-0000	168.88
04/24	04/10/2024	1008993	17816	PARK CITY HIGH SCHOOL SCHOLARSHIPS	10-201000-0000	1,000.00
04/24	04/10/2024	1008994	10710	PARK CITY MUNICIPAL CORP	10-201000-0000	1,346.91
04/24	04/10/2024	1008995	17660	Park City Painting	10-201000-0000	1,820.81
04/24	04/10/2024	1008996	11110	PETROLEUM EQUIPMENT COMPANY	10-201000-0000	460.75
04/24	04/10/2024	1008997	12280	REPUBLIC SERVICES #864	10-201000-0000	2,693.04
04/24	04/10/2024	1008998	17549	Rotary Club of Park City	10-201000-0000	242.50
04/24	04/10/2024	1008999	17536	RUSH TRUCK CENTER,	10-201000-0000	720.69
04/24	04/10/2024	1009000	14170	SHI INTERNATIONAL CORP	10-201000-0000	21,878.29
04/24	04/10/2024	1009001	17900	SHRED SALT LAKE	10-201000-0000	259.90
04/24	04/10/2024	1009002	17709	SIDDONS-MARTIN EMERGENCY GROUP	10-201000-0000	672.95
04/24	04/10/2024	1009003	13060	SKAGGS COMPANIES, INC.	10-201000-0000	1,236.57
04/24	04/10/2024	1009004	13120	SMITHS CUSTOMER CHARGES	10-201000-0000	130.22
04/24	04/10/2024	1009005	13130	SNYDERVILLE BASIN W R D	10-201000-0000	646.48
04/24	04/10/2024	1009006	14070	SOUTH FORK HARDWARE PARK CITY	10-201000-0000	135.30
04/24	04/10/2024	1009007	13210	SPEEDS POWER EQUIPMENT	10-201000-0000	79.98
04/24	04/10/2024	1009008	13260	STANDARD PLUMBING SUPPLY CO	10-201000-0000	20.48
04/24	04/10/2024	1009009	17673	State of Utah Dept of Technology Service	10-201000-0000	296.31
04/24	04/10/2024	1009010	17731	STATE OF UTAH FUEL NETWORK (DGO)	10-201000-0000	56.09
04/24	04/10/2024	1009011	17803	SUMMIT MOUNTAIN CLEANING LLC	10-201000-0000	1,040.00
04/24	04/10/2024	1009012	13490	SUMMIT WATER DISTRIBUTION CO	10-201000-0000	560.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/24	04/10/2024	1009013	8670	SUZANNE M. MC MILLAN	10-201000-0000	47.52
04/24	04/10/2024	1009014	14830	THE EMBLEM AUTHORITY	10-201000-0000	654.00
04/24	04/10/2024	1009015	14810	THE UPS STORE #3471	10-201000-0000	356.21
04/24	04/10/2024	1009016	17811	THOMAS JAMES EGBERT	10-201000-0000	30.00
04/24	04/10/2024	1009017	15170	UTAH COMMUNICATIONS, INC.	10-201000-0000	350.00
04/24	04/10/2024	1009018	17597	VERIFIED FIRST	10-201000-0000	240.82
04/24	04/10/2024	1009019	17682	WESTNET	10-201000-0000	11,127.00
04/24	04/10/2024	1009020	17713	ZAYO GROUP, LLC	10-201000-0000	869.52
04/24	04/25/2024	1009021	17949	ADVANCED EXERCISE	10-201000-0000	13,428.33
04/24	04/25/2024	1009022	17954	AFLAC GROUP INSURANCE	10-201000-0000	1,682.86
04/24	04/25/2024	1009023	14280	AMAZON CAPITAL SERVICES	10-201000-0000	778.98
04/24	04/25/2024	1009024	610	ARTISTIC SIGN DESIGN	10-201000-0000	3,110.00
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	10-201000-0000	3,936.31
04/24	04/25/2024	1009026	1820	BURT BROS TIRE & SERVICE INC.	10-201000-0000	2,886.05
04/24	04/25/2024	1009027	3070	CANON SOLUTIONS AMERICA, INC.	10-201000-0000	147.51
04/24	04/25/2024	1009028	3190	CCI SERVICE	10-201000-0000	2,173.00
04/24	04/25/2024	1009029	3030	CENTURYLINK	10-201000-0000	351.90
04/24	04/25/2024	1009030	17532	CENTURYLINK	10-201000-0000	3,413.63
04/24	04/25/2024	1009031	17969	COMMUNITY CONTROLS	10-201000-0000	9,217.08
04/24	04/25/2024	1009032	17745	CULLIGAN WATER CONDITIONING	10-201000-0000	724.00
04/24	04/25/2024	1009033	17926	DATA CENTER WAREHOUSE LLC	10-201000-0000	3,686.09
04/24	04/25/2024	1009034	17965	First Due	10-201000-0000	4,550.00
04/24	04/25/2024	1009035	17870	FIRST RESPONDERS FIRST	10-201000-0000	625.00
04/24	04/25/2024	1009036	17859	HAMILTON MEDICAL INC	10-201000-0000	1,013.07
04/24	04/25/2024	1009037	17641	Heber City Carquest	10-201000-0000	370.29
04/24	04/25/2024	1009038	6110	HOME DEPOT CREDIT SERVICES	10-201000-0000	191.38
04/24	04/25/2024	1009039	6810	INTERMOUNTAIN MEDICAL GROUP	10-201000-0000	4,836.00
04/24	04/25/2024	1009040	7020	J COMM CORPORATION	10-201000-0000	595.00
04/24	04/25/2024	1009041	2860	L N CURTIS & SONS	10-201000-0000	31,688.30
04/24	04/25/2024	1009042	17970	LZ FINISHERS	10-201000-0000	2,200.00
04/24	04/25/2024	1009043	8980	MARK MILLER TOYOTA INC.	10-201000-0000	301.60
04/24	04/25/2024	1009044	17928	NATIONWIDE PREMIUM HOLDING	10-201000-0000	269.33
04/24	04/25/2024	1009045	17827	odp Business Solutions, LLC	10-201000-0000	219.21
04/24	04/25/2024	1009046	10550	PCFSD FIREFIGHTERS ASSOCIATION	10-201000-0000	528.50
04/24	04/25/2024	1009047	11110	PETROLEUM EQUIPMENT COMPANY	10-201000-0000	710.00
04/24	04/25/2024	1009048	17725	PREMIER TRUCK GROUP	10-201000-0000	705.91
04/24	04/25/2024	1009049	11400	PUBLIC EMPLOYEES HEALTH PROG	10-201000-0000	3,919.86
04/24	04/25/2024	1009050	12550	ROCKY MOUNTAIN POWER	10-201000-0000	5,924.39
04/24	04/25/2024	1009051	17536	RUSH TRUCK CENTER,	10-201000-0000	3,285.94
04/24	04/25/2024	1009052	1840	SEAN BRILEY	10-201000-0000	115.49
04/24	04/25/2024	1009053	17900	SHRED SALT LAKE	10-201000-0000	259.90
04/24	04/25/2024	1009054	13060	SKAGGS COMPANIES, INC.	10-201000-0000	320.50
04/24	04/25/2024	1009055	13270	SMITH POWER PRODUCTS INC	10-201000-0000	1,203.82
04/24	04/25/2024	1009056	14070	SOUTH FORK HARDWARE PARK CITY	10-201000-0000	116.95
04/24	04/25/2024	1009057	13500	STRYKER SALES, LLC	10-201000-0000	55,281.62
04/24	04/25/2024	1009058	14330	SUMMIT PRINTING	10-201000-0000	46.00
04/24	04/25/2024	1009059	16080	VERIZON WIRELESS	10-201000-0000	1,871.67
04/24	04/25/2024	1009060	17716	WAXIE SANITARY SUPPLY	10-201000-0000	535.56
04/24	04/25/2024	1009061	17682	WESTNET	10-201000-0000	17,050.64
04/24	04/25/2024	1009062	17170	WORKFORCEQA	10-201000-0000	600.00
04/24	04/25/2024	1009063	17497	ZOLL MEDICAL CORP	10-201000-0000	196.80
Grand Totals:						329,560.40

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
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04/24	04/08/2024	2082	17966	COTIVITI	PC3589009	10-348-430-3000	.00	642.08	642.08
Total 2082:							.00	642.08	
2083									
04/24	04/08/2024	2083	17967	CURTIS D WILLIS	PC1785021	10-348-430-3000	.00	554.97	554.97
Total 2083:							.00	554.97	
2084									
04/24	04/08/2024	2084	17968	SUSAN D LIPSKE	PC3589009	10-348-430-3000	.00	50.00	50.00
Total 2084:							.00	50.00	
2085									
04/24	04/08/2024	2085	17951	UNITED HEALTHCARE	PQ3270006	10-348-430-3000	.00	1,155.00	1,155.00
Total 2085:							.00	1,155.00	
1008964									
04/24	04/10/2024	1008964	220	ALL WEST COMMUNICATIONS	APR 2024	10-40-440-30000	.00	104.25	104.25
04/24	04/10/2024	1008964	220	ALL WEST COMMUNICATIONS	APRIL 2024	10-40-286-00000	.00	279.44	279.44
Total 1008964:							.00	383.69	
1008965									
04/24	04/10/2024	1008965	700	AT&T MOBILITY	287287652583	10-40-365-00000	.00	40.04	40.04
Total 1008965:							.00	40.04	
1008966									
04/24	04/10/2024	1008966	1380	BELL OIL COMPANY	MAR 2024	10-40-017-00000	.00	15,639.19	15,639.19

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008966:							.00		15,639.19
1008967									
04/24	04/10/2024	1008967	1910	BIG BROTHER BIG SISTERS OF UT	BOWLING CO	10-42-522-00000	.00	500.00	500.00
Total 1008967:							.00		500.00
1008968									
04/24	04/10/2024	1008968	17668	BLOMQUIST HALE CONSULTING, INC	APR24-4797	10-43-130-30000	.00	546.56	546.56
Total 1008968:							.00		546.56
1008969									
04/24	04/10/2024	1008969	1680	BOUND TREE MEDICAL LLC	85291734	10-43-300-30000	.00	7.44	7.44
04/24	04/10/2024	1008969	1680	BOUND TREE MEDICAL LLC	85296580	10-43-300-30000	.00	75.01	75.01
Total 1008969:							.00		82.45
1008970									
04/24	04/10/2024	1008970	1820	BURT BROS TIRE & SERVICE INC.	APR 2024	10-43-500-00536	.00	5,288.62	5,288.62
Total 1008970:							.00		5,288.62
1008971									
04/24	04/10/2024	1008971	2260	CACTUS & TROPICALS	0376246	10-42-290-00002	.00	145.00	145.00
Total 1008971:							.00		145.00
1008972									
04/24	04/10/2024	1008972	3070	CANON SOLUTIONS AMERICA, INC.	6007476090	10-42-290-00002	.00	81.53	81.53
04/24	04/10/2024	1008972	3070	CANON SOLUTIONS AMERICA, INC.	6007557990	10-42-290-00002	.00	7.36	7.36
Total 1008972:							.00		88.89
1008973									
04/24	04/10/2024	1008973	16240	CAPITAL ONE	MAR 2024	10-40-290-00000	.00	110.36	110.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008973:							.00		110.36
1008974									
04/24	04/10/2024	1008974	3170	Caselle, Inc.	132195	10-42-285-00000	.00	3,234.00	3,234.00
Total 1008974:							.00		3,234.00
1008975									
04/24	04/10/2024	1008975	17899	CHRISTENSEN OIL CO.	APR 2024	10-40-019-00000	.00	2,039.90	2,039.90
Total 1008975:							.00		2,039.90
1008976									
04/24	04/10/2024	1008976	17435	DOMINION ENERGY	MAR 2024	10-40-440-32000	.00	11,274.29	11,274.29
Total 1008976:							.00		11,274.29
1008977									
04/24	04/10/2024	1008977	17942	FARMER BROTHERS CO	91936711	10-42-290-00002	.00	81.18	81.18
Total 1008977:							.00		81.18
1008978									
04/24	04/10/2024	1008978	17663	FIRST DIGITAL	00652574-1	10-42-286-00000	.00	2,367.92	2,367.92
Total 1008978:							.00		2,367.92
1008979									
04/24	04/10/2024	1008979	17863	GOLD CROSS SERVICES, INC	3660	10-43-235-30000	.00	17,274.92	17,274.92
Total 1008979:							.00		17,274.92
1008980									
04/24	04/10/2024	1008980	5580	GRAHAM FIRE APPARATUS SALES &	299	10-40-500-00142	.00	623.45	623.45
Total 1008980:							.00		623.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1008981									
04/24	04/10/2024	1008981	17641	Heber City Carquest	15341-180709	10-40-291-30000	.00	23.99	23.99
04/24	04/10/2024	1008981	17641	Heber City Carquest	APR 2024	10-40-019-00000	.00	131.32	131.32
Total 1008981:							.00		155.31
1008982									
04/24	04/10/2024	1008982	17699	Intermountain WorkMed	PC3502016	10-43-348-30000	.00	260.00	260.00
Total 1008982:							.00		260.00
1008983									
04/24	04/10/2024	1008983	7020	J COMM CORPORATION	210539	10-40-050-00000	.00	844.00	844.00
Total 1008983:							.00		844.00
1008984									
04/24	04/10/2024	1008984	17964	JONATHAN PRICE	BEMS LICEN	10-43-400-30000	.00	30.00	30.00
Total 1008984:							.00		30.00
1008985									
04/24	04/10/2024	1008985	17963	KAESER COMPRESSORS, INC.	916518931	40-42-725-34000	.00	10,656.33	10,656.33
Total 1008985:							.00		10,656.33
1008986									
04/24	04/10/2024	1008986	17868	Karl Malone Jeep RAM	167930	10-40-500-00136	.00	90.60	90.60
Total 1008986:							.00		90.60
1008987									
04/24	04/10/2024	1008987	2860	L N CURTIS & SONS	INV806280	10-40-071-00000	.00	550.00	550.00
Total 1008987:							.00		550.00
1008988									
04/24	04/10/2024	1008988	17500	LARSON & COMPANY, PC	22485373	10-42-510-00000	.00	19,400.00	19,400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1008988:							.00		19,400.00
1008989									
04/24	04/10/2024	1008989	8360	LIFEMED SAFETY, INC.	24-196	10-43-310-30000	.00	350.00	350.00
Total 1008989:							.00		350.00
1008990									
04/24	04/10/2024	1008990	8970	MOUNTAIN REGIONAL WATER SSD	MAR 2024	10-40-440-36000	.00	676.68	676.68
Total 1008990:							.00		676.68
1008991									
04/24	04/10/2024	1008991	17827	odp Business Solutions, LLC	356580238001	10-40-290-00000	.00	214.32	214.32
Total 1008991:							.00		214.32
1008992									
04/24	04/10/2024	1008992	17651	OXYGEN UTAH, LLC	18398	10-40-029-00000	.00	168.88	168.88
Total 1008992:							.00		168.88
1008993									
04/24	04/10/2024	1008993	17816	PARK CITY HIGH SCHOOL SCHOLARS	APRIL 2024	10-42-522-00000	.00	1,000.00	1,000.00
Total 1008993:							.00		1,000.00
1008994									
04/24	04/10/2024	1008994	10710	PARK CITY MUNICIPAL CORP	MAR 2024	10-40-440-34000	.00	1,346.91	1,346.91
Total 1008994:							.00		1,346.91
1008995									
04/24	04/10/2024	1008995	17660	Park City Painting	22010-5766A	10-42-480-00000	.00	1,820.81	1,820.81
Total 1008995:							.00		1,820.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1008996									
04/24	04/10/2024	1008996	11110	PETROLEUM EQUIPMENT COMPANY	257435	10-40-316-30000	.00	460.75	460.75
Total 1008996:							.00	460.75	
1008997									
04/24	04/10/2024	1008997	12280	REPUBLIC SERVICES #864	0864-0019644	10-42-440-00000	.00	2,693.04	2,693.04
Total 1008997:							.00	2,693.04	
1008998									
04/24	04/10/2024	1008998	17549	Rotary Club of Park City	3441	10-42-367-00000	.00	242.50	242.50
Total 1008998:							.00	242.50	
1008999									
04/24	04/10/2024	1008999	17536	RUSH TRUCK CENTER,	MARCH 2024	10-40-293-30000	.00	720.69	720.69
Total 1008999:							.00	720.69	
1009000									
04/24	04/10/2024	1009000	14170	SHI INTERNATIONAL CORP	B18139081	10-42-285-00000	.00	21,878.29	21,878.29
Total 1009000:							.00	21,878.29	
1009001									
04/24	04/10/2024	1009001	17900	SHRED SALT LAKE	71269032724	10-42-290-00001	.00	259.90	259.90
Total 1009001:							.00	259.90	
1009002									
04/24	04/10/2024	1009002	17709	SIDDONS-MARTIN EMERGENCY GRO	321-SIV00139	10-40-293-30000	.00	672.95	672.95
Total 1009002:							.00	672.95	
1009003									
04/24	04/10/2024	1009003	13060	SKAGGS COMPANIES, INC.	450_A_21557	10-40-071-00000	.00	304.00	304.00
04/24	04/10/2024	1009003	13060	SKAGGS COMPANIES, INC.	MARCH 2024	10-40-071-00000	.00	932.57	932.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009003:							.00		1,236.57
1009004									
04/24	04/10/2024	1009004	13120	SMITHS CUSTOMER CHARGES	MAR 2024	10-42-290-00002	.00	130.22	130.22
Total 1009004:							.00		130.22
1009005									
04/24	04/10/2024	1009005	13130	SNYDERVILLE BASIN W R D	APR 2024	10-40-440-30000	.00	646.48	646.48
Total 1009005:							.00		646.48
1009006									
04/24	04/10/2024	1009006	14070	SOUTH FORK HARDWARE PARK CITY	MARCH 2024	10-40-316-31000	.00	135.30	135.30
Total 1009006:							.00		135.30
1009007									
04/24	04/10/2024	1009007	13210	SPEEDS POWER EQUIPMENT	107044	10-40-021-00000	.00	79.98	79.98
Total 1009007:							.00		79.98
1009008									
04/24	04/10/2024	1009008	13260	STANDARD PLUMBING SUPPLY CO	WJBX60	10-40-316-34000	.00	20.48	20.48
Total 1009008:							.00		20.48
1009009									
04/24	04/10/2024	1009009	17673	State of Utah Dept of Technology Service	2409R093000	10-42-285-00000	.00	296.31	296.31
Total 1009009:							.00		296.31
1009010									
04/24	04/10/2024	1009010	17731	STATE OF UTAH FUEL NETWORK (DG	F2409E00902	10-40-017-00000	.00	56.09	56.09
Total 1009010:							.00		56.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009011									
04/24	04/10/2024	1009011	17803	SUMMIT MOUNTAIN CLEANING LLC	2107	10-42-480-00000	.00	1,040.00	1,040.00
Total 1009011:							.00	1,040.00	
1009012									
04/24	04/10/2024	1009012	13490	SUMMIT WATER DISTRIBUTION CO	MAR 2024	10-40-440-33000	.00	560.96	560.96
Total 1009012:							.00	560.96	
1009013									
04/24	04/10/2024	1009013	8670	SUZANNE M. MC MILLAN	DRINKS & BU	10-42-290-00002	.00	47.52	47.52
Total 1009013:							.00	47.52	
1009014									
04/24	04/10/2024	1009014	14830	THE EMBLEM AUTHORITY	45176	10-40-071-00000	.00	654.00	654.00
Total 1009014:							.00	654.00	
1009015									
04/24	04/10/2024	1009015	14810	THE UPS STORE #3471	MAR 2024	10-40-290-34000	.00	356.21	356.21
Total 1009015:							.00	356.21	
1009016									
04/24	04/10/2024	1009016	17811	THOMAS JAMES EGBERT	BEMS LICEN	10-43-420-30000	.00	30.00	30.00
Total 1009016:							.00	30.00	
1009017									
04/24	04/10/2024	1009017	15170	UTAH COMMUNICATIONS, INC.	136137	10-43-500-00536	.00	350.00	350.00
Total 1009017:							.00	350.00	
1009018									
04/24	04/10/2024	1009018	17597	VERIFIED FIRST	INV-00047072	10-43-205-30000	.00	240.82	240.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009018:							.00		240.82
1009019									
04/24	04/10/2024	1009019	17682	WESTNET	28525	10-40-726-00002	.00	5,611.00	5,611.00
04/24	04/10/2024	1009019	17682	WESTNET	28526	10-40-726-00002	.00	5,516.00	5,516.00
Total 1009019:							.00		11,127.00
1009020									
04/24	04/10/2024	1009020	17713	ZAYO GROUP, LLC	20427180	10-42-365-00000	.00	869.52	869.52
Total 1009020:							.00		869.52
1009021									
04/24	04/25/2024	1009021	17949	ADVANCED EXERCISE	47384	10-40-726-00002	.00	13,428.33	13,428.33
Total 1009021:							.00		13,428.33
1009022									
04/24	04/25/2024	1009022	17954	AFLAC GROUP INSURANCE	AGC00019745	10-218700-0000	.00	1,682.86	1,682.86
Total 1009022:							.00		1,682.86
1009023									
04/24	04/25/2024	1009023	14280	AMAZON CAPITAL SERVICES	1GHD-JLKL-3	10-42-285-00000	.00	179.00	179.00
04/24	04/25/2024	1009023	14280	AMAZON CAPITAL SERVICES	1NWJ-V41C-K	10-40-285-38000	.00	599.98	599.98
Total 1009023:							.00		778.98
1009024									
04/24	04/25/2024	1009024	610	ARTISTIC SIGN DESIGN	24-86	10-43-500-00536	.00	3,110.00	3,110.00
Total 1009024:							.00		3,110.00
1009025									
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	2742-0400 CR	10-43-300-30000	.00	2,549.97-	2,549.97-
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	APR 2024	10-43-300-30000	.00	2,586.54	2,586.54
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	APRIL 2024	10-43-300-30000	.00	3,200.36	3,200.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	APRIL 24	10-43-300-30000	.00	552.22-	552.22-
04/24	04/25/2024	1009025	1680	BOUND TREE MEDICAL LLC	MAR 2024	10-43-300-30000	.00	1,251.60	1,251.60
Total 1009025:							.00		3,936.31
1009026									
04/24	04/25/2024	1009026	1820	BURT BROS TIRE & SERVICE INC.	124003277	10-43-500-00535	.00	1,075.00	1,075.00
04/24	04/25/2024	1009026	1820	BURT BROS TIRE & SERVICE INC.	APRIL 2024	10-43-500-00529	.00	1,811.05	1,811.05
Total 1009026:							.00		2,886.05
1009027									
04/24	04/25/2024	1009027	3070	CANON SOLUTIONS AMERICA, INC.	6007557988	10-40-312-33000	.00	75.31	75.31
04/24	04/25/2024	1009027	3070	CANON SOLUTIONS AMERICA, INC.	6007610202	10-40-312-34000	.00	72.20	72.20
Total 1009027:							.00		147.51
1009028									
04/24	04/25/2024	1009028	3190	CCI SERVICE	181693	10-42-480-00000	.00	2,173.00	2,173.00
Total 1009028:							.00		2,173.00
1009029									
04/24	04/25/2024	1009029	3030	CENTURYLINK	O-801-111-377	10-41-365-00000	.00	351.90	351.90
Total 1009029:							.00		351.90
1009030									
04/24	04/25/2024	1009030	17532	CENTURYLINK	684384889	10-40-286-36000	.00	833.62	833.62
04/24	04/25/2024	1009030	17532	CENTURYLINK	684528259	10-42-286-00000	.00	530.47	530.47
04/24	04/25/2024	1009030	17532	CENTURYLINK	684538850	10-40-286-38000	.00	1,607.84	1,607.84
04/24	04/25/2024	1009030	17532	CENTURYLINK	684544612	10-40-286-37000	.00	198.02	198.02
04/24	04/25/2024	1009030	17532	CENTURYLINK	684544650	10-40-286-31000	.00	198.02	198.02
04/24	04/25/2024	1009030	17532	CENTURYLINK	684640690	10-42-286-00000	.00	45.66	45.66
Total 1009030:							.00		3,413.63
1009031									
04/24	04/25/2024	1009031	17969	COMMUNITY CONTROLS	AAAO681564	10-40-316-30000	.00	9,217.08	9,217.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009031:							.00		9,217.08
1009032									
04/24	04/25/2024	1009032	17745	CULLIGAN WATER CONDITIONING	409993	10-40-316-34000	.00	576.50	576.50
04/24	04/25/2024	1009032	17745	CULLIGAN WATER CONDITIONING	465X2451630	10-40-316-37000	.00	147.50	147.50
Total 1009032:							.00		724.00
1009033									
04/24	04/25/2024	1009033	17926	DATA CENTER WAREHOUSE LLC	INVD195066	10-42-285-00000	.00	3,686.09	3,686.09
Total 1009033:							.00		3,686.09
1009034									
04/24	04/25/2024	1009034	17965	First Due	1337	10-41-140-00000	.00	4,550.00	4,550.00
Total 1009034:							.00		4,550.00
1009035									
04/24	04/25/2024	1009035	17870	FIRST RESPONDERS FIRST	PARK CITY FI	10-40-083-00000	.00	625.00	625.00
Total 1009035:							.00		625.00
1009036									
04/24	04/25/2024	1009036	17859	HAMILTON MEDICAL INC	23317487	10-43-300-30000	.00	1,013.07	1,013.07
Total 1009036:							.00		1,013.07
1009037									
04/24	04/25/2024	1009037	17641	Heber City Carquest	APRIL 2024	10-40-500-00092	.00	370.29	370.29
Total 1009037:							.00		370.29
1009038									
04/24	04/25/2024	1009038	6110	HOME DEPOT CREDIT SERVICES	MARCH 2024	10-40-316-30000	.00	191.38	191.38
Total 1009038:							.00		191.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009039									
04/24	04/25/2024	1009039	6810	INTERMOUNTAIN MEDICAL GROUP	28228522	10-43-260-30000	.00	4,836.00	4,836.00
Total 1009039:							.00	4,836.00	
1009040									
04/24	04/25/2024	1009040	7020	J COMM CORPORATION	210550	10-40-285-00000	.00	595.00	595.00
Total 1009040:							.00	595.00	
1009041									
04/24	04/25/2024	1009041	2860	L N CURTIS & SONS	INV794046 B	10-40-073-00000	.00	16,347.50	16,347.50
04/24	04/25/2024	1009041	2860	L N CURTIS & SONS	MAR 2024	10-40-029-00000	.00	15,340.80	15,340.80
Total 1009041:							.00	31,688.30	
1009042									
04/24	04/25/2024	1009042	17970	LZ FINISHERS	PAINT & PATC	10-40-480-34000	.00	2,200.00	2,200.00
Total 1009042:							.00	2,200.00	
1009043									
04/24	04/25/2024	1009043	8980	MARK MILLER TOYOTA INC.	4879602/1	10-40-500-00089	.00	301.60	301.60
Total 1009043:							.00	301.60	
1009044									
04/24	04/25/2024	1009044	17928	NATIONWIDE PREMIUM HOLDING	PET INS	10-217500-0000	.00	269.33	269.33
Total 1009044:							.00	269.33	
1009045									
04/24	04/25/2024	1009045	17827	odp Business Solutions, LLC	361332968001	10-40-291-00000	.00	219.21	219.21
Total 1009045:							.00	219.21	
1009046									
04/24	04/25/2024	1009046	10550	PCFSD FIREFIGHTERS ASSOCIATION	MARCH 2024	10-201100-0000	.00	528.50	528.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009046:							.00		528.50
1009047									
04/24	04/25/2024	1009047	11110	PETROLEUM EQUIPMENT COMPANY	257510	10-40-316-30000	.00	710.00	710.00
Total 1009047:							.00		710.00
1009048									
04/24	04/25/2024	1009048	17725	PREMIER TRUCK GROUP	775594909	10-40-500-00142	.00	705.91	705.91
Total 1009048:							.00		705.91
1009049									
04/24	04/25/2024	1009049	11400	PUBLIC EMPLOYEES HEALTH PROG	826 APR 2024	10-219000-0000	.00	3,919.86	3,919.86
Total 1009049:							.00		3,919.86
1009050									
04/24	04/25/2024	1009050	12550	ROCKY MOUNTAIN POWER	MAR 2024	10-40-440-34000	.00	1,042.07	1,042.07
04/24	04/25/2024	1009050	12550	ROCKY MOUNTAIN POWER	MARCH 2024	10-40-440-30000	.00	4,882.32	4,882.32
Total 1009050:							.00		5,924.39
1009051									
04/24	04/25/2024	1009051	17536	RUSH TRUCK CENTER,	MAR 2024	10-40-293-30000	.00	3,285.94	3,285.94
Total 1009051:							.00		3,285.94
1009052									
04/24	04/25/2024	1009052	1840	SEAN BRILEY	PIZZA	10-40-291-00000	.00	115.49	115.49
Total 1009052:							.00		115.49
1009053									
04/24	04/25/2024	1009053	17900	SHRED SALT LAKE	71269042424	10-42-290-00001	.00	259.90	259.90
Total 1009053:							.00		259.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009054									
04/24	04/25/2024	1009054	13060	SKAGGS COMPANIES, INC.	APRIL 2024	10-40-071-00000	.00	320.50	320.50
Total 1009054:							.00	320.50	
1009055									
04/24	04/25/2024	1009055	13270	SMITH POWER PRODUCTS INC	564179	10-40-500-00142	.00	1,203.82	1,203.82
Total 1009055:							.00	1,203.82	
1009056									
04/24	04/25/2024	1009056	14070	SOUTH FORK HARDWARE PARK CITY	529817	10-40-316-34000	.00	72.80	72.80
04/24	04/25/2024	1009056	14070	SOUTH FORK HARDWARE PARK CITY	529985	10-40-316-34000	.00	44.15	44.15
Total 1009056:							.00	116.95	
1009057									
04/24	04/25/2024	1009057	13500	STRYKER SALES, LLC	9205950691	10-43-726-00002	.00	55,281.62	55,281.62
Total 1009057:							.00	55,281.62	
1009058									
04/24	04/25/2024	1009058	14330	SUMMIT PRINTING	225209	10-41-136-00000	.00	46.00	46.00
Total 1009058:							.00	46.00	
1009059									
04/24	04/25/2024	1009059	16080	VERIZON WIRELESS	9960805793	10-43-365-30000	.00	771.62	771.62
04/24	04/25/2024	1009059	16080	VERIZON WIRELESS	9961636150	10-43-350-30000	.00	1,100.05	1,100.05
Total 1009059:							.00	1,871.67	
1009060									
04/24	04/25/2024	1009060	17716	WAXIE SANITARY SUPPLY	82430177	10-40-291-00000	.00	535.56	535.56
Total 1009060:							.00	535.56	
1009061									
04/24	04/25/2024	1009061	17682	WESTNET	28548	10-40-726-00002	.00	17,050.64	17,050.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009061:							.00		17,050.64
1009062									
04/24	04/25/2024	1009062	17170	WORKFORCEQA	INV102449	10-43-348-30000	.00	600.00	600.00
Total 1009062:							.00		600.00
1009063									
04/24	04/25/2024	1009063	17497	ZOLL MEDICAL CORP	3944019	10-43-300-30000	.00	196.80	196.80
Total 1009063:							.00		196.80
Grand Totals:							.00		329,560.40

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-201000-0000	11,460.71	330,364.78-	318,904.07-
10-201100-0000	528.50	.00	528.50
10-217500-0000	269.33	.00	269.33
10-218700-0000	1,682.86	.00	1,682.86
10-219000-0000	3,919.86	.00	3,919.86
10-348-430-3000	2,402.05	.00	2,402.05
10-40-015-00000	4,456.93	.00	4,456.93
10-40-017-00000	11,238.35	.00	11,238.35
10-40-019-00000	2,039.90	49.50-	1,990.40
10-40-021-00000	79.98	.00	79.98
10-40-029-00000	15,509.68	.00	15,509.68
10-40-050-00000	844.00	.00	844.00
10-40-071-00000	2,761.07	.00	2,761.07
10-40-073-00000	16,347.50	.00	16,347.50
10-40-076-00000	8.26	.00	8.26
10-40-083-00000	625.00	.00	625.00
10-40-285-00000	17,362.33	.00	17,362.33
10-40-285-34000	299.99	.00	299.99

GL Account	Debit	Credit	Proof
10-40-285-38000	299.99	.00	299.99
10-40-286-00000	2,272.01	.00	2,272.01
10-40-286-31000	198.02	.00	198.02
10-40-286-33000	120.55	.00	120.55
10-40-286-34000	651.46	.00	651.46
10-40-286-35000	522.51	.00	522.51
10-40-286-36000	522.51	.00	522.51
10-40-286-37000	198.02	.00	198.02
10-40-286-38000	401.96	.00	401.96
10-40-290-00000	543.11	.00	543.11
10-40-290-34000	129.52	.00	129.52
10-40-291-00000	870.26	.00	870.26
10-40-291-30000	54.15	.00	54.15
10-40-293-30000	2,314.44	1,216.36-	1,098.08
10-40-312-33000	75.31	.00	75.31
10-40-312-34000	72.20	.00	72.20
10-40-316-30000	10,404.26	.00	10,404.26
10-40-316-31000	110.95	.00	110.95
10-40-316-34000	834.23	.00	834.23
10-40-316-35000	79.00	.00	79.00
10-40-316-37000	147.50	.00	147.50
10-40-350-00000	844.13	.00	844.13
10-40-365-00000	343.86	.00	343.86
10-40-365-31000	37.10	.00	37.10
10-40-365-34000	51.54	.00	51.54
10-40-365-35000	48.10	.00	48.10
10-40-365-36000	37.10	.00	37.10
10-40-365-37000	55.09	.00	55.09
10-40-365-38000	49.11	.00	49.11
10-40-440-00000	902.23	.00	902.23
10-40-440-30000	1,558.33	.00	1,558.33
10-40-440-31000	2,719.13	.00	2,719.13
10-40-440-32000	817.46	.00	817.46
10-40-440-33000	2,580.44	.00	2,580.44
10-40-440-34000	2,709.91	.00	2,709.91
10-40-440-35000	2,032.23	.00	2,032.23
10-40-440-36000	3,138.00	.00	3,138.00
10-40-440-37000	2,587.85	.00	2,587.85
10-40-440-38000	2,067.08	.00	2,067.08
10-40-480-34000	2,200.00	.00	2,200.00

GL Account	Debit	Credit	Proof
10-40-500-00016	56.58	.00	56.58
10-40-500-00019	56.58	.00	56.58
10-40-500-00080	56.58	.00	56.58
10-40-500-00089	699.90	.00	699.90
10-40-500-00092	1,032.94	.00	1,032.94
10-40-500-00099	180.82	.00	180.82
10-40-500-00112	225.69	.00	225.69
10-40-500-00120	56.58	.00	56.58
10-40-500-00121	56.58	.00	56.58
10-40-500-00127	56.58	.00	56.58
10-40-500-00134	56.58	.00	56.58
10-40-500-00136	90.60	.00	90.60
10-40-500-00137	56.58	.00	56.58
10-40-500-00139	56.58	.00	56.58
10-40-500-00140	2,709.02	.00	2,709.02
10-40-500-00141	56.58	.00	56.58
10-40-500-00142	2,589.76	.00	2,589.76
10-40-500-00143	56.58	.00	56.58
10-40-500-00144	56.58	.00	56.58
10-40-500-00145	56.58	.00	56.58
10-40-726-00002	43,530.97	1,925.00-	41,605.97
10-41-136-00000	2,046.00	.00	2,046.00
10-41-139-00000	2,000.00	.00	2,000.00
10-41-140-00000	550.00	.00	550.00
10-41-285-00000	1,805.97	.00	1,805.97
10-41-286-00000	91.05	.00	91.05
10-41-350-00000	120.03	.00	120.03
10-41-365-00000	177.44	.00	177.44
10-42-285-00000	10,700.39	.00	10,700.39
10-42-286-00000	1,031.36	.00	1,031.36
10-42-290-00001	519.80	.00	519.80
10-42-290-00002	492.81	.00	492.81
10-42-365-00000	556.23	.00	556.23
10-42-367-00000	242.50	.00	242.50
10-42-440-00000	2,114.34	.00	2,114.34
10-42-480-00000	5,033.81	.00	5,033.81
10-42-510-00000	19,400.00	.00	19,400.00
10-42-522-00000	1,500.00	.00	1,500.00
10-43-130-30000	546.56	.00	546.56
10-43-205-30000	240.82	.00	240.82

GL Account	Debit	Credit	Proof
10-43-235-30000	17,274.92	.00	17,274.92
10-43-260-30000	4,836.00	.00	4,836.00
10-43-300-30000	8,498.48	3,269.85-	5,228.63
10-43-310-30000	350.00	.00	350.00
10-43-348-30000	860.00	.00	860.00
10-43-350-30000	519.38	.00	519.38
10-43-365-30000	345.56	.00	345.56
10-43-400-30000	30.00	.00	30.00
10-43-420-30000	30.00	.00	30.00
10-43-500-00529	1,423.31	.00	1,423.31
10-43-500-00532	56.57	.00	56.57
10-43-500-00535	56.57	.00	56.57
10-43-500-00536	6,160.89	.00	6,160.89
10-43-500-00537	2,700.89	.00	2,700.89
10-43-726-00002	60,281.62	5,000.00-	55,281.62
40-201000-0000	.00	10,656.33-	10,656.33-
40-42-725-34000	10,656.33	.00	10,656.33
Grand Totals:	<u>352,481.82</u>	<u>352,481.82-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Debbie Colgan

From: Bob Zanetti
Sent: Monday, May 6, 2024 12:45 PM
To: Debbie Colgan
Subject: Elektron bill discussion
Attachments: Service Districts ILA (clean 5.2.24).docx

The Elektron solar project is coming online in June. This means Rocky Mountain Power will be billing the County, PCFD, Basin Rec, and MRW. I have several questions with the process and the proposed ILA.

Bob Zanetti
Fire Chief
Park City Fire District
435-940-2501 (Office)
435-901-3054 (Cell)



INTERLOCAL AGREEMENT
Between
SUMMIT COUNTY, MOUNTAIN REGIONAL WATER, SNYDERVILLE BASIN
RECREATION, and PARK CITY FIRE DISTRICT
For
ELEKTRON SOLAR PROJECT

This Interlocal Agreement (“Agreement”), entered into this ____ day of _____, 2024, by and between **SUMMIT COUNTY**, a body corporate and politic of the State of Utah (“County”), **MOUNTAIN REGIONAL WATER SPECIAL SERVICE DISTRICT**, a special service district of the State of Utah (“MRW”), **SNYDERVILLE BASIN SPECIAL RECREATION SERVICE DISTRICT**, a special service district of the State of Utah (“SBSRD”), and **PARK CITY FIRE SERVICE DISTRICT**, a special service district of the State of Utah (“PCFD”), for participation in the Elektron Solar Project. The County, MRW, SBSRD, and PCFD are referred to individually as a “Party” and collectively as the “Parties.” This Agreement sets forth the terms and conditions for participation in the Elektron Solar Project.

RECITALS

WHEREAS, the County adopted Resolution No. 2017-16, and Resolution 2019-29 wherein it committed to “implement strategies and policies to transition to measured net 100% renewable electrical energy by 2030 for all of Summit County’s government operations” (the “Net 100% Goal”); and,

WHEREAS, MRW, SBSRD, and PCFD, are dependent service districts, created by the County, and governed by the Summit County Council (together, the “Service Districts”); and,

WHEREAS, the Service Districts have similar Net 100% Goals to that of the County; and,

WHEREAS, in March 2018, PacifiCorp (dba “Rocky Mountain Power” or “RMP”) and the County entered into a Joint Clean Energy Cooperation Statement, wherein they committed to cooperate on joint renewable energy projects; and,

WHEREAS, on November 21, 2019, RMP and the County entered into that certain Renewable Energy Service Contract (Schedule 34), wherein the County, on behalf of itself and its Service Districts, committed to purchase from RMP renewable energy in accordance with the provisions of Utah Code §54-17-806 and Schedule 34 (the “Service Contract”); and,

WHEREAS, on September 18, 2020, RMP entered into that certain Power Purchase Agreement (Schedule 34 – Renewable Energy) with Elektron Solar, LLC (“Elektron”), wherein Elektron agreed to construct, own, operate, and maintain a solar-powered generation facility for the generation of electrical energy located in Tooele County, Utah, with an expected Nameplate Capacity Rating of 80 MW (AC) (the “Elektron Solar Project” or “Project”) and RMP agreed to purchase the electrical power generated thereunder (the “PPA”), which PPA was amended on March 27, 2023; and,

WHEREAS, on January 24, 2024, RMP and the County entered into that certain Amended and Restated Renewable Resource Appendix I, wherein the County, on behalf of itself and its Service Districts, committed to purchase a minimum of amount of electricity each year from the Project (the “Renewable Resource Appendix”); and,

WHEREAS, RMP will bill the County monthly for (a) the Service Fee (*defined below*), and (b) the costs of administration (the “Administrative Fee”); and,

WHEREAS, the County will collect the applicable Service Fee and Administrative Fee from each of the Service Districts and remit payment to RMP monthly; and,

WHEREAS, this interlocal cooperative agreement will serve as the mechanism for the collection of the monthly Service Fee and Administrative Fee by the County;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions hereinafter set forth, the Parties hereby agree to enter into this Agreement under the provisions of the Utah Interlocal Cooperation Act, §11-13-101, *et. seq.* of the Utah Code, to foster the legitimate interests of SUMMIT COUNTY, MOUNTAIN REGIONAL WATER SPECIAL SERVICE DISTRICT, SNYDERVILLE BASIN SPECIAL RECREATION SERVICE DISTRICT and PARK CITY FIRE SERVICE DISTRICT to actively work together to achieve each Parties’ Net 100% Goals. The Parties recognize that reducing their carbon footprints benefits the environment and transcends political jurisdictional boundaries, and intergovernmental coordination is essential for facilitating the efficient use of available assets, both public and private, to accomplish their Net 100% Goals.

AGREEMENT

1. Scope of Agreement

1.1 The Parties agree that each shall be responsible to pay for the electrical power and energy delivered to it by RMP from the Project, consistent with the Renewable Resource Appendix, and subject to the terms and conditions as set forth herein.

2. Duration, Amendment, and Termination

2.1 Duration. This Agreement shall be effective as of May 1, 2024 and shall terminate on May 31, 2044, unless renewed by mutual written agreement. In no event shall the term of this Agreement exceed fifty (50) years (Utah Code §11-13-216).

2.2 Amendment. This Agreement may only be amended by mutual written agreement of the Parties.

3. Payment Process

- 3.1 RMP will invoice the County monthly for all power and energy delivered to the County and its Service Districts from the Project, at a rate per MWh as set forth in the Renewable Resource Appendix (the “Service Fee”), together with the Administrative Fee set forth in the Service Contract (together, the “RMP Invoice”). The RMP Invoice is due and payable thirty (30) days from receipt by the County (the “RMP Due Date”).
- 3.2 County will calculate the Service Fee for each Service District based upon power and energy usage for that month, together with its proportionate Administrative Fee, in accordance with the RMP Invoice, and within ten (10) days thereafter, invoice each Service District accordingly (the “County Invoice”). The County Invoice is due and payable twenty (20) days from receipt by the Service District (the “County Due Date”).
- 3.3 Past due County Invoices shall incur interest at a rate of six percent (6%) per annum until the invoice is paid in full.
- 3.4 County will remit payment to RMP prior to the RMP Due Date.

4. Green Tags

- 4.1 “Green Tags” means (a) the Environmental Attributes associated with all Contracted Output of the Project (defined in the PPA), together with (b) the Green Tag Reporting Rights (defined in the PPA) associated with such energy and Environmental Attributes, however commercially transferred or traded under any or other product names, such as “Renewable Energy Credits,” “Green-e Certified,” or otherwise. One Green Tag represents the Environmental Attributes made available by the generation of one MWh of energy from the Project.
- 4.2 “Environmental Attributes” means any and all claims, credits, benefits, emissions reduction, offsets, and allowances, howsoever entitled, resulting from the avoidance of the emission of any gas, chemical, or other substance to the air, soil or water, and as further defined in the PPA.
- 4.3 Green Tags will be used by the County and its Service Districts to ensure that the power and energy delivered by RMP comes from an approved renewable energy source.
- 4.4 Within ninety (90) days after the County has paid the RMP Invoice, or within the thirty (30) days following any Green Tags being made available in the WREGIS system, whichever is later, RMP will transfer to the County WREGIS Certificates for all Green Tags associated with the RMP Invoice. RMP will transfer such Green Tags to the County’s WREGIS account in accordance with instructions from County and applicable WREGIS rules and requirements, as the same may be amended from time to time.
- 4.5 Upon written request by a Service District, the County will transfer to that Service District’s WREGIS account WREGIS Certificates for all Green Tags associated with the County Invoice. Service District will pay all costs incurred by County in transferring Green Tags to the Service District.

- 4.6 Upon written request by County, RMP will retain the Green Tags in RMP's WREGIS account and retire them on County's behalf. County will pay all costs incurred by RMP in transferring Green Tags to County and/or retiring them on County's behalf. Such costs will be passed on to each Service District accordingly.

5. Indemnification and Immunity

- 5.1 The Parties are governmental entities under the Governmental Immunity Act of Utah (Utah Code §63G-7-101, et seq. as amended) (the "Governmental Immunity Act"). Consistent with the terms of the Governmental Immunity Act, the Parties agree that each Party is responsible for any negligent acts or willful misconduct which it commits or which are committed by its authorized agents, officials, or employees, and no Party shall have any liability whatsoever for any negligent acts or willful misconduct of the other Parties, their agents, officials, or employees. No Party waives any defenses or limits of liability otherwise available under the Governmental Immunity Act and all other applicable laws, and all Parties maintain all privileges, immunities, and other rights granted by the Governmental Immunity Act and all other applicable laws. The Parties agree to assume any and all legal costs for their own defense.
- 5.2 Each Party (the "Indemnifying Party") agrees to indemnify, hold harmless, and defend and release the other Parties (the "Indemnified Parties"), their agents, officials, and employees from and against any and all suits, claims, and proceedings for loss, damages, injury or liability, by the Indemnifying Party, its agents, officials, and employees, arising under this Agreement, unless caused by the negligence or willful misconduct of an Indemnified Party.

6. Governing Law

- 6.1 It is understood and agreed by the Parties hereto that this Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance without regard to principles of conflict of laws. All actions, including but not limited to court proceedings, administrative proceedings, arbitration and mediation proceedings, shall be commenced, maintained, adjudicated and resolved within the jurisdiction of the State of Utah.

7. Compliance with Laws

- 7.1 Each Party agrees to comply with all federal, state and local laws, rules and regulations in the performance of its duties and obligations under this Agreement. Any violation by a Party of applicable law, rule or regulation, shall constitute an event of default under this Agreement. Each Party is responsible, at its sole expense, to acquire, maintain and renew during the term of this Agreement, all necessary permits and licenses required for its lawful performance of its duties and obligations under this Agreement.

8. Severability

- 8.1 In the event that any condition, covenant or other provision hereof is held to be invalid or void, the same shall be deemed severable from the remainder of this Agreement and shall in no way

affect any other covenant or condition herein contained. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

9. No Assignments

9.1 No Party shall assign its performance, duties or obligations under this Agreement or any portion of this Agreement without the prior written consent of the other Parties.

10. No Third-Party Beneficiaries

10.1 There are no intended third-party beneficiaries to this Agreement. It is expressly understood that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any claim or right of action by any third person under this Agreement. It is the express intention of the Parties that any person, other than the Party who receives benefits under this Agreement, shall be deemed an incidental beneficiary only.

11. Entire Agreement

11.1 This Agreement contains the entire agreement between the Parties hereto related to the transactions and services contemplated hereby and all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, with respect to the subject matter hereof are merged herein. This Agreement may be modified only by a subsequent written instrument approved and signed by all Parties.

12. Notice

12.1 All notices to be given under this Agreement, including all invoices and remittances, shall be delivered to the Parties as follows:

12.1.1 Summit County:

Sustainability Program Manager
650 Round Valley Dr.
Park City, Utah 84060
(435) 333-1522
equinton@summitcounty.org

Copy to:
Summit County Attorney's Office
60 N. Main
P.O. Box 128
Coalville, Utah 84017
(435) 336-3206

12.1.2 Mountain Regional Water Special Service District:

General Manager
6421 Business Park Loop Rd.
Suite A
Park City, Utah 84098
agardland@mtregional.org

12.1.3 Snyderville Basin Special Recreation Service District:

Executive Director
5715 Trailside Dr.
Park City, Utah 84098
dana@basinrecreation.org

12.1.4 Park City Fire Service District:

Fire Chief
736 W. Bitner Road
Park City, Utah 84098
bzanetti@pcfd.org

Except as otherwise provided in this Agreement, any notice, demand, request, consent, submission, approval, designation or other communication which any Party is required or desires to give under this Agreement shall be made in writing and mailed, faxed, or emailed to the other Party. A Party may change its address, telephone number, facsimile number, or email address from time to time by giving notice to the other Party in accordance with the procedures set forth in this section.

13. Counterparts

- 13.1 This Agreement may be executed in several counterparts and all so executed shall constitute one agreement binding on all the Parties, notwithstanding that each of the Parties are not signatory to the original or the same counterpart. Further, executed copies of this Agreement delivered by facsimile or electronically shall be deemed an original signed copy of this Agreement.

14. Parties Represented; Interpretation

- 14.1 Parties are represented by competent legal counsel. No inference in favor of or against any Party shall be drawn from the fact that such Party has drafted any part of this Agreement. The Parties have both participated substantially in its negotiation, drafting, and revision, with advice from counsel and other advisers.

15. Insurance

- 15.1 Parties of this Agreement shall maintain an insurance policy that covers activities that it may undertake under this Agreement. The scope of the policy must include, at a minimum, coverage of employee faulty workmanship and other negligent acts, errors, or omissions, and coverage for meeting the indemnity conditions. Parties must carry insurance to protect against risks associated with participation in the activities defined in this Agreement.

16. Relief of Obligation

- 16.1 This Agreement does not in any way relieve any Party of any obligation or responsibility imposed upon it by law (Utah Code §11-13-208).

17. Interlocal Cooperation Act Requirements

- 17.1 In satisfaction of the requirements of the *Utah Interlocal Cooperation Act*, the Parties agree as follows:
- 17.1.1 This Agreement shall be conditioned upon the approval and execution of this Agreement by the Parties pursuant to and in accordance with the provisions of the *Utah Interlocal Cooperation Act* (the “Act”), as set forth in Utah Code Title 11, Chapter 13, including the adoption of resolutions of approval, but only if such resolutions of the legislative bodies of the Parties are required by the Act.
 - 17.1.2 In accordance with the provisions of Utah Code §11-13-202.5(3), this Agreement shall be submitted to the attorney authorized to represent each Party for review as to proper form and compliance with applicable law before this Agreement may take affect.
 - 17.1.3 A duly executed copy of this Agreement shall be filed with the keeper of records of each Party, pursuant to Utah Code §11-13-209.
 - 17.1.4 No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the chief executives of each Party.
 - 17.1.5 No real or personal property shall be acquired jointly by the Parties as a result of this Agreement unless this Agreement has been amended to authorize such acquisition. To the extent that a Party acquires, holds, or disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

Signature Page to Follow

IN WITNESS WHEREOF, the Parties execute this Agreement on the day and month recited above.

SUMMIT COUNTY:

MOUNTAIN REGIONAL WATER

Shayne C. Scott
County Manager

Andy Garland
General Manager

Date

Date

SNYDERVILLE BASIN RECREATION:

PARK CITY FIRE DISTRICT:

Dana Jones
Executive Director

Bob Zanetti
Fire Chief

Date

Date

Approved as to form:

David L. Thomas
Chief Civil Deputy

Date

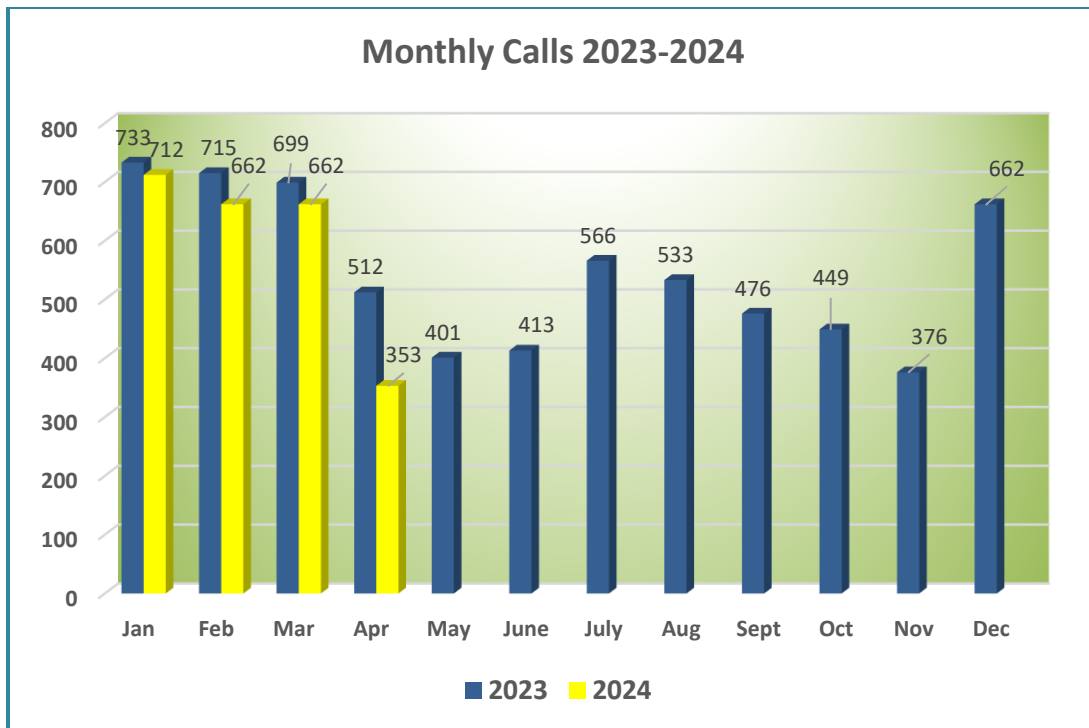
Park City Fire Service District Monthly Operations Report April 2024



PCFD HazMat Technician Course April 1 - May 2, 2024

Peter Emery, Deputy Fire Chief
Park City Fire Service District
April 2024
Pemery@pcfd.org

Monthly Operations Report March 2024



EMS and Fire Operations

Seasonal operations changes:

- Placing backcountry rescue apparatus in service: Motos and side-by-sides strategically placed throughout the district - each station has some form of backcountry response. BK37 will be moved up to Station 34 once the spring thaw is complete. T-rex will be sold and new Defender is currently being outfitted to be placed in service later this spring.
- Wildland ops: Training scheduled this spring, smokey packs placed in service, and wildland apparatus moved to assigned stations for the wildland fire season. Crews have been instructed to begin placing wildland PPE on rigs. Fire danger is currently low but there are several prescribed burns active in the county that could require response if they break containment lines.
- Removal of all plows from station pickups and storage at fleet. Snowblowers winterized.

Training Summary

April was a busy month for Park City Fire's Training Division. The entire month, PCFD hosted our In-House HazMat Technician course (April 1-May 2). This is the 4th course put on by PCFD with the program and curriculum developed by Captain Chad Kramer. Captain Kramer remains highly active, traveling the state to teach HazMat topics year-round. We are lucky to have Captain Kramer heading up our HazMat program. Chad has also worked to build a solid cadre of instructors who assist in teaching the technician course with him. Building confident and informed instructor cadres is invaluable as this brings "experts in the field" to our district. This

Monthly Operations Report

March 2024

course included 12 students from PCFD and surrounding fire departments. Students spent 4 weeks learning chemistry, monitors, suits, HazMat specific ICS, decontamination procedures, and performed 100s of hot zone entry evolutions. Following the 4-week course, students participated in state testing through UFRA. This testing process included a written as well as several skills portions. This course prepared the students to excel through all areas of the testing process. PCFD's HazMat team has grown over the years. We now have more than 70% of our combat personnel trained and certified to the technician level in HazMat.

Spring in Park City brings the first glimpse of the wildland season right around the corner. As the ski resorts close for the season and snow quickly melts, the hillsides begin to bloom. Our wildland season is fast approaching, and Captain Thompson is eagerly putting his team together for the summer season. Each of our firefighters completed the required training modules to recertify their wildland FF certificates (Red Card), and this month participated in the required fitness portion of the recertification process. To remain certified as a wildland firefighter, employees must complete a 3-mile hike with a 45-lb pack, and this must be accomplished in under 45 mins.

Every year in April, PCFD and the Montage Deer Valley come together to participate in an extensive high-rise fire training drill. With a late winter and Park City ski resorts extending the season, we are happy to report this training exercise will be during May and looks to be an excellent drill.

This year, PCFD's American Heart Association recertification is Pediatric Advanced Life Support (PALS). This month, crews spent time reviewing PALS curriculum at the crew level, then participated in district-wide skills practice. This gives our providers ample time and opportunity to review and practice before the testing process

Special Operations Training

PCFD's special operations and technical rescue program has been working closely with UT-TF1 in anticipation of an upcoming structure collapse technician class offered in May. PCFD is sponsoring attendance of eight individuals across all three platoons to attend this class. Class consists of eight straight long days of instruction and these positions will be backfilled and compensated by the task force. This is a tremendous opportunity to send such a significant number of students, as the class is only offered every three years and is a foundational skill set. Students often report this is the best class they have ever attended. PCFD continues to benefit from our association with UTTF1 and the skill sets our staff members are acquiring and bringing back to the organization. Many of our internal instructors have exposure to the task force trainings and deployments. A follow-up will be provided next month after course completion. The following PCFD team members are enrolled:

Captain Rob Takeno
PM Jackson Letterman
PM Sam Croft
Eng Dave Horning
FF Spencer King

Monthly Operations Report

March 2024

FF Harry Read
FF Patrick Wells
FF Keaton Williamson

Other Training Completed

Apr 4: PM Croft OR rotation, PKMC
April 11: PM Robison OR rotation, PKMC
April 15: C Platoon PALS skills practice
April 17: A Platoon PALS skills practice
April 18: PM Wagstaff OR rotation, PKMC
April 24: B Platoon PALS skills practice
April 25: PM Zwahlen OR rotation, PKMC

PCFD Critical Care Program

The Critical Care Program ran multiple critical transports a week, and last week our paramedics completed three transfers of critically ill patients from Park City Hospital within a few hours. This highlights the team's efficiency and ability to manage a wide range of complex calls.

Significant Incidents

- 4/3 A structure collapsed in Summit Park. A two-car garage that was built cascading downhill was weakened due to old age and snow load and collapsed. No injuries were reported. The old garage was built in the 80s and was suspended by a couple of 4x4 posts. The homeowner, who recently bought the house, was concerned about the integrity of the support members, and chose not to park or store anything important inside. Just before 10 pm, they heard a loud crash and found the garage had collapsed and slid down-hill, completely destroyed. E35 and BC3 investigated and determined no hazmat, no utility hazard, and no life safety hazards. The scene was turned back over to the homeowner.
- 4/11 Structure fire: A fire originated in the hood system of Ruth's Chris in Hotel Park City. E31/ME38/E34/T36/A31/BC3 responded. E31 arrived to find heavy smoke being ejected through kitchen ventilation stacks on the alpha side and started recon. Heavy flames were encountered in the ceiling space above the hood/drop ceiling. Lines were pulled from T36 by ME38 who made entry and assisted E31 with knockdown. More minor flames were encountered after initial knockdown during overhaul phase. Crews remained on scene for extensive overhaul for an additional 2 hrs. Investigator Dyer conducted a thorough investigation with the assistance of a city building official. Scene was turned over to hotel management. E31 returned at approximately 2200 hrs to check the kitchen - UDK was on scene, no heat signatures found.
- 4/25 Critical care paramedic transport: ME37 and MA37 transported a 74-year-old female in septic shock from Park City Hospital to IMC on three separate drips. CCPMs had to adjust Levophed several times to stabilize her blood pressure. She arrived at IMC in stable condition.

Debbie Colgan

From: Mike Owens
Sent: Monday, April 15, 2024 1:05 PM
To: [REDACTED] Information
Cc: Debbie Colgan; Bob Zanetti; Pete Emery; Darren Nelson; Sean Briley
Subject: RE: PCFD Web Contact Form: THANK YOU!

John,

I'm sorry that your wife needed our services and I hope that she is doing better. Sam, Bryson, and Abby are great caregivers that truly care about the people they work with. I'm glad that they were able to help you and your wife out. I will pass your thanks on to them and our Chief. I appreciate your kind words and wish the best for you and your wife.

Have a great day.

Battalion Chief Mike Owens
District Fire Marshal
Fire Prevention Bureau
(435) 940-2520



From: John [REDACTED]
Sent: Thursday, April 11, 2024 11:19 AM
To: Information <info@pcfd.org>
Subject: PCFD Web Contact Form: THANK YOU!

Name

John [REDACTED]

Email

[REDACTED]

Phone

[REDACTED]

Subject

THANK YOU!

Message

I would like to recognize 3 of your first responders for such a great job in handling my wife's emergency while visiting in Deer Valley. They were very personable, caring and professional from the time they arrived at the condo, until leaving the hospital after dropping us off. Abby (driver) kept me relaxed and informed during the 40+ minute ride to the hospital. I cannot THANK them enough. John [REDACTED]
Abby Walton
Sam Croft
Bryson Allison

To Park City's heroic and tenacious Fire Department,
The letters included in this envelope are
written by Park City Day School's youngest
readers and writers, our Kindergarten class!

Our class has been in awe and admiration
of your work ever since our Social Studies
unit on community helpers. In fact, when
we staged our own Kindergarten neighborhood
many of the class's members fought over who
would be Fire Chief.

We are so deeply appreciative of all you
do to keep our community safe and
healthy; we hope these letters and drawings
bring you some of the joy your
department brings our class!

Warmly,
Ms. Liz & Ms. Em
and our Kindergarteners

Q
I @ you



