MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, AUGUST 05, 2024, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present –

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Economic Development Director Deborah Herron, Deputy Clerk-Auditor Becky Broadhead, Human Resource Generalist Tommi Mascaro, Human Resource Director Judy Stevenson, Electronic Records Director Cristina Nielson, Electronic Records Assistant Monica Berindean, Building Inspector Cody Fisher, Deputy Treasurer Connie Sweat, Deputy Treasurer Mindy Clegg, Assessor Traci Herrera, Duchesne County Resident Jeff Chugg, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:00 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Public Works Update

(9:02 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. The fogging is going well and should be completed in one more week. The salt sheds are full. Three culverts were installed on Carlsons Road in Bluebell (CR258). Commissioner Miles said the resident called and thanked them for their excellent work. The Commissioners appreciated the road department's hard work and dedication to the County Roads. The parties discussed the fence being moved at the event center and needing dirt hauled in.

Presentation of Employee of the Month

(9:10 a.m.)

Human Resource Director Judy Stevenson presented Electronic Records Assistant Monica Berindean with the August Employee of the Month Award. Deputy Treasurer Mindy Clegg and Deputy Treasurer Connie Sweat read the nomination letter they submitted. Building Inspector Cody Fisher expressed his appreciation for Ms. Berindean and all the help she provides for his department. Electronic Records Director Cristina Nielson said Ms. Berindean has an amazingly positive attitude and does everything with a smile. Assessor Traci Herrera echos everything that has been said. The Commissioners congratulated her on the well-deserved award and conveyed their gratitude for her ability to be a translator, her hard work, and her dedication to the county. Ms. Berindean thanked everyone for the award.

Auditors Office – Vouchers

(9:20 a.m.)

Deputy Clerk-Auditor Becky Broadhead presented the August 05, 2024, vouchers, check numbers 165947 through 166029, for $417,306.79. The parties reviewed the vouchers

submitted. *Commissioner Killian made a motion to approve the vouchers for August 05, 2024, as presented. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of Approach Permits
(9:24 a.m.)

Public Works Deputy Director Clint Curtis presented two approach permits with an aerial map of the location. Berry Petroleum Company, LLC is applying for both approaches for an ingress and access road for the CJ Pad. The parties discussed the requests. *Commissioner Miles made a motion to approve the approach permits as presented and authorize the chair to sign on behalf of the County. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of the Amendment and Extension Agreement with Javelin Uinta, LLC
(9:28 a.m.)

Javelin Uinta, LLC is requesting a renewal of a water disposal agreement. The original agreement was effective on May 27, 1995, and extended on May 27, 2005. They are requesting it be extended again for another ten years, effective May 27, 2025. The lease will increase from $10,000 to $15,000 annually. The parties discussed the lease. *Commissioner Miles made a motion to approve the agreement with Javelin Uinta, LLC, for $15,000 per year. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion of County Fair Activities
(9:31 a.m.)

Commissioner Miles listed the upcoming activities for the County Fair. The main events from previous years are returning this year. Monday – Volleyball at 5:00 pm, Hypno Hick at 6:00 pm and 9:00 pm, and Ruckus on the River at 7:00 pm. Tuesday – Livestock weigh-in starts at 8:00 am, Baby Show at 10:00 am, Dodgeball at 7:00 pm, Cornhole at 8:00 pm, and Hypno Hick at 6:00 pm and 9:00 pm. Wednesday – Livestock Market 8:30 am, Home Arts and 4H Exhibits Show 11:00 am to 6:00 pm, Carnival starts at 4:00 pm, the Senior Citizen Dinner sponsored by UBAOG is at 5:00 pm, and the concert featuring Chancey Williams starts at 7:00 pm. Thursday – Livestock Showmanship at 8:30 am, Peewee Sheep Show at 4:00 pm, Breeding Sheep Show at 4:30 pm, and the Demolition Derby – Lawn Mower Race at 7:00 pm. Friday – Kids Duathlon at 8:00 am, Livestock Buyer Breakfast at 8:00 am, Livestock Sale at 9:00 am, Softball at 5:00 pm, Country Line Dancing at 6:00 pm, and the Rodeo starts at 7:30 pm. Saturday – Fun Run Walk at 7:00 am, Triathlon at 8:00 am, the Car Show begins at 9:00 am, Horse Pulls at 11:00 am, Cowboy Mounted Shooting at 3:00 pm, Parade at 5:00 pm, and the Rodeo at 7:30 pm. There will be fireworks on Thursday, Friday, and Saturday. Many more activities are happening that haven't been mentioned. There are shuttle buses for the back parking lot. Patrons are encouraged to use the buses; each patron gets a ticket for a drawing as an incentive for riding the bus. The parties discussed recognizing businesses in conjunction with the County Fair starting next year.

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Discussion & Consideration of New Business Licenses
(9:43 a.m.)

Deputy Clerk-Auditor Lexie Young presented seven new business licenses and described the process of obtaining a County business license.

- Dark Horse Timber, LLC, owned by L Raelyn Stringham, Duchesne, Utah.
- Axia Lakeside, LLC, owned by Axia Lakeside, LLC, Duchesne, Utah.
- Werner Construction, LLC, owned by Evan Werner, Roosevelt, Utah.
- TCB Holding, Inc., owned by Brandon Roll, Duchesne, Utah.
- Allred's Computer Repair, owned by Gage Allred, Roosevelt, Utah.
- Black Lake Enterprises, LLC, owned by Breanne Brinkerhoff, Bluebell, Utah.
- LuckSmith Washout Inc., owned by Jade Smith, Roosevelt, Utah.

The parties discussed the new businesses. *Commissioner Miles made a motion to ratify the business licenses as approved by the Clerk-Auditor's office. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of the Board of Equalization (BOE) Adjustments
(9:49 a.m.)

Clerk-Auditor Chelise Jessen presented a list of twenty-nine (29) BOE adjustments. The list is stored in the Clerk-Auditors office with the minutes. The parties discussed the adjustments. *Commissioner Killian made a motion to approve the BOE adjustments as presented. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Consideration of Minutes for Combined Commission Meeting held July 29, 2024
(9:55 a.m.)

The parties reviewed the combined Commission meeting minutes for July 29, 2024. *Commissioner Miles made a motion to approve the minutes for July 29, 2024, as amended. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

(10:07 a.m.)

The parties discussed the UBIC Celebration and parade.

Calendaring & Weekly Update on Events
(10:13 a.m.)

Discussion of Possible Subjects for the Next Meeting
(10:29 a.m.)

Recess 10:30 a.m. to 10:53 a.m.

Commissioner Miles made a motion to recess. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.

Discussion & Consideration of County Volunteers
(10:53 a.m.)

Human Resource Generalist Tommi Mascaro presented a list of five new volunteers who have passed the background check. *Commissioner Killian made a motion to approve the county volunteers as presented. Commissioner Miles seconded the motion. Commissioner*

Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.

Human Resource Update
(10:55 a.m.)

Human Resource Director Judy Stevenson gave an update for her department. Six positions are open: Certified Patrol Officer, Corrections Officer, Corrections RN, Deputy Public Defender, Seasonal Landscaper/Facilities Maintenance Technician, and Truck Driver/Equipment Operator. The parties discussed the scheduled interviews. The Health Fair is next Month on September 19th.

Closed Meeting – Strategy Session to Discuss: The Caracter, Professional Competence, or Physical or Mental Health of an Individual
(11:00 a.m.)

Commissioner Killian made a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.

Back in Session
(12:20 p.m.)

No action is to be taken.

Emergency Management and Fire Weather Update
(12:20 p.m.)

Commissioner Miles gave an update on the fire weather. There has been a lot of storm activity. Five new fire starts were reported in the Uintah Basin: two in Duchesne County, two in Daggett County, and one in Uintah County. There is a 50-50 chance of thunderstorms for the next five days. They have seen a great response from the fire stations and the new fire warden.

Adjournment
(12:27 p.m.)

Commissioner Miles made a motion to adjourn the meeting at 12:27 p.m. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The forum adjourned.

Read and approved this on the 12th day of August 2024.

Irene Hansen	*Chelise Jessen*
Commission Chair	*Clerk-Auditor*

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

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