

HISTORIC PRESERVATION COMMISSION MINUTES

Wednesday, July 3rd, 2024, 6:00 pm

Providence City Office Building, 164 North Gateway Dr., Providence Ut

Call to Order: Wes Bitters (Acting Chair)

Chair Roll Call of Commission Members: George Wootton, Pat Perry, Wes Bitters & Karen Brooks.

Staff in Attendance: Community Development Director Skarlet Bankhead & City Recorder Ty Cameron

Pledge of Allegiance: Wes Bitters

The Commission acknowledged and expressed their deepest sympathies for the recent passing of two of its members, Gail Trowbridge and Howard Christensen. The Commission noted and discussed the great contributions that they made during their time on the Commission.

Oath of Office of George Wootton & Karen Brooks.

- Ty Cameron, City Recorder, administered the oath of office to the new Historic Preservation Members George Wootton & Karen Brooks.
- George Wootton and Karen Brooks introduced themselves and their backgrounds and ties to the community.

Approval of Minutes: The Historic Preservation Commission will consider approval of the minutes for February 7th, 2024. [\(MINUTES\)](#)

- Wes Bitters discussed the minutes from the last meeting noting their budget for this year and the plans they set forth back then for two new plaques for this year.

Motion to approve the minutes of February 7th, 2024. – Pat Perry. 2nd – Wes Bitters.

Vote:

Yea- Pat Perry & Wes Bitters.

Nay-

Abstained-

Absent-

Motion passes, minutes approved.

- The Commission discussed the installation of the two plaques that have been constructed and if they could get help from the city to get those installed. Staff indicated that they would reach out to public works to see what they could do.

➤ **Item No. 1: City Celebration; Sauerkraut Days:** The Historic Preservation Commission will discuss and may take action on finalizing their plans and details regarding their participation in the city's Sauerkraut Days Celebration.

- Discussions were held about the upcoming Sauerkraut Days, scheduled for August. Specific points included:
 - Events regarding the Commission involvement and activity schedules.

- The procedure for providing historical tours using a bus.
 - Narration responsibilities were assigned to Commission members as well as discussion on who would man the display table while the tour was going on.
- Pat Perry mentioned getting Smokey the Bear to attend the celebration due this year being his 80th anniversary.
- Members discussed logistics for the preparation and coordination between the parade and the historic tours. The importance of ensuring that the bus company and the route were clearly communicated was stressed. Members volunteered to attend additional meetings for the Sauerkraut Days committee to finalize details.

➤ **Item No. 2: Election of a new chair:** The Historic Preservation Commission will vote in a new chair to conduct and lead future meetings.

- The Commission acknowledged the need to elect a new chair and vice-chair and proceed with voting for a new chair and vice chair.

Wes Bitters was voted in as the new chair of the Historic Preservation Commission and Pat Perry was voted in as the vice chair.

➤ **Upcoming agenda items/HPC purpose and OPMA certificate requirement.**

- George Wootton discussed what he learned from the SHPO conference he attended last month.
- Detailed discussions were carried out on several ongoing and prospective projects:
- Certified Local Government (CLG) grant opportunities were reviewed, focusing on potential new projects eligible for CLG funding, like revising the historical walking tour.
- Noted the need for an update on the walking tour brochure, including details on markers, was identified, with Pat Perry agreeing to lead this effort.
- Suggestions were made on potential educational outreach opportunities to local schools, based on fourth-grade curricula dealing with local history.
- A historical storyteller program for the benefit of the community was discussed as an option for said outreach and further city events.
- There were discussions about the preservation and presentation of historical artifacts and documents within Providence, including a significant painting by EV Thorpe, which was to be displayed in the city office once measures were in place.
- Ty informed the Commission about the requirement for OPMA training. Instructions were provided for accessing and completing the training. A certificate would be issued upon completion, and members were asked to submit their certificates to Ty after watching the instructional video.
- The Commission was tasked with identifying the oldest living citizen in Providence for representation in the Sauerkraut Days parade. Criteria for selection were discussed, emphasizing preference for citizens who have lived in the city their whole life. Karen Brooks was assigned to gather research and information on potential candidates.

Motion to adjourn meeting. – Pat Perry. 2nd – Karen Brooks.

Vote:

Yea- Pat Perry, George Wootton, Karen Brooks & Wes Bitters.

Nay-

Abstained-

Absent-

Motion passes, meeting adjourned.

Minutes approve by vote of Commission on 7th day of August 2024.

I swear that these minutes are true and correct to the best of my knowledge.

A handwritten signature in black ink, appearing to read 'Ty Cameron', is written over a horizontal line.

Ty Cameron, City Recorder.