



# PUBLIC LIBRARY

## AGENDA AND NOTICE Brigham City Library Board Meeting Tuesday, August 20, 2024, 7:00 pm Library Meeting Room #3, 26 East Forest Street, Brigham City UT

**Welcome to New Member, Stacy Jardine**

***Book Challenge Training* by Elizabeth Schow, Library Director and Fred Perkins, Library Board Chair**

**Review/Approval of Minutes:**

June 18, 2024, Library Board Meeting

**Review/Approval of Vouchers:**

June 2024 & July 2024

**Literacy Report:**

**Unfinished Business:**

- Results of Public Poll - Names for Mason Memorial Bench
- Circulation Policy
- Internet and Online Access Policy
- Grant Updates
- City Council Presentation

**New Business:**

- Staffing Update
- Staff Training Update
- Library Recertification
- Marketing and Publicity Spotlight
- Library Programming Update
- Other Items

**Distribution:**

- LSTA Borrower Support Grant 2023-2024 Statistics
- Library Recertification Documentation
- Marketing and Publicity Packet
- Daily Deposit Reports: June and July 2024
- Revenues and Expenditures: June 30, 2024 and July 31, 2024
- Facilities Maintenance Reports: April - June 2024
- Circulation Statistics Reports: July 2022 – June 2024 & July 2023 – July 2024
- Weber County Cooperative Borrowing Agreement Statistics Report 2023-2024
- Collections and Overdue Items Statistics: July 2024 – August 2024
- Staff Meeting Minutes: June 27, 2024 and July 25, 2024
- Library Leadership Meeting Minutes: June 20, 2024 and July 26, 2024

**Announcements:**

Next Board Meeting: Tuesday, September 17, 2024, 7:00pm

Upcoming Trainings:

September – Open Public Meeting Act with Nicole Cottle, Brigham City Attorney

October – Trustee Responsibilities Training with Rachel Lenahan, Utah State Library

**Adjournment:**

*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Recorder (734-6621) at least 48 hours in advance of the meeting.*

CERTIFICATE OF POSTING

*The above agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal on August 7, 2024, and posted on the Brigham City Library website and the State Public Meeting Notice website.*