



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
June 19, 2024 - 2:00 PM

*When necessary, board members may participate electronically with the anchor location as stated above. *

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UckRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission Meeting dates: Wednesday, June 26, 2024 at 2:00 p.m. and Wednesday, July 10, 2024 at 2:00 p.m.

~COMMISSION MEETING MINUTES~
(Rules Suspended due to only two Commissioners in attendance)

Commissioner Gordon (Chair) in attendance. Commissioner Powers Gardner via Zoom.

Others in attendance, see attached attendance sheet and Zoom List

(Meeting called to order: 2:05 pm)

PRAYER/READING/THOUGHT: Burt Garfield
PLEDGE OF ALLEGIANCE: Angela Lacey

WORK SESSION

1. SEMI-ANNUAL REPORT FROM USU EXTENSION
-Lisa Shepherd, Commission

(Timestamp: 3:00)

TOM BEDDIS (USU Director) JAKE HADFIELD, GABRIELA MURZA, EMILY VAN WAGONER, KIMBERLY MCCLELLAN FROM USU GAVE A SLIDESHOW PRESENTATION. COMMISSIONER POWERS GARDNER EXPRESSED APPRECIATION FOR THIS PROGRAM.



Extension
UtahStateUniversity



USU Extension Report

June 2024

Extension Program Grants

Program Area	Grant(s) Amount \$
Agriculture and Natural Resources	\$1,232,099
Home and Community	\$80,591
HEART Initiative	\$60,000
Horticulture	\$70,000
4-H Mentoring	\$1,940,000

Farm Field Days

- April 9th – 12th
- By the numbers (Attendance)
 - Students - 2,388
 - 2nd Grade Teachers - 105
 - FFA Students - 111
 - Master Gardener Volunteers - 9
 - Total – 2613 Attendees
- Volunteer Hours
 - FFA Students – 555 Hours
 - Producers/Educators – 448 Hours
 - Master Gardener Volunteers – 36 Hours
 - Total Hours – 1039 Hours
 - Utah Volunteer Hour Rate¹ – \$31.46/hour
 - Total Value = \$32,686.22



Small Farm Water Quality Project

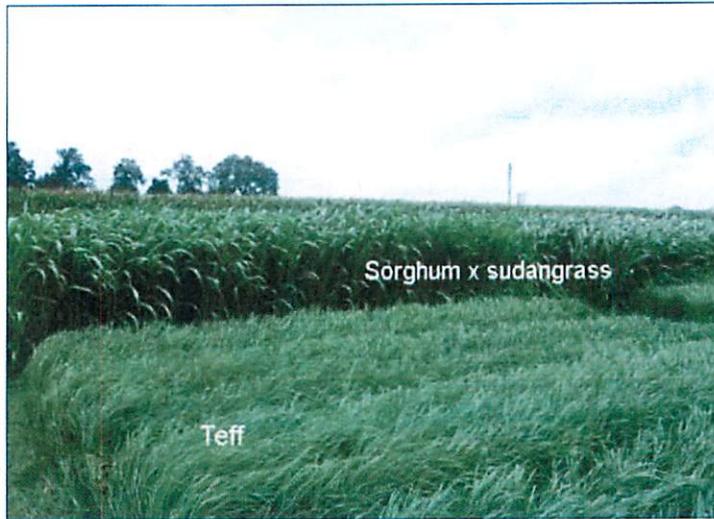
\$100,000 from Division of Water Quality



Dryland Alfalfa Research



Alternative Forage Research



EXTENSION.USU.EDU



Future Ag Events

Sustainable Grazing Workshop

HEART Initiative

Program Updates

Gabriela Murza, MS, MCHES®

Professional Practice Extension Assistant Professor, Health and Wellness

Health Extension: Advocacy, Research, and Teaching Initiative



Harm Reduction Grant

- Opioid overdose response trainings target specific groups to address trends and needs
 - Service Industry Employees: First to respond to overdose at work
 - Labor Industry Employees: Some industries have highest rates of opioid overdose deaths (construction)
 - College Students: Fentanyl found in counterfeit pills purchased online/from friends
- Groups are trained on how to identify and respond to an opioid overdose at work, participants and businesses receive resources
- 27 trainings to over 500 individuals in 9 counties; 3 trainings to over 20 in Utah County
- Trainings are helping improve knowledge, skills, and confidence to respond. Gave 6-week follow-up and all used naloxone at work and several talked to others about treatment

Connect with HEART



USU Extension - HEART



usuextension_heart



@usuHEART



USU HEART



<https://extension.usu.edu/heart>

Connect with Gabi

Gabriela Murza

1426 E. 750 N. Suite 202

Orem, UT 84097

Email: Gabriela.Murza@usu.edu

Call: 385-268-6543

Home & Community

Utah County: Cindy Jenkins

Utah Valley Women and Leadership Collaborative

- April event at [doTERRA](#) with over 150 attendees and 20 community booths for the She Can I Can initiative
- Website in place
- Nonprofit status
- Plans for the future: September event at UVU, apply for funding, storytelling curriculum for USU Extension classes

Funding State-wide Grants

- Cultural Belonging (CUBE) \$23,000
- Using Afterschool Programs to Strengthen Youth Confidence \$30,000
- Establishing Food Safety and Quality Competencies for County-level Extension Professionals \$19,938 Jolynn Clegg (jolynnC@utahcounty.gov) is signed in
- Empower Yourself Through Self-defense \$7,653
- Total funding=\$80,591

Connect With H&C

- <https://extension.usu.edu/food-health-and-wellness/index>
- <https://extension.usu.edu/home-finance-and-relationships/index>
- <https://www.facebook.com/createbetterhealthutahcounty>
- <https://www.facebook.com/createbetterhealthenespanolutahcounty>
- <https://www.facebook.com/usuextensionnutrition>

Connect with Cindy

Cindy Jenkins

1426 E. 750 N. Suite 202

Orem, UT 84097

Email: cindy.Jenkins@usu.edu

Call: 385-268-6538





UTAH COUNTY 4-H



AYHC Symposium

Fort Worth, Texas
2023-24 Utah County Horse Ambassadors Attended
Network with Industry Professionals | Internships
Florida 4-H plans to replicate our Ambassador Program

4-H Alaska Summit

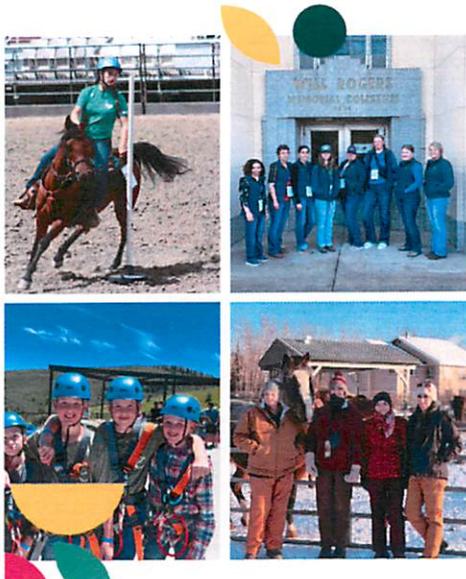
Fairbanks, Alaska
Equine Facilities Tour and 4-H Workshops
Make connections with 4-H'ers across the nation

Cowboy Camp

Selected for a podium presentation at the National NAE4-HYDP Conference, October 2024

Program Numbers

23% increase in youth showing horses from 2023
50% increase in youth showing small animals
Development of a shooting sports club



100 Years of The Utah State Junior Livestock Show

225 Utah County 4-H Livestock Exhibitors
60+ Awards Received by Utah County 4-H Exhibitors
Nine Utah County 4-H seniors were awarded scholarships of \$1000 or more to support their future education.



Robbie Lewis, Brecken Anderson, Tate Taylor, Kambri McGuire, Laci Ludlow, Skylie Braitwaite, Emmerson Williams, Oaklie Wride, Landon Thomas



Intermountain Livestock Judges Training

Six 4-H Youth from Utah County took part in the three-day Livestock Judging Clinic, joining over 50 youth from four different states. Participating in livestock judging youth develop important life skills like good judgment, confidence, public speaking, critical thinking, time management, appreciation and much more.

Utah State 4-H Livestock Judging Champion

A Livestock Judging team comprised of three youth from Utah County and one from Emery County won the State 4-H Livestock Judging title. This team will represent Utah in Denver at the National Western Roundup in January of 2025.

Pictured to the left:
Presenter Bryan Williams, Wyatt Mangelson, Landon Thomas, Jaxsten Ihayn and Iaygan Johnson

Program Numbers

4% increase in Youth Showing Livestock from 2023

2. REVIEW 5-YEAR BUDGET ANALYSIS.

-Rodney Mann, Auditor

(Timestamp: 19:30)

RODD MAN (Utah County Auditor) AND RUDY LIVINGSTON (Chief Deputy Auditor) GAVE THE FOLLOWING PRESENTATION. DISCUSSION WITH COMMISSIONER POWERS GARDNER AND COMMISSIONER GORDON.

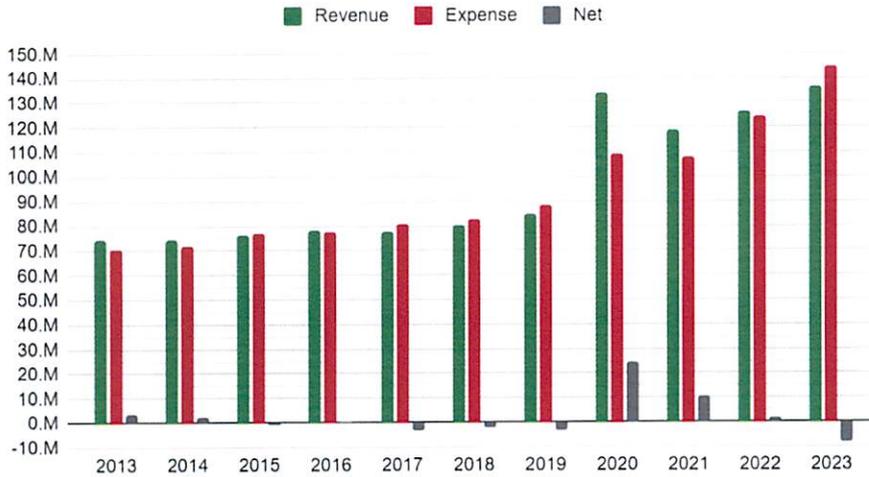
5-Year Budget

Commission Worksession

Overview

- Background (Rod)
- 5-Year Model Walkthrough (Rudy)

General Fund



Property, Sales and Other Revenues



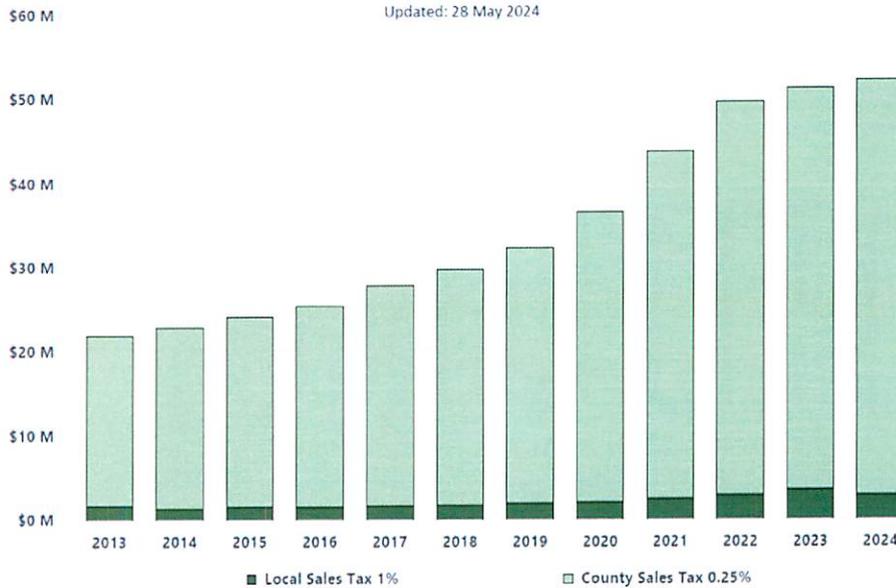
Property, Sales and Other Revenues



General Sales Tax Revenue

Unrestricted Use - 2024 is estimated based on most recent tax data

Updated: 28 May 2024



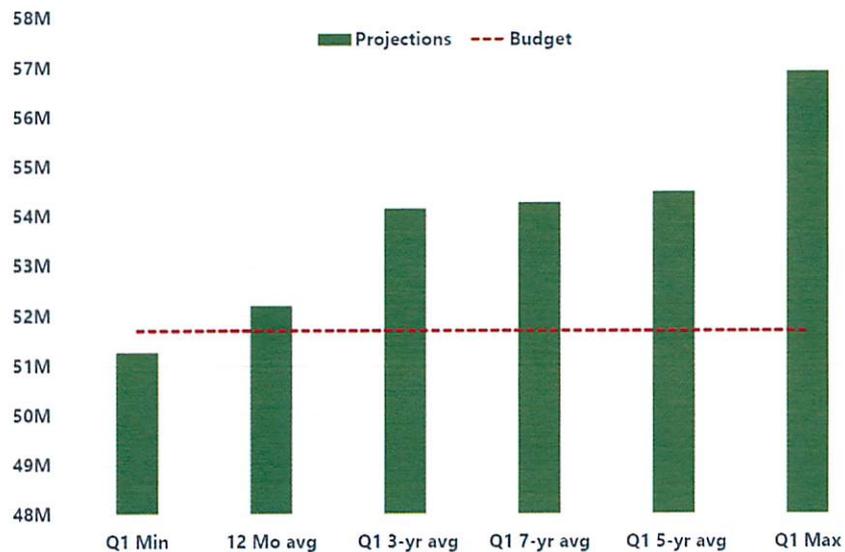
Annual General Sales Tax - Quarterly %

Unrestricted Use - 2024 is estimated based on most recent tax data

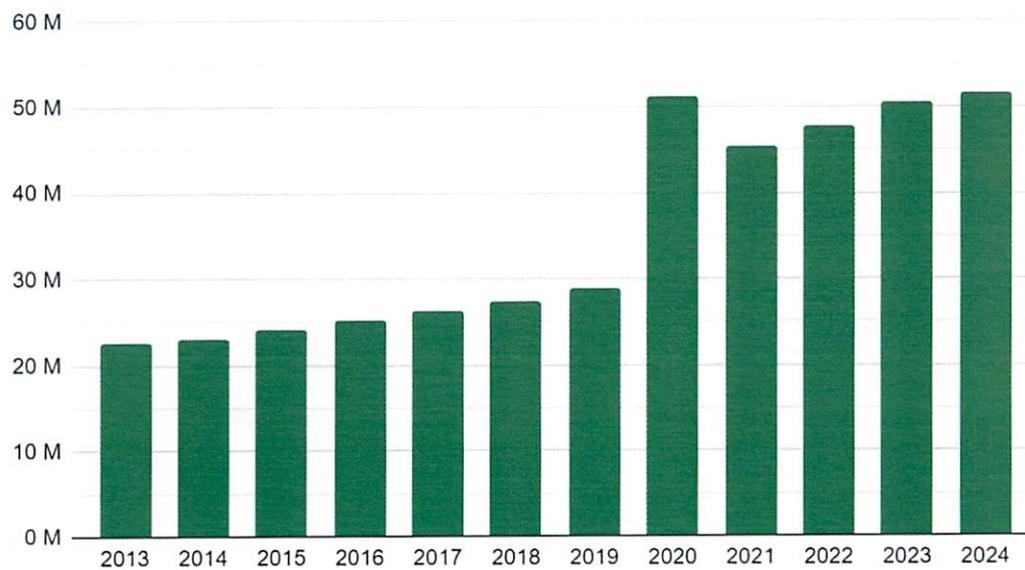
Updated: 28 May 2024



2024 Sales Tax Revenue Projections



Property Tax Revenue



5-Year Forecast

- Areas of Concern
 - Uncertain sales tax growth
 - Recent high inflation – persistent inflation (3.5% YOY, up 1% in 1st qtr., 3-6month inflation increase)
 - Future contract increases 5-6%
 - Large increase in Motorpool (3-yr replacement cycle, large increase in vehicle costs, recapitalization of large equipment)
 - Market salary increases
 - Benefit increases
 - CIP (PW, Admin bldg, Courthouse, Health facilities, Convention center parking, Jail pod(s) other)
 - Public defender/ capital defense
 - Departmental requests
 - Cost of bonding vs. increased construction costs
 - Demographics/ increased service levels & needs

5-Year Forecast

- Areas of Concern
 - Increased attorney needs
 - Space needs – especially new personnel

5-Year Forecast

- Based on 2024 Budget
- Exclude 1X items in Budget (1X, ISF, CIP, Transfers)
- Projected increases –
 - Prop Tax 5.0%, Sales Tax (3.5%)
 - Salaries – Estimate from HR, Benefits 6.5%
 - Materials, supplies, services, software – historical growth by fund
 - Capital 7410- omit (departmental capital – non-CIP)
 - Capital 7420 – historical increases
 - ISF increases
- Investment income???
- Modifying for demographics and new needs from departments

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Fund Summary

Estimated Revenue and Expenditures

Fund	2025	2026	2027	2028	2029
100					
Revenues	130,672,400	136,111,900	141,787,000	147,708,300	153,886,600
Expenses	(137,574,900)	(144,960,200)	(152,580,800)	(159,393,600)	(166,326,900)
Rev Over (under) exp	(6,902,500)	(8,848,300)	(10,793,800)	(11,685,300)	(12,440,300)
Estimated Salary Variance	2,929,541	3,105,018	3,281,630	3,420,685	3,555,341
Specific Adjustments (Exp)	(10,133,930)	(10,183,100)	(60,425,600)	(34,230,800)	(32,300,900)
Specific Adjustments (Rev)	-	-	45,250,000	15,000,000	24,000,000
Transfer to other funds	(828,482)	(2,460,224)	(11,834,318)	(10,825,592)	(16,991,428)
Projected Surplus (Deficit)	(14,935,371)	(18,386,606)	(34,522,088)	(38,321,007)	(34,177,287)
220					
Revenues	339,700	343,100	346,500	350,000	353,500
Expenses	(336,300)	(336,300)	(336,300)	(336,300)	(336,300)
Rev Over (under) exp	3,400	6,800	10,200	13,700	17,200
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	3,400	6,800	10,200	13,700	17,200
230					
Revenues	43,914,200	45,003,100	46,128,200	47,290,800	48,492,500
Expenses	(44,979,200)	(48,185,600)	(51,740,400)	(55,408,300)	(59,600,400)
Rev Over (under) exp	(1,065,000)	(3,182,500)	(5,612,200)	(8,117,500)	(11,107,900)
Estimated Salary Variance	2,136,172	2,246,548	2,355,860	2,435,220	2,509,793
Specific Adjustments (Exp)	-	-	(4,700,000)	(1,747,500)	(3,747,500)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	1,071,172	(935,952)	(7,956,340)	(7,429,780)	(12,345,607)
241					
Revenues	3,607,600	3,738,700	3,875,300	4,017,800	4,166,200
Expenses	(1,246,400)	(1,257,900)	(1,271,600)	(1,288,700)	(1,311,700)
Rev Over (under) exp	2,361,200	2,480,800	2,603,700	2,729,100	2,854,500
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	2,361,200	2,480,800	2,603,700	2,729,100	2,854,500
242					
Revenues	1,238,100	1,260,700	1,284,400	1,309,300	1,335,300
Expenses	(1,238,400)	(1,271,900)	(1,308,000)	(1,345,400)	(1,386,400)
Rev Over (under) exp	(300)	(11,200)	(23,600)	(36,100)	(51,100)
Estimated Salary Variance	(18,383)	(19,230)	(20,051)	(20,729)	(21,362)
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Budgeted Use of Fund Balance	18,683	30,430	43,651	56,829	72,462
Projected Surplus (Deficit)	0	0	0	0	0
243					
Revenues	1,573,300	1,597,100	1,623,300	1,651,900	1,683,200
Expenses	(1,602,100)	(1,691,700)	(1,782,500)	(1,859,400)	(1,936,400)
Rev Over (under) exp	(28,800)	(94,600)	(159,200)	(207,500)	(253,200)
Estimated Salary Variance	39,133	41,155	43,148	44,613	45,980
Specific Adjustments (Exp)	(525,000)	(319,000)	(328,700)	(338,800)	(349,200)
Specific Adjustments (Rev)	-	-	-	-	-
Budgeted Use of Fund Balance	514,667	372,445	444,752	501,687	556,420
Projected Surplus (Deficit)	0	0	0	0	0
244					
Revenues	210,700	220,700	231,300	242,400	254,100
Expenses	(198,100)	(198,400)	(198,700)	(199,000)	(199,300)
Rev Over (under) exp	12,600	22,300	32,600	43,400	54,800
Estimated Salary Variance	-	-	-	-	-

Funds 230 & 250, 690

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Fund Summary

Estimated Revenue and Expenditures

Fund	2025	2026	2027	2028	2029
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	12,600	22,300	32,600	43,400	54,800
245					
Revenues	66,400	73,000	80,300	88,300	97,100
Expenses	(2,297,500)	(2,335,600)	(2,374,800)	(2,415,200)	(2,456,900)
Rev Over (under) exp	(2,231,100)	(2,262,600)	(2,294,500)	(2,326,900)	(2,359,800)
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(2,231,100)	(2,262,600)	(2,294,500)	(2,326,900)	(2,359,800)
247					
Revenues	411,752,200	412,239,600	412,741,400	413,258,000	413,789,800
Expenses	(519,080,900)	(657,755,000)	(836,314,600)	(1,066,524,400)	(1,363,715,800)
Rev Over (under) exp	(107,328,700)	(245,515,400)	(423,573,200)	(653,266,400)	(949,926,000)
Estimated Salary Variance	303,511	319,537	335,412	346,758	357,375
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(107,025,189)	(245,195,863)	(423,237,788)	(652,919,642)	(949,568,625)
248					
Revenues	125,264,600	125,967,300	126,726,200	127,545,800	128,431,100
Expenses	(142,586,300)	(147,012,100)	(151,841,700)	(157,077,300)	(162,795,900)
Rev Over (under) exp	(17,321,700)	(21,044,800)	(25,115,500)	(29,531,500)	(34,364,800)
Estimated Salary Variance	634,202	663,829	692,856	716,235	738,189
Specific Adjustments (Exp)	(21,000)	(380,700)	(273,700)	(287,400)	(301,800)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(16,708,498)	(20,761,671)	(24,696,344)	(29,102,665)	(33,928,411)
250					
Revenues	3,286,600	3,364,100	3,446,700	3,534,800	3,629,300
Expenses	(3,250,500)	(3,424,700)	(3,602,200)	(3,751,900)	(3,901,200)
Rev Over (under) exp	36,100	(60,600)	(155,500)	(217,100)	(271,900)
Estimated Salary Variance	286,791	301,313	315,719	326,304	336,282
Specific Adjustments (Exp)	(738,500)	(744,100)	(2,249,900)	(755,800)	(761,900)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(415,609)	(503,387)	(2,089,681)	(646,596)	(697,518)
273					
Revenues	864,900	922,000	996,800	1,097,000	1,234,200
Expenses	(873,500)	(934,400)	(1,000,300)	(1,070,100)	(1,145,500)
Rev Over (under) exp	(8,600)	(12,400)	(3,500)	26,900	88,700
Estimated Salary Variance	108,977	113,490	118,103	122,279	126,421
Specific Adjustments (Exp)	(83,400)	(85,900)	(88,500)	(91,200)	(93,900)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	16,977	15,190	26,103	57,979	121,221
274					
Revenues	12,469,900	14,961,200	17,950,500	21,537,400	25,841,300
Expenses	(9,722,600)	(10,321,500)	(10,935,400)	(11,461,900)	(11,990,100)
Rev Over (under) exp	2,747,300	4,639,700	7,015,100	10,075,500	13,851,200
Estimated Salary Variance	(39,557)	(42,095)	(44,666)	(46,696)	(48,679)
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	2,707,743	4,597,605	6,970,434	10,028,804	13,802,521
280					
Revenues	7,849,400	9,013,200	10,353,400	11,896,700	13,674,000
Expenses	(7,006,500)	(7,183,300)	(7,369,300)	(7,565,100)	(7,771,200)
Rev Over (under) exp	842,900	1,829,900	2,984,100	4,331,600	5,902,800

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Fund Summary

Estimated Revenue and Expenditures

Fund	2025	2026	2027	2028	2029
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	842,900	1,829,900	2,984,100	4,331,600	5,902,800

281

Revenues	62,396,400	65,262,900	68,542,600	72,302,200	76,621,000
Expenses	(7,104,400)	(8,136,500)	(9,346,400)	(10,752,300)	(12,408,500)
Rev Over (under) exp	55,292,000	57,126,400	59,196,200	61,549,900	64,212,500
Estimated Salary Variance	(460,441)	(483,056)	(505,596)	(522,396)	(538,397)
Specific Adjustments (Exp)	(1,100,000)	(4,100,000)	(8,100,000)	(29,300,000)	(1,150,000)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	53,731,559	52,543,344	50,590,604	31,727,504	62,524,103

290

Revenues	21,618,300	22,998,700	24,527,600	26,224,800	28,112,700
Expenses	(19,523,100)	(20,760,600)	(22,042,700)	(23,204,900)	(24,398,600)
Rev Over (under) exp	2,095,200	2,238,100	2,484,900	3,019,900	3,714,100
Estimated Salary Variance	1,393,357	1,465,891	1,537,583	1,589,643	1,638,365
Specific Adjustments (Exp)	(27,700)	(145,500)	(146,300)	(147,100)	(141,100)
Specific Adjustments (Rev)	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Projected Surplus (Deficit)	3,460,857	3,558,491	3,876,183	4,462,443	5,211,365

290 Non-Recorder

Revenues	15,684,900	22,998,700	24,527,600	26,224,800	28,112,700
Expenses	(13,500,700)	(20,760,600)	(22,042,700)	(23,204,900)	(24,398,600)
Rev Over (under) exp	2,384,200	2,238,100	2,484,900	3,019,900	3,714,100
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Projected Surplus (Deficit)	2,384,200	2,238,100	2,484,900	3,019,900	3,714,100

290 Recorder

Revenues	5,733,400	6,478,700	7,320,900	8,272,600	9,348,000
Expenses	(6,022,400)	(6,369,300)	(6,723,100)	(7,024,500)	(7,326,600)
Rev Over (under) exp	(289,000)	109,400	597,800	1,248,100	2,021,400
Estimated Salary Variance	1,393,357	1,465,891	1,537,583	1,589,643	1,638,365
Specific Adjustments (Exp)	(27,700)	(145,500)	(146,300)	(147,100)	(141,100)
Specific Adjustments (Rev)	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Projected Surplus (Deficit)	1,076,657	1,429,791	1,989,083	2,690,643	3,518,665

400

Revenues	52,176,500	52,176,500	52,176,500	52,176,500	52,176,500
Expenses	2,751,800	2,676,900	2,595,300	2,506,300	2,409,300
Rev Over (under) exp	54,928,300	54,853,400	54,771,800	54,682,800	54,585,800
Estimated Salary Variance	0	0	0	-	-
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	54,928,300	54,853,400	54,771,800	54,682,800	54,585,800

610

Revenues	1,437,400	1,719,200	2,056,400	2,460,100	2,943,300
Expenses	(17,927,900)	(19,653,200)	(21,543,400)	(23,598,100)	(25,850,100)
Rev Over (under) exp	(16,490,500)	(17,934,000)	(19,487,000)	(21,138,000)	(22,906,800)
Estimated Salary Variance	80,420	84,580	88,683	91,690	94,506
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(16,410,080)	(17,849,420)	(19,398,317)	(21,046,310)	(22,812,294)

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Fund Summary

Estimated Revenue and Expenditures

Fund	2025	2026	2027	2028	2029
620					
Revenues	1,223,000	1,270,200	1,320,700	1,374,500	1,432,100
Expenses	(4,711,900)	(4,972,200)	(5,243,000)	(5,503,600)	(5,772,900)
Rev Over (under) exp	(3,488,900)	(3,702,000)	(3,922,300)	(4,129,100)	(4,340,800)
Estimated Salary Variance	59,244	62,839	66,482	69,391	72,231
Specific Adjustments (Exp)	(75,000)	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(3,504,656)	(3,639,161)	(3,855,818)	(4,059,709)	(4,268,569)
630					
Revenues	70,583,500	85,350,800	103,211,700	124,814,300	150,942,300
Expenses	(66,142,700)	(79,392,800)	(95,552,500)	(116,274,300)	(141,698,800)
Rev Over (under) exp	4,440,800	5,958,000	7,359,200	8,540,000	9,243,500
Estimated Salary Variance	290,224	305,327	320,278	331,068	341,221
Specific Adjustments (Exp)	(210,000)	(216,300)	(472,800)	(229,500)	(496,400)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	4,521,024	6,047,027	7,206,678	8,641,568	9,088,321
640					
Revenues	32,600	33,500	34,500	35,700	37,000
Expenses	(3,369,300)	(3,512,800)	(3,663,100)	(3,817,500)	(3,979,300)
Rev Over (under) exp	(3,336,700)	(3,479,300)	(3,628,600)	(3,781,800)	(3,942,300)
Estimated Salary Variance	5,143	5,408	5,668	5,861	6,041
Specific Adjustments (Exp)	(100,000)	(103,000)	(596,100)	(806,100)	(959,400)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(3,431,557)	(3,576,892)	(4,219,032)	(4,582,039)	(4,895,659)
650					
Revenues	(179,700)	(186,300)	(192,600)	(198,300)	(203,200)
Expenses	(1,016,400)	(1,105,900)	(1,206,500)	(1,316,200)	(1,441,300)
Rev Over (under) exp	(1,196,100)	(1,292,200)	(1,399,100)	(1,514,500)	(1,644,500)
Estimated Salary Variance	155,302	163,201	171,004	176,749	182,159
Specific Adjustments (Exp)	-	-	-	-	-
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(1,040,798)	(1,128,999)	(1,228,096)	(1,337,751)	(1,462,341)
670					
Revenues	250,600	287,000	329,400	378,800	436,400
Expenses	(10,891,500)	(11,316,700)	(11,741,000)	(12,080,100)	(12,407,000)
Rev Over (under) exp	(10,640,900)	(11,029,700)	(11,411,600)	(11,701,300)	(11,970,600)
Estimated Salary Variance	1,141,461	1,199,691	1,256,936	1,299,707	1,339,558
Specific Adjustments (Exp)	(829,700)	(861,100)	(905,400)	(952,800)	(1,003,700)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	(10,329,139)	(10,691,109)	(11,060,064)	(11,354,393)	(11,634,742)
680					
Revenues	21,182,900	25,154,600	29,887,400	35,529,700	42,259,600
Expenses	(15,613,600)	(16,364,000)	(17,132,200)	(17,805,200)	(18,487,000)
Rev Over (under) exp	5,569,300	8,790,600	12,755,200	17,724,500	23,772,600
Estimated Salary Variance	774,858	814,593	853,637	882,772	909,877
Specific Adjustments (Exp)	(3,603,450)	(1,008,800)	(1,053,200)	(1,099,700)	(1,148,500)
Specific Adjustments (Rev)	-	-	-	-	-
Projected Surplus (Deficit)	2,740,708	8,596,393	12,555,637	17,507,572	23,533,977
690					
Revenues	4,976,400	5,436,800	5,950,700	6,525,100	7,167,700
Expenses	(5,426,600)	(6,497,000)	(7,780,300)	(9,317,000)	(11,160,000)
Rev Over (under) exp	(450,200)	(1,060,200)	(1,829,600)	(2,791,900)	(3,992,300)
Estimated Salary Variance	37,327	39,315	41,303	42,684	43,998
Estimated Salary Variance	-	-	-	-	-
Specific Adjustments (Exp)	-	-	-	-	-

Fund Summary

Estimated Revenue and Expenditures

Fund	2025	2026	2027	2028	2029
Projected Surplus (Deficit)	(412,873)	(1,020,865)	(1,788,297)	(2,749,216)	(3,948,302)

3. QUARTERLY REPORT FROM UTAH COUNTY PUBLIC DEFENDER ASSOCIATION

-Lisa Shepherd, Commission

(Timestamp: 1:01:40)

BENJAMIN YOUNG AND JOSH ESPLIN PRESENTED THE FOLLOWING SLIDE SHOW. DISCUSSION WITH COMMISSIONER POWERS GARDNER AND COMMISSIONER GORDON.



UTAH COUNTY PUBLIC DEFENDER ASSOCIATION

2024 Q1 QUARTERLY REPORT



UCPDA Values:

Justice, Zealous Advocacy, Integrity

UCPDA Mission:

The Utah County Public Defender Association is dedicated to **ensuring justice and equity for all individuals facing criminal charges** in Utah County, regardless of their financial circumstances. As a 501(c)(3) organization, we provide **high-quality, compassionate, and zealous legal representation** to indigent defendants, **safeguarding their constitutional rights and advocating for fair treatment** within the criminal justice system. Our commitment is to uphold the principles of due process, promote public confidence in the legal system, and **strive for outcomes that reflect the highest standards of justice and humanity.**



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Successes and Strengths

- **Retention** – Despite having lower compensation and higher caseloads we have been able to retain most of our workforce due to the strong culture that has been built within the office.
- **Dedicated Legal Expertise** – The association has a team of experienced and knowledgeable public defenders who are committed to providing high-quality legal representation.
- **Community Trust** – Efforts to enhance public confidence in the legal system through transparent and responsible representation.



Issues and Challenges

- **High Caseloads** – There has been a 68% increase in workload, which required significantly more attorneys to maintain effective assistance of counsel.
- **Staff Burnout** – High stress and workload is starting to lead to staff burnout, affecting performance and staff retention.
- **Funding for Defense Resources** – The required defense resources to provide effective assistance of counsel exceed the budget
- **Parity** – Utah County Defenders are now one step behind their Utah County Attorney equivalent as no step increase was made in 2024 yet.
- **Unfunded Mandate** – There is a constitutional mandate to fund public defense, as the County Attorney increases workload, we have no option but to request additional funds.



Steps taken to reduce deficit

- **Grant writing to make technical improvements** – Using IDC's non-lapsing funding we were able to purchase printers rather than leasing them so that we reduced the costs to the operating budget.
- **Utilizing Social Workers** – Using internal social workers significantly reduces the cost of experts and mitigation.
- **Doing more with less** – We have found efficiencies in our office through resources like Filevine to expand attorney capability without adding additional attorneys to the extent possible.
- **Phased staffing request** – Rather than asking for the entire 50 attorneys required by professional standards, we are asking for 10 per year over 5 years.
- **Spend down reserves** – Exhausted reserve balance before requesting additional funding from the county.
- **Seeking additional funds from IDC** – In the IDC Grant cycle UCPDA requested additional attorneys from them.
- **Brought wages into Parity** – Although this may sound like it increased the deficit the cost of replacing attorneys is significantly higher than the increased costs to retain good attorneys.



AE-2024-1

- 3 Purposes –
 - Test compliance with Agreement 2020-1089, Section 2, Subsection A
 - No Findings, UCPDA complies with the requirements of the contract.
 - UCPDA has the professional expertise required to know what appropriate workloads are and to let the County Commission know when additional funds are required.
 - Test the managed assigned counsel
 - 2 Findings, contracts are not in writing (not required, but has been remedied).
 - The case statistics we provide are accurate and consistent with the Courts Xchange system.
 - Test for flat fee pricing structure
 - 1 Recommendation, avoid flat fees, our contracts are not flat fees.
- **Key Takeaway – The 68% increase in workload reported last year was accurate which drives the need for additional defense resources and additional attorneys.**



CE-2024-1 – Part 1

- 4 Purposes –
 - Attorney Compensation and Experience
 - UCPDA uses the County Attorney Pay Scale so compensation was in parity for 2023.
 - UCPDA did not receive the step increase for 2024, so now all UCPDA attorneys are one step behind their Utah County equivalent.
 - Attorney Hours Worked and Caseloads
 - UCPDA had significantly higher hours (16% higher median hours than County Attorney)
 - UCPDA did not receive the requested additional attorneys for 2024 so this problem continues and is resulting in staff burnout. Additional attorneys are desperately needed.
 - **Key Takeaway – UCPDA was in parity in 2023, and is now 1 step behind in 2024, UCPDA requires additional attorneys, as the median is 49 hours per week, so there should be a 25% increase in the number of attorneys.**
-



CE-2024-1 – Part 2

- 4 Purposes –
 - UCPDA External Nonemployee Expenses
 - UCPDA's Defense Resources are being appropriately expensed
 - These expenses are not sufficient to cover the 68% increase in workload.
 - UCPDA Accounting System Structure
 - UCPDA's accounting system and internal controls implemented are appropriate.
 - The financial accounting reported accurately reflects the increased expenses based on the increased workload.
 - **Key Takeaway – The increased workload last year resulted in defense resources exceeding the budget, additional defense resources were requested, those have not yet been funded.**
-



Eide Bailly

- 4 Observations –
 - QuickBooks Review
 - UCPDA's internal controls are appropriate to track expenditure by county correctly.
 - Clients & Revenue Analysis
 - UCPDA segregates funds into separate bank accounts for each fund and tracks each client separately within QuickBooks using classes.
 - Payroll
 - Payroll is properly segregated between counties.
 - Expenditure Review
 - Eide Bailly noted cost allocations were properly recorded for most accounts. They noted no cost allocation for immaterial office expenses which, if incorrect would represent less than 0.03% of UCPDA's budget
 - **Key Takeaway – Funds are appropriately spent, and this report substantiates the needs already reported**
-



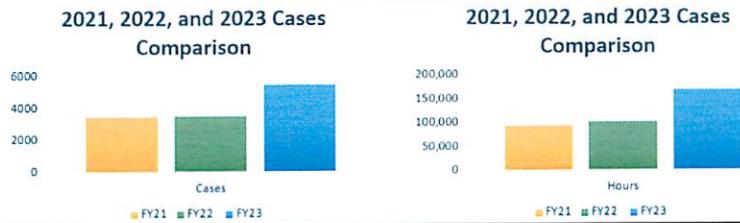
DISTRICT COURT NUMBERS 2021-2023

Total cost in 2021 was \$8,835,025.82 (to include \$1,980,642.00 of IDC Grants that UCPDA applied for on behalf of Utah County) with 85,082.8 hours of work for an hourly rate of \$103.84

Total Cost in 2022 was \$8,709,041.64 (to include \$1,838,966.26 of IDC Grants that UCPDA applied for on behalf of Utah County) with 92,167.3 hours of work for an hourly rate of \$94.49

Total Cost in 2023 was \$10,551,082.34 (to include \$2,014,952.97 of IDC Grants that UCPDA applied for on behalf of Utah County) with 167,975.6 hours of work for an hourly rate of \$65.61

68% increase in the number of hours



JUVENILE CASES 2024Q1

1stQ 2024 Juvenile UCPD

Delinquency: 122 new, 120 closed, 339 pending

Child welfare: 54 new, 65 closed, 189 pending

Avg caseload: 32 child welfare (6 attorneys), 135 delinquency (2.6 equivalent) (I am currently covering a court and Doug Thompson is too on a contract) We should have 3 full time attorney equivalent

1stQ 2024 Juvenile CONFLICT/CONTRACT (12 attorneys--2 contracts per court)

Delinquency 44 new, 18 closed, 102 pending

Child welfare 66 new, 56 closed, 414 pending

Avg caseload: 34 child welfare, 9 delinquency



DISTRICT COURT NUMBERS 2024Q1

Case Type	Appts	Con	TKO	Weight	Hrs Needed
Felony - High - LWOP	0	0	0	286	0
Felony - High - Murder	1	0	1	248	248
Felony - High - Sex	13	1	12	167	2004
Felony - High - Other	20	5	15	99	1485
Felony - Mid	196	18	178	57	10146
Felony - Low	323	37	286	35	10010
DUI - High	27	1	26	33	858
DUI - Low	36	1	35	6	210
Misdemeanor - High	290	20	270	22.3	6021
Misdemeanor - Low	4	0	4	13.8	55.2
OSCs	412	0	412	13.5	5562
TOTAL hours needed with OSC					36,599.20
TOTAL hours per attorney with OSC					1,307.11
TOTAL Attorneys Needed for Hours Required					78.71



2024 Q1 FINANCIAL BUDGET VS. ACTUAL OVERALL

Expenditures	Actual	Total		% of Budget
		Budget	over Budget	
Total 61000 Employee Related Expense	\$ 2,338,195.71	\$ 2,559,741.00	\$ 221,545.29	91.35%
Total 62000 Program Expenses	\$ 508,061.97	\$ 474,641.04	-\$ 33,420.93	107.04%
Total 63000 General and Administrative Expenses	\$ 239,702.45	\$ 220,448.16	-\$ 19,254.29	108.73%
Total Expenditures	\$ 3,085,960.13	\$ 3,254,830.20	\$ 168,870.07	94.81%

Note:

Program – Over budget due to increased workload, requested an additional \$504k (\$126k per quarter)

G&A – Over budget due to timing, must pay full-year insurance in Q1



EMPLOYEE RELATED EXPENSES

Expenditures	Actual	Total		% of Budget
		Budget	over Budget	
61000 Employee Related Expense				
61001 Salary - Permanent Employee	1,678,155.94	1,902,612.63	274,456.69	85.57%
61002 Salary - UR& Parity Adjustment	133,579.44	9,043.36	-124,536.08	1477.10%
61010 Payroll Tax - Employer	127,303.48	145,380.15	18,076.67	87.57%
61011 WCF/UNEMPLOY	1,062.50	1,026.87	35.63	103.47%
61020 401k & Loans	135,177.82	118,774.62	-16,403.00	113.81%
61021 Health Ins	205,850.18	137,499.99	-68,350.19	149.71%
61022 Dental Ins	8,889.13	9,999.99	1,110.86	88.89%
61023 H&A	79,974.25	21,403.38	-58,570.87	373.65%
61025 Disability Ins	15,789.38	12,500.01	-3,289.37	126.15%
61026 Affec Ins	754.94		754.94	
61030 Payroll Processing Fee	2,178.87	1,500.00	678.87	145.26%
Total 61000 Employee Related Expense	\$ 2,338,195.71	\$ 2,359,741.00	\$ 21,545.29	99.09%

Expenditures consistent with the budget



PROGRAM EXPENSES (DEFENSE RESOURCES)

Expenditures	Actual	Total		% of Budget
		Budget	over Budget	
62000 Program Expenses				
62001 Dues	5,288.19	8,750.01	3,461.82	60.44%
62002 Software	15,625.20	20,313.99	4,688.79	76.39%
62003 Client Transportation	2,183.70	674.00	-1,509.70	340.41%
62201 Mileage	880.84	1,740.00	859.16	50.85%
62282 Contract Labor	36,973.00	10,000.01	-26,972.99	73.05%
62310 Conflict Attorneys	780,061.00	200,000.01	-580,060.99	142.53%
62312 Appeal Attorney	18,221.66	12,668.76	-5,552.90	140.00%
62316 Extraordinary Expenses	0.00	18,750.00	18,750.00	0.00%
62318 Drug Court	0.00	8,000.01	8,000.01	0.00%
62317 Justice Court	2,460.00	25,000.02	22,540.02	10.24%
62320 Investigations	32,346.70	32,488.99	142.29	99.83%
62321 Experts	76,447.97	51,767.25	-24,680.72	147.68%
62322 Process Server	3,680.50	2,327.46	-1,353.04	158.56%
62323 Transc & Tapes	22,240.87	36,268.54	13,027.67	63.01%
62324 Record Copy (prod, phone, bank)	1,847.91	1,749.00	98.91	105.60%
62330 Training & Conferences	3,300.00	3,750.00	450.00	88.60%
62331 Travel (air, hotel)	1,057.85	1,500.00	442.15	70.52%
Total 62000 Program Expenses	\$ 508,061.97	\$ 474,641.04	-\$ 33,420.93	107.04%

Note: Increases in defense resources based on increased workload



GENERAL AND ADMINISTRATIVE

	Actual	Total		% of Budget
		Budget	over Budget	
Expenditures				
63000 General and Administrative Expenses				
63001 Professional Services		249.99	249.99	0.00%
63002 Rent	134,430.69	161,625.69	27,195.00	83.17%
63003 Insurance (Officer & director)	62,037.00	14,568.72	-47,468.28	425.82%
63004 Bank-Service Charges	0.00	75.00	75.00	0.00%
63005 Depreciation Expense	6,741.69	6,345.60	-396.09	106.24%
63240 Office Expenses (misc)	2,056.92	5,000.01	2,944.09	41.12%
63241 Office Suppliers	2,064.85	2,977.98	913.13	69.34%
63242 Postage	59.97	500.01	440.04	11.99%
63246 Leases (mach)	197.97	1,565.48	1,367.49	12.65%
63250 Comp. Tech	13,596.58	9,999.99	-3,596.57	135.99%
63270 Utilities (shred, water, cooler)	1,407.48	2,539.71	1,072.26	57.78%
63280 Telephones	17,051.34	16,000.00	-2,051.34	113.68%
Total 63000 General and Administrative Expenses	\$ 239,702.46	\$ 220,448.18	-\$ 19,254.29	108.73%

Note: Overbudget due to timing of Insurance (paid for the full year, the budget only reflects Q1)



2024 BUDGET NEEDS

- 1) Step Increase - \$299,334 - Based on the county attorney pay table this is the step increase cost for UCPE* Johnn Clegg Utahcounty.gov is signed in
- 2a) Hire 10 New District Court Attorneys - \$1,592,714 - To achieve in court representation plan.
- 2b) Hire 1 additional Appeals Attorney - \$159,271 - appeals caseloads have increased significantly and we need to hire an additional attorney to cover the workload.
- 2c) Hire 2 additional Juvenile Attorneys and 2 conflict attorneys - \$418,543 - The caseload has increased in Juvenile Court requiring an additional attorney, in addition to that there will be a new judge in Juvenile which will require 1 additional attorney and 2 conflicts contracted attorneys.
- 2d) Hire 1 additional Social Worker - \$119,809 - Our Social Workers are extended beyond their capacity, and we need an additional Social Worker.
- 3a) Increase expenses for Legal Defense Resources - \$203,221 - Based on increased costs and increased cases anticipated LDR is expected to grow by \$200k.
- 3b) Increase expenses for Legal Defense Resources for Capital Cases - \$300,000 - Based on the increased number of capital cases and the civil attorney disallowing expenses that we believe meet the definition of extraordinary expenses.

Defense Resource Funding \$503,221. Parity Step Increase \$299,334 (we have already lost one attorney this year because we are now behind the County Attorney in compensation). New Positions \$2,290,337 (I think we could offer to make this \$1,145,169 and only have them fund these new positions for July - December as long as they agree to fund the other 6 months next year). If we did the positions for only 6 months that would make the total ask \$1,947,724.

PUBLIC HEARING

(Timestamp: 1:47:00)

1. PUBLIC HEARING TO RECEIVE INPUT FROM THE PUBLIC WITH RESPECT TO (A) THE ISSUANCE AND SALE OF NOT MORE THAN \$7,000,000 AGGREGATE PRINCIPAL AMOUNT OF INDUSTRIAL DEVELOPMENT REVENUE BONDS, SERIES 2024 TO LEND THE PROCEEDS OF THE BONDS TO THE BOYS & GIRLS CLUBS OF UTAH COUNTY, A UTAH NON-PROFIT CORPORATION AND (B) ANY POTENTIAL ECONOMIC IMPACT THAT THE IMPROVEMENTS, FACILITY OR PROPERTY FINANCED IN WHOLE OR IN PART WITH THE PROCEEDS OF THE BONDS MAY HAVE ON THE PRIVATE SECTOR.

-Ezra Nair, Commission

EZRA NAIR (County Administrator) EXPLAINED THE PROCESS OF CONDUIT BONDS AND THE NEED TO HELP OUT WITH THE BOYS & GIRLS CLUB.

COMMISSIONER POWERS GARDNER: MOTION TO OPEN PUBLIC HEARING

COMMISSIONER GORDON: SECOND

ALL IN FAVOR: AYE

PASSED: 2/0

COMMISSIONER POWERS GARDNER: MOTION TO CLOSE PUBLIC HEARING

COMMISSIONER GORDON: SECOND

ALL IN FAVOR: AYE

PASSED: 2/0

CONSENT AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR JUNE 19, 2024 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM.

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 12-2024

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

3. APPROVAL OF THE MINUTES FOR THE MAY 29, 2024 BOARD OF COMMISSIONERS BOARD MEETING

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

4. APPROVE AND AUTHORIZE THE RENEWAL OF UC 2020-202 WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS (MAG), AGING AND FAMILY SERVICES DEPARTMENT, FOR SENIOR COMPANION VOLUNTEERS.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Agreement: 2024-467

5. APPROVE AND AUTHORIZE THE SIGNING OF A RENEWAL OF UC 2022-459 WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS FOR THE SOCIAL SERVICES BLOCK GRANT FOR THE SENIOR COMPANION PROGRAM.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Agreement: 2024-468

6. APPROVE AND AUTHORIZE THE SIGNING OF A RENEWAL TO UC 2023-660 WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS FOR THE SOCIAL SERVICES BLOCK GRANT FOR THE FOSTER GRANDPARENT PROGRAM.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Agreement: 2024-469

7. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL COOPERATIVE AGREEMENT BETWEEN WASATCH COUNTY AND UTAH COUNTY HEALTH DEPARTMENT TO SUPPORT THE SENIOR COMPANION PROGRAM.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Resolution: 2024-470

Agreement: 2024-471

8. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 1 TO UC 2023-844 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE SUMMER FOOD SERVICE PROGRAM 2024.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Agreement: 2024-472

9. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 2 TO UC 2023-776 WITH THE UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR UTAH COUNTY HEALTH DEPARTMENT COMMUNITY AND CLINICAL INTERVENTIONS.

-Juli VanGinkel, Health

APPROVED ON CONSENT

Agreement: 2024-473

10. COMMISSION TO APPROVE AND AUTHORIZE THE SIGNING OF A MEMORANDUM TO DECLARE ITEMS AS SURPLUS TO BE SOLD THROUGH A COMPETITIVE PUBLIC AUCTION TO OBTAIN THE BEST FAIR MARKET VALUE FOR THE ITEMS, DISPOSED OR SCRAPED.

-Tad Rasmussen, Auditor

APPROVED ON CONSENT

Agreement: 2024-474

11. COMMISSION TO APPROVE AND AUTHORIZE THE SIGNING OF A MEMORANDUM TO DECLARE IT EQUIPMENT AS SURPLUS TO BE SOLD THROUGH A COMPETITIVE PUBLIC AUCTION TO OBTAIN THE BEST FAIR MARKET VALUE FOR THE ITEMS OR BE DISPOSED OF AS JUNK.

-Tad Rasmussen, Information Systems

APPROVED ON CONSENT

Agreement: 2024-475

12. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH VESTIS TO RENT AND LAUNDER WEEKLY CLASS 3 HIGH VISIBILITY ORANGE SHIRTS.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

Agreement: 2024-476

13. APPROVE AND AUTHORIZE THE SIGNING OF A SURPLUS MEMO FOR VEHICLE #701463 TO BE TRADED IN TOWARD PURCHASE OF A NEW TRAILER.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

Agreement: 2024-477

14. APPROVE AND AUTHORIZE THE EXECUTION OF A COUNTY FIRE WARDEN AGREEMENT WITH THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS

-Patrick Carlson, Sheriff

APPROVED ON CONSENT

Agreement: 2024-478

15. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH PROVO CITY FOR THE 2023 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

-Allie Bennett, Sheriff

APPROVED ON CONSENT

Resolution: 2024-479

Agreement: 2024-480

16. TO APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY TREASURER'S OFFICE IN CANCELLATION LETTER #20482

-Randilyn Warner, Treasurer

APPROVED ON CONSENT

Agreement: 2024-481

17. RATIFY AND APPROVE THE SIGNING OF THE EASEMENT ENCROACHMENT AGREEMENT BETWEEN THE UNITED STATES OF AMERICA AND UTAH COUNTY.

-Katrina Cole, Attorney

APPROVED ON CONSENT

Agreement: 2024-482

18. TO RATIFY AND APPROVE THE SIGNING OF AN AGREEMENT WITH THE UTAH DEPARTMENT OF AGRICULTURE AND FOOD FOR THE PREDATOR DAMAGE CONTROL PROGRAM.

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-483

19. RATIFY AND APPROVE THE SIGNING OF A RESOLUTION FROM UTAH COUNTY RECOGNIZING FLAG DAY

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-484

REGULAR AGENDA

1. APPROVE OR DENY REQUEST TO INCREASE THE MILEAGE RATE AND COMPENSATE APPRAISERS THAT ARE DOING FIELD WORK AT CONSTRUCTION SITES.

-Burt Garfield, Assessor

STRICKEN

2. APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH STRATTON SALES & SERVICE, INC. FOR PURCHASE OF EQUIPMENT FOR THE UTAH COUNTY JAIL

-Chris Nielson, Sheriff

APPROVED ON CONSENT

Agreement: 2024-485

3. ADOPT A RESOLUTION ESTABLISHING THE 2024 TAX RATE LEVIES FOR UTAH COUNTY, UTAH AND SPECIAL SERVICE DISTRICTS 6, 7, 8, AND 9.

-Burt Harvey, Auditor

APPROVED ON CONSENT

Resolution: 2024-486

4. APPROVE A LATE 2023 DISABLED VETERAN EXEMPTION APPLICATION FOR MICHAEL BOHLS, SERIAL NO. 66:081:0004, WITH A FINDING THAT THE FAILURE OF THE CLAIMANT TO TIMELY FILE THE APPLICATION WAS BEYOND THE CLAIMANT'S REASONABLE CONTROL AND TO NOT EXTEND THE DEADLINE WOULD BE AGAINST EQUITY OR GOOD CONSCIENCE.

-Miranda North, Auditor

APPROVED ON CONSENT

Agreement: 2024-487

5. APPROVE AND AUTHORIZE AN ORDINANCE VACATING THE SUBDIVISION LOTS OWNED BY THE LDS CHURCH IN THE ELBERTA TOWNSITE.

-Greg Robinson, Community Development

APPROVED ON CONSENT

Ordinance: 2024-488

6. ADOPT AN ORDINANCE TO AMEND SECTION 4.44 OF THE UTAH COUNTY LAND USE ORDINANCE RELATED TO FRONTAGE FOR NON-CONFORMING LOTS OR PARCELS OF RECORD SEPARATED FROM A QUALIFYING ROAD BY RAILROAD RIGHT-OF WAY.

-Greg Robinson, Community Development

APPROVED ON CONSENT

Ordinance: 2024-489

7. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH HELPER CITY FOR THE PROVISION OF FIRE AND 911 AMBULANCE SERVICES

-Kirk Bertelsen, Community Development

APPROVED ON CONSENT

Resolution: 2024-490

Agreement: 2024-508

8. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #01 TO AGREEMENT #2023-712 FOR CUTLER ELECTRIC INC. FOR CHANGES TO THE ELECTRICAL UPGRADES TO THE UTAH COUNTY ADMINISTRATION BUILDING PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2024-491

9. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #06 TO AGREEMENT #2018-275 FOR CONSOR NORTH AMERICA INC. FOR CHANGES TO THE ELK RIDGE DRIVE ROAD WIDENING AND SALEM PARKWAY PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2024-492

10. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #04 TO AGREEMENT #2023-711 FOR HOGAN & ASSOCIATES CONSTRUCTION INC., FOR THE JAIL MEDICAL & MENTAL HEALTH REMODEL AND ADDITION PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2024-493

11. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH NU ROCK ASPHALT COATINGS FOR CHIPPING OIL.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2024-494

12. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO TO DECLARE RADIOS AS SURPLUS TO BE SOLD AT FAIR MARKET VALUE.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2024-495

13. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE SHERIFF'S OFFICE. ADD ONE (1) FULL-TIME, CAREER SERVICE, DEPUTY SHERIFF II – ENFORCEMENT POSITION. [STAFFING PLAN DETAILS FOR HR USE: ACCOUNT 274-42111 (SHERIFF – PATROL – CONTRACT CITIES); JOB CODE 4016, GRADE 725; SUPERVISORY ORG: SERGEANT – ENFORCEMENT]

-Mhai Lee, Human Resources

APPROVED ON CONSENT

Agreement: 2024-496

14. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE SHERIFF'S OFFICE. ADD TWO (2) FULL-TIME, CAREER SERVICE, DEPUTY SHERIFF II – ENFORCEMENT POSITIONS. [STAFFING PLAN DETAILS FOR HR USE: ACCOUNT 274-42121 (SHERIFF - INVESTIGATIONS – CONTRACT CITIES) AND ACCOUNT 274-42181 (SHERIFF – SPECIAL VICTIMS UNIT – CONTRACT CITIES); JOB CODE 4016, GRADE 725; SUPERVISORY ORG: SERGEANT – ENFORCEMENT]

-Mhai Lee, Human Resources

APPROVED ON CONSENT

Agreement: 2024-497

15. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION OF REAPPOINTMENT AS A BOARD MEMBER TO THE UTAH COUNTY BOARD OF HEALTH.

-ERIC EDWARDS, Health

APPROVED ON CONSENT WITH THE NAME OF JORDAN SINGLETON

Resolution: 2024-498

16. APPROVE AND AUTHORIZE THE UTAH COUNTY WIC DIRECTOR TO E-SIGN AGREEMENT WITH THANKSGIVING POINT FOR FACILITY RENTAL

-Jackie Karsies, Health

APPROVED ON CONSENT

Agreement: 2024-499

17. APPROVE AND AUTHORIZE THE SIGNING OF AN AMENDMENT TO 2018-209 WITH SANOFI PASTEUR FOR THE VAXVALUE AGREEMENT

-Jackie Karsies, Health

APPROVED ON CONSENT

Agreement: 2024-500

18. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN THE ANNUAL RENEWAL SUBSCRIPTION, QUOTE # AQER060424010, WITH APPEON INC.

-Patrick Wawro, Information Systems

APPROVED ON CONSENT

Agreement: 2024-501

19. APPROVE AND AUTHORIZE A CONTRACT FOR CONSULTING SERVICES RELATED TO INDIGENT DEFENSE.

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-502

20. APPROVE AND AUTHORIZE THE SIGNING OF A NOTICE OF VACANCY ON THE UTAH VALLEY ROAD SPECIAL SERVICE DISTRICT ADMINISTRATIVE CONTROL BOARD.

-Ezra Nair, Commission

APPROVED ON CONSENT

Notice: 2024-503

21. APPROVE AND AUTHORIZE AGREEMENT TO PROVIDE DEFENSE SERVICES IN A LEGAL PROCEEDING.

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-504

22. AUTHORIZE COUNTY ADMINISTRATOR TO SIGN A MEMORANDUM OF AGREEMENT WITH THE UTAH DEPARTMENT OF HERITAGE AND ARTS, UTAH STATE LIBRARY DIVISION FOR BOOKMOBILE SERVICES IN UTAH COUNTY.

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-505

23. APPROVE AND AUTHORIZE A COMMUNITY REINVESTMENT AGENCY (CRA) COST REIMBURSEMENT AGREEMENT

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement: 2024-506

24. TO APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPROVING THE FINANCING BY UTAH COUNTY, UTAH OF THE COSTS OF DEMOLISHING AN EXISTING FACILITY AND CONSTRUCTING, EQUIPPING AND FURNISHING A NEW CLUBHOUSE FOR THE BOYS & GIRLS CLUBS OF UTAH COUNTY, A UTAH NON-PROFIT CORPORATION, IN ORDER TO SUPPORT YOUTH SERVICES AND RELATED IMPROVEMENTS; AUTHORIZING THE ISSUANCE BY UTAH COUNTY, UTAH OF ITS NOT TO EXCEED \$7,000,000 INDUSTRIAL DEVELOPMENT REVENUE BONDS, SERIES 2024, WHICH WILL BE PAYABLE SOLELY FROM THE REVENUES ARISING FROM THE PLEDGE OF A LOAN AGREEMENT AMONG UTAH COUNTY, UTAH, THE BOYS & GIRLS CLUBS OF UTAH COUNTY, AND ZIONS BANK.

-Ezra Nair, Commission

COMMISSIONER POWERS GARDNER: MOTION TO APPROVE

COMMISSIONER GORDON: SECOND

ALL IN FAVOR: AYE

PASSED: 2/0

Resolution: 2024-507

25. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN

26. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN

27. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN

28. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HOLD

PUBLIC COMMENTS

(Timestamp: 1:51:00)

NORM AVERY *(Resident of Utah County near West Mountain)* **TALKED ABOUT A PRIVATE GROUP WITH A PROPOSAL TO PUT IN A SHOOTING RANGE CLOSE TO HOMES. ALSO CONCERNED ABOUT NOISE, TRAFFIC AND DESTROYING THE LAND. FEELS THAT THE LOCATION IS NOT A GOOD SPOT.**

(Timestamp: 1:54:55)

BYRON LACEY *(Resident of Utah County near West Mountain)* **TALKED ABOUT THE LOCATION OF THE PROPOSED SHOOTING RANGE. EXPRESSED SUPPORT OF A SHOOTING RANGE BUT WOULD LIKE TO SEE IF MOVED AWAY FROM THEIR HOMES.**

BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH

Public Meeting

June 19, 2024

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(Moved to closed meeting: 4:21pm)

(Reopened to public meeting: 4:53 pm)

COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN

COMMISSIONER GORDON: SECOND

ALL IN FAVOR: AYE

PASSED: 2/0

(Meeting adjourned: 4:53 pm)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg 801-851-8113. Handicap parking is available, as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

Those in attendance via Zoom:

Commissioner Powers Gardner, Rudy Livingston, Benjamin Young,

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET

June 19, 2024 - 2:00 p.m.

PRINT CLEARLY

Name:	Agency:
Heather Thomson	USU Extension
Emily Van Wagoner	USU Extension
Kimberly McClellan	USU Extension
Alice Black	Commission Office
Ruby Livingston	AUDITOR
Christine Mikell	
Heather Allen	CJC
Jenny Macfarlane	Boys & Girls Club
Linnea Fletcher	UHP
Carrie Bennett	UCHD HP
Tamm Beckhus	USU
Cheri Tackett	UCHD
Burt Hecover	Auditor
Burt Garfield	Assessor
Norm Avery	County Resident
Angel Lacey	" "
Eric Edwards	UCHD's
Richard Smith	Assessors

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
June 19, 2024 - 2:00 p.m.

PRINT CLEARLY

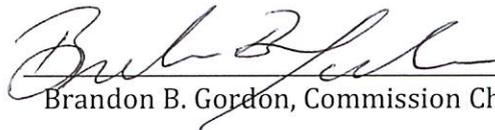
Name:

Agency:

Robert Bawter
Jacob Harshbarger
Jason Garrett
Daleene Snake
Jolynn Clegg

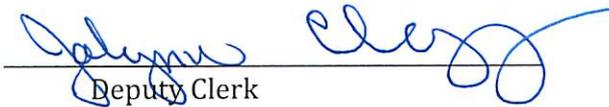
Purchasing
USU Extension
UCHD
Records
U.C. Clerks Office

Minutes approved at the July 31, 2024 Board of Commissioners of Utah County, Utah Public Meeting.


Brandon B. Gordon, Commission Chair

ATTEST:




Deputy Clerk