

**Wilson Arch Water and Sewer Special Service District  
Regular Meeting Via Zoon  
June 27, 2024, 6:00 PM MST**

APPROVED MINUTES on JULY 30,2024

Attendance: Craig Simpson(C), Doug Gorman(D), Eric Lindscheid(E), Lisa Kopp(L), and Mary Lindscheid(M), Carmen

- I. Eric called the meeting to order at 6:00.
- II. Craig, Doug, and Eric present so a quorum was met.
- III. Approval of Feb. 27, 2024, minutes: C motion to approve minutes, D seconded. All approved.
- IV. Public Comment  
None
- V. Financial Report: Presented By D
  - Current Operating Bank Balance \$2,897.64. D mentioned that it looks like some expenses were paid out of operating for the grant and have not been paid back to the operating account. C said this is correct that these reimbursements need to be made
  - Reserve Accounts have a balance of \$42,466
  - Up to 6/27/24, the revenues for services exceed expenses by \$11,693. C indicated that we had no unexpected expenses so far this year and that has helped.
  - D asked how the Water System Analysis should be classified. After discussion it was decided this should be under R&M.
  - D corrected P&L to reflect water operator fees and lab fees into separate accounts. C noted that there will be a 100% increase in lab fees as each well will now have to be tested monthly.

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-E presented spreadsheet on grant activities. So far 5% of grant funds have been spent

VI. Updates:

A. Water Improvement Project

C presented current activity on project. Sunrise Engineering is on site when work is being done. The 8" line is laid down on Back of The Arch Drive, 3-4 fire hydrants have been installed as well as zone shut off valves. The bore under Hwy191 is completed and will be hooked up next Monday. Sunrise is trying to get 6" line to D lots to allow for fire hydrants. E noted that the new fiberglass tank will be delivered in July.

B. Consumer Confidence Report

E reported that Sam Long will take care of this required report

C. Fraud Risk Assessment Report

D reported that this report is due to the State of Utah by June 30<sup>th</sup> and needs to be signed by the Chair. E said he would take care of it.

D. Source Protection Plan

C indicated this report is required and important considering the potential for development of the commercial lots. D wanted to know how this \$3500 report would be paid for since it wasn't budgeted for. C said it could be paid out of the Emergency Capital Replacement Fund. C made a motion to approve up to \$3500 to be paid to Sunrise Engineering to prepare this plan. E seconded the motion. All approved.

VII. Extending deadline on "Will Serve" letter.

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C said he would only like to extend this for one year only. A motion was made to extend it for one year. D asked when it expires, and E researched it and found it expires 12-31-25 so it was tabled for a future meeting.

**VIII. Paying Board Member**

E read the By-Laws to the Board Members, and it allows up to \$5000 per year to be paid to each Board Member. E discussed this with other people, and it is common for organizations to compensate board members. C said he would like some type of compensation for the large number of hours he is having to work. E proposed that C be compensated as a general manager and be compensated and reimbursed for mileage and out of pocket expenses. C is proposing he be compensated \$2500 per year to serve as a general manager. E will discuss this with Mac McDonald of San Juan County and make sure there is no problem doing this. C would like the community to understand how much work is being done by the Board and hopes to get some other community members to help out.

**IX. Does board member have to be on site for meter installation?**

C someone who has knowledge of the system needs to be present during this process, so they are placed in the correct spot. C said there will be time periods when he is out of town and won't be able to do this. E is willing to fly down, if necessary, if he is reimbursed for expenses. D asked if an owner could be present if a board member was not available. C said it needs to be someone who has knowledge of where the pipes are. D said he could come over if needed to fill in for Craig. The timing of this process is still not determined so we will discuss it when this is known.

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X. Public Comments

L expressed concern about the water pressure with the new pipes and has delayed putting in a pressure regulator. She agreed that C should be compensated but is concerned about our water rates going up. She would like to see more participation in annual meetings and hopefully recruit new community members to volunteer.

XI. Board Comments

None

XII. Next Meeting July 30, 2024, at 6:00 PM MST

XIII. E motion to adjourn

C Seconded Motion Passed