

JUNE 19, 2014 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON JUNE 19, 2014, AT 4:30 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, and Don Naser, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, Executive Secretary Patricia Sanchez, and soon to be Executive Secretary Krista Nielson. Board member Richard Orr and Superintendent Cade Douglas were excused.

Also in attendance were Secretary Mavanee Loftus, Accountant Kari Carter, teacher Nathan Blackner, and patrons Brayden Gardner and Stew Shaver.

President Johnson welcomed everyone to the meeting.

Patricia Sanchez offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2. – CONSENT AGENDA. President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the May 21, 2014, Board Meeting, and Closed Meeting were approved.

ITEM #2.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Alison Merchant** as a receptionist at the District Office; **Robin Moscrop** as a part-time custodian at South Sevier High School; **Brandon Christensen** as a part-time custodian at South Sevier High School; **Ian Campbell** as an on-call custodian at Richfield High School; **Heidi Peterson** as the Drama Coach Advisor at South Sevier High School; **Adrienne Moore** as the Head Cheerleader Advisor at South Sevier High School; **Kaley O'Neil** as on on-call custodian at Richfield High School; **Pam Hansen** as a Preschool Teacher at Salina Preschool; **Joshua Robinson** as a Math & CTE Teacher at North Sevier Middle School; **Sharalee Jones** as a half-day Special Education Teacher at Monroe Elementary; **Tonya Williams** as a Fourth Grade Teacher at Monroe Elementary; **Denise Jackson** as a Second Grade Teacher at Monroe Elementary, and **Jim Monson** as the boys' cross country coach at Richfield High.

ITEM #2.C. – STUDENT RECOGNITION. The Board recognized student state winners and congratulated them on their achievements.

ITEM #2.D. – USBA/USSA ANNUAL DUES. The District received many valuable benefits from belonging to these organizations. The dues provide funds to support all USBA/USSA programs.

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ITEM #2.E.1. – POLICY #2150, STUDENT FEE GUIDELINES FOR 2014-15 – SECOND READING. Revisions to the policy received second reading approval.

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ITEM #2.E.2. – POLICY #3205, INTERFERING DEVICES & ELECTRONIC COMMUNICATION DEVICES – SECOND READING. Revisions to the policy received second reading approval.

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ITEM #2.F – GIFTS TO SCHOOLS FOR FY 2013-14. Many of the schools receive gifts from various sources. These donations are very much appreciated and help improve the quality of education our students receive. This list of gifts may not include all donations made to schools. We will notify the Board of any additional gifts or donations as they come to our attention.

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ITEM #2.G. – UTAH RETIREMENT SYSTEMS RESOLUTION. “Be it therefore resolved that the Sevier School District formally agrees to pick up five percent of the required member contribution for all eligible employees required to contribute to the Utah Retirement Systems Contributory Retirement Plan for the fiscal 2013-14 year. The Sevier School District will continue to pay five percent as an employer contribution as outlined by statute (53A-17a-125).”

ITEM #2.H. – FINANCIAL SUMMARY. The financial summary for the period ending May 31, 2014, was approved as well as checks issued in May 2014.

ITEM #3. – PATRON DIALOGUE. Richfield High School teacher Nathan Blackner thanked the Board and District administration for listening and approving the school calendar for FY 2014-15. He addressed the Board in regards to losing and having to advertise for another science teacher at Richfield High. He expressed his concern with recruiting and retaining quality teachers. The Board discussed several factors regarding the pay scale. President Johnson thanked Mr. Blackner for his concern.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD. Mr. Naser thanked Patti Sanchez for her years of service to the Board. Mrs. Sanchez also thanked the Board for their support.

ITEM #4.B. – DISCUSSION – ITEMS FROM ADMINISTRATION.

Items from Chad Lloyd

- Mr. Lloyd provided an update on the Richfield High construction. The block is going up and we are starting to see progress. There have been a few delays with some of the block, but after discussing the problems with Mr. Wilson they do not feel it will be an issue. The steel contractors should be ready to start by mid-July. Mr. Wilson informed Mr. Lloyd that there was an issue with the power going to the new Administration portion of the building, they have corrected the error and feel finding the error now will save a significant amount of money in the future.

- Bids will be opened up for the South Sevier Band room roof and they are hoping to start in early July. The roof should be complete by December of this year.

- Mr. Lloyd reported on the following projects:

Monroe Elementary will be installing an awning they have had some issues with ice and light, they are hoping the new awning will fix the problem.

North Sevier High and South Sevier High will be getting locker replacements.
South Sevier High will be getting new gas heaters installed.
District office will be replacing the front planter box with a new window well.

- July Board meeting discussion: Mr. Lloyd asked the Board if they wanted to consider cancelling the July Board meeting, as has been done in the past.
- President Johnson questioned when the North Sevier High project would be starting, Mr. Lloyd stated they have made some changes involving the shop and they will be starting that project next summer.
- Mrs. Albrecht stated they are revising the principals' Board presentation format and she requested suggestions from the Board. Any suggestions provided will be discussed at the August Board meeting.

ITEM #5. – CLOSED MEETINGS. A motion was made at 4:59 p.m. by Tom Hales and seconded by Jack Hansen to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s) and negotiations. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, and Don Naser. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, and Don Naser, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, Executive Secretary Patricia Sanchez, and soon to be Executive Secretary Krista Nielson. Board member Richard Orr and Superintendent Cade Douglas were excused.

A motion was made at 5:26 p.m. by Don Naser and seconded by Jack Hansen to go out of the Closed Meeting and begin the Budget revision at 6:00 p.m. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, and Don Naser. Motion passed.

ITEM #6. – BUDGET REVISION FOR FY 2014, BUDGET ADOPTION AND TENTATIVE TAX RATE FOR FY 2015. Accountant Kari Carter and Business Administrator Chad Lloyd presented the final budget revision for FY 2014, and the budget adoption and tentative tax rate for FY 2015. Mrs. Carter explained that there were no significant changes in the budget revision, from what was presented in last month's meeting. She explained that one of the increases to the local revenue was receiving two out-of-state tuition students they had not originally planned on. Restricted funds were reviewed and explained. She reminded the Board that these budgets are presented very conservatively, and the actual ending fund balance could fluctuate.

Mrs. Carter moved to the FY 2014 student activity fund in schools. She explained that the preliminary budget was presented in the May meeting and there were just a few changes made since that time. She explained that the original budget in May did not include carryover funds; the revision in final budgets did however include their carryover funds.

Mrs. Carter moved to the fiscal year 2015 original budget, she explained that the one major change from the preliminary budget was that actual property tax information from the county and state had now been received and accounted for. She explained that in the Debt Service Fund we were able to cover our expenses with the new figures from property tax, instead of using restricted carryover that was originally budgeted. In the Capital Projects Fund the revenue increased because of money coming allocated by the legislator from the buyout on the Sevier Valley Center. In the School Lunch Fund there was a deficiency in revenues therefore, they will be using the beginning fund balance to help with the final budget; leaving no wiggle room. Part of that is due to having \$124,000 in inventory.

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Mr. Lloyd presented the property tax levies to the group. He explained that not much has changed since it was presented last month. He pointed out that in the basic program the state is going to reduce the rate from .001535 to .001477 causing a reduction in revenues from the previously projected figures in the preliminary budget. He displayed a website showing the assessed valuation filled out by the county auditor, our assessed valuation shows a projected increase of 3.34 percent. He stated that 2 percent is the increase used as a baseline for the bond payback. Revenues for debt service are looking good. With the decrease in the basic rate the District was able to increase the debt service rate from .00142 to .0017. The District also had to reduce the capital projects fund rate from .001172 to .001137. Mr. Lloyd pointed out that although the District did increase tax rates with the voted leeway and bond; the overall increase will not be out of line with what was promised to the public, it was originally proposed as a \$60 increase for the average \$150,000 home; the actual increase will be \$64.93.

Mr. Lloyd expressed appreciation and complimented Mrs. Carter for the great job she does with the District's budgeting and accounting.

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ITEM #7. – ACTION ITEMS.

A motion was made by Don Naser and seconded by Jack Hansen to approve the Employee negotiations as presented. Motion was passed unanimously.

A motion was made by Don Naser and seconded by Jack Hansen to approve the revised non-certified professional salary schedule negotiations as presented. Motion was passed unanimously.

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A motion was made by Tom Hales and seconded by Don Naser to approve the cancellation of the July Board meeting as presented. Motion passed unanimously

A motion was made by Jack Hansen and seconded by Don Naser to approve the Budget revision for 2014, Budget Adoption & Tentative tax rate for FY 2015 as presented. Motion passed unanimously.

A motion was made at 6:34 p.m. by Jack Hansen and seconded by Tom Hales to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 13th day of August 2014. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Chad W. Lloyd, Business Administrator