

Formal Meeting
Thursday, June 6, 2024
5:00 p.m. – 7:15 p.m.
Join Via Zoom:

<https://us02web.zoom.us/j/84163309156?pwd=nEjv1qq7L3LTQgE0j0UTC2TjVvcRw.DVzAcJ6goGYCTeJW>

Or Join at the Public Lands Administrative Building: 1965 W. 500 S. Salt Lake City, UT 84104
Upstairs Parks Training Room

Join by phone
Phone: +1 346 248 7799
Webinar ID: 841 6330 9156
Access code: 347149

Approved Minutes

1. Convening the Meeting	5:00 PM
A. Call to order - Ginger Cannon - Clayton Scrivner - Samantha Finch - Meridith Benally - Brianna Binnebose - Melanie Pehrson - Talula Pontuti - Kerri Nakamura - Jenny Hewson	
B. Chair Comments Mr. Scrivner commented on the weather for his chair comments.	5 mins
2. Approval of Minutes	5:05 PM
– Approve May 2, 2024 minutes Ms. Finch motioned to approve the May meeting minutes. Ms. Cannon seconded the motion. The Board unanimously voted to approve the May meeting minutes.	5 mins
3. Public Comment	5:10 PM
– Verbal comments are limited to 3 minutes maximum, 15 minutes total. Written comments are welcome. Ms. Anne Cannon asked if any applicants for the D6 vacancy would represent D6 in the meantime and how they could get information regarding progress in Wasatch Hollow Park and Preserve. Ms. Riker shared that they've done one interview and have another scheduled. She spoke about the interviewing and recommendation process for Board members. Ms. Anne Cannon asked how they could communicate and be represented. Ms. Riker said Mr. Whittaker would still be the representative until someone new was appointed. Ms. Riker invited her to raise concerns or ideas through the public comment period and by emailing staff. Ms. Anne Cannon brought up the dog problem. Ms. Cannon said there are also three At-Large representatives, and she volunteered them to fill in during this time. Ms. Anne Cannon thanked everyone and said she hopes they'll continue to communicate and work on the challenges they're facing. Ms. Riker said they've made a recommendation for the At-Large position. She shared that Ms. Pontuti has been approved to move to the D3 position, which opens the At-Large position.	

4. Action Items	5:25 PM
A. Review and approve updated Bylaws Ms. Larsen shared her screen to display the draft Bylaws. Ms. Cannon said they met and accepted many of the City attorney's suggested changes. One of the big changes they suggested was calling 'subcommittees' 'committees' as it's what other boards do and is more consistent with the city code. Ms. Cannon said there were two major items they suggested. The first was related to electronic meetings. The City Attorney changed this from "highly encouraged to keep cameras on" to "shall keep cameras on" and also "shall participate in votes verbally." Ms. Cannon opened this for discussion. Ms. Riker said she'd be happy to reach out and ask. Ms. Nakamura is a fan of the camera, but she expressed concern regarding internet quality and some people being unable to participate, which becomes an equity issue. She suggested pushing it back to the attorney to know why it was worded so strongly. Mr. Scrivner said he would hate for someone to miss out on a vote because they were driving but still attending the meeting. He said it seems less flexible. Ms. Hewson agreed with the comments regarding cameras. Ms. Riker noted the Board could vote on how this was originally, but staff can bring it back to the attorneys. The Board and staff continued to discuss cameras on during meetings. Ms. Cannon shared the next section; the attorney's feedback was within the responsibilities of subcommittees (now committees). She said this is a new recommendation, but the attorney recommended that before committees submit materials to the Board, they will provide a report to the Department Liaison for approval to ensure that it aligns with staff goals. It has to happen two weeks before the meeting. Ms. Riker said that she believes the attorney is saying that work being submitted to the Board from the committees needs to be sent to staff two weeks in advance so staff can have a week to review and discuss any questions or concerns about the direction the committee is going. Ms. Cannon said that it makes a lot of sense to give regular monthly reporting updates and then be able to provide a final report, which she assumes is what this is; there would be guidance. She would hope that staff wouldn't be blindsided by something the committees are working on. Ms. Riker said they didn't want a committee to present a report as if it was already aligned with Public Land's intentions or plans. This is a chance to have a timeout if needed. Ms. Finch said the reporting period makes sense for staff to review, but she didn't like the word "approval." She suggested something like "comment". She said it should still come to the Board even if staff disapproves. Ms. Pehrson asked if this was for the year-end report. Ms. Finch said "materials" are broad and could be applied to many things. Ms. Nakamura said even "information" is broad enough to apply to committee updates. She said it could be more cumbersome for staff to review everything the committee submits. Ms. Riker suggested it could be something like before submitting conclusions or final reports. Ms. Cannon suggested it as something that the Board would vote on. Many Board members liked this idea. Ms. Nakamura suggested it says something like "before submitting materials and information to the Board for action...". Ms. Finch would like to change "approval" to "comment." The Board and staff continued to discuss this process. Ms. Nakamura motioned to approve the Bylaws with these discussed changes. Ms. Finch asked if they wanted to hold off on the discussion to August to review the final changes. Based on tonight's discussion, Mr. Scrivner said he's comfortable with a motion to approve. Ms. Binnebose seconded the motion. The Board unanimously voted to approve the Bylaws with the changes made based on tonight's discussion.	5 mins
B. Review and approve the Stakeholder Presentation Process Ms. Larsen shared her screen to display the Stakeholder Presentation Process. Ms. Pontuti said she made the minor adjustments we discussed at the last meeting. She said if everyone's reviewed it, they can vote on it tonight, and she can work with Ms. Larsen on the next steps. Ms. Pontuti said she'll draft a form for stakeholder groups to complete. Ms. Finch asked what was	5 mins

meant by adhering to the Board's community guidelines and what the intention was. According to the Bylaws, Ms. Pontuti and Ms. Cannon said this was about what the Chair would state at the beginning of the meeting. Ms. Hewson had a suggested edit under presentations, which should be no more than 10 minutes long and shared with the department. She suggested changing it to any presentation materials rather than presentation as not everyone will have a PowerPoint. Ms. Larsen said any presentation materials should get to her in time to put in the packet. Ms. Riker asked for clarity on whether the Board will take action the day a presentation is given, as they would need to know that ahead of time to put it on the agenda. Ms. Binnebose suggested saying "future action will be taken". The Board continued to discuss the Stakeholder Presentation Process.

Ms. Riker asked if they'd send this to Ms. Larsen so that staff could comment. Ms. Larsen said since this is the Board's project and they create their agendas, she wants them to decide who they want to hear from and manage the form. Then, they can communicate with her about what needs to be on the agenda and any materials that must be included in the packet. Ms. Benally asked concerning action items when the Board accepts them and votes in favor of them if it's put up for public comment to see if there's a suggestion from the public. Ms. Cannon said that's what the public comment section is; people can speak to the action items or anything else on the agenda, which is why many times it's before any action items so the Board can hear from the public on anything that may influence their vote. Ms. Nakamura asked if a completed form would go to the Department Liaison or the Chair. Ms. Larsen would say the Chair as it's the Chair, and the Communications Committee creates the agenda. Ms. Binnebose suggested offsetting the load from the Chair, and they could set the form up so that everyone on the Communications Committee can get alerts to review submissions. The Board and staff continued to discuss the Stakeholder Presentation Process.

Ms. Finch asked what the next steps would be for the Communications Committee to inform the public of this option, like putting it on their website. Ms. Pontuti said it would be on their website. Ms. Riker said she would like to review this before it gets voted on. Ms. Binnebose suggested that once the process is approved, this form should be included in the newsletter and incorporated into Public Land's social media. She said the Communications Committee could help staff with all of this. Ms. Binnebose noted that if this is pushed back to August, they can flesh out all the points discussed today and provide a proposed rollout for staff to review. The Board and staff continued to discuss the Stakeholder Presentation Process. Ms. Cannon motioned to defer voting until August while the Communications Committee discussed the details. Ms. Nakamura seconded the motion. The Board unanimously voted to postpone this vote until August.

5. Director's Report

5:40 PM

- Summary of current high-priority department items. – Kristin Riker

5 mins

Ms. Riker said last month, staff presented their FY24/25 budget to the Council. Staff had requested:

- Planning & Design: senior architect and senior planner
- Project Coordinator, which staff is paying for out of their seasonal budget
- Full-time position to manage the seasonals at Glendale Regional Park
- Appointment of a Division Director for Trails & Natural Lands

Alongside these budget presentations, it's the busy maintenance season, and staff are behind in their maintenance, which came up during their budget presentation. She continued to discuss the challenges the department is facing and how they are behind. She shared that the Council asked why they're asking for more planners and architects for new projects when they aren't caring for what they have. There's a perception that Public Lands is only asking for new things

and not taking care of what they have now. The Department has used a new platform, Salesforce, to respond to complaints in the last two years. The Council has access to this, so there's more visibility on complaints throughout the City. She shared that the Council is contemplating allocating \$200,000 that would go into not Public Land's fund but what they call non-departmental, and then staff will put together a plan for the spring surge. This would be using contracted labor to supplement staff's labor. Ms. Riker that Mr. Murdock pointed out that about 60% of the planners' and landscape architects' jobs are working on capital asset renewal projects, such as the Reimagine Neighborhoods happening all over the City. Many of these parks and spaces will get some upgrades, which they call capital renewal, but it's also called deferred maintenance. There are 87 active projects with much public interest, so they asked for two more in conjunction with engineering. If they're putting out projects faster, engineering needs to be able to build them faster.

Ms. Larsen shared her screen to display Public Land's social media page. Ms. Riker said on June 1st, there was the grand opening of the new playground at Taufer Park. She said it was a collaboration between Delta, KaBoom, the Jazz, and Public Lands. Ms. Carmen and Ms. Larsen noted there were over 100 volunteers. Public Lands paid for and installed the pour, which is currently curing. The playground should be ready for kids to play on that weekend. Delta donated \$10,000 for maintenance, which was a happy surprise. She shared how happy the community was with this new playground. Because the playground was donated, the \$750,000 from the GO Bond that would be spent on this park can now go towards enhancing the rest of the park. Ms. Cannon said she wishes there was a foundation to look into these opportunities and find connections on how improvements can come from private dollars and private volunteers. Ms. Finch asked how this all worked. Ms. Riker said that Delta and the Jazz played for the playground. KaBoom is the organizer, and they're the ones who get the sponsors and manage the applications that cities can apply for. This is the second one the City has done with KaBoom. Ms. Nakamura asked how many volunteers were local and community-based. Ms. Larsen said she helped with coordination and thinks there were less than 30 local community-based volunteers; it was mainly Delta. The Board and staff continued to discuss the Taufer Park Playground and the Public Lands' budget.

Ms. Finch asked if the deferred maintenance is a 10-year plan in which staff hopes to deal with overall maintenance across the City and if that is visible on the website. Ms. Binnebose said it was like a needs assessment for assets. Ms. Riker said they're working on a strategic plan for asset renewal. A bid has gone out to obtain a consultant who will look at all the asset renewal and impact fees, how best to spend those funds, and where the staff's most significant needs are. Ms. Riker said this would be a five to ten-year strategic plan. Ms. Finch asked if this was on the website. Ms. Riker said no because the work hasn't been done yet. Once a consultant is selected and there's more information to share, staff will provide updates. The Board and staff continued to discuss deferred maintenance.

Ms. Nakamura said that regarding the 9-Line Trail, staff should return to the contractor as the landscaping looks like they planted weeds. She asked if there was a plan in place to correct this. Ms. Riker said that it probably won't happen with that project. Ms. Riker shared that the project didn't follow this particular agreement. Still, when a contractor delivers a project, they are supposed to maintain that space for a year after it's delivered to ensure the landscaping done is promising. She shared that the contractor said this agreement wasn't included in the contract, but they will do that in the future. Ms. Nakamura asked what they would be doing about the current status. Ms. Riker said they have staff refurbishing this area. Ms. Nakamura said she's the weeds getting mowed, and the middle section looks great, but it's along the 9-Line trail. Ms. Riker

said she would reach out to engineering to see if they're doing anything to fix that as Public Lands doesn't have the money to landscape it, but it does have water, and if the staff has a plan, the Board would love to hear about it. The Board and staff continued to discuss the 9-Line.	
6. Staff Presentations, Updates & Discussions	5:45 PM
A. Emerald Ribbon – Makaylah Maponga Ms. Maponga shared her screen to display the Emerald Ribbon presentation. Ms. Maponga reminded the Board that the Emerald Ribbon is an action plan initially labeled as a master plan. They changed this so it's not solely labeled as a communal consensus vision for what the Jordan River would be, but it will also have two crucial action deliverables. The first is a list of capital improvement projects they need to make the vision come to life, and the second is the operations and maintenance guidelines. They are working closely with the Trails & Natural Lands team to ensure everyone is on the same page. Ms. Maponga highlighted the work already begun; the second round of engagement was completed in March, when they presented three concepts to the public. They are now getting into site planning. Their next significant phase is in July, with one last round of public engagement and workshops. Based on the first two rounds of engagement, they developed five guiding principles, which act as the foundation of their concepts and keep staff on track with their progress. - Celebrate the rich ecological and cultural diversity of the corridor - Connect the corridor to surrounding streets, trails, and waterways - Cultivate collective care of the corridor - Restore and enhance the river ecosystem as a peaceful refuge - Create a safe and vibrant destination Staff presented three concepts to the public back in March, which were: - Meandering Moments – a restored nature education and recreation corridor with hubs of activity at parks. - Dynamic Districts – a vibrant, ever-changing corridor that celebrates the diversity of West Side neighborhoods. - River Ribbons – a mobility-focused corridor with unique spaces for passing through, spending time, and enjoying the water. Staff continued to speak about the proposed concepts and received feedback. Based on the public's feedback, most respondents wanted to see the Meandering Moments (nature concept). People want to see a natural corridor and activation that makes sense. From the public's feedback, the staff's big takeaways were: - Care For Nature: prioritize care for nature - Enhanced Trail System: enhanced connectivity, safety, and experience - Sense of Safety: people feel unsafe along the corridor - Activation in a Healthy Way: encourage activation of the river...in a thoughtful and sustainable way Staff selected five sites they felt had much opportunity to improve nature, culture, and connectivity. They hope to show these renderings at different community events beginning next week. The five sites are: - Glendale Oxbow - Modesto Park - Fairpark Urban Core, which is Fisher Mansion to the Fair Park to North Temple area - Cottonwood Park - Rose Park Nature Area Glendale Oxbow	30 mins

Staff imagines this being a more natural space, and it's not very accessible to residents. Hence, it's an excellent opportunity to lean into more wildlife, wetlands, increased floodplains, and native landscaping. One proposal is a trail on the west side of the river, which would avoid the need for a bridge. Ms. Nakamura asked if there is a landscape buffer along the golf course or would be developed more if a trail was put in on that side. Ms. Maponga said they would have to develop it a little more, and right now, there's a "no man's land." Golf has its section they maintain, and Trails & Natural Lands has theirs, but this is an excellent opportunity to go in with a little more attention to the landscape of that area. The Board and staff continued discussing the Glendale Oxbow area concept.

Ms. Riker asked if bikes and dogs were allowed in that area and if that would change. Ms. Maponga said they aren't proposing access to the oxbow but creating a preserve area with a nice overlook and more visibility. Staff is also proposing a trailhead option. Ms. Binnebose asked if the area was in good shape or if they'd have to do a lot of restoration. Ms. Maponga said when they spoke to Golf, because of the camping, they are mowing a lot in this area to try and deter people from lingering in the area. In one way, it's good because there's a bit of a blank slate. The Board and staff continued discussing the Glendale Oxbow area.

Modesto Park

Ms. Maponga said many of the existing amenities operate on the back end of the park. There's an urban treehouse and a few nature play elements, but much of it has fallen into disrepair. There are also some existing wetlands and an older playground. Staff proposes swapping these amenities as many currently feel like they're behind people's houses and hidden. They want to bring it all to the other side and create what they're calling a community front porch with the amenities facing the street from houses, where they would be easily accessible and create an active edge to the park. Some proposed amenities are sitting areas overlooking the existing wetland area and river, barbecue areas, formalizing Fremont Ave as a trailhead, and adjusting the boat ramp location. Additionally, staff is posting a new entrance into the park off of 9th West. Ms. Cannon asked if staff would have to acquire land to create the new entrance. Ms. Maponga said no, it is currently a dirt road, which Public Lands owns. They propose moving the playground and making a formal grass area, amphitheater, or outdoor classroom. The Board and staff continued to discuss the Modesto Park area.

Fairpark Urban Core

This is the North Temple to Fisher Mansion area, and it's a bit trickier than the other locations because the City doesn't own a lot of property in this area. This section is about how to approach development and partnerships with adjacent landowners. Part of what the consultant is doing here is developing tools and language for talking to them and creating those partnerships, such as working with planning to require developers to tie into the trail when building along the river frontage. There's a lot of upcoming growth in this area. They are leaning into the two prevalent landmarks, the Fisher Mansion and Gatsby Trailhead. Ms. Pehrson asked what kind of specifications and talking points have happened with those discussions as she knows the power district has ideas about what they want to do with this area. Ms. Maponga shared a conversation with them a month ago, during which the power district shared renderings for what they want to build in the area and asked how they all can integrate moving forward. Staff said they could share their engagement with them, and there hasn't been much discussion since. The Board and staff continued to discuss the power district and Fairpark Urban Core. Ms. Finch asked what the more significant material changes the staff plans to make for this area. Ms. Maponga said this area differs from the others because they're not proposing improvements. Still, the opportunity they are highlighting here is the potential for an on-grade trail – creating opportunities for loops

here with trails on both sides to make room for on-street activation. Ms. Cannon and Ms. Nakamura noted to keep this area in mind for the Urban Trails Committee's work with the Folsom Trail.

Cottonwood Park

Staff proposes formalizing the trail alongside the westside as either a paved or soft surface trail and making it an official part of the trail system. The consultant renderings show a potential food forest with the Ogwai Garden in partnership with Wasatch Community Gardens. One of the suggestions is to improve the circulation of some of the walkways. They are additionally improving the trailhead on Redwood Road as an access point to the river. Mr. Scrivner commented on the naming of Cottonwood Park, as many parks in the county have the same name. Ms. Riker said there is a naming policy. Mr. Scrivner said the CIP application would be an excellent opportunity to rename the park. Ms. Riker said renaming could be part of Reimagine Neighborhood Parks' ensuring they're appropriately named. Ms. Maponga noted this isn't something they've explored, and she explained that these renderings are the current depth of design that they're doing as part of the action plan. The next step would be to assess feasibility, but she thinks it's something they can explore. The Board and staff continued to discuss park naming.

Rose Park Nature Area

This rendering image represents a history of conversations with our Golf division about the potential shift from the driving range into more of a public open space. This could be an excellent option for a nature preserve, something like Fife or Cornell, where there are overlook areas into some wetland landscaping and natural areas where there's not a ton of public access, but including public amenities with scenic overlooks, nature playground, having some activation of the old buildings at the Roots Disc Golf Course, and discussing partnerships with Golf when it comes to the Rose Park Clubhouse and ways to enhance the clubhouse and introduce community uses as the clubhouse gets a lot of use from people using the trail. Ms. Nakamura asked if Golf was willing to lose a driving range. Ms. Maponga said there's willingness.

Ms. Maponga said staff will launch many materials next, showing these images and asking for feedback and comments. She highlighted several events staff will be tabling in the downtown area. She shared that the final public workshops are on July 10th from 4-8 PM at Sorenson Unity Center and July 11th from 4-8 PM at Mestizo Coffee House. Ms. Cannon asked who the consultant project was. Ms. Maponga said Agency Landscaping & Planning is the primary consultant, and they are based out of Boston, the sub-consultants are Siglo Group, who are doing the ecological planning, and University Neighborhood Partners, a local nonprofit community engagement. Ms. Maponga passed out some new stickers. The Board thanked Ms. Maponga for her time.

B. Staff Updates. – Ashlyn Larsen

Ms. Larsen said that Ms. Pontuti is officially the D3 representative. Staff has submitted a recommendation to the Mayor's office for the At-Large position. There are two candidates for the D6 position that staff are interviewing. Ms. Larsen mentioned in a previous meeting that the Board inquired about a consolidated fee schedule presentation and asked the Board if they were still interested in that. Ms. Riker said they could do that in August. She said the Council had made some adjustments that would be good to share. Ms. Finch and Ms. Cannon said this would be a good idea. Ms. Larsen said she's still waiting on two OPMA certificates. She will resend the link. She reminded the Board that the July meeting is canceled.

5 mins

Mr. Scrivner asked Mr. Whittaker and Mr. Carrol about departing the Board and what happened with the Foothills Committee. Ms. Benally is still on the Board but has missed many of the meetings due to travel. Mr. Scrivner offered her support. Ms. Riker said the At-Large position staff recommended is interested in the Foothills and could be a nice asset on the committee. Ms. Cannon said she would like to see the committee present findings or adjust the scope, considering many changes. The Board and staff continued to discuss the Foothills Committee and Board member term expirations.	
7. Board Discussion	6:20 PM
A. Subcommittee Reporting <u>Bylaws Committee</u> Ms. Finch said the Bylaws are working on a non-PNUT member template form for committees and will have a draft for discussion in August. Ms. Hewson asked Ms. Finch if she had received the Google Doc that she updated. Ms. Finch said she received a draft and included some comments. She said it would be the topic of conversation when they meet in July, and she invited Ms. Hewson to that meeting. <u>Communications Committee</u> Ms. Binnebose said that the committee did not meet this last month, but they will have some action items for the next meeting for the presentation process. <u>Jordan River Trail Committee</u> Ms. Pehrson said they are working on getting on the Jordan River Foundation agenda for their meeting. She shared that they discussed the committee's goals and plans and how they might overlap with the Jordan River Foundation, specifically potentially connecting businesses around certain geographical locations and contributing funding. She said they have a list of corporations that donate and are interested in making it more geographically specific. Ms. Pehrson said they are happy to help find funders or house funds. The organization is a 501c3. Ms. Pehrson asked if there were any stipulations for Public Lands to utilize these funds. Ms. Riker said she's unaware of any stipulations, but they are welcome to create a 501c3. Ms. Pehrson said they would use the one already made with the Jordan River Foundation. Ms. Riker shared some examples of other organizations that have a 501c3. The Board and staff continued to discuss funding. Ms. Pehrson said she spoke with Public Lands staff about installing kiosks in specific areas and seeking funding from organizations to build these. These kiosks would have a QR code and additional information about the work being done in the area. Ms. Riker said light fundraising for a kiosk could be okay, and further conversation with Public Lands staff would need to happen to discuss maintenance. They could treat this like a donation. The Board and staff continued to discuss the Jordan River Trail Committee. <u>Urban Trails Committee</u> Ms. Nakamura said she missed the Transportation Advisory Board (TAB) meeting. She wasn't able to get onto the June meeting. She can join the August agenda to discuss potential TAB members joining the committee. TAB doesn't meet until August 5th so that she can bring the recommended TAB members to the committee in September. Ms. Cannon invited Board members to join. Ms. Pehrson and Ms. Pontuti are interested in joining.	15 mins
B. Board comments and question period	10 mins

Ms. Cannon thanked Parks staff for fixing an irrigation issue at two separate parks. Parks staff showed up within 10 minutes to fix the problem, and she shared how happy the community was with the response time. Ms. Benally asked if the Communications Committee could help her draft a letter for the Indigenous Commission for the Board to review in August. The Committee said they'd be happy to help. Ms. Cannon said great events are happening in the City and commented on how great the social media channel is. The Board and staff highlighted a few upcoming events, such as Yappy Hour, Yoga in the Park, Jefferson Park movie night, and the drone shows. Ms. Riker said that the drone shows will have QR codes for people to scan to learn more about the drone shots in the sky. The Board and staff continued to discuss upcoming events. Ms. Binnebose shared a constituent shared some concerns with her regarding invasive weeds at Miller Park. She said she's unsure about the City's policy on foxtail weeds. Ms. Riker said she would like the Trails & Natural Lands supervisor to respond. Ms. Binnebose said she'll forward those emails to staff to review. Ms. Nakamura asked about invasive weeds along the Jordan River Trail. The Board and staff continued to discuss invasive weeds. Ms. Finch said she would like some information regarding native planting and policies. Ms. Riker said staff would love to do a presentation on this. She shared that after several years of having a part-time restoration ecologist, the staff now has a full-time position and could share their work. The Board and staff continued to discuss native planting and species. Ms. Riker said they may be moving the meeting location downstairs as staff is working on creating more space as the team grows. She shared they want to switch staff to the training room, with natural light, and move the meeting room downstairs. She is unsure when this will occur, and they will be moving the PNUT meetings to the Fisher Carriage House when construction happens.	
C. Next meeting: August 1, 2024	
D. Request for future agenda items	5 mins
Ms. Finch requested time to discuss the form for non-PNUT members and committees. The Board discussed wishing they had known that Mr. Carroll and Mr. Whittaker were leaving the Board. Ms. Cannon motioned to adjourn the meeting. Ms. Binnebose seconded the motion. The Board unanimously voted to adjourn the meeting.	
8. Adjourn	7:15 PM