

Hinckley-Deseret Cemetery District Board Meeting Minutes

Date: March 20, 2024

Time: 7:00 PM

Place: Hinckley Lions Building

In attendance:

Hinckley-Deseret Cemetery District: Matt Eliason, Dianne Greener, Rick Moody, Chris Palmer, Skip Taylor

Sextons: Cadan/Arizona Cropper, Brad Hardy

Secretary: Deb Wagner.

Absent: Daryl Dutson, Kell Manis

Guests: Gary Greener

Matt Eliason, Board Chair, opened the meeting at 7:00 PM by leading those present in the Pledge of Allegiance.

Skip made a motion to accept minutes as presented from the December 6, 2023, meeting; Rick seconded the motion – the motion passed unanimous without changes.

There was no request from anyone regarding petitions.

Deseret Update –

- An additional set of keys for the maintenance building were distributed.
- There are two available valves. One valve needs to be replaced; the other valve is a spare.
- Steve Regan has ten bags of fertilizer to pick up and spread before the weekend.
- The water system will be turned on and tested.

Hinckley Update –

- Probing and baiting for voles and pocket gophers is complete for now.
- Eighteen bags of fertilizer from Steve Regan were spread.
- We ordered three hundred square feet of sod that will be picked up May 2. If Deseret needs sod, contact Skip as soon as possible.

Memorial Day Celebration – Flags for veterans will be placed on May 23rd and removed on May 28th. Each respective cemetery will make needed arrangements.

Chris prepared a scope of work with estimated costs for maintenance buildings for review.

Deb reviewed the budget numbers; revenues received through tax levy and plot sales – these are the only revenues received for maintenance and operating expenses. We need to spend money to manage the cemeteries, but we need to prudently watch what we spend so that we do not exceed the budget numbers. Also reviewed report uploads required by the state of Utah, i.e., Transparency, Payroll Tax, Budget, Financial Report, Financial Certification, Fraud Risk Assessment, and Self-Evaluation reports. Respective reports will be uploaded by month-end. All board members need to complete the Open and Public Meetings on-line training located on the training.auditor.utah.gov.

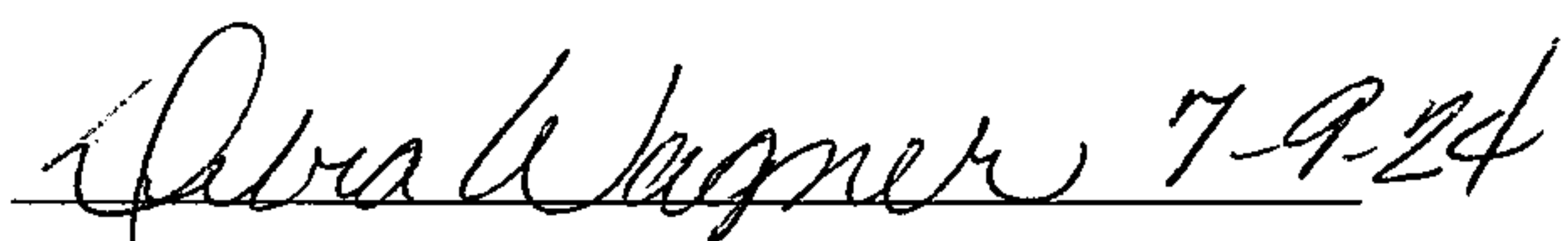
The seasonal maintenance (April 24 – Oct 2024) notification will be submitted to the Chronicle Progress to run April 10 and 17.

Deb will contact the board in early September 2024 to schedule the next meeting.

Chris motioned to adjourn; Skip seconded. The motion passed unanimously. The meeting was adjourned at 7:56 PM.



Matt Eliason – Chairperson



Secretary/Treasurer or Board Member