

STATE LIBRARY BOARD MEETING

Thursday, June 13, 2024

10:00 AM to Noon

**State Library Board Attendees:**

Josh Johnson, Chair; Rebekah Cummings; Marguerite Mower; Davina Sauthoff; Dan Mauchley; Steve Winn; Shannon Thoman-Black

Absent: Diane Carter

**Utah State Library (USL) Staff:**

Cara Rothman, State Librarian/Division Director; Lisa Nelson, Blind and Disabled Program Manager; Marie Erickson, Library Resources Program Manager; Merrily Cannon, Library Development Program Manager; Heidi Fendrick, State Data Coordinator; Jami Carter, Bookmobile Supervisor; Amanda Rock, Administrative Assistant

**Utah Department of Cultural & Community Engagement (CCE) Staff:**

Donna Law, Executive Director; Katherine (Kat) Potter, Deputy Director

**Welcome and roll call:**

Josh welcomed the group and performed the roll call.

**Board meeting minutes for March 14, 2024:**

Marguerite motioned to approve the minutes with a change to the meeting's ending time. The motion was seconded by Davina. All board members voted in the affirmative.

**USL update and introduction:**

Cara introduced herself to the board and gave an update on her first week as director.

**Dept. of Cultural & Community Engagement update:**

Kat introduced Donna Law as the new executive director. Donna thanked the board for their hard work. She said she was thrilled to have Cara on board. After an update on the legislative session, she stated the department would be requesting more funds for USL next session.

**Recertification updates:**

Merrily presented a proposal to update the recertification process for libraries. The language of the proposal was discussed. The action item was tabled until the next meeting. Merrily will bring the language back to the recertification committee and then to the board for final approval.

**Dashboard statistics:**

Heidi presented the statistics available on the USL website.

**Staff Report highlights:****Blind and Disabled Program – Lisa Nelson, Program Manager**

- The program is hosting a summer reading event for blind children.
- Tia Wilcox, who works in the Multistate Center West, recently earned her braille transcription certification. This will give the Multistate Center flexibility with producing and digitally preserving braille materials as needed for the National Library Service regional libraries.

**Library Development – Merrily Cannon, Program Manager**

- Rachel Haberman, who previously worked in Library Resources, was hired as the grants coordinator. She has been busy with the annual grant audit and preparing for the next competitive grant round.
- Rachel Lenahan hosted a two-day middle management training workshop for librarians across the state.

**Library Resources – Marie Erickson, Program Manager**

- Marie announced two new hires and one retirement:
  - Jami Carter is our new bookmobile coordinator.
  - Chris Baxter was hired as a bookmobile driver for Utah County.
  - Lyle Talbot, a long-time bookmobile driver serving Kane and Garfield County, will be retiring July 1.
- Jami and Marie visited Kane and Garfield County. Jami presented to the county commissioners on bookmobile services in their counties.

The meeting adjourned at 11:16 am.