



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, July 31, 2024**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
  2. **Pledge of Allegiance** Chair Carlton Christensen
  3. **Safety First Minute** Kim Shanklin
  4. **Public Comment** Chair Carlton Christensen
  5. **Consent** Chair Carlton Christensen
    - a. Approval of July 10, 2024 Board Meeting Minutes
    - b. 2023 UTA Annual Comprehensive Financial Report (ACFR) and National Transit Database (NTD) Agreed Upon Procedure Report
    - c. Quarterly Disbursement Report - 2024 Vehicle Parts Inventory Spend - Q2 2024
    - d. Quarterly Disbursement Report - Non-Inventory Vendors - Q2 2024
  6. **Reports**
    - a. Executive Director Report Jay Fox
      - UTA Event Ridership
      - UTA Memorial: Mark Tylka
    - b. Strategic Plan Minute: Generating Economic Return Jay Fox
      - International Olympic Committee (IOC) Announcement
  7. **Resolutions**
    - a. R2024-07-01 - Resolution Authorizing the Adoption of Vanpool Rates Patrick Preusser  
Michael Goldman  
Lani Laumua
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- b. R2024-07-02 - Resolution Setting Compensation for District Officers and Employees  
Kim Shanklin  
Ann Green-Barton
- c. R2024-07-03 - Resolution Modifying the Authority's Organizational Structure and Creating the Position of Chief of Staff to the Executive Director  
Jay Fox

## 8. Budget and Other Approvals

- a. TBA2024-07-01 Technical Budget Adjustment - Operating Budget Adjustment for Position of Chief of Staff to the Executive Director  
Jay Fox  
Viola Miller  
Brad Armstrong

## 9. Contracts, Disbursements and Grants

- a. Contract: 2024 Rideshare Van Order (Larry H. Miller Chevrolet)  
Jesse Rogers
- b. Contract: 2024 Rideshare Van Order (Tony Divino Toyota)  
Jesse Rogers
- c. Contract: UTA Website Maintenance and Services (Guru Technologies)  
Heather Barnum
- d. Contract: Compressed Natural Gas (CNG) Fuel for Depot District (Summit Energy, LLC)  
Andres Colman  
Dean Klebenow  
Daniel Locke
- e. Contract: State of Good Repair Network Switches and Associated Equipment (CVE Technologies Group, Inc.)  
Kyle Brimley  
Tom Smith
- f. Change Order: On-Call Systems Maintenance Contract Task Order #24-015 - Vine Street Signal Design (Rocky Mountain Systems Services)  
Dean Hansen
- g. Change Order: Master Task Ordering Agreement for Bus System Enhancement Design Services Consultant Pool A Only - Change Order No. 1 - Exercise of Option Years 1 and 2 (AECOM Technical Services, Inc.)  
Jared Scarbrough
- h. Change Order: Traction Power Substations (TPSS) Rehabilitation Change Order #014 - Parallel Feeder Night Work (C3M Power Systems, LLC)  
Jared Scarbrough  
Dean Hansen

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|----|---|----------------------------------|
| i. | Change Order: On-Call Infrastructure Maintenance<br>Contract Task Order #24-042 - July to December<br>2024 Pre-Construction Fees (Stacy and Witbeck,<br>Inc.) | Jared Scarbrough<br>Jacob Wouden |
| j. | Change Order: On-Call Infrastructure Maintenance<br>Contract Task Order #24-017 - 300 West Grade<br>Crossing (Stacy and Witbeck, Inc.)                        | Jared Scarbrough<br>Jacob Wouden |
| k. | Pre-Procurements<br>- CNG Bay Expansion - Design Phase<br>- Procurement Services  | Todd Mills                       |

**10. Service and Fare Approvals**

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|----|--|-------------|
| a. | Complimentary Fare: Special Events Agreement<br>(Craft Lake City)  | Jordan Eves |
| b. | Fare Agreement: Pass Purchase and Administration<br>(Salt Lake City Corporation)   | Jordan Eves |
| c. | Fare Agreement: Pass Purchase and Administration<br>Agreement Modification No. 4 (Westminster<br>University)                     | Jordan Eves |
| d. | Fare Agreement: Pass Purchase and Administration<br>Agreement Modification No. 3 (Davis Technical<br>College)                    | Jordan Eves |
| e. | Fare Agreement: Education Pass Agreement<br>Modification No. 2 (Salt Lake School District and Salt<br>Lake Education Foundation) | Jordan Eves |
| f. | Fare Agreement: Funding for Salt Lake School<br>District Passes - 2024-2025 (Salt Lake City<br>Corporation)                      | Jordan Eves |

**11. Discussion Items**

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|----|--|-------------------------------|
| a. | Murray North Station Area Plan               | Paul Drake<br>Kayla Kinhead   |
| b. | Clearfield Station Area Plan                 | Paul Drake<br>Kayla Kinhead   |
| c. | Capital Program Update - Second Quarter 2024 | David Hancock<br>Daniel Hofer |

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|--|---------------------------|
| <b>12. Other Business</b>                                    | Chair Carlton Christensen |
| <br>a. Next Meeting: Wednesday, August 14, 2024 at 9:00 a.m. |                           |
| <b>13. Closed Session</b>                                    | Chair Carlton Christensen |
| <br>a. Strategy Session to Discuss Collective Bargaining     |                           |
| <b>14. Open Session</b>                                      | Chair Carlton Christensen |
| <b>15. Adjourn</b>   | Chair Carlton Christensen |

### Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link [https://rideuta.zoom.us/webinar/register/WN\\_wokQS5b5RQ-gl2q28PqW5g](https://rideuta.zoom.us/webinar/register/WN_wokQS5b5RQ-gl2q28PqW5g) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, July 30th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.