MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, JULY 22, 2024, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present –

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Economic Development Director Deborah Herron, Emergency Management Director Josh Phillips, Deputy Clerk-Auditor Becky Broadhead, Human Resource Director Judy Stevenson, Clerk-Auditor Chelise Jessen, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:01 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:02 a.m.)

Public Works Update

(9:03 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. The chip-sealing projects are going well and are almost complete. They will start the Beaver Slide (CR 115) project to widen the road. The salt sheds are about full; seven more loads are expected. A resident called about County Road 258: they said the garbage company would not pick up the garbage if the road weren't repaired. A culvert could be installed to help with the washed-out area of the road. The contracted chip-seal project was supposed to start last week and hasn't. Director Casper will follow up to see when they will begin. The parties also discussed the purchase of a roller and sweeper, which they are currently renting.

Discussion & Consideration of the Final Reporting for the Utah Rural Grant

(9:11 a.m.)

Economic Development Director Deborah Herron presented the Status Report for the Rural County Grant. The grant's breakdown was $20,000 for Business Recruitment, Development, and Expansion, $10,000 for Workforce Training and Development, $90,000 for Infrastructure and Capital Facilities Improvement for Business Development, and $80,000 for Business and Community Volunteer Mentoring, for a total grant amount of $200,000. She explained the progress of the Business Expansion and Retention (BEAR) and Consulting, Customer Service, and the Main Street Matching Grants. Pictures of some of the businesses that have been helped were shown. She described the Business and Community Volunteer Mentoring Grant that assisted the Thompsen House of Hope. She will submit the Rural Grant Reporting through the Governor's Office of Economic Opportunity (GOEO) Grant Portal. She will submit the draft FY25 application to the board before submitting it. The parties discussed the grant and future goals. *Commissioner Killian made a motion to accept the final reporting for the Utah Rural Grant. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of the Board of Equalization (BOE) Adjustments
(9:36 a.m.)

Clerk-Auditor Chelise Jessen presented three BOE adjustments. Parcel 00-0035-3036 needs to be changed to state-assessed, Parcel 00-0035-0936 needs to be changed to secondary, and Parcel 00-0002-0697 needs to be changed from secondary to primary with application. The parties discussed the adjustments. *Commissioner Miles made a motion to approve the BOE adjustments as presented. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Commissioner Miles left the meeting at 9:38 a.m.

Auditors Office – Vouchers
(9:38 a.m.)

Deputy Clerk-Auditor Becky Broadhead presented the July 22, 2024, vouchers, check numbers 165821 through 165896, for $802,284.40. The parties reviewed the vouchers submitted. *Commissioner Killian made a motion to approve the vouchers for July 22, 2024, as presented. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Commissioner Miles re-entered the meeting at 9:43 a.m.

Consideration of Minutes for Combined Commission Meeting held July 15, 2024
(9:44 a.m.)

The parties reviewed the combined Commission meeting minutes for July 15, 2024. *Commissioner Miles made a motion to approve the minutes for July 15, 2024, as corrected. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting
(9:50 a.m.)

Calendaring & Weekly Update on Events
(9:52 a.m.)

Human Resource Update
(10:01 a.m.)

Human Resource Director Judy Stevenson gave an update for her department. The Zoning Specialist has been hired and will start on Monday, July 29, 2024. She listed the open positions and scheduled interviews.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual
(10:04 a.m.)

Commissioner Miles made a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.

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Back in Session
(10:42 a.m.)

No action is to be taken.

Recess 10:43 a.m. to 1:30 p.m.

Commissioner Killian made a motion to recess until the 1:30 p.m. Working Session. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.

Working Session 1:30 p.m

Present –

Commissioner Irene Hansen, Commissioner Tracy Killian, Commissioner Greg Miles, Deputy Attorney Tyler Allred, Community Development Director Mike Hyde, Community Development Deputy Director Mike Gottfredson, Building Inspector Cody Fisher, Public Works Deputy Director Clint Curtis, Sheriff Travis Tucker, Kelsey Carter and Jeff Crozier with Javelin Energy Partners, Jacob Woodland with Wasatch Energy Management, Heather Ivie with Kinder Morgan, Rikki Hrenko-Browning with Utah Petroleum Association (UPA), Don Bromley and Zane Lay with Ovintiv, Leslie Pearson-Rich with Finley Resources – Uinta Wax, Cameron Cuch, Tiesha Black, Sandee Pummell, Jeff Chugg, and Greg Simms, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Discussion of Ordinance #24-409: Enacting Provisions in the Duchesne County Zoning Ordinance Associated with Oil and Gas Drilling and Production
(1:30 p.m.)

Community Development Director Mike Hyde presented the latest version of the ordinance. He explained that the words show the modifications struck out and additions in bold print. He read through the additions on pages 6 and 7.

Rikki Hrenko-Browning with UPA asked how the presented changes address the concerns raised last week.

Commissioner Killian explained once the study by Jones and DeMille Engineering is complete, there should be upfront costs for road improvements. Haul routes should be identified, and the permits should be able to be approved within 30 days.

Commissioner Miles said it would be difficult to have the same cost for all well sites when some sites are closer to state highways than others and have more impact on county paved roads.

Commissioner Hansen gave an example of the cost of creating a new business or well site. New infrastructure must be installed and isn't considered an impact fee.

The parties discussed the structure of the ordinance and how the cost share would work with the road maintenance.

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Public Works Deputy Director Clint Curtis explained the proposed process for a conditional use permit and the time he expected it to be approved.

Jake Woodland with Wasatch Energy Management suggested some changes to the ordinance. He would like the costs to be determined by a metric, not an individual. He is concerned with the removal of 5 on page 6. The parties discussed removing number 5 and the lead time for inventoried projects.

The parties discussed the complaints from residents about applying for building permits and the industry not having to apply for permits when drilling new wells.

Teisha Black with XCL Resources said she receives complaints about everything except road conditions. She thinks the SPUD date is not enough lead time and suggests using the date when the SUA is signed.

The parties discussed establishing haul routes and calculating the extraordinary use with the study from Jones & DeMille Engineering.

Cameron Cuch with Uinta Wax said the study's data is needed to make good policy. Negotiations shouldn't be with non-elected officials. He doesn't like the forum for the working meetings; he suggested working around a table. He also suggested postponing the public hearing.

Adjournment
(3:17 p.m.)

Commissioner Miles made a motion to adjourn the meeting at 3:17 p.m. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The forum adjourned.

Read and approved this on the 29th day of July 2024.

Irene Hansen	*Chelise Jessen*
Commission Chair	*Clerk-Auditor*

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

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