

**Utah Career Path High  
Governing Board of Directors  
Board Meeting**



**Career Path High**

**Date:** June 17, 2024

**Location:** 290 N. Flint Street; Kaysville, UT 84037

**Board Members in Attendance:** David Hansen, Angie Osguthorpe, Leslie Mock, Natalie Brush, Paul Ray

**Others in Attendance:** Stacey Hutchings, Gabe Clark, Erin Winterton, Hannah Dorius, Heidi Bauerle, Stefanie Meads, Valerie Jones

**MINUTES**

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**CALL TO ORDER**

David Hansen called the meeting to order at 3:30 PM.

**CONSENT ITEMS**

- May 13, 2024 Board Meeting and Closed Session Minutes  
*Paul Ray made a motion to approve the May 13, 2024 Board Meeting and Closed Session Minutes; Angie Osguthorpe seconded the motion. The motion passed unanimously. Votes were as follows: Angie Osguthorpe, Aye; David Hansen, Aye; Paul Ray, Aye.*

**PUBLIC COMMENT**

No public comment.

Leslie Mock joined at 3:33PM.

Natalie Brush joined the meeting at 3:36PM.

**REPORTS**

- Director Report  
Stacey Hutchings presented the Director Report to the board. Stacey reported to the board the 2023-2024 goals, 2024-2025 priorities, and other important metrics. There are 162 students enrolled for the 2024-2025 school year. They have engaged with charter connect to enhance their marketing efforts. Stacey also presented the Math Competency Report, Positive Behaviors Intervention Report, and the Attendance Report. Stacey Hutchings presented the Student Conduct and Discipline Data so the board can contemplate the trends in the data. Credits earned per quarter has increased since last year. A safety assessment was discussed to ensure CPH is meeting all the requirements set by the State. Bulletproof protective film will be a priority. The School Improvement Plan was reviewed, and an overview of the current plan was given to the board. The first goal is the curriculum Focus/Science, the second is Instruction Focus/Math, and the third is College & Career Readiness Focus. Performance Pay for teachers has been reintroduced to continually motivate and reward teachers.

Angie Osguthorpe left the meeting at 3:49PM.

- Financial Report
  - Fraud Risk Assessment
  - Annual Commitment to Ethical Behavior

Erin Winterton presented the Financial Report to the board including the Fraud Risk Assessment and the Annual Commitment to Ethical Behavior. The Fraud Risk Assessment is a self-assessment questionnaire to ensure that the risk of fraud is low. Career Path High is currently in the “Very Low Risk” category. Having an Annual Commitment to Ethical Behavior is part of the Fraud Risk Assessment. This is a commitment to be ethical per the school’s Ethics Policy. Erin Winterton presented the operating cash and is confident it is in good standing for this time of the school year.

## **VOTING AND DISCUSSION ITEMS**

- 2023/2024 Budget Amendment

Erin Winterton presented the 2023/2024 Budget Amendment. The amendment is compared to the budget that was proposed and approved last year. Retirement expenditures exceeded the original budget. Unanticipated maintenance and repairs costs affected the total purchased property services. The budget is not operating at a loss.
- 2024/2025 Proposed Budget

Erin Winterton presented changes in the revenue from the elevate grant and enrollment changes. Funding from the duration of the pandemic will go away next year. Changes in staffing are also reflected in the 2024/2025 proposed budget. Erin clarified for board members that State Revenue includes the Weighted Pupil Unit (WPU). Erin and Stacey worked together to create the budget and they budgeted for 160 students.

*Paul Ray made a motion to approve the 2023/2024 Budget Amendment and the 2024/2025 Proposed Budget as discussed; Leslie Mock seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

Valerie Jones left at 4:17PM.

- Charter School Services Agreement

Gabe Clark spoke to the board about the Charter School Services Agreement. The RFP was awarded at the previous board meeting and the contract with Academica West was presented to the board to be signed.

*Natalie Brush made a motion to approve the Charter School Services Agreement as discussed; Paul Ray seconded the motion. The motion passed unanimously.*

*Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

- Connected 2 Therapy Contract  
Stacey recommended the board approve the renewal of the Connected 2 Therapy contract. She is exploring expanding the program to provide more services for next year.
- University of Utah Behavioral and Mental Health Contract  
Stacey Hutchings would like the board to approve a contract with the University of Utah for Behavioral and Mental Health Services. The University of Utah is confident they will help with anything students may need with behavior and mental health. The contract specifies 20 hours per week of on campus support.
- Mental Health Screening  
The state has provided opportunity for a grant for mental health screening. The grant will provide funding for the screenings. Also, the contract with the University of Utah behavioral health will support this screening so it is done correctly. The results of the screening will provide information and direction for mental health needs. Participation in the screening is optional.
- Walls Expenditure  
Stacey Hutchings said that currently, CPH uses temporary classroom dividers to make a large classroom into several small rooms. Installing permanent walls will satisfy the demand for more classrooms out of one large one. The installation will take place over the summer months while school is not in session.

*Paul Ray made a motion to approve the Connected 2 Therapy Contract, University of Utah Behavioral and Mental Health Contract, Walls Expenditure, and the Career Path High's participation in the Mental Health Screening as discussed; Leslie Mock seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

- CPH School Improvement Plan  
Stacey Hutchings presented the School Improvement Plan to the board. The plan includes 3 goals for the school to focus on for the next 3 years. The board clarified the percentage changes are each based on the first year's numbers, no compounded. The board agreed that the goals in the plan are outlined well.

*Leslie Mock made a motion to approve the School Improvement Plan as discussed; Natalie Brush seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

- Mental Health Grant

This Mental Health Grant will pay for additional services for emotional support that will be supported by School Counselors. The grant will also pay for the University of Utah contract. The application for the grant is similar to last year.

*Paul Ray made a motion to approve the application for the Mental Health Grant as discussed; Leslie Mock seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

- Student Conduct and Discipline Policy  
This policy amendment will align CPH with state board rule. This policy will specify what to do if there are threats on the school. Suspension or expulsion will be required if there was a threat on the school, if a student brings a firearm or weapon, or if a student exhibits any sexual misconduct.

*Natalie Brush made a motion to approve Student Conduct and Discipline Policy amendment as discussed; Paul Ray seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

- Board Member Terms and Elected Officers  
The board would like to elect Paul Ray as the temporary Financial Coordinator.

*David Hansen made a motion to approve Paul Ray as the temporary Financial Coordinator as discussed; Leslie Mock seconded the motion. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; David Hansen, Aye; Natalie Brush, Aye.*

## **CALENDARING**

- Next Board Meeting is scheduled for August 19, 2024 @ 3:30PM.

**CLOSED SESSION** - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a)

*At 4:49PM Paul Ray made a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a), located at Academica West. Leslie Mock seconded the motion. Votes were as follows: Leslie Mock, Aye; Paul Ray, Aye; Natalie Brush, Aye; David Hansen, Aye. The motion passed.*

*At 5:25PM Paul Ray made a motion to move out of closed session. David Hansen seconded the motion. Votes were as follows: Leslie Mock, Aye; David Hansen, Aye; Natalie Brush, Aye; Paul Ray, Aye. The motion passed.*

## **VOTING AND DISCUSSION ITEMS**

- Director Agreement

There was no further discussion regarding the Director Agreement.

*Paul Ray made a motion to approve the Director Agreement as discussed in closed session. Leslie Mock seconded the motion. Votes were as follows: Leslie Mock, Aye; David Hansen, Aye; Paul Ray, Aye; Natalie Brush, Abstain. Motion passed.*

## ADJOURN

*At 5:28PM Paul Ray made a motion to adjourn. The motion passed unanimously. Votes were as follows: Leslie Mock, Aye; David Hansen, Aye; Natalie Brush, Aye; Paul Ray, Aye.*

## Utah Career Path High Governing Board of Directors Closed Session



Career Path High

**Meeting Date:** June 17, 2024

**Location:** 290 N. Flint Street; Kaysville, UT 84037

*Ascent Academies of Utah's network of schools utilizes the Schoolwide Enrichment Model to build a strong educational foundation and to provide an enriching, individualized and varied educational experience to all students.*

## CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Career Path High entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17<sup>th</sup> day of June, 2024.

David Hansen, Board President