

**MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
JULY 14, 2014**

Attendees at the meeting:

Chairman Kent Petersen

Board Members Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King

Merrial Johansen and Howard Tuttle, Johansen and Tuttle Engineering

Leslie Bolinder, Secretary for District

UPDATE OF CURRENT PROJECTS

South Moore Phase 10 - County Road 803

Merrial Johansen reported that the total cost of this project is \$1,248,364. The federal match is \$838,691, the state match (UDOT) \$82,000, and local government match (ECSSD#1) is \$127,673.

The PS&E meeting was held. There were a few items redlined. UDOT should have the project on their website for bid in August. There were no environmental concerns that will hold up the project.

Green River Cutoff Road # 401 Culvert Replacement Project

This project is complete. The final inspection of this project will be scheduled. It was noted that the company drilling for helium tore up the road pretty bad around this culvert replacement.

The engineer presented the invoices from Harper Precast. The actual invoices were more than the original bid on the contract signed by the chairman. The actual contract was for \$34,092.75. After discussion, a motion was made by Dean King to pay according to invoices, not the contract as the difference was due to an honest mistake on how many loads would have to be made to deliver the concrete box. The motion was seconded by Richard Jensen and approved by all members present. The total cost of the concrete box was \$35,352.70, which is \$1,260.00 more than the original estimate.

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Millsite State Park Access Road - County Road #701

This project is complete and Leslie reported that the \$1,000,000 match from the Joint Highway Committee has been received and deposited. The check from the state parks for the replacement of the cattle guard at the entrance of Millsite State Park has also been received. This project is an improvement to the Emery County Road system.

Huntington Airport Pavement Preservation Project 2014

The airport project was shut down due to lack of equipment and weather. The project should start up and be completed this week. The ut-light chips will be rolled with a steel drum as well as the pneumatic roller to better set the chips.

SITLA ROW Acquisition - B Roads

Bevan received an a e-mail from Candace Powers, CIB, which was forwarded to each board member and the Emery County Attorney. The requirement to hire a title company to verify the ROW has been lifted. After discussion, it was decided to invite David Blackwell, Emery County Attorney, to next month's meeting to update the board on this project.

PRESENTATION AND APPROVAL OF THE FY2013 INDEPENDENT AUDIT

Kimball and Roberts performed the annual independent audit for FY2013. A copy of the audit was presented to each board member. After discussion, a motion to accept the independent audit for FY2013 was made by Bevan Wilson. The motion was seconded by Merrill Swasey and approved by all members present.

APPROVAL OF BILLS AND FINANCIAL REPORT

The bills were approved on a motion by Merrill Swasey and a second by Dean King. The motion was approved by all members present.

A motion to ratify distribution of MMS for May 2014 was made by Richard Jensen. The motion was seconded by Merrill Swasey and approved as follows:

The 2014 fiscal year 4th qtr. (May 2014) mineral lease allocation (through UDOT) will be \$152,445.86 as follows:

| | |
|---|---------------|
| Emery County Special Service District #1 | \$ 60,978.34 |
| Local Building Authority of Emery County | \$ 44,209.30 |
| Castle Valley Special Service District | \$ 19,817.96 |
| Emery County Recreation Special Service District | \$ 12,195.67 |
| Emery County Fire Protection Special Service District | \$ 12,195.67 |
| North Emery Water Users Special Service District | \$ 3,048.92 |
| Total | \$ 152,445.86 |

A motion to ratify distribution of 3rd qtr. revenue from SITLA was made by Richard Jensen. The motion was seconded by Merrill Swasey and approved as follows:

The FY 2014 3rd Quarter SITLA distribution is \$549,228.37 and should be distributed as follows:

50% to Emery County \$274,614.18 and the other 50% to the districts as follows per Resolution.

| | |
|---------------------|--------------|
| ECSSD#1 | \$109,845.68 |
| LBA | \$ 79,638.12 |
| CVSSD | \$ 35,699.85 |
| Recreation SSD | \$ 21,969.13 |
| Fire Protection SSD | \$ 21,969.13 |
| NEWUSSD | \$ 5,492.28 |

APPROVAL OF JUNE 9, 2014 MEETING MINUTES

The minutes for 06/09//2014 were approved, as corrected, on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m. as the meeting came to the end of the agenda. The

The minutes for 06/09//2014 were approved, as corrected, on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m. as the meeting came to the end of the agenda. The next meeting is scheduled for August 11, 2014.

Approved by:



Kent Petersen, Chairman



Date

**BILLS APPROVED BY ECSSD#1
July 14, 2014**

| | |
|--|-------------------|
| Emery County - 98-4000-2800 - Telephone | \$ 30.00 |
| Rocky Mountain Power - 98-4000-7503 | \$152.96 |
| BK Stop N Shop - 98-4000-6100 - Refreshments for meeting | \$37.19 |
| Johansen and Tuttle Engineering - Inv.71416 | |
| Millsite State Park Engineering - 98-4000-3047 | \$10,000.00 |
| Green River Cut-Off Box Culvert - 98-4000-3033 | <u>\$8,000.00</u> |
| | \$18,000.00 |
| Kimball & Roberts - FY2013 Independent Audit - 98-4000-3050 | \$2,350.00 |
| Harper Precast - Box Culvert - 98-4000-7649 | \$35,352.75 |
| Nielson Construction - Millsite - Retainage Interest 98-2113-5940 | \$144.00 |
| Nielson Construction - Partial Pay Est. #1 -Green River Cut-off Road 98-4000-7649 | \$114,959.60 |
| Bevan K. Wilson 98-4000-2800 - Cell Phone | \$50.00 |
| 98-4000-6210 - Board Meeting Stipend/Project Mgr. | \$300.00 |
| 98-4000-2300 - Mileage | <u>\$11.20</u> |
| | \$361.20 |
| Richard Jensen - 98-4000-6210 - Board meeting Stipend/Project Mgr. | \$300.00 |
| 98-4000-2800 - Cell Phone | \$ 50.00 |
| 98-4000-2300- Mileage | <u>\$ 35.28</u> |
| | \$385.28 |
| Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr. | \$300.00 |
| 98-4000-2300 - Mileage | \$306.88 |
| 98-4000-2800 - Cell Phone | <u>\$50.00</u> |
| | \$656.88 |
| Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr. | \$300.00 |
| 98-4000-2300 - Mileage | \$31.36 |
| 98-4000-2800 - Cell Phone | <u>\$50.00</u> |
| | \$381.36 |

| | |
|--|-----------------|
| Merrill A. Swasey - 98-4000-2800 - Cell Phone | \$50.00 |
| 98-4000-2300 - Mileage/Expenses | \$69.72 |
| 98-4000-6210 - Board member Stipend/Project Mgr. | <u>\$300.00</u> |
| | \$419.72 |

| | |
|--------------|---------------------|
| TOTAL | \$173,230.94 |
|--------------|---------------------|



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

P. O. Box 1055
Castle Dale, Utah 84513
Telephone: (801) 381-5217

July 15, 2014

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on July 14, 2014 (attached). Set up a new account for Green River Cut-off Road Box Culvert Replacement Project, 2014 and release all interest on retainage for the Millsite project.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Leslie Bolinder".

Leslie Bolinder
Secretary for District

cc: Brenda Tuttle