1400 North 200 East
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **June 20, 2024** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

**Members Present:** Max Powell, Clark Taylor, Johnny Revill, Ryan Wood, Paulette Anderson, and Steve Chipman.

**Excused:** Jay Fugal, Dave Richards and Keely Giles.

**Others Present:** Jaxson Taylor, John Hansgen, Jancarlo Valdivia, Stewart Reeve, Riley Bunker, and Wendy Thorpe.

**1. Welcome**

Acting Chair Max Powell welcomed the members of the Board and opened the meeting at 6:00 p.m.

**2. Public Comments**

There were no public comments.

**3. Operations Report for May 2024 – Jaxson Taylor**

Mr. Taylor reported the course and range have been very busy, with spots booked out about 10 days. New tee times for 18-hole play were added for early Saturday and Sunday mornings. Staffing levels were increased in the pro shop to handle the busy summer season. Marketing initiatives, such as social media videos and collaborations with apparel brands, were discussed, generating positive engagement and sales.

Mr. Bunker was commended for his exceptional work in organizing and revamping the junior golf camp. The camp attracted 350 kids, including 80 women, which was a significant increase from previous years. He introduced engaging activities, games, and drills, and received excellent feedback from participants. Mr. Taylor stated the current pace of play was 4 hours and 22 minutes, slightly behind the desired pace of 4 hours and 19 minutes. To address this, a new program was launched, with members monitoring the pace of play on the course.

Board Member Chipman reported kids were seen causing damage to golf carts. Mr. Taylor requested any issues be reported to him.

a. City Presentation Recap/Follow Up

Mr. Taylor reported the presentation was well received and great feedback was provided.

**4. Superintendent Report on Grounds and Equipment – John Hansgen**

Preparations were made for the Stadium Qualifier tournament, including top-dressing and aerating. Repairs were ongoing for mowers and other equipment. Fertilizer and weed control applications were underway. A new 50-horsepower pump was installed, and a flow meter was added as part of a grant project. Issues were discovered with one of the pumps, and further troubleshooting was required. Bids were submitted for roof repairs on the pump house and bathrooms. Updates were provided on the bridge replacement project, with measurements and assessments being conducted.

a. **Filter station almost complete** –
   Mr. Hansgen reported filter station maintenance was ongoing.

b. **Pump repairs** –
   Pump three was down and a grant request has been submitted. Mr. Hansgen was working with Amanda Strack at the Central Utah Water Conservancy. A combined bid has been submitted for repairs to the bathrooms and pump house.

c. **Roof Repairs for the bathrooms** –
   The discussion revolved around the park tax funding from the three cities (American Fork, Pleasant Grove, and Lehi) that own the golf course. Key points include American Fork having an open application process for park tax funds, while Pleasant Grove and Lehi allocate funds internally. There was a desire for all three cities to contribute equally to the golf course's projects and improvements. Pleasant Grove has recently implemented an application process for their park tax funds, which could lead to better coordination of funding across the cities.

d. **Possible bridge because repairs are not likely to happen in 2024**

**5. Committee Updates**

a. **HR/Employee Matters** (Jay F, Ryan W, Dave R**)**

   Nothing to report.

b. **Events/Member Benefits** (Keely G, Paulette A, Johnny R**)**

   Nothing to report.

c. **Projects/Improvements** (Steve C, Clark T, Max P**)**

   i. **Parking Lot Project**

   The topic of expanding and restriping the parking lot was discussed. Concerns were raised about the lack of parking during busy periods and the need for additional spaces. Options were explored, such as expanding the parking area, adding signage, and potentially utilizing overflow parking areas. Bids were received for striping the existing parking lot, but the decision was made to consider a more comprehensive solution that would address the long-term parking needs. Coordination with the city was suggested to explore the feasibility of expanding the parking area.

## Action Items

1. **Review and action on approval of the April 18, 2024 board meeting minutes.**

    **Motion:** Board Member Taylor moved to approve the April 18, 2024 board meeting minutes. Board Member Anderson seconded the motion.

    **Vote:** Clark Taylor, Yes; Paulette Anderson, Yes; Max Powell, yes; Jay Fugal, absent; Steve Chipman, yes; Keely Giles, absent; Dave Richards, absent; Ryan Wood, Yes; and Johnny Revill, Yes. The motion passed with 6 in favor and 3 absent.

2. **Review and action on the April & May 2024 Finance report** – Presented by Stewart Reeve. The financial reports for April and May were reviewed. Revenue figures were strong, exceeding budgeted amounts, particularly in the driving range category. Expenses related to equipment purchases, such as a new snack cart and range picker, were discussed.

    **Motion:** Board member Wood moved to approve the April & May 2024 Financial reports. Board member Taylor seconded the motion.

    **Vote:** Clark Taylor, Yes; Paulette Anderson, Yes; Max Powell, yes; Jay Fugal, absent; Steve Chipman, yes; Keely Giles, absent; Dave Richards, absent; Ryan Wood, yes; and Johnny Revill, yes. The motion passed with 6 in favor and 3 absent.

3. **Discussion on additional business items for placement on a future agenda** – None were proposed.

4. **Adjournment**
    With no further business to come before the Board at this time, Board member Taylor moved to adjourn the meeting. Board member Revill seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:43 p.m.

Meeting Minutes Approved: July 18, 2024