MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, JULY 15, 2024, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present –

Commissioner Irene Hansen, Commissioner Tracy Killian, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Economic Development Director Deborah Herron, Emergency Management Assistant Shelly Felter, State Fire Warden Brandon Peck, Deputy Clerk-Auditor Becky Broadhead, Human Resource Payroll & Benefits Administrator Jamie Park, Surveyor Jerry Allred, Human Resource Director Judy Stevenson, Duchesne County Residents Jeff Chugg, and Daniel Castaneda, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Commissioner Greg Miles joined the meeting via Zoom at 9:16 am.

Opening Comments

(9:00 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Public Works Update

(9:02 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. The chip-sealing projects are going well. They have completed Neola and Roosevelt. They will move to Ledge Lane (CR 287) and Thackers Road (CR 298). About three miles in Rock Creek need to be chip-sealed. A crew is out patching, and another is mowing the shoulder of the roads. The bridge project on Old River Road (CR 92) is almost complete. The parties discussed the parking lot for fishing in the area. It needs to be addressed. Dust suppressant was applied in Hanna after a complaint was received. Commissioner Killian would like Director Casper to talk with the Weed Control Department about some Russian Olive trees in Neola that need to be treated.

Discussion of Fire Restrictions

(9:07 a.m.)

State Fire Warden Brandon Peck introduced himself and explained starting Thursday, July 18, 2024, Duchesne County will be under a Fire Restriction Order (Stage 1). The following acts are prohibited until rescinded by the Utah State Forester:

1. No open fires of any kind except within established public facilities in improved campgrounds, picnic areas, -OR- In permanently constructed fire pits at private homes where running water is present.
2. Smoking, except within an enclosed vehicle, trailer, or building, a developed recreation site, or while stopped in an area that is paved or free from dry vegetation.
3. Discharging or using any fireworks, tracer ammunition, or other pyrotechnic devices, including exploding targets.
4. Cutting, welding, or grinding metal in an area of dry vegetation.
5. Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.

No information has been given on whether fireworks will be allowed on July 24th.

Discussion & Consideration of the Request for Consent to Assign from XCL Resources
(9:10 a.m.)

Commission Executive Assistant Melissa Hughes explained the request. XCL Resources has agreed to assign undivided interest shares and is requesting the county give consent to the areas listed and owned by the county. *Commissioner Killian made a motion to approve the consent to assign and authorize the chair to sign on behalf of the County. Commissioner Hansen seconded the motion. Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of the Temporary Beer License
(9:13 a.m.)

Clerk-Auditor Chelise Jessen presented the temporary beer license for Salt Lake Climbers Alliance before the meeting. This event will be on August 24th at Camp Steiner. The parties discussed the event. *Commissioner Killian made a motion to approve the temporary beer license under Utah Code 32B-9-201. Commissioner Hansen seconded the motion. Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Commissioner Miles joined the meeting at 9:16 a.m.

Discussion & Consideration of the Board of Equalization (BOE) Adjustments
(9:17 a.m.)

No adjustments at this time.

Auditors Office – Vouchers
(9:19 a.m.)

Deputy Clerk-Auditor Becky Broadhead presented the July 15, 2024, vouchers, check numbers 165748 through 165820, for $565,357.32. The parties reviewed the vouchers submitted. *Commissioner Killian made a motion to approve the vouchers for July 15, 2024, as presented. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

HR Office – Payroll
(9:22 a.m.)

Human Resource Payroll & Benefits Administrator Jamie Park presented the payroll report ending July 6, 2024; 246 employees were paid. *Commissioner Miles made a motion to approve the July 6, 2024 payroll, as presented. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Consideration of Minutes for Combined Commission Meeting held July 8, 2024
(9:25 a.m.)

The parties reviewed the combined Commission meeting minutes for July 8, 2024. *Commissioner Miles made a motion to approve the minutes for July 8, 2024, as presented. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Calendaring & Weekly Update on Events
(9:34 a.m.)

Discussion of Possible Subjects for the Next Meeting
(9:46 a.m.)

Closed Meeting – Strategy Session to Discuss: The Purchase, Exchange, Sale, or Lease of Real Property
(9:50 a.m.)

Commissioner Miles made a motion to go in and out of a closed meeting for a strategy session to discuss: The Purchase, Exchange, Sale, or Lease of Real Property. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.

Back in Session
(10:01 a.m.)

No action is to be taken.

Human Resource Update
(10:01 a.m.)

Human Resource Director Judy Stevenson gave an update on the department. She listed the open positions and scheduled interviews.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual
(10:03 a.m.)

Commissioner Killian made a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.

Back in Session
(10:59 a.m.)

No action is to be taken.

Recess 11:00 a.m. to 1:30 p.m.

Commissioner Miles made a motion to recess until the 1:30 p.m. Working Session. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.

Working Session 1:30 p.m

Present –

Commissioner Irene Hansen, Commissioner Tracy Killian, Deputy Attorney Grant Charles, Community Development Director Mike Hyde, Community Development Deputy Director Mike Gottfredson, Building Inspector Cody Fisher, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Economic Development Director Deborah Herron, Sheriff Travis Tucker, Kelsey Carter and Jeff Crozier with Javelin Energy Partners, Jacob Woodland with Wasatch Energy Management, Heather Ivie with Kinder Morgan, Michael Hawley and Jeff Baker with Jones & DeMille Engineering, Scott Duncan with XCL, JD Kesler with Parsons Behle & Latimer, attorney for UPA, Rikki Hrenko-Browning with Utah Petroleum Association (UPA), Don Bromley and Zane Lay with Ovintiv, Leslie Pearson with Finley Resources – Uinta Wax, Jessie Duncan with Altamont Energy, Terry Nelson, Cameron Cutch, Tiesha Black, David Yadon, Sandee Pummell,

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Scott Atwood, Todd Hammer, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Discussion of Ordinance #24-409: Enacting Provisions in the Duchesne County Zoning Ordinance Associated with Oil and Gas Drilling and Production
(1:30 p.m.)

Mike Hawley and Jeff Baker, with Jones & DeMille Engineering, presented the study in which they partnered with Vialytics. They have driven all 331 miles of the paved roads in Duchesne County, taking pictures every twelve feet. AI will analyze the images to determine the remaining service life of the road. Producers have supplied Jones & DeMille Engineering with traffic maps and volumes for specific areas where the haul traffic is expected. With the information from the producers and Vialytics, based on the projected volume, the life of the roadways is cut in half. The industry standard for the pavement is a 20-year life span with maintenance.
The map is color-coded, with red representing the most urgent need for repair and green representing the slightest need.

The parties discussed a way for the industry to access this information once it is complete. How can the industry be involved when and where the county plans to repair or armor the road? The road department looks at the roads on a case-by-case basis.

The parties discussed the ordinance, and Rikki Hrenko-Browning suggested an alternative approach. The impact fees should be a one-time fee. They could be tiered for the location and distance from a state road. The industry is looking for certainty, and having a one-time fee gives it that. Delays cause other issues for all involved; they are disadvantaged when they don't know the cost and must wait for the permit process.

The parties discussed having a conditional-use permit, setting impact fees, and a road maintenance agreement. The industry would like possible haul routes the driver could be instructed to use. Community Development will develop a simplified conditional-use permit draft to be shared.

Adjournment
(3:33 p.m.)

Commissioner Killian made a motion to adjourn the meeting at 3:33 p.m. Commissioner Hansen seconded the motion. Commissioner Killian voted aye, and Commissioner Hansen voted aye. The forum adjourned.

Read and approved this on the 22nd day of July 2024.

Irene Hansen	*Chelise Jessen*
Commission Chair	*Clerk-Auditor*

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

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