



Stansbury Service Agency Board of Directors Business Meeting Minutes

Date: Wednesday, May 22nd, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order by Brett Palmer @ 7:06 pm
2. Roll Call
 - Brett Palmer - present
 - Cassandra Arnell - present
 - John Wright - present
 - Kyle Shields - present
 - Maria Sweeten – absent
 - Ammon Jacobsmeyer – present
3. Staff – James Hanzelka
 - Shawn Chidester
 - Ingrid Swenson
 - Resident - Kayce Nobles
4. Pledge of Allegiance led by Cassandra Arnell.
5. Public Comments – no public comment.
6. GM Updates – James Hanzelka presented his updates.
 - Comments from the Board Meeting:
 - a. John Wright had a comment about the suggested UDOT Trail presented by James Hanzelka.
 - b. The board requested to know the dimensions of the piece of land the Mitchells would like to purchase.
 - c. James Hanzelka spoke about the lake cleanup and adopting a greenbelt on the Island.

Action Items:

7. 2024.05.01 A
 - a. Board Review and Possible Approval of December 20th, 2023, Special Meeting Minutes.
 - b. Motion to approve the minutes of the Special Meeting on December 20th, 2023, by Ammon Jacobsmeyer, seconded by John Wright.

Brett Palmer – abstained; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

8. 2024.05.02 A
 - a. Board Review and Possible Approval of April 3rd, 2024, Business Meeting Minutes.
 - b. Motion to approve April 3, 2024, Business Meeting Minutes by Cassandra Arnell, seconded by Kyle Shields.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.



9. 2024.05.03 A

- a. Board Review and Possible Approval of April 10th, 2024, Business Meeting Minutes.
- b. Motion to approve April 10th, 2024, Business Meeting Minutes by Cassandra Arnell, seconded by Kyle Shields.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

10. 2024.05.04 A

- a. Board Review and Possible Approval of April 17th, 2024, Special Meeting Minutes.
- b. Motion to approve April 17th, 2024, Special Meeting Minutes by Cassandra Arnell, seconded by John Wright.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - abstained. Motion Passed.

11. 2024.05.05 A

- a. Board Review and Possible Approval of April 24th, 2024, Business Meeting Minutes.
- b. Motion to approve April 24th, 2024, Business Meeting Minutes by Cassandra Arnell, seconded by Kyle Shields.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

Motion to close the business meeting and enter into the Stansbury Greenbelt Area Board Meeting.

Motion to close the Service agency business meeting and enter the Stansbury Greenbelt area board meeting made by Cassandra Arnell and seconded by Ammon Jacobsmeyer.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

Stansbury Service Agency Board Meeting Reconvene.

Motion to close Stansbury Service Agency Board Meeting and enter the Stansbury Recreation Service Area Board Meeting

Motion to approve closing Stansbury Service Agency Board Meeting and enter the Stansbury Recreation Service Area Board Meeting by John Wright, seconded by Cassandra Arnell.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

STANSBURY SERVICE AGENCY BOARD reconvene @ 8:17 pm



12. 2024.05.06 A

- a. Consideration and discussion of an Interlocal Agreement providing for and confirming the previous transfer to and administration by Stansbury Park Improvement District of Stansbury Recreation Service Area and Stansbury Greenbelt Service Area water rights.

13. 2024.05.07

- a. Adoption of Resolution 2024-04 Authorizing the execution of the Interlocal Agreement providing for and confirming the previous transfer to and administration by Stansbury Park Improvement District of Stansbury Recreation Service Area and Stansbury Greenbelt Service Area water rights.
- b. Motion to adopt Resolution 2024-04 Authorizing the execution of the Interlocal Agreement providing for and confirming the previous transfer to and administration of by Stansbury Park Improvement District of Stansbury Recreation Service Area and Stansbury Greenbelt Service Area water rights with a change that water rights be used within the Service Agency boundary By John Wright, seconded by Cassandra Arnell.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

14. 2024.05.08

- a. Adoption of Resolution 2024-05 Agreeing to the Finding of Excess Greenbelt Service Area Water Rights and Authorizing the sale of interests in said rights to be represented by water right credits pursuant to authority of the Interlocal Agreement.
- b. Motion to adopt Resolution 2024-05 Agreeing to the Finding of Excess Greenbelt Service Area Water Rights and Authorizing the sale of interests in said rights to be represented by water right credits pursuant to authority of the Interlocal Agreement within the following change by Cassandra Arnell, seconded by John Wright.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

15. 2024.05.09

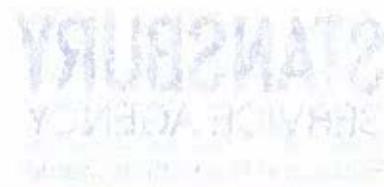
- a. Consideration and Adoption of Resolution 2024-06 a Greenbelt Service Area Banked Water Credit Purchase and Banking Agreement, and authorizing execution of the document.
- b. Motion to adopt Resolution 2024-06 a Greenbelt Service Area Banked Water Credit Purchase and Banking Agreement, and authorizing execution of the document by John Wright, seconded by Kyle Shields

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

16. 2024.05.11 A

Approval of Pageant

- a. Presentation of Pageant Proposal



b. Public Comment on Pageant Proposal – Kasey Nobles made a comment about the difference between 16 and 24-year-olds in their talents in response to Cassandra wanting to include college-aged people in the pageant.

c. Discussion and possible of approval of pageant proposal

Motion for Cassandra Arnell to be the liaison between the pageant committee and the board, to work with them and clean up the application, talk about the age requirement, and suggest John's comments by Cassandra Arnell, seconded by John Wright

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - nay. Motion Passed.

17. 2024.05.12 A

Approval to Move Funds from Capital Projects to Equipment Rental

a. Presentation of Movement Proposal by James Hanzelka

b. Public Comment on the Movement of Funds

No public comment

c. Discussion and Possible Approval of moving money from the Capital project to the equipment rental for the triplex for the Golf Course

Motion to approve of moving money from the Capital project to the equipment rental for the triplex for the Golf Course by John Wright, seconded by Kyle Shields.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

18. 2024.05.13 A

Approval of Closure of Zion Impact Fee Bank Account

a. Presentation of Account Closure Action

b. Public Comment

c. Discussion and Possible Approval of Letter to Close Zions Bank Impact Fee Checking Account.

There is no need to have a separate dedicated Impact Fees Checking Account.

Motion to close the Zion's Impact fee checking account by Kyle Shields, seconded by John Wright.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.

19. 2024.05.15 A

a. Board Review and Possible Approval from April 1st to May 22nd warrants, financial statements, and journal entries.

John Wright and Kyle Shields had a few questions about vendors, and Ammon Jacobsmeyer had questions about the warrant approval dates.

Motion to approve the April 3rd to May 22nd warrants and financial statements by Kyle Shields. Cassandra Arnell seconded.

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.



Board Member Reports and Discussion Items

- **John Wright**
 - John thanked Shawn for his efforts of doing a great job.
 - He hopes the pool manager and the lifeguards' attitude and respect for the facilities will be better than last year.
 - Solomon Park - the weeds are growing fast in the gravel. He is wondering about volunteers taking care of that.
 - Porter Way Park Ball Diamond – the weather has affected his ability to work on it.
 - The man door at the pool that goes to the concession needs a better lock.
- **Kyle Shields**
 - Kyle has a recommendation not to water from Friday night or Saturday morning.
 - He is working at Woodland Park, and he is going to need some help with removing a chunk of concrete that was buried and laying on top of a sprinkler line.
- **Cassandra Arnell**
 - Cassandra asked about:
 - The timeframe for the installation of the docks and swimming platform.
 - Lake mowing – Jim told her that we are waiting on parts.
 - Lake mowers – status on info about the mowers.
 - James Hanzelka answered that the lead time on ordering a new lake mower is about 2-3 months. The agency is looking at a smaller mower for better access to the finders in the lake.
 - Amphitheater – status on the parking lot. Jim answered that we are working on the County Permit requirement.
 - Status from the home association about giving us the land on the other side of Millpond Creek. Jim Hanzelka answered that the HOA no longer seems to be interested in donating the parcel of land. He will reach out to them again about it.
 - 2023 taxes that the County messed up on. She is wondering if the Service Agency needed to put the word out that it was not an agency issue and if residents have a concern, it should be addressed with Tooele County.
- **Ammon Jacobsmeyer**
 - Ammon is thankful for Lauren Jones' help with the lake cleanup.
 - He has a problem with the weeds at Solomon Park.
 - He is not receiving emails; he will work with Ingrid to resolve the problem.
- **Brett Palmer** - no comment

Motion to Adjourn

Motion to adjourn by Ammon Jacobsmeyer, seconded by Cassandra Arnel
Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer - yea. Motion Passed.



The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 17 day of July 2024.

A handwritten signature in blue ink, appearing to read "Brett Palmer".

Brett Palmer, Board Chair