DRAFT

SALT LAKE COUNTY
GIS STEERING COMMITTEE
MEETING MINUTES (UNAPPROVED*)

Thursday, July 18, 2024
10:00 am / N2-800 and WebEx

Committee Members / Voting Designee:
Reid Demman, Surveyor *(Chair and Voting Member)*
Megan Hillyard, Administrative Services *(Vice Chair and Voting Member)*
Robin Chalhoub, Community Services (*Voting Member)*
Kade Moncur, Public Works (*Voting Proxy)*
Matthew Dumont, Sheriff (*Voting Proxy)*
Phil Conder, Treasurer *(Voting Proxy)*
Tyler Andrus, Assessor *(Voting Proxy)*
Kelly Colopy, Human Services *(Voting Member)*
Robyn Haywood, Recorder *(Voting Proxy)*

Non-Voting Member:
David Delquadro (County Council)

Absent / Excused:
Chris Stavros, Assessor (*Voting Member)*
Lannie Chapman, Clerk *(Voting Member)*
Erin Litvack, Deputy Mayor of County Services *(Voting Member)*
Sim Gill, District Attorney (*Voting Member)*
Scott Baird, Public Works (*Voting Member)*
Rashelle Hobbs, Recorder *(Voting Member)*
Rosie Rivera, Sheriff (*Voting Member)*
Chris W. Harding, Auditor *(Voting Member)*
K. Wayne Cushing, Treasurer *(Voting Member)*

Other Participants:
Isaac Higham, County Council
Erik Neemann, Surveyor
Bradley Park, Surveyor
Zachary Posner, Information Technology
Tony Jolley, Information Technology
Trevor Hebditch, Information Technology
Mark Miller, Information Technology
Andrew Dudley, Information Technology
Jon Thelen, Information Technology
Teddy Arnold, Information Technology
Brandon Allgier, Information Technology
Brendan Duffy, Information Technology
Javaid Lal, Administrative Services
Teresa Curtis, Addressing
Jarom Zenger, Assessor
Bishal Raj Joshi, Recorder
Wiley Bogren, Recorder
Ryan Lambert, District Attorney
Laura Jacobs, Clerk Elections
Clint Benson, Real Estate

*This Unapproved draft is the first attempt at the minutes and is posted to meet Open Meetings Act requirements. The final version voted on will most likely evolve and be different from that posted here.

Items Discussed:

- **Welcome and Approval of May 16, 2024 Minutes.** Reid Demman, GIS Steering Committee Chair, welcomed all existing Committee members and others present to the meeting, and called the meeting to order at approximately 10:00 am.

The minutes of the May 16, 2024 meeting were placed up for approval motion.

***Motion*: A motion was made by Tyler Andrus and seconded by Phil Conder to approve the May 16, 2024 meeting minutes. The minutes were unanimously approved as submitted by voting members, or their proxies present, as follows:**

Reid Demman	*Aye*
Megan Hillyard	*Aye*
Robin Chalhoub	*Aye*
Kade Moncur	*Aye*
Matthew Dumont	*Aye*
Phil Conder	*Aye*
Tyler Andrus	*Aye*
Kelly Colopy	*Aye*
Robin Haywood	*Aye*

- **Citizen Public Input:** Reid asked if there were any comments from citizens. There were none.

- **Open and Public Meetings Training:** Ryan Lambert from the District Attorney's office presented this annual required training. He began by stating that the Open and Public Meetings Act is the State law that ensures government actions and deliberations are openly conducted. A video presentation was then displayed to highlight important information. He also reviewed three substantive changes that the Legislature adopted this year as follows:

    1. The anchor meetings change says that if you hold an online meeting, you don't have to have an anchor location and one of your members doesn't have to be present at the anchor location. This is very convenient since so many meetings are now held virtually. However, you do have to provide an anchor location if a member of the public submits a written request at least 12 hours prior to the start of the meeting. A member of the body that's meeting does not have to be present at that anchor location, so it could be a room with NO one in it and the video feed.

    2. HB26 included a provision that states that a quorum of a public body acting together outside a meeting in a concerted and deliberate way can't predetermine how the meeting's going to go. The meeting has to be genuine.

    3. The last change is if you act in a meeting that has violated some provision of the Open and Public Meetings Act, whether it didn't have adequate notice, if you're acting on something that wasn't on the agenda, etc., and someone challenges you on that, they can take you to court to challenge that final action. If they win, they can get Attorney's fees. This is something new, so make sure that the Open Public Meetings Act is followed. If

there's ever any question, please contact someone from the District Attorney's office for legal advice.

More information and training can be found at the following website link: https://www.utah.gov/pmn/index.html

- **GIS STWG Updates:** Updates were provided on the following items:

  - ***GIS Policy and Standards***. Erik Neemann from the Surveyor's Office provided a quick status update on this topic. He noted there has been an agenda item created for the next Executive Coordinating Committee meeting to move this forward. This action is something that was previously approved at the last GIS Steering Committee meeting. Pending that approval from the Executive Coordinating Committee, it would then move on to the County Council.

  - ***ArcGIS Desktop/ArcMap in Mature Support***. Erik Neemann from the Surveyor's Office noted that there will be no more software patches and updates on these software programs. These programs have reached mature support and will be fully retired in March 2026. Esri is providing some limited support until that time. Many users in the County have already moved on to using ArcGIS Pro. There are still a few County users that use ArcGIS Desktop/ArcMap, and they are discussing a timeline to migrate off these systems. Zachary Posner from Information Technology agreed it is important to phase out the use of the ArcGIS Desktop and ArcGIS Map software programs and migrate to ArcGIS Pro. Erik Neemann from the Surveyor's Office stated he feels most users are now familiar with ArcGIS Pro. He said they can poll the ArcGIS Desktop and ArcGIS Map users to determine what their level of comfort would be if they move to ArcGIS Pro. Tyler Andrus asked if the new Enterprise Agreement allows for the movement to ArcGIS Pro. Erik Neemann from the Surveyor's Office feels there should not be any problems moving forward under the Enterprise agreement which allows for more ArcGIS Pro users. They will report back to this Committee in the future once they poll users and track the dependencies and workflows of those dependent on ArcGIS Desktop and ArcMap programs.

- **GeoEvent Server:** Mark Miller from Information Technology presented a Business Case for obtaining a GeoEvent Server, which is a real-time mapping and analytics tool from Esri that allows users to connect to and analyze streaming data. He is bringing this forth today as a possible action item. He noted that both Public Works and Wasatch Front Waste and Recycling have requested a tool that allows for live streaming of data from vehicles, etc. Additional information on this product can be found at the following link: https://www.esri.com/en-us/arcgis/products/arcgis-geoevent-server.

He thinks a vote from is needed from this Committee to move forward with this new technology. At the present time, there's no funding for this. It's an internal operation that they want in order to help I.T. prioritize certain elements of their operation. The GeoEvent server is included in our GIS contract, so today's request is to enable a new feature to the Salt Lake County GIS environment.

***Motion*: A motion was made by Megan Hillyard and seconded by Robyn Haywood to advance with the prioritization of the operation of this new technology for the GeoEvent Server for Information Technology. The motion was unanimously carried by voting members, or their proxies present, as follows:**

Reid Demman	*Aye*
Megan Hillyard	*Aye*
Robin Chalhoub	*Aye*
Kade Moncur	*Aye*
Matthew Dumont	*Aye*
Phil Conder	*Aye*
Tyler Andrus	*Aye*
Kelly Colopy	*Aye*
Robin Haywood	*Aye*

- **Data Governance Working Group Update:** Javaid Lal from Administrative Services provided updates on the following items:

1. Varonis Demo on the subject of data security by the I.T. Security Team. (https://www.varonis.com/)
2. HB491 on Data Privacy (both State and Salt Lake County)
3. Privacy Health Check Offer – State Privacy Office
   (Reid asked Javaid to add the Surveyor's Office to participate in this)
4. Business Case Submitted for IT/TAB/GIS Steering for the Hiring of a FTE County Privacy Officer.

Phil Conder asked who the County Privacy Officer position would report to. Javaid Lal from Administrative Services answered that is still to be determined. Zachary Posner from Information Technology feels this position should live outside of I.T.

Dave Delquadro asked if there is a job description for the County Privacy Officer created. There are certifications that Javaid Lal from Administrative Services can be included as part of the Business Case under what skills may be needed. The question was asked if the State's Confidential requirements are part of this and subject to GRAMA. Zachary Posner from Information Technology answered he does not think it is.

- **Other Business and Updates.** Reid Demman mentioned that he attended the recent NACo Annual Conference and provided updates on some of the meetings he attended and what he learned.

    - He noted that he is part the GIS Sub-Committee, which is changing names to the Future Tech Sub-Committee.

    - Reid attended a presentation on Artificial Intelligence (AI) and protecting data, especially from data breaches. He felt this subject was very interesting and is constantly evolving.

    - He attended a presentation led by Mariposa County about leveraging partnerships to drive innovation.

    - He attended a presentation on connecting compassion and technology and integrating AI and health and human services.

    - Transforming your GIS Capabilities with 1" imagery was another presentation he attended. He noted we already do this at Salt Lake County in joint partnership with other County agencies. We have already leveraged these opportunities.

    Reid said that anyone interested in material from the presentations he attended should reach out to him and he will provide that. He brought back lots of information on AI that might be beneficial to many in today's meeting.

- **Next Scheduled Meeting Date(s).** Unless notified otherwise, the next meetings are combined with the Technology Advisory Board (TAB) and are scheduled for August 15, 2024 and August 22, 2024 (if needed) at 9:00 am via WebEx and in Suite N2-800.

- **Adjournment**. The meeting was adjourned at approximately 10:42 am.