

**PUBLIC HEARING ON THE PROPOSED FY2025 BUDGET AND THE REGULAR TOWN
COUNCIL MEETING MINUTES
THURSDAY JUNE 20th, 2024, AT 6:30 P.M.
CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE**

****This meeting was a hybrid meeting held electronically by Zoom and also in person at the anchor site of the Town Building. However just as the Meeting was to start, we had another power outage until about 7:00 PM when power resumed.**

Council Members Present: Mayor Duncan, CM Gibson, Hill, and O'Brien at the anchor site.

Absent: CM Holland

Others Present at Anchor Site: Dorje Honer, Colleen Thompson, Linda Skogrand, Norman and Peggy Llewelyn, Ron Drake and Dan Vink.

Others present on Zoom: none due to power outage.

M Duncan called the Meeting to Order at 6:31 PM, Buck called role.

PUBLIC HEARING

Public Hearing on the Proposed Budget for FY 2025

Public Comment: None

Regular Town Meeting

1. Open Public Comment: None

2. Approval of Minutes: Special Town Council Meeting May 28, 2024.

CM Gibson moved to approve the Minutes; CM Hill seconded motion passed unanimously.

3. Executive Reports:

M Duncan began her report from Rocky Mountain when Dan Vink arrived and delivered his report.

* Rocky Mountain Power District Manager- Dan Vink explained RMP is on elevated (more sensitive) fire risk settings (EFR) to prevent any circuit failure from sparking and starting a fire. If there is a fault detected on any of the lines, the system instantaneously shuts down the line. On Sunday, the high winds caused the lines at Westwater to slap together and that shut down the entire Rattle Snake line. It took his crew all night to test the line and find the cause of the fault. Those same lines in Westwater caused another outage on Monday. Tuesday there was another outage they patrolled the entire line with a helicopter and eventually found that outage was caused by a bird hitting a transformer on Lazaris. Vink said right now his crew is out checking fault indicators for the current outage. The generator on Pace Hill was only in place in case of voltage dips in the summer during high use periods and it was never used last summer that is why it was removed. A substation near Blue Hills will soon come online and help with summer voltage issues. Another substation is planned for Castleton. This project has been delayed because funds are needed for new EFR equipment. EFR settings are triggered by projected weather incidents/reports. The RMP project this summer will be to add another 3-phase feed into the Town of Castle Valley. This will increase power reliability as well as outage diagnosis. RMP uses drones to evaluate lines/poles. Vink encouraged residents to report locations/causes of outages to help speed up RMP repairs. He hopes the new technology will improve service during fire season. He added that if there is a fire within 2 miles of a RMP line that line will proactively be shut down a "Public Safety Power Shutoff". This recent policy came about to limit RMP's liability for a fire. CM Hill verified this leaves Town residents very vulnerable because without power we don't have phone service and we can't pump water from our wells. Vink stated this policy came about because of all the lawsuits against PGE in California. Buck asked for advice for protecting electronics when the power surges back on. Vink recommended surge protectors and there are also whole meter surge protectors available. It also helps to unplug sensi-

tive electronics, so they are not damaged by the surge when power is restored. Vink provided a few flyers on "Wildfire Safety and Resilience" The Council thanked Vink for coming.

*Water Agent and Water Committee Report - John Groo/ CM O'Brien

CM O'Brien reported the State has Water Protection overlay zones. Grand County is working towards adding those zones to both Sole Source Aquifers as well as their watersheds. The Water Advisory Committee plans to have the Town's Water Master Plan draft ready for the Council in September. There will also be another workshop in the Fall.

*Road Department Report- Honer - Report provided- no questions. CM Hill thanked Honer for getting the mower working.

*Planning & Land Use Commission-Faylene Roth- Minutes and Reports provided- no questions

*Utah Renewable Communities-CM Gibson reported that some more Communities may be joining URC, nothing formal yet.

*Fire District-Chief Drake reported the backup generator for the Lot 13 well worked as expected during the recent power outages. Also there will be a 4th of July Pancake Breakfast at the Fire Station.

4. Correspondence: Resident's email, there was discussion on what could be done to limit the effects of construction /traffic noise early in the morning. CM Hill pointed out Grand County has a 7AM Noise Ordinance. M Duncan added the Town could possibly apply the Nuisance Ordinance and we will consult our Attorney about that. Also, if the Contractor(s) have a Conditional Use Permit (CUP) maybe some kind of operations time frame could be part of the conditions. However, many contractors are from outside the Valley and are not going to have a CUP. It was agreed that it is a difficult situation especially in the summer when it is hot, and contractors want to get an early start. There was further discussion on the process for demolition permits.

5. Administrative Matters & Procedures: No Town letters. The Grounds Keeper position is still open.

NEW BUSINESS

6. Discussion and Possible Action re: Resolution 2024-5 Adopting the Certified Tax Rate.

CM Hill moved to adopt the Certified Tax rate as presented; CM O'Brien seconded motion passed unanimously.

7. Discussion and Possible Action re: Resolution 2024-6 Adopting the Proposed FY 2025 Budget.

CM Hill presented the updated changes needed for the Budget. The Certified tax rate will change the property tax revenue, will be adjusted down from \$136,190.00 to \$134,585.00=\$1600 less. The scholarship was not received in 2024 so we will remove that \$3000 income/expense from the 2025 Budget. Expenses: we will need to have a more involved audit next year because of our Capital expenses so we added \$300 to line 5153, John Groo will have more work next year as the Water Agent, so we added \$1200 to line 5410. This year our sales tax increased to \$7200 so we kept that amount projected for 2025. That increased revenue will cover those other expenditures. We did balance with no surplus and the extra \$5000 went into roads for gravel.

CM O'Brien moved to accept Resolution 2024-6 Adopting the Proposed FY 2025 Budget as presented with the above changes, CM Gibson seconded motion passed unanimously.

8. Discussion and Possible Action re: Recommendation and Approval of Ryan Anderson to the Planning and Land Use Commission.

M Duncan recommended Anderson and thanked him for re-upping, he is a valued member of the PLUC, and his experience is appreciated especially as the PLUC goes into work on the General Plan Survey.

CM Hill moved to approve Ryan Anderson to the Planning Commission, CM O'Brien seconded motion passed unanimously.

9. Discussion and Possible Action re: Review of Subdivision Code from Hansen Planning Group.

M Duncan explained this was part of the State mandating that we update our Subdivision Ordinance to come into compliance with State code. The State provided funds for a third party, Hansen Planning Group, to do this. The revision is still based on the Town's zoning code for 1-2 family residences. Thompson stated she had read both the Town Master Development Plan and the Subdivision Ordinances from 2004; and there is a lot of overlap. Hansen recommends adding that we must have any final subdivision

decisions made by a committee made up of members of the Planning Commission and Town staff which Thompson thought was good. She added part of the reason for the State requiring this update seems to be to streamline the process for development. Our option would be more receptive to making our process/administration easier. Hansen had asked Council three questions in order to proceed with the updating. First it was decided to proceed with the combined subdivision process approach instead of the 2-phase process. Second is mute as the Council selected the combined approach in question one. Thompson suggested we get some clarification on the definitions of minor verses a major subdivision that is the language used in our Ordinances. Council agreed to the answer to the third question we would like the updated Ordinance process to apply to applications for only 2-3 family residences.

CM Hill moved approve #1 the combined approach, #2 is mute, #3 for it to apply to only 1-2 family residences, CM Gibson seconded motion passed unanimously.

10. Discussion and Possible Action re: Commenting on the Dolores River Travel Plan.

M Duncan stated that the County letter was very good and appropriate for the County; she did not feel it was appropriate for the Town to comment as a Council, it is not in our watershed or our municipal boundary. CM Hill agreed. Buck pointed out that people can comment individually. Council agreed and item was dropped.

11. Closed Meeting (if needed)

12. Payment of the bills.

CM Gibson motioned to pay the bills, CM O'Brien seconded, motion passed unanimously.

ADJOURNMENT

CM Hill moved to adjourn, CM O'Brien seconded, motion passed unanimously.

M Duncan adjourned the Meeting at 7:40 PM

Approved:

Jazmine Duncan, Mayor

Attested:

Jocelyn Buck, Town Clerk