

TOWN OF CIRCLEVILLE



TOWN OF CIRCLEVILLE MINUTES

June 12, 2024

The regular meeting of the Circleville Town Council was called to order at 7:00PM by Councilmember Shirl Fox. Council Members attending were: Kristi Westwood, Stacie Gass, Shirl Fox, and Shane Robinson. Mekeisia Westwood, Town Clerk was also in attendance.

Public attendees were: Terecea Westwood, David Lee, Nolan Pearson, and Laura Pearson.

Shirl led the pledge, and Terecea offered the prayer to open the proceedings. Kristi made a motion to approve the minutes from the May 9, 2024 and May 30, 2024 meetings. Stacie seconded, and the motion passed unanimously.

Mayor Cordell Pearson has tendered his resignation as Circleville Town Mayor due to health reasons. The Circleville Town Board would like to give a big THANK YOU to Mayor Pearson for all of his hard work during his tenure as mayor. Stacie made a motion to appoint Kristi Westwood as Circleville Town Mayor. Shane seconded, and the motion passed unanimously.

The regular board meeting was closed and a Public Hearing was opened for the FY2025 budget. The FY2025 budget was looked at. There were a few changes made since the last meeting. Stacie made a motion to approve the FY2025 budget, and Shirl seconded. The motion passed unanimously. The public hearing was closed.

Next on the agenda were Nolan and Laura Pearson. They are wanting to build a pole barn on their property. They would need a variance from the required 12 feet to 3 feet on the north setbacks. Kip Kilburn has sent a letter saying he was okay with the variance. They have been to Planning and Zoning and it was approved. Shirl made a motion to approve the site permit with the variances, and Shane seconded. The motion passed unanimously.

Bryce Dalton was next on the agenda asking for two business licenses for Last Chance Lumber and CircleValley Farms. Stacie made a motion to approve both business licenses. Shirl seconded, and the motion passed unanimously.

The mayor called on those not on the agenda. Robert Lane needs a site permit for a shed to be built on his property. It was discussed if the site permit would be okay. They looked at setbacks and everything looked good. The site permit will be added to the July meeting.

The CIB Road Grant update was next on the agenda. The funding meeting was held Thursday, June 6. CIB funded the full grant.

The Mayor opened the floor to the Departments.

Planning and Zoning/Cemetery: Stacie has met with Ensign Engineering on the mapping for the cemetery. The grant has been extended to the end of December 2024. Stacie has still been working on the fence around the cemetery.

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Parks and Recreation/Economic Development: Shirl will be assigned as the new treasurer.

The bills and budget variance reports were presented and reviewed by the council. Stacie made a motion to approve the bills and budget variance reports and adjourn; Shirl seconded, and the motion passed unanimously. The meeting was adjourned at 7:52 pm.