

City of NORTH SALT LAKE

CITY COUNCIL Work Session

July 16, 2024 6:00 p.m.

Monthly Financial Report May 31, 2024

May 2024 Financial Report

- 92% of the fiscal year has elapsed
 - General Fund revenues at 79%
 - General Fund expenditures at 86.9%
- June financial report will be presented in September due to year end-revenue recognition
- ULCT Local Sales Tax Study data looks promising for FY 25
- Update in 50% statewide collection for NSL
 - Population up from 22,537 to 23,560
 - Est. \$120,000 increase in annual revenue
- Accounts payable detail reports now in Dropbox

City Council Meeting Materials		
Name ↑	Modified	Size
Monthly AP Reports		
Recent Council PowerPoint Presentation		
Agenda Packet 7-16-24 linked.pdf	4 days ago	10.48 MB

DISCUSSION Citizen Committees

Purpose (By-Laws): The purpose of the PTAR Advisory Board is to act, pursuant to the duties described in the ordinance, as the City's citizen advisory board to <u>formulate and submit</u> <u>recommendations</u> to the City Council related to current and long-range needs in parks, trails, arts and recreation.

The City Council has formed this Board for the purpose of advancing and <u>improving the quality of life</u> for all residents of the City, to <u>provide improved access and levels of service</u> to the public and to <u>meet the public's ongoing and changing needs</u> for quality parks, trails, arts and recreation services.

In carrying out all of its duties and responsibilities, the City Council acknowledges that it is critically important that an advisory board be created so that a citizen committee can <u>assist in the creation</u> <u>and implementation of plans, policies, proposals, events</u> and any other matters related to parks, trails, arts and recreation in the City.

How has the Advisory Board carried out its purpose?

Civic Events held throughout the year

Trail building & now emphasis on trails and active transportation planning

Emphasis on arts – murals, aesthetic re-purposing of property

Review of parks facilities plans – new parks and reinvestment in existing parks

What are the barriers to maximizing each of these areas?

Strength of the Board is sometimes diluted by doing so many things

Not using City staff in strategic ways – all staff attends all meetings

Inefficient use of time in meetings trying to cover ALL topics

Some Board members are on the Board for specialties, not everything

What are possible options for overcoming barriers?

Creation of new committees or sub-groups under the PTAR Committee

City staff experts could be assigned to specific committees or sub-groups

City-wide interest could grow if new committees were formed

Grants and representation for funding efforts is more focused with designated committees

Committee members would be more focused on specific areas of expertise

Committees/Sub-Groups – 4 specific areas:

- 1) Community Events
- 2) Trails & Active Transportation
- 3) Arts
- 4) Parks and Recreation as needed, designated members of each committee could review City's parks plans for new parks and for re-investment in existing parks

Next Steps:

- 1) New or amended enabling ordinances
- 2) New By-Laws
- 3) Efforts to increase citizen members

Work Session Discussion - Citizen Committees Health & Wellness

Issues

Lack of engagement

Several achievements of Committee could be done through Council assignments and City staff - e.g., CTC classes, social media outreach, some events

Committee, as adopted, requires several staff members: City Manager, Police Chief, CD Director, Communications Manager

Healthy Utah Communities designation requires a "Health Coalition"

Work Session Discussion - Citizen Committees Health & Wellness

Health Coalition required for Healthy Utah Communities

Requires quarterly meetings

Encouraged to include: Local health department, local hospital, local school district, business leaders and community members

This group could discuss broader health issues and inform the City on important community-wide health needs

City could become more educated and focused on what issues to address

Creation of stronger partnerships with other agencies

DISCUSSION City Events

Community Events

PTAR Events

NSL Reads Kite Festival Golden Spoke Photo Contest Halloween Spooktacular Winter Lights Fest

City Events

Food Truck/Vendor Fair Arbor Day Liberty Fest Events Night Out Against Crime 9/11 Day of Service Spring/Fall Clean Up Get to the River Winter Lights Fest

Health & Wellness

Unity Event – Pride
Unity Event – Juneteenth
Health Fair
Unity Event – Hispanic Heritage
Summer Trails Series

Recreation

Summer Recreation Classes (2) Spring & Fall Soccer

Golf

Family Golf Scramble
Oktoberfest at Eaglewood
Breakfast with Santa

ADJOURN



City of NORTH SALT LAKE

CITY COUNCIL Meeting

July 16, 2024 7:00 p.m.

CITIZEN COMMENT

PRESENTATION
Youth City Council
Scholarship Awards

APPOINTMENT Planning Commission Jon Marsh

Proposed Motion

I move that the City Council approve Mayor Horrocks' recommended appointment of Jon Marsh to the Planning Commission for the remainder of the term for Seat 4 which expires on January 1, 2025.

APPOINTMENT Golf Course Oversight Committee Corey Markisich Court Huish

Proposed Motion

I move that the City Council approve Mayor Horrocks' recommended appointments to the Golf Course Oversight Committee of Corey Markisich to fill Seat 2 and the reappointments of Lisa Watts Baskin to fill seat 1 and Court Huish to fill seat 4, all expiring on March 1, 2028.

RESOLUTION 2024-26R Discover Davis Mural Grant Application

Grant Requirements:

- The mural location must be within the Davis County boundaries
- Only one application per project is allowed
- Private business owners or cities must submit an application in conjunction with an artist (if chosen)
- The applicant needs to agree to and have a plan on the upkeep and maintenance of the mural and costs associated
- A rendering of the mural will need to be approved by Discover Davis prior to work commencing
- Grant requests cannot exceed \$10,000
- 50% of funds will be given upon award; 50% will be paid upon completion of the project when the final report is submitted
- Grant funds must be matched by a business, artist, or city
- Murals must be located on an exterior wall (outdoors)
- Murals must be complete by June 1, 2025

Proposed Motion

I move that the City Council approve Resolution 2024-26R authorizing the submittal of a Discover Davis Mural grant application for the installation of a mural in the city and authorizing matching funds.

DONATION Bountiful & Woods Cross High Schools Golf Team



- Staff requesting support in donating up to \$12,000 (\$6,000 per school and \$3,000 for each high school's boys and girls golf teams.)
- The donation would be used for green fees, range balls and simulator usage.
- Teams would be authorized to order
 Merchandise and Golf related items through
 Eaglewood at Cost +10%
- Schools would provide space for sponsorship banners of Eaglewood at each school.
- Perform a service project per team per season at Eaglewood.
- We want these high schools to succeed and be a part of Eaglewood in a positive way!





Proposed Motion

I move that the City Council authorize City staff to donate golf services and offer a discount on team gear to the Bountiful High School and Woods Cross High School golf teams which includes up to \$2,000 in rounds of golf, \$1,000 in range balls and a 10% discount on team apparel.

ORDINANCE 2024-04 Telecommunications Franchise Agreement Form

Adoption of Telecommunications Franchise Agreement Form

New form will provide consistent agreement for all telecommunications franchisees. Other important provisions:

Right to use City ROW for telecommunications

Commitment to follow all City ordinances related to telecom and construction

Indemnification of City and City as an additional insured

Relocation at franchisees expense

Quarterly meetings with City

No new poles – though all requirements must be the same for all franchisees

Adoption of Telecommunications Franchise Agreement Form

New form will provide consistent agreement for all telecommunications franchisees. Other important provisions - Continued:

City has the right to move or disturb telecom infrastructure in emergencies

Franchisee must repair any damage to public infrastructure

Two minor incorrect references in the draft agreement:

Page 4, Paragraph 3.1(a), Franchise Fee, should be amended say Title 7, Chapter 8 and read as follows:

...City of North Salt Lake Municipal Code, Title 37, Chapter 128, (collectively the "Municipal Telecommunications Tax Laws") adopted pursuant to and in accordance with *Utah Code Ann*} 10-1-403, as amended.

Also, in this paragraph striking all additional references to "Municipal Telecommunications Tax Laws" and adding in its place: Title 7, Chapter 8 of the City Code.

Page 11, Paragraph 6.12(a) contains an erroneous code reference and should be corrected to say: Title 7, Chapter 8 of the City Code.

Proposed Motion

I move that the City Council approve Ordinance No. 2024-04: An Ordinance Adopting the Form of a Telecommunications Franchise Agreement for Use Between the City of North Salt Lake and Telecommunications Operators as Defined by Title 7, Chapter 8 of the City Code.

PURCHASE 2nd Boiler for HVAC First Service Mechanical

Proposed Motion

I move that the City Council authorize City staff to purchase a second boiler for the City Hall building from First Service Mechanical in the amount of \$53, 653.32.

PURCHASE Golf Course Equipment

EQUPMENT

- FY '25 (\$200,000 Budgeted).
 - Original Order

• (2) Toro GroundMasters

- Currently not likely available for FY '25
- *These items were on previous agenda items for approval for ordering. (2-3 Years)
- Replacing Rough Mowers purchased in 2014.
- Lifespan 7-10 Years
- Currently 1 of 2 "Operable"
- Keeping 1 GroundMaster on Order.
- Pivoted to alternate solutions.
- John Deere Tractor and Trimax pull behind unit.
- Purchasing a brand new demo unit (Savings)
- John Deere 4066 R \$54,736.82
- Trimax Snake \$44,940.00
- Total \$99,676.82







Proposed Motion

I move that the City Council approve the purchase of a John Deere Tractor and a Trimax pull behind mower attachment from John Deere / Stotz Equipment for \$99,676.82.

PURCHASE Police Department Vehicle

Proposed Motion

I move that the City Council approve the purchase of two (2) Toyota Highlanders for use in the police department investigations division.

PURCHASE Public Works Vehicle





- Primary use of vehicle will be for the Public Works Operations Manager.
- Vehicle replaces a 2005 RAV4 VIN: (JTEHD20V850066460)
- Vehicle meets the 15-point replacement policy.
- State of Utah Contract Pricing MA3902.
- New vehicle is on the lot and available for purchase
- Budget Fleet Fund





MA3902 \$30,987.00





PROPOSED MOTION

I move that the City Council approve the purchase a 2024 Toyota RAV4 Hybrid from Young Automotive Group for \$30,987.



PURCHASE Public Works Snow Removal Equipment





- Equipment used for Anti-icing or spraying salt brine on roads before storms.
 - Helps prevent snow and ice from bonding to pavement surface – Easier to plow
- More capabilities for proactive road treatment
 - Brine wont scatter like granular material
- Equipment will be used on Hook Lift truck.

Snow Removal Machinery & Equipment GL 10-3505-45603





PROPOSED MOTION

I move that the City Council approve the purchase a Varitech skid mounted anti-ice snow removal equipment from Owen Equipment for \$36,048.







PURCHASE Public Works Excavator Trailer





- Primary use of trailer will be used to haul large excavator for the Water Department.
- Replaces current trailer that recently had both axles break.
- New trailer has enough capacity to haul the largest equipment in the fleet.
- New trailer is in stock and available for purchase. Water Machinery & Equipment GL 51-3908-48500



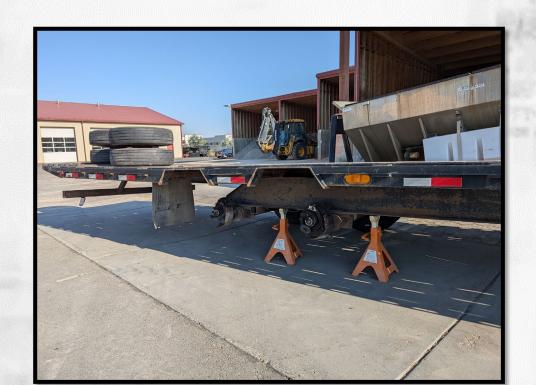
\$57,675.00





PROPOSED MOTION

I move that the City Council approve the purchase a 2023 Versamaz 60,000 lb. rated tilt deck trailer from Reading Truck Equipment for \$57,675.





PURCHASE Public Works Forklift & Skid Loader







- Forklift (2023 CAT GP25N5)
 - Replaces a used refurbished 1990's forklift
 - Current lift has had several issues with engine power and lift size is underrated for needs at Public Works.
 - New lift has greater capacity (5000lb vs 3500lb)
 - State Purchasing contract MA3383 **\$45,903.00** Fleet Machinery & Equipment GL 61-1154-45603
- Skid Loader (2024 CAT 255 C3H2)
 - Primary use will be for Water Construction projects
 - Tracked skid loader w/ enclosed cab better for operator using equipment
 - Equipped with quick coupled hydraulics for use with powered attachments used on jobsites
 - State Purchasing contract MA3383 **\$79,980.00** Water Machinery & Equipment GL 51-3908-48500





PROPOSED MOTION

I move that the City Council approve the purchase a 2023 CAT GP25N5 Forklift & 2024 CAT 255 C3H2 Tracked Skid Loader from Wheeler Machinery for \$125,883.



RESOLUTION 2024-27R Surplus Property

Proposed Motion

I move that the City Council approve Resolution 2024-27R declaring surplus property and authorizing its disposal.

DISCUSSION Liberty Fest 2024

CLOSED SESSION

APPROVAL OF MINUTES June 18, 2024

Proposed Motion

I move that the City Council approve the minutes of the June 18, 2024 meeting, as written.

ACTION ITEMS

COUNCIL REPORTS

CITY ATTORNEY REPORT

MAYOR'S REPORT

CITY MANAGER REPORT

ADJOURN