

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
JUNE 18, 2024

FINAL

Mayor Horrocks welcomed those present at 6:08 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder; Ali Avery, Long Range Planner.

OTHERS PRESENT: Dee Lalliss, resident; Kyle Poulter, Brent Crowther, Peter Wirthlin, Camille Thorpe, Jeff Scroger, Parks, Trails, Arts, and Recreation Advisory Board.

1. REPORT AND DISCUSSION ON CITY TRAILS BY THE MEMBERS OF THE
PARKS, TRAILS, ARTS, AND RECREATION ADVISORY BOARD

Peter Wirthlin introduced himself as the vice chair of the Parks and Arts Board and as part of the trails subcommittee with Kyle Poulter and Brent Crowther. He then shared a presentation on protecting and advancing the trail and active transportation assets for residents and visitors to the City.

Kyle Poulter, Parks and Arts Board, spoke on the benefits of the trail related to community and health. He shared that the community benefits of the trail included providing neighborhood and community connections, reconnecting with nature, and promoting regional thinking. He said the health benefits of the trail were improvements to psychological health, reducing negative health effects of air pollution, improving social health and connections, and facilitating physical activity. He focused on the current state of the trails in the City with an existing 27.7 miles of trails including 7.5 miles of on street bike lanes, 10.2 miles of paved shared use paths, 9.28 miles of unpaved trails, and 0.74 miles of downhill flow mountain bike trails.

Peter Wirthlin mentioned the issues with on street bike lanes including parked cars and safety. He then shared a map with the existing trail system including the Wild Rose Trail and proposed trails including Bonneville Shoreline Trail connections.

Ali Avery explained which trails were proposed per entity as marked on the shared map including Davis County, Salt Lake County, US Forest Service.

Peter Wirthlin spoke on the Bonneville Shoreline Trail and the need for access. He reviewed the user made trails which were generally in ravines in US Forest Service areas.

Councilmember Knowlton mentioned alternatives and solutions. Kyle Poulter commented that there were two hillside trailheads including Tunnel Springs and Wild Rose.

Councilmember Knowlton asked about the sections of Tunnel Springs in Salt Lake and trail improvement updates. Ali Avery shared the proposed trail section from Salt Lake but said that these plans had been put on hold due to aesthetic issues.

Councilmember Jackson asked about limitations with areas located in the City boundary and part of the US Forest Service area. Peter Wirthlin replied that it was just a matter of working with the US Forest Service and getting the proper permits. Ali Avery added that the requirements for building trails on US Forest Service property included environmental work and permitting. She mentioned that the US Forest Service had requirements related to the grade of the trails, etc.

Mayor Horrocks asked about the Utah Trail Network plan and potential funding. Ali Avery replied that qualifying trails must be paved trails. She mentioned that she was able to locate alternate funding sources for hillside trail funding.

Brent Crowther spoke on the current state of the trails and needed improvements. He mentioned the need for connections to the Bonneville Shoreline Trail, full parking lots, issues with social trails (erosion, steep grades, switchbacks), way finding, and trail maintenance. He said trail maintenance needs included regrading, tree trimming, and cleanup of user made bike jumps.

Peter Wirthlin focused on the overall vision for the trails and provided recommended actions including:

- create a network of pathways that connect to parks, schools, residential areas, shopping, and restaurants
- create all ages and all abilities north/south urban shared use path (US-89)
- permit/reroute unsanctioned trails
- close off dangerous trails
- mitigate degradation of existing trails

- connect new unpaved trails to existing ones
- upgrade signage and maps

Mr. Wirthlin shared the trail development priorities of connecting the Wild Rose to Bonneville Shoreline trail, connecting Wild Rose to Tunnel Springs, refreshing existing trails/correct grades/construct switchbacks, exploring possible trailhead at Woodbriar, and designing new trails to limit user conflict.

Peter Wirthlin provided a list of recommended actions including:

- 1) Reorganizing the Parks, Trails, Arts, and Recreation Advisory Board
 - a. Create new active transportation and advisory board or volunteer committee with a dedicated City staff member (planning)
- 2) Create a Trails Master Plan
 - a. Conduct comprehensive assessment of current trail conditions
 - b. Plan for new trails, paths, and bike lanes
 - c. Permitting/rerouting/closing unsanctioned user trails
- 3) Conduct community engagement
 - a. Solicit trail needs and ideas
 - b. Ongoing engagement (cleanup days, trail etiquette materials)
 - c. Regular surveys and feedback sessions with residents
 - d. Utilize general plan process
- 4) Dedicate trail resources
 - a. Implement systematic maintenance plan, basic maintenance and minor upgrades
 - b. Train trail maintenance personnel
 - c. Establish trail maintenance budget
- 5) Cultivate partnerships
 - a. Salt Lake City/ Davis County/Bountiful/US Forest Service
- 6) Identify potential funding sources

Councilmember Clayton mentioned ways to encourage younger trail users. She also asked about the suggestions for a dedicated City staff member.

Ken Leetham commented on the presentation and the areas that needed attention. He suggested taking time to review the recommendations, including the trails master plan, and determining the level of detail for what the City wanted to accomplish.

Peter Wirthlin said he saw this as the beginning of a process that would extend for many years.

Kyle Poulter clarified that that the focus of trails and active transportation should not be interpreted as exclusively for biking but for hiking, biking, and walking. He spoke on the

mitigation of conflict on the trails by alleviating cross traffic and having dedicated downhill bike trails.

Councilmember Van Langeveld asked if the City had a Trails Master Plan. Ali Avery replied that the closest thing to a Trails Master Plan was the trails plan in the City's General Plan but it did not include the Bonneville Shoreline extension.

Councilmember Van Langeveld mentioned the systematic maintenance plan and asked if the City was already focused on trail maintenance. Jon Rueckert confirmed there was some effort towards maintaining the trails.

Councilmember Van Langeveld expressed her desire for prioritizing an east/west route. She spoke on a committee versus an advisory board and how she felt a volunteer committee could serve as a subset of the current Parks and Arts Board. She was in favor of the broad scope of the Board and having a focus on the interests at the time.

Kyle Poulter suggested reviewing what other cities were doing. He spoke on the current focus on trails in Utah.

Councilmember Knowlton advised creating the Trails Master Plan as part of the General Plan update. He asked to revisit this during a July City Council meeting.

Councilmember Jackson said that the focus on trails was an important priority moving forward and requested to better understand the global project as it related to budget and grant funding as well as if tradeoffs would be necessary.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 7:10 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
JUNE 18, 2024

FINAL

Mayor Horrocks welcomed those present at 7:17 p.m. Jennie Stevens offered an invocation. Lisa Baskin led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Jennie Stevens, Ben Stevens, residents.

1. CITIZEN COMMENT

Dee Lalliss, resident, spoke on the need for a purpose related to parks and trails. He mentioned focusing on building trail connections to hotels, businesses, or other destinations.

2. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2024-22R: A
RESOLUTION ADOPTING AMENDMENTS TO THE 2023-2024 FISCAL BUDGETS

Heidi Voordeckers reported that this was an amendment to the 2023-2024 fiscal year Budget including an increase in revenues of \$275,000, an increase in operating expenditures of \$266,000, an increase in capital expenditures of \$65,000, and an increase in interfund transfers of \$60,000 with a net change of \$4,000. She shared the changes in the General Fund included court revenues of \$50,000, HVAC repairs of \$20,000, executive training for \$6,000, IT services for \$15,000, and \$4,375 related to the vehicle purchase (two Harley Davidson motorcycles). She noted changes in the Debt Service Fund with a \$60,000 transfer from the Redwood Road RDA fund to offset potential RAP tax shortfall. She mentioned the concrete boat ramp cost increase of \$30,000 in the Park Development Fund. She explained that there was a need for an additional

\$100,000 for the Mountain View/Skyview/Wildflower/Sego Lily water project which was balanced out by the 350 East and Morton project which came in under budget. She spoke on the Storm Water Fund changes including \$70,000 for the streetsweeper loan and noted the asset disposal revenue would reflect in fiscal year 2024-2025. Ms. Voordeckers included the Golf Fund changes including revenues of \$225,000 and expenditures of \$225,000. She said Fleet Fund changes included \$35,000 in expenditures for the two Harley Davidson motorcycles.

Mayor Horrocks opened the public hearing at 7:32 p.m.

There were no public comments.

Mayor Horrocks closed the public at 7:33 p.m.

Councilmember Clayton moved that the City Council approve Resolution 2024-22R: A Resolution Adopting Amendments to the Fiscal Year 2023-2024 General Fund, Debt Service Fund, Park Development Fund, Storm Water Fund, Water Fund, Golf Fund, and Fleet Fund Budgets. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

3. CONSIDERATION OF RESOLUTION 2024-23R: A RESOLUTION AUTHORIZING THE CITY TO PICK-UP THE EMPLOYEE PORTION OF THE TIER 2 HYBRID PUBLIC SAFETY CONTRIBUTION RATE

Heidi Voordeckers reported that this rate was related to the 2024-2025 Budget and explained that in 2020 the Utah Retirement System (URS) increased the Tier 2 Hybrid Public Safety and Firefighter Retirement System contribution rate by 2.27%. She said at that time the City Council determined to voluntarily pay the increase on behalf of eligible employees. She mentioned that in 2022 the rate increased by 2.59% and the City Council again authorized the payment of this rate on behalf of employees. She shared that on July 1, 2024 the rate of employee contributions would increase to 4.73% and the proposed resolution would authorize the City to continue that benefit contribution at the new rate.

Ms. Voordeckers explained that the City employed nine Tier 2 public safety employees and the fiscal impact of the 2024 rate increase was approximately \$13,900 per year with an overall cost of \$33,900 a year. She said the intent of the proposal was to help the City stay competitive with public safety benefits provided by neighboring communities.

Councilmember Jackson moved that the City Council approve Resolution 2024-23R: a resolution authorizing the City to “pick-up” the employee portion of the Tier 2 Hybrid Public Safety contribution rate of 4.73%. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

4. CONSIDERATION OF RESOLUTION 2024-21R: A RESOLUTION APPROVING A LEASE AGREEMENT AUTHORIZING THE ISSUANCE OF \$649,312.37 IN DEBT FOR THE PURCHASE OF GOLF COURSE AND STORM WATER EQUIPMENT

Heidi Voordeckers reported on leasing certain equipment for the Storm Water Fund and Golf Fund. She said this included a street sweeper for \$372,360, two Greens Master mowers for \$95,584.10, a Workman HDX-2WD Kubota for \$35,394.40, a Multi Pro Sprayer for \$34,670.14, Ventrac attachments (mower and spreader) for \$10,250, a Turfco Riding Sprayer for \$13,495, and a Sand Pro for \$17,008. She explained the lease/purchase price would be \$649,312.37 with \$373,114 from the Storm Water Fund and \$276,198.37 from the Golf Fund. She mentioned the lease terms would be a five year term with no prepayment penalty, an interest rate of 4.84%, annual repayment of \$149,312, and a one time escrow fee of \$1,500.

Councilmember Baskin moved the City Council approve Resolution 2024-21R: A Resolution Approving the form of the Lease/Purchase Agreement with ZIONS BANKCORPORATION, N.A., Salt Lake City, Utah and authorizing the execution and delivery thereof. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

5. CONSIDERATION OF PURCHASE OF VERTEXONE CUSTOMER PORTAL SOFTWARE PROVIDING USER ACCESS TO WATER METER DATA IN THE AMOUNT OF \$55,222.22

Jon Rueckert reported on the two Sensus Flexnet Base Station towers which were part of the upgrade to the water meter reading system from an Automated Meter Reading (AMR) to a drive by Advanced Metering Infrastructure (AMI) tower read system. He said the towers have been installed and were now operational and receiving readings from compatible meters. He reviewed that with the addition of the VertexOne service this system would give customers full access to view meter reading data, breakdown tiered usage, pay their bill, and manage customized alerts. He shared a chart with the software fees for the VertexOne service itemized for the next five years.

Councilmember Van Langeveld asked if all of the hardware and infrastructure had been purchased and if it would need to be repurchased at the end of the five years. Jon Rueckert replied that there was maintenance built in to maintain the equipment and did not anticipate repurchasing the hardware in five years.

Ken Leetham commented that the remainder of the meters still needed to be installed throughout the City and that would be an additional project cost.

Councilmember Jackson commented that this would be available to all citizens with a first time setup fee of \$25,000. Jon Rueckert replied affirmatively and said this fee included account setups and training.

Councilmember Clayton asked if this would be available to business water users as well. Jon Rueckert replied that this service would be available to all user accounts.

Councilmember Van Langeveld moved that the City Council approve the purchase through Mountain Land Supply for VertexOne customer portal software. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

6. CONSIDERATION OF RESOLUTION 2024-24R: A RESOLUTION SETTING THE CERTIFIED TAX RATE FOR THE FISCAL YEAR 2024-2025 BUDGET

Heidi Voordeckers reported on the annual requirement to adopt the certified tax rate for fiscal year 2024-2025. She said the resolution set the certified tax rate for Fiscal Year 2024-2025 at .000872, generating a proposed \$2,952,079 in annual property tax revenues. She mentioned that \$36,474 of that amount was attributed to new growth. She compared that the previous year rate was .000914 with \$2,915,723 in revenues. She said that entities considering truth in taxation that would impact City residents included Davis County Animal Control related to operating costs.

Councilmember Jackson moved that the City Council approve Resolution 2024-24R: A Resolution setting the certified property tax rate for all property located within the City boundaries for Fiscal Year 2024-2025. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. CONSIDERATION OF RESOLUTION 2024-25R: A RESOLUTION ADOPTING THE FISCAL YEAR 2024-2025 FISCAL YEAR BUDGETS

Heidi Voordeckers reported that the tentative budget for fiscal year 2024-2025 was approved on May 7, 2024 and made available on the City's website on May 13, 2024. She said a public hearing was held on June 4, 2024 and no public comments were received. She shared that the final budget was now ready for adoption with the proposed changes from the previously approved tentative budget including the increase in contributions from other governments (justice court revenue) in the amount of \$10,000, an increase in travel and training in the amount of \$8,000, and an increase in water services for the VertexOne contract for \$55,222.

Councilmember Baskin asked about the CAO travel and training amount included in the budget and what it entailed. Heidi Voordeckers responded it was the Chief Administrative Officer's budget. Ken Leetham replied that this increased amount was for the City Manager and Assistant

City Manager to attend the International City/County Management Association (ICMA) conference. He pointed out that David Frandsen was a presenter at this year's conference and that he (Leetham) was also appointed to the Utah City Management Association's board and should attend the ICMA conference this year due to that appointment.

David Frandsen commented that he would be presenting on the employee program he had implemented in the City. He mentioned that over 60 different cities had reached out for more information on his program.

Councilmember Van Langeveld moved that the City Council approve Resolution 2024:25R: A Resolution Adopting the Fiscal Year 2024-2025 General Fund, Special Revenues Funds, Debt Service Fund, Capital Projects Funds, Enterprise Funds, and Internal Service Fund Budgets. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

8. CONSIDERATION OF BID AWARD TO MC GREEN FOR THE SECONDARY WATER AND STREET RECONSTRUCTION PROJECT, ELK HOLLOW AND ELK HOLLOW CIRCLE IN THE AMOUNT OF \$978,565

Karyn Baxter reported on the Elk Hollow Road and Elk Hollow Circle secondary water main line project. She said this was an expansion of the project previously completed in the Eaglewood Loop to transfer culinary water use for outdoor watering to the secondary water system. She shared images of the existing road and said upon completion of the water line work the asphalt would be completely removed and replaced in these two cul-de-sacs. She continued that two alternatives were provided in the bid with a base bid price for standard asphalt and an alternate price for asphalt with a fiber additive. She mentioned that staff received two bids with MC Green and Sons as the low bidder with a standard asphalt price of \$957,190 and a price of \$978,565 with the addition of the fiber additive. She commented as there were only two bids that she prepared an engineer's estimate which was \$990,317.78. Ms. Baxter said since the project budget was \$665,000 that a future budget amendment would be required. She explained the difference in the budget versus the bid price was the project scope, location, and subsurface repairs.

Councilmember Clayton moved that the City Council award the Secondary Water and Street Resurfacing Project, Elk Hollow Road & Elk Hollow Circle, to MC Green for the price of \$978,565. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

9. REVIEW AND DISCUSSION OF POSSIBLE LANDSCAPING DESIGNS FOR EAGLERIDGE DRIVE

David Frandsen shared conceptual ideas and cost estimates from the architectural firm Terracon for the Eagleridge Drive area. He commented on the design requirements including low maintenance, establishment period irrigation, lighting, signage, and rock terraces. He shared images for the three concept plans which included signage, trees, and native vegetation. He reviewed the pricing with \$667,175 to \$781,080 for option 1: the tower, \$557,274 for option 2: native hillside, and \$557,175 for option 3: Italian hillside. He showed a table with the pricing of each option for demolition, site prep (grading, soil, electrical services), hardscape (retaining walls, stairs), plantings (trees, shrubs, irrigation), architecture, furnishings (lights), and contingency.

Councilmember Van Langeveld commented that while the concept plans were beautiful that this was not a priority for her at this time based on the price.

Councilmember Jackson said this was a high priority for many residents as it would help to identify the entrance to the City. She said the signage and look should be the same at both entrances to the City. She preferred a more structured look and was not in favor of the native hillside option.

Councilmember Baskin was also in favor of upgrading the entrance to the City and preferred the native hillside concept.

Councilmember Clayton recommended combining options 2 and 3 and having uniform signage on both entrances to the City.

Councilmember Van Langeveld suggested having the signage on Highway 89 and having the same signage on the west side of the City to be done at the same time.

David Frandsen spoke on signage and said that the plan for Hatch Park could drive the signage design in the City.

Ken Leetham spoke on the branding for the Town Center, replacing the existing concrete entrance signs, and Hatch Park and said staff would continue to work on these items. He explained while this area needed to be cleaned up that this may not be the right time for this project.

The Council had a discussion on gateway signage, the City Center, funding (Chevron, special assessments), and native landscaping.

10. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of June 4, 2024 were reviewed and approved.

Councilmember Van Langeveld requested the minutes be amended on line 55 from
“Councilmember Van Langeveld questioned employee wages...” to *“Councilmember Van Langeveld asked about employee wages...”*

Councilmember Jackson moved that the City Council approve the minutes of June 4, 2024 as amended. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

11. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Councilmember Knowlton mentioned scheduling a meeting with UDOT related to the Utah Trails Network/Highway 89.

Councilmember Knowlton suggested combining future item six (related to the tree planting program for private landowners) with future item #15 (related to the development of City’s tree planting program) and having a work session discussion on these items.

Councilmember Van Langeveld mentioned revisiting the purpose of the advisory boards and proposed a future work session discussion.

Councilmember Jackson asked about an action item for next steps related to tree plantings and the Eagleridge design proposal. Ken Leetham replied that the budget for tree planting was \$75,000 annually. He said staff would prepare a modified proposal to address the Eagleridge area.

12. COUNCIL REPORTS

Councilmember Jackson mentioned the rose bushes in Bountiful and how many people had commented on them. She said they added beauty and color to the area and asked about areas in the City where some color could be added.

Councilmember Van Langeveld spoke on the Juneteenth event and how Fox 13 News attended and reported on the event. She said there would be two openings on the Health and Wellness Committee.

The Council had a discussion on the Health and Wellness Committee including restructuring, the scope, and focus.

Councilmember Clayton reported on the Youth City Council (YCC) and participation with Liberty Fest, car show, etc. and the need for resident volunteers. She reminded the Council of their upcoming participation in the Bountiful parade on July 20th.

13. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

14. MAYOR'S REPORT

Mayor Horrocks had nothing to report.

15. CITY MANAGER'S REPORT

Ken Leetham reported on the current road project and issues with signage and noticing residents. He said the contractor provided notices to every home on Foxboro Drive but mentioned that several cars had to be towed to allow for the road work to be done. He then reviewed upcoming projects and notification for residents including the social media post and examples of signage. He mentioned that City staff would be more involved with notifications in the future.

16. ADJOURN

Mayor Horrocks adjourned the meeting at 9:15 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday July 16, 2024 by unanimous vote of all members present.



Brian J. Horrocks, Mayor



Wendy Page, City Recorder

