

MINUTES
Red Bridge Public Infrastructure District
Board of Trustees
Special Meeting

**MEETING HELD ON APRIL 15, 2024, AT SNOW JENSEN & REECE, P.C., 912 W. 1600 S.,
SUITE B-200, ST. GEORGE, UTAH 84770
AT 10:00 A.M.**

MEMBERS PRESENT: Sheila Michaelis (via zoom), Michael Crandall (via zoom)

ALSO PRESENT: Brandon Johnson, District Council, Michael Jensen - Snow Jensen & Reece, (via zoom), Shelby Clymer & David Hutchison – CLA (via zoom) & Jennifer Gowans Snow Jensen & Reece

A. Call to Order

Meeting convened at 10:05am

B. Public Comment

There are no members of the public present.

C. Consent Items

1. Approve the minutes of the Board meeting held on March 22nd, 2024.

Sheila Michaelis makes a motion to approve the meeting minutes.

Michael Crandall seconds the motion.

All trustees present voted in favor and the meeting Minutes passed.

2. Review and Accept Outstanding Reimbursement Expenditures (if any).

Michael Jensen asks the board if there are any outstanding Expenditures since the last board meeting. Sheila Michaelis confirms there are none. Sheila then asks Shelby Clymer about a possible reimbursement to be submitted. Shelby confirms the email received on payment made by the developer for the legal services provided to the Red Bridge PID can be reimbursed from the PID's Administration Fund. Michael Jensen offers to help prepare the Requisition for this reimbursement.

D. Action Items

1. Consider approval of Resolution 2024-01: A Resolution adopting Rules of Order.

2. **Consider approval of Resolution 2024-02: A Resolution implementing an Electronic Meetings Policy.**
3. **Consider approval of Resolution 2024-04: A Resolution implementing a District Records Policy.**

Michael Jensen takes the board through the Rules of Order, Electronic Meetings Policy, and District Records Policy.

Michael Crandall makes a motion to accept Resolutions 2024-01, 2024-02 and 2024-04 and approve signing.

Sheila Michaelis seconds the motion.

All trustees present voted in favor and the Resolutions for the Rules of Order, Electronic Meetings Policy, and District Records Policy passed.

4. **Consider approval of Resolution 2024-03: A Resolution adopting District Bylaws, including Ethics and Fraud Prevention Policies.**

Michael Crandall makes a motion upon final review by the District Chair, to accept and approve Resolution 2024-03 adoption of Bylaws, Ethics and Fraud Prevention Policies, and allow the Chair to sign.

Sheila Michaelis seconds the motion.

All trustees present voted in favor and Resolution 2024-03 passed.

5. **Review First Quarter Financial Statements for PID 1 & 2, prepared by CLA.**

Shelby Clymer takes the board through the Quarterly Financial Statements for PID 2.

Michael Crandall makes a motion to approve Resolution 2024-03

Sheila Michaelis seconds the motion.

All trustees present voted in favor and Resolution 2024-01 passed.

E. Other Items From Board Members

Michael Crandall asks for an update on the Audits for 2022 and 2023 currently being done.

E. Adjourn

Sheila Michaelis moves to adjourn.

Michael Crandall seconds the motion.

All trustees present voted in favor of Adjournment of the meeting.

Sheila Michaelis

Sheila Michaelis, District Clerk

DATE: 07/17/2024

A recording of this public meeting is available by contacting Jennifer Gowans at (435) 628-3688.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

21DBEA78-6913-4DF1-A72E-20E9777A6394

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 21DBEA78-6913-4DF1-A72E-20E9777A6394	Document Name RPID 2024 04 15 Minutes
Transaction Type Signature Request	Filename RPID_2024_04_15_Draft_Minutes_jg.docx
Sent At 07/17/2024 13:37 MST	Pages 3 pages
Executed At 07/17/2024 14:00 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 36.9 KB
Distribution Method email	Original Checksum badf2fcaa88517ce19d7d59741f2daf39155b4db8aaf0ee4865846af4f4bd93f
Signed Checksum 902d0bc690cc62096b7650c8979b9593492e01d8d9bdb75ec3dfd0b68e32f813	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Sheila Michaelis	Status signed	Viewed At 07/17/2024 14:00 MST
Email commercialagent10@gmail.com	Multi-factor Digital Fingerprint Checksum dae35c73cb4562a3dd80d12630e52e8b5d0a7cbabf11c49158cc9c4e96736f3f	Identity Authenticated At 07/17/2024 14:00 MST
Components 2	IP Address 107.77.227.93	Signed At 07/17/2024 14:00 MST
	Device Mobile Safari via iOS	
	Drawn Signature	
	Signature Reference ID ED163B7E	
	Signature Biometric Count 4	

AUDITS

TIMESTAMP	AUDIT
07/17/2024 13:37 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'RPID_2024_04_15_Draft_Minutes_jg.docx' on Chrome via Windows from 208.117.120.90.
07/17/2024 13:38 MST	Sheila Michaelis (commercialagent10@gmail.com) was emailed a link to sign.
07/17/2024 14:00 MST	Sheila Michaelis (commercialagent10@gmail.com) viewed the document on Mobile Safari via iOS from 107.77.227.93.
07/17/2024 14:00 MST	Sheila Michaelis (commercialagent10@gmail.com) authenticated via email on Mobile Safari via iOS from 107.77.227.93.
07/17/2024 14:00 MST	Sheila Michaelis (commercialagent10@gmail.com) signed the document on Mobile Safari via iOS from 107.77.227.93.