

MINUTES
PUBLIC HEARINGS &
ALTA TOWN COUNCIL MEETING
Thursday, June 20, 2024, 2:30 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PUBLIC HEARINGS

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil (attended virtually)
Councilmember John Byrne (attended virtually)
Councilmember Elise Morgan (attended virtually)
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk
Chris Otto, Assistant Town Manager
Craig Heimark, Treasurer (attended virtually)

ALSO PRESENT: Cameron Platt, Legal Counsel (attended virtually)

NOT PRESENT: N/A

Public Hearing #1

1. **CALL THE PUBLIC HEARING TO ORDER**

00:00:00

Mayor Bourke called the public hearing to order.

2. **ACCEPT PUBLIC COMMENT REGARDING PROPOSED FY 2024 YEAR-END BUDGET AMENDMENTS**

Mayor Bourke asked for comments from the public on the proposed FY 2024 year-end budget amendments. There was no public comment.

3. **MOTION TO ADJOURN**

MOTION: Dan Schilling motioned to adjourn, and Mayor Bourke seconded.

VOTE: All were in favor. The public hearing was unanimously adjourned.

RESULT: APPROVED

Public Hearing #2

1. CALL THE PUBLIC HEARING TO ORDER

00:05:00

Mayor Bourke called the public hearing to order.

2. ACCEPT PUBLIC COMMENT REGARDING THE FY 2025 BUDGETS AND PROPOSED TAX RATE

Mayor Bourke asked for comments from the public on the FY 2025 budgets and proposed tax rate. There was no public comment.

3. MOTION TO ADJOURN

MOTION: Dan Schilling motioned to adjourn, and Mayor Bourke seconded.

VOTE: All were in favor. The public hearing was unanimously adjourned.

RESULT: APPROVED

Public Hearing #3

1. CALL THE PUBLIC HEARING TO ORDER

00:10:00

Mayor Bourke called the public hearing to order.

2. ACCEPT PUBLIC COMMENT REGARDING THE FY 2025 ALTA SPECIAL SERVICE DISTRICT BUDGET AND CERTIFIED TAX RATE

Mayor Bourke asked for comments from the public on the proposed FY 2025 Alta Special Service District budget and certified tax rate. There was no public comment.

3. MOTION TO ADJOURN

MOTION: Dan Schilling motioned to adjourn, and Mayor Bourke seconded.

VOTE: All were in favor. The public hearing was unanimously adjourned.

RESULT: APPROVED

Public Hearing #4

1. CALL THE PUBLIC HEARING TO ORDER

00:15:00

Mayor Bourke called the public hearing to order.

2. ACCEPT PUBLIC COMMENT REGARDING ORDINANCE 2024-O-6 SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS

Mayor Bourke asked for comments from the public on ordinance 2024-O-6 setting the compensation of elective and statutory officers. There was no public comment.

3. MOTION TO ADJOURN

MOTION: Dan Schilling motioned to adjourn, and Mayor Bourke seconded.

VOTE: All were in favor. The public hearing was unanimously adjourned.

RESULT: APPROVED

ALTA TOWN COUNCIL MEETING

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Ancil (attended virtually)
Councilmember John Byrne (attended virtually)
Councilmember Elise Morgan (attended virtually)
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk
Chris Otto, Assistant Town Manager
Craig Heimark, Treasurer (attended virtually)

ALSO PRESENT: Cameron Platt, Legal Counsel (attended virtually)

NOT PRESENT:

1. CALL THE MEETING TO ORDER

00:20:30

Mayor Bourke called the June 20, 2024 Alta Town Council meeting to order and noted that it was the summer solstice.

2. CITIZEN INPUT

00:21:00

Mayor Bourke called for public input. There was no public comment.

3. APPROVAL OF CONSENT AGENDA: May 8, 2024, MEETING MINUTES, STAFF AND FINANCE REPORTS

00:22:15

MOTION: Mayor Bourke motioned to approve the May 8, 2024 town council meeting minutes. Dan Schilling seconded.

VOTE: All were in favor. The May 8, 2024 meeting minutes were approved.

RESULT: APPROVED

4. QUESTIONS REGARDING DEPARTMENTAL REPORTS

00:23:45

Jay Torgersen mentioned Unified Fire Authority (UFA) is going through the same budget process as the Town. Torgersen reported that UFA met earlier in the week and had a public hearing and then approved the budget for 2024-25 without objection. They also highlighted UFA's participation in the town cleanup.

Torgersen detailed a significant accident near Lisa Falls involving a dump truck that was removing material from near the Mid Gad restaurant at Snowbird. The accident resulted in serious injuries for the driver (ones they should recover from) and fires due to the truck hitting a new cement culvert. They acknowledged the swift response from law enforcement and emergency services, including Unified Police Department (UPD) officers and Alta Deputy James Chickvary who heroically assisted in rescuing the driver. Torgersen reported that the fire suppression efforts involved multiple crews and resources. Mike Morey added that the actions of the officer that day were nothing short of heroic and that they were preparing a letter of commendation for Deputy James Chickvary.

Torgersen also reported on an incident that occurred on June 15th in Albion Basin. They said a 911 call alerted authorities to an injured skier near Secret Lake. The skier had suffered a significant head laceration after tumbling and striking rocks. Emergency responders, including a rescue team with a side-by-side vehicle was dispatched to the scene. They were able to reach the injured skier and provided initial medical assistance, stabilizing the head wound. Despite recommendations to be transported by ambulance, the skier opted to travel in a private vehicle with a companion. It is presumed the skier received further medical treatment, possibly including stitches, following the incident.

John Byrne inquired about the water source used to extinguish the fire at Lisa Fall from the dump truck accident. Torgersen explained that each fire engine carries 750 gallons of water. Torgersen noted that

wildland firefighters primarily utilize hand tools and saws rather than water. In cases requiring additional water, they utilize water tenders stationed at various points in the valley, such as station 110, which can carry 3,000 – 4,500 gallons and quickly keep the engines supplied. Torgersen emphasized the effectiveness of the tender for firefighting purposes, and noted how far 3,000 gallons could go.

Dan Schilling asked about the positioning of wildland crews in relation to local stations like 110 and 113. Torgersen clarified that all station firefighter crews are trained in basic wildland firefighting, with specialized wildland fire divisions available throughout the valley for rapid response. They detailed various types of fire engines deployed strategically, including type one, type three, and type six engines, each equipped for different terrains and firefighting scenarios.

Schilling expressed contingency concerns, particularly regarding windy days and the timely arrival of resources to potential fire incidents. Torgersen assured the council of their 24/7 readiness and the role of a dedicated wildland duty officer stationed at Herriman, who coordinates responses and mobilizes additional resources through the Northern Utah Interagency Fire Center. They highlighted the capability to mobilize aircraft, including heli TAC teams and single-engine air tankers, swiftly if needed.

Mayor Bourke acknowledged the relevance of the discussion as fire season approaches and mentioned plans for an emergency preparedness exercise focused on fire safety in the fall.

5. ALTA SKI AREA UPDATE, MIKE MAUGHAN

00:38:55

Mike Maughan noted they are seeing a softening in sales this year with season passes. They said Vail Resorts reported a 5% decrease and that IKON is flat. Maughan reported that Alta is running flat in the number of units while seeing a shift towards people purchasing cheaper products. Maughan said they had sent a letter to the editor to clarify a misleading headline related to the community letter regarding the red snake letter and had been receiving some feedback. Maughan reported that they are still waiting for a response from UDOT regarding the suggestions made in the red snake letter.

Maughan outlined plans for summer road maintenance and the application of mag chloride for dust control. Maughan then mentioned upcoming construction at the top of Sugarloaf and noted that the Albion Day lodge project has been delayed until next summer. Additionally, they discussed environmental projects submitted to the Forest Service for review, including plans for replacing snowmaking utility lines and the potential realignment of the Supreme Lift due to accelerated metal fatigue from the bend. Schilling and Byrne, sought clarification on the timeline and logistics of the Supreme Lift's operational safety and future plans for repairs and/or realignment. Mayor Bourke acknowledged the significance of these developments and encouraged continued updates.

6. MAYORS REPORT

00:48:30

Mayor Bourke said that next month Dave Fields of Snowbird would be on the agenda and provide an update to the council. Mayor Bourke noted that he attended the quarterly Conference of Governments meeting in Sandy (*correction – Mayor meant to say Council of Mayor’s Meeting*). He reported the meeting focused on addressing homelessness during winter months and highlighted the challenge of finding adequate shelter. Mayor Bourke announced that a number of cities are enacting tax increases this year ranging from 5-30%, but that their share of the total tax is very small and so it’s not a big hit on the total tax levied. Mayor Bourke said that next month Alta would be hosting the Conference of Mayors meeting at the Town Park in an effort to show off the virtues of Alta and emphasize keeping those virtues alive. Lastly, Mayor Bourke mentioned Utah Department of Transportation’s (UDOT) installation of rack towers on Mt Superior this summer. The Mayor announced the next town council meeting would be on July 10, at 4pm.

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2024 MUNICIPAL WASTEWATER PLANNING PROGRAM

00:52:30

Chris Cawley reported on the annual municipal wastewater planning program, and stated it was required by the state and needed to be approved by the town council each year. Cawley highlighted that the Town’s sewer system is simple, primarily gravity-fed, and lacks complex components like pumps or treatment facilities. Cawley said they worked with Steve McIntosh (sewer operator) to fill out the report, which raises questions about funding, financing, and asset valuation that they hope to address in their water and sewer master planning project.

Mayor Bourke acknowledged the advantage of gravity in their system, with McIntosh adding that, due to their topographical position, they rarely encounter issues. McIntosh emphasized the importance of the report for state oversight and potential funding opportunities. McIntosh assured the council that the sewer system is in good condition, with only a few areas needing attention.

MOTION: Mayor Bourke motioned to approve the 2024 Municipal Wastewater Planning Program. Dan Schilling seconded.

VOTE: All were in favor. The 2024 Municipal Wastewater Planning Program was unanimously approved.

RESULT: APPROVED

8. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 2024-O-5 UPDATING THE BUSINESS LICENSE PROVISION

00:58:00

Molly Austin introduced the need to update the language in the business license ordinance, specifically regarding liquor licenses. They stated current language was found to be outdated during the fall renewal process. Austin proposed aligning the ordinance language with state regulations per the Department of Alcohol and Beverage Services. Schilling commented the report was well worded.

Austin clarified that the addition of the banquet license was to match the state licenses and allow for the Town to require it because it wasn't included in the ordinance even though the Town had a form and a number of businesses that were already apply for the license.

MOTION: Mayor Bourke motioned to approve Ordinance 2024-O-5. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Ordinance 2024-O-5 was unanimously approved.

RESULT: APPROVED

9. **DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE 2024-O-6 SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS**

01:02:30

MOTION: Mayor Bourke motioned to approve Ordinance 2024-O-6 setting the compensation of elective and statutory officers with an edit to remove the town attorney's names and replace with town attorney A and B. Dan Schilling seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Byrne – yes, Mayor Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Ordinance 2024-O-6 was unanimously approved.

RESULT: APPROVED

10. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-14 FOR FY 2024 YEAR-END AMENDED BUDGETS**

01:05:30

Mayor Bourke introduced resolution 2024-R-14, aimed at amending the fiscal year 2024 budget to align with actual expenditures. Jen Clancy explained that many of the adjustments were minor, primarily addressing discrepancies in utility costs and incorporating a state grant for a "Know Your Force" program that had a net \$0 effect on the Town's budget. Clancy noted that legal fees in planning and zoning were increased to correspond with the increase in the project load.

Byrne raised concerns about the budget projections, highlighting what appeared to be a significant reduction in the general fund balance. They suggested maintaining the general fund reserves at the full amount allowed by law and adjusting the contribution to the capital expenditures (CapEx) fund accordingly. This approach would prevent the general fund from depleting while ensuring necessary funds were allocated to the CapEx fund. Schilling supported Byrne's recommendation, emphasizing the need for flexibility and maintaining a fully funded general reserve. Clancy confirmed that the resolution, as written, aligned with the council's intentions to transfer the minimum amount required from the General Fund to the Capital Project Fund.

MOTION: Mayor Bourke motioned to adopt Resolution 2024-R-14 for FY 2024 year-end amended budgets. John Byrne seconded.

ROLL CALL VOTE: Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Mayor Bourke – yes, Resolution 2024-R-14 was unanimously approved.

RESULT: APPROVED

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-15 FOR FY 2025 BUDGETS AND THE PROPOSED CERTIFIED TAX RATE

01:16:25

Clancy clarified that the proposed FY 2025 budget does not include a tax rate increase and that the proposal is not to go through the truth in taxation process.

MOTION: Mayor Bourke motioned to adopt Resolution 2024-R-15. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Resolution 2024-R-15 was unanimously approved.

RESULT: APPROVED

12. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-16 FOR ALTA SPECIAL SERVICE DISTRICT BUDGET AND CERTIFIED TAX RATE

01:22:30

MOTION: Mayor Bourke motioned to adopt Resolution 2024-R-16. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Schilling – yes, Councilmember Anctil – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Resolution 2024-R-16 was unanimously approved.

RESULT: APPROVED

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-17 ADOPTING A 2025 CAPITAL PROJECTS PLAN

01:23:30

Cawley reflected that they pulled back on non-critical building expenditures until the facilities master plan provides technical input. Cawley stated that fiscal years 2025 and 2026 would focus on planning, with minor projects scheduled. Cawley added that upcoming projects include technology

improvements, water and sewer master plans, and the facilities master plan. It was also noted that a new website project was also in progress.

Cawley said the staff is now better prepared to execute and deliver projects, having selected vendors for key initiatives. The project totals for 2025 are modest, with increased activity expected in subsequent years. There was discussion on maintaining flexibility and ensuring the general fund reserves remain fully funded. The importance of the water mainline project for fire protection and water system resilience was emphasized, with collaboration with the ski area and engineering assessments underway. Cawley noted that public input sessions and past studies like the community center feasibility study will be integrated into the facilities planning process. The aim is to develop a prioritized list of needs supported by technical and public input. The council will eventually adopt the facilities master plan, influencing revised capital project plans. The focus remains on making informed decisions for successful implementation. The council acknowledged the staff's efforts and expressed satisfaction with the progress and direction of the projects.

MOTION: Dan Schilling motioned to adopt Resolution 2024-R-17. Mayor Bourke seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Resolution 2024-R-17 was unanimously approved.

RESULT: APPROVED

14. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-18 ESTABLISHING WATER RATES EFFECTIVE JULY 1, 2024

01:35:20

Clancy informed the council that there was approximately a 20% increase in water rates compared to previous years, attributing this rise to increased maintenance needs and the complexities of managing the water infrastructure. Despite efforts to minimize increases, they emphasized the necessity due to ongoing infrastructure demands.

MOTION: Mayor Bourke motioned to adopt Resolution 2024-R-18. Dan Schilling seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Resolution 2024-R-18 was unanimously approved.

RESULT: APPROVED

15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-19 ESTABLISHING SEWER RATES EFFECTIVE JULY 1, 2024

01:38:00

Clancy provided details on the proposed sewer rate increase of 24%, explaining that for the average homeowner with an Equivalent Consumption Unit (ECU) value of 1.25, monthly costs would rise from approximately \$84 to \$104. Mayor Bourke clarified that these rates are billed quarterly. Clancy attributed the increase to higher costs imposed by the disposal facility at Cottonwood Heights, which implemented mid-year rate adjustments, impacting the town's budgeting for fiscal year 2024. They noted challenges in aligning budget projections with the facility's schedule of rate changes, emphasizing that the town had historically kept sewer rates stable until recent adjustments became necessary due to external cost increases beyond their control. Schilling briefly acknowledged the complexities involved in aligning fiscal years between entities. Mayor Bourke highlighted that the Town's ability to control sewer rates is limited by external factors such as the charges imposed by the sewage disposal facilities.

MOTION: Dan Schilling motioned to adopt Resolution 2024-R-19. Mayor Bourke seconded.

ROLL CALL VOTE: Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Mayor Bourke – yes, Resolution 2024-R-19 was unanimously approved.

RESULT: APPROVED

16. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2024-R-20 A RESOLUTION REPEALING AND REPLACING THE FEE SCHEDULE

01:41:00

Mayor Bourke inquired about significant changes to the fee schedule, prompting Clancy to clarify that changes had been made to align with adjustments in water and sewer rates discussed a moment ago. Mayor Bourke clarified the question to focus specifically on the fee schedule related to water and sewer, to which Clancy confirmed the need for a complementary vote on the fee schedule to reflect the changes in water and sewer fees.

MOTION: Dan Schilling motioned to adopt Resolution 2024-R-20. Mayor Bourke seconded.

ROLL CALL VOTE: Councilmember Morgan – yes, Councilmember Schilling – yes, Councilmember Anctil – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Resolution 2024-R-20 was unanimously approved.

RESULT: APPROVED

17. NEW BUSINESS

01:45:35

Clancy informed the council about the upcoming agenda for the next month, noting a compressed timeline due to a late June meeting and the upcoming Independence Day holiday. They mentioned that Dave Fields would present to the council and highlighted a light agenda otherwise. Clancy also mentioned potential delays in preparing financial reports due to the holiday schedule, ensuring that

complete and up-to-date information would be available by the next meeting. Mayor Bourke confirmed the adjusted schedule for receiving financial reports and acknowledged the early distribution of materials for the current month's meeting.

18. UTAH LOCAL GOVERNMENTS TRUST RENEWAL: JOSH MCKELL

01:52:00

The meeting was running ahead of schedule and Josh McKell hadn't joined the meeting. Mayor Bourke stated that in the absence of Josh and having two council members on the other side of the world that it would be appropriate to adjourn the meeting and ask McKell to join us at the next meeting.

MOTION: Mayor Bourke motioned to adjourn the meeting early, and Elise Morgan seconded.

Clancy announced that McKell was on his way.

(Carolyn Anctil left the meeting)

Elise Morgan retracted her second.

VOTE: No vote occurred.

Josh McKell, from the Utah Local Governments Trust, presented on the upcoming property and casualty insurance renewal for the Town. They discussed the renewal terms, highlighting changes in property value assessments to align more frequently with market costs rather than every five years. This adjustment resulted in an 8.2% increase in property values. Josh also commended the Town for consistently maintaining a favorable experience modification factor (e-mod) across all lines of insurance, indicating strong safety practices and asset management. They further detailed coverage aspects including liability, autos, cyber, pollution, and crime policies provided by the trust, emphasizing their comprehensive nature and the added benefit of the team appreciation recognition program (TARP). McKell addressed questions from council members regarding specific policy coverage, adjustments in insurance premiums due to fleet changes, and the adequacy of coverage limits for potential catastrophic events. The presentation concluded with McKell expressing appreciation for the Town's partnership and readiness to assist further.

19. MOTION TO ADJOURN

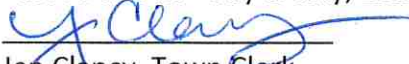
02:15:30

MOTION: Mayor Bourke motioned to adjourn, and Dan Schilling seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 10th day of July, 2024



Jen Clancy, Town Clerk