



**ADOPTED MINUTES
CITY COUNCIL MEETING
July 2, 2024, at 4:35 PM
80 South Main Street
Spanish Fork, UT 84660**

Councilmembers Present

Mike Mendenhall, Mayor
Jesse Cardon, Councilmember
Stacy Beck, Councilmember

Shane Marshall, Councilmember
Landon Tooke, Councilmember
Kevin Oyler, Councilmember

Councilmembers Absent:

None

Staff Members Present:

Jordan Hales, Finance Director
Tara Silver, City Recorder
Dave Anderson, Community Development Director
Nick Porter, Public Information Officer
Tyler Jacobson, Assistant City Manager
Jered Johnson, Engineering Division Manager

Vaughn Pickell, City Attorney
Matt Johnson, Police Chief
Bryan Perry, IS Director
Seth Perrins, City Manager
Bart Morrill Assistant Director - Parks & Open
Spaces (Work Session)

Staff Members Absent:

None

Visitors Present:

Name

Sawyer Hamilton
Nick Hanks
Trent Anderson
Doug Ford
Terra Hicken

Name

Emily Harryman
Bronco Hunter
David Oyler
Susan Oyler
Dalli Holyoak
Rylee Warnick

Name

Amberly Darrington
Max Darrington
Garrett Andersen
Steve Adams
Darby Haskell

WORK SESSION - No formal actions are taken in a work session

Mayor Mendenhall called the work session to order at 4:35 pm.

a. Emergency Management for Elected Officials - Trevor Sperry

In their roles during emergencies, elected officials focused on protecting and restoring critical infrastructure, emphasizing the safeguarding of vital systems. They acknowledged the local onset of disasters and stressed pre-disaster preparation through educating staff and residents on readiness for at least 72 hours, understanding vulnerabilities, and developing continuity plans.

Responsibilities included implementing protective measures, enforcing policies, and devising communication strategies, including alternative language options. They conducted drills for various emergencies and ensured rapid response coordination for events like water contamination or cyber-attacks.

During emergencies, officials used GroupMe and designated meeting places to assess needs and monitored key indicators like Emergency Operations Center (EOC) activations and infrastructure disruptions. They engaged in reporting to the EOC and collaborated for resource mobilization as needed. Post-disaster, they monitored policy updates, visited affected areas, and approved communication plans while serving as community spokespersons.

Effective messaging involved straightforward communication and media engagement with subject experts, emphasizing collaborative recovery efforts and community resilience. They also encouraged exercise participation and highlighted financial efficiency in leveraging state and federal disaster funds for recovery and resilience efforts.

6:00 pm CALL TO ORDER, PLEDGE, OPENING CEREMONY:

Call to Order - Mayor Mendenhall welcomed everyone to the July 2, 2024, City Council meeting at 6:01 pm. He expressed gratitude to those attending in person, online, and globally. As the meeting began, Mayor Mendenhall explained the usual procedure for council meetings in Spanish Fork, starting with a motivational thought, message, and prayer. Today it would be Councilmember Oyler's assignment for the message.

Councilman Oyler invited Jim Jett, a neighbor and Community Emergency Response Team (CERT) team member, to give the motivational thought and prayer. Jim Jett described the

2024 award-winning float in the Lehi parade, designed and executed by his son-in-law, and emphasized the role of ordinary people in building an extraordinary America.

He encouraged everyone to build or restore America locally by meeting together, working, listening, encouraging, and involving themselves. Jett highlighted the importance of accepting responsibility, promoting obedience to the Declaration and Constitution, and suggested an annual rereading of these documents. He invited the government and staff to follow these principles in spirit, even if not physically able. Jett praised the community and expressed his gratitude for living and serving with many fine people, celebrating the sacrifices that make blessings available now.

Following this, Councilmember Beck led the attendees in the Pledge of Allegiance.

Mayor Mendenhall moved the Spanish Fork 101 item to be the first item on the agenda. His reasoning was it was a spirited night with the mayor and Councilmembers in their cowboy attire in celebration of Fiesta Days kick-off. He turned the time over to Councilmember Beck to start it off.

Councilmember Beck started the meeting with an enthusiastic "Yeehaw" along with the rest of the council. She invited the Executive Committee of Fiesta Days to present the anticipated details for the Fiesta Day event. Beck emphasized that the committee represented the city and played an integral role in uniting the community through Fiesta Days. The committee members present were Garrett and Stephanie Anderson, the current chairs, and Max and Amy Darrington, the past chairs. Mario and Valerie Benson, the vice chairs, were not present.

- a. Spanish Fork Fiesta Days Executive Committee - Elected Official - Stacy Beck, Committee Past Chair - Max & Amy Darrington, Committee Chair - Garrett & Stephanie Andersen, Committee Vice Chair - Mario & Valerie Benson, Special Events Supervisor - Emily Harryman, Special Events Coordinator - Jennifer Peterson, Public Safety - Cade Harding, Kristina Reid, Parks and Recreation Department - Bronco Hunter**

Councilmember Marshall noted that the outgoing chairs had bigger smiles.

Garrett Anderson shared that the theme for Spanish Fork Fiesta Days was "The Brand You Trust," highlighting the city's unity and the behind-the-scenes efforts of city employees, including fire and police personnel. He expressed his excitement about being part of such an event. Garrett also announced the Pyromusical, the biggest event scheduled for Saturday, July 13, 2024, featuring music by local resident Paton Smalley and dancing, followed by the pyromusical.

Stephanie Anderson outlined the carnival, craft fair, children's parade, activities, and sidewalk sales planned for Fiesta Days. Amy Darrington, reflecting on her experience as an outgoing chair, mentioned the entertainment lineup, including "Got Talent" on July 13 and July 19, the car show, Mr. Extraordinaire on July 21, Sunday in the Park, and family-friendly events like

Hypno Hick on July 23, and the grand parade with music in the park followed by fireworks on July 24.

Max Darrington highlighted the car show on July 18, featuring 200 entries of cars, tractors, and trucks, along with a live band called Cry Wolf. He also mentioned the pie-baking contest with three categories: fruit, non-fruit, and cream, with winners announced on July 21.

Garrett Anderson informed everyone about Fiesta Days T-shirts, which were available for purchase at the recreation office for \$10 for sizes small to XL and \$15 for larger sizes.

He introduced the Grand Marshals for the year, Dave and Susan Oyler, recognizing their extensive service to the community, including Dave's work as city recorder and city manager for Spanish Fork City. Garrett expressed pride in honoring them with a commemorative chair.

Dave Oyler expressed his honor and excitement at being recognized, never expecting to address the council as a Grand Marshal. Susan Oyler shared her initial nervousness but growing excitement as the event approached, reflecting on the changes on Main Street and how the consistent community spirit and people hadn't changed.

Councilmember Beck acknowledged the Spanish Fork employee contributions of Bronco Hunter and Emily Harryman, who served three years on the Executive Committee, and highlighted their dedication along with the support from Jen Peterson, calling them the backbone of the event.

A picture was then taken with the Mayor and the council members to commemorate the moment.

b. Fiesta Days Celebration Rodeo Committee - Mayor Mike Mendenhall, Nick Hanks, Steve Adams, Dale Robinson, Seth Perrins, Chris Ivie, Troy Ryan, Doug Ford

Nick Hanks spoke about the upcoming rodeo, highlighting the importance of community engagement while ensuring not to overwhelm participants. He mentioned the rodeo reading challenge, noting that Garrett and Amy were actively involved in this initiative. Hanks emphasized the value of involving business people when needing something done efficiently. He acknowledged the Rodeo Committee, which included Seth Perrins, Doug Ford, Mayor Mendenhall, Steve Adams, Dale Robinson, and Chris Ivy, noting their crucial role in organizing the event.

Hanks mentioned that the rodeo was approaching quickly, with 1,900 tickets available on the website that morning. Historically, tickets had gone on sale the day after the event, but this changed and tickets would now go on sale in April 2025. He expressed gratitude to the elected officials for their support and encouraged their continued backing.

c. 2024 Fiesta Day Rodeo Royalty - Queen, Dalli Holyoak, 1st Attendant - Rylee Warnick, 2nd Attendant - Terra Hicken

Nick Hanks stated Queen Dalli Holyoak was from St. George and served with the state Rodeo Association. He felt she did an amazing job by sharing her experiences with warmth and enthusiasm.

Dalin Holyoak described how every stop in Spanish Fork was welcoming and loving, highlighting the community spirit. She introduced her attendants, Rylee Warnick, from West Jordan, and Terra Hicken from Heber and Darby Haskell, the Diamond Fork Riding Club Junior Queen from downtown Payson . They traveled frequently to rodeos around the state, representing Spanish Fork. They were excited about the upcoming Spanish Fork rodeo, which was scheduled to kick off on the 19th.

Steve Adams spoke about the tough competition of the rodeo royalty, emphasizing how the participants shone during their interviews with the judges. He was impressed by the achievements of the athletes, recognizing the hard work required to reach their level of success.

Riley Warnick, 1st attendant, shared her background, growing up in West Jordan and participating in the Western Stampede, which helped her appreciate the significance of the rodeo. She expressed gratitude for the community support, acknowledging that the rodeo's success depended on it.

Tera Hicken, 2nd attendant, was the Heber community rodeo queen, She talked about following in the footsteps of Fiesta Day and rodeo royalty. She felt a strong connection to the Spanish Fork rodeo, considering it her hometown event, as her father had been a judge there. Hicken expressed excitement about being a role model for younger girls.

Darby Haskell, the Diamond Fork Riding Club Junior Queen from downtown Payson, expressed her enthusiasm and gratitude at the event. She mentioned that the rodeo has been a significant part of her life, as she has attended every year and her father has been judging the contest for as long as she can remember. Growing up around the rodeo, she was thrilled to be part of the committee and looked up to the current royalty. Darby thanked everyone and shared her excitement for being involved.

Councilmember Beck praised the Spanish Fork Rodeo Royalty for their articulate and intelligent responses.

Dalli Holyoak thanked the rodeo committee for their countless hours of dedication, ensuring a great experience for all athletes.

Seth Perrins expressed his gratitude for the rodeo royalty's contributions both in and out of the arena and mentioned Dave Oyler's involvement in the previous rodeo committee. Perrins highlighted the performances, including popular clown JJ, who brought fresh jokes each night, and Cowboy Kenny, known for his motorcycle stunts. He urged the community to purchase tickets quickly as they had released 1,900 more tickets, noting that 500 tickets had been sold that day alone.

Councilmember Beck concluded by thanking everyone, and a picture was taken to

commemorate the event.

Mayor Mendenhall announced that the Fiesta Day magazine would begin arriving in mailboxes on the 5th, providing detailed information about the events and activities.

Seth Perrins added that the magazine included a schedule of where attendees needed to be for various events.

Mayor Mendenhall expressed his hope to see everyone at the festivities, emphasizing the community's involvement.

Perrins highlighted the recognition of the Days of 47 rodeo contestants and their scores, underscoring the significance of the event.

Mayor Mendenhall noted that it was a big deal, with PRC cowboys and cowgirls, some of the best athletes, participating in the rodeo.

The Mayor then invited anyone who wished to address the Mayor and Council to come forward, encouraging community engagement and open communication.

PUBLIC COMMENTS:

Sawyer Hamilton expressed his gratitude to the city for the opportunity to discuss the general plan during the meeting. He emphasized his desire to see the city move into the next phase of development, highlighting the importance of smart planning, access to transit, and creating density with transit-oriented communities. Sawyer described these factors as immeasurable in their impact on the community.

He thanked the city staff for their forward-thinking approach and their efforts to move the community forward in a way that would benefit everyone effectively.

COUNCIL COMMENTS:

Councilmember Tooke

Councilmember Tooke discussed the recent Youth Arts Festival, highlighting the participation of children and expressing gratitude to those who organized and supported the event, including the Recreation, Arts, and Parks (RAP) tax. He encouraged parents to involve their children in such activities, emphasizing the positive impact they can have.

Tooke mentioned Alexis Hill, who competed in the Miss SF Miss Utah pageant, noting her impressive performance in mock practice interviews and her overall achievement, including winning the Rocky Talent Award with her piano skills. He praised all the girls from various nearby cities for representing their communities excellently.

Tooke also mentioned the "Bike with Mike" event held last Saturday, describing it as a fun event with potential for future activities. He acknowledged Councilmember Cardon and

Mayor for their involvement and support in making the event a success.

Councilmember Cardon

Councilmember Cardon praised the success of the Youth Arts Festival, highlighting the dedication of 67 volunteer teachers who contributed to its achievements. He announced that preparations for next year were already underway, with supplies being procured in advance. Cardon expressed gratitude to Emily & Whitney for her contributions and informed attendees that they could view some of the festival activities on the SFCN YouTube channel, describing them as exceptional.

He shifted focus to the Arts Council, mentioning the upcoming SpongeBob community theater production at Maple Mountain High School. Tickets were available through SFCityTix for both matinee and evening performances, with over 80 kids from the community actively participating in the production.

Councilmember Cardon concluded by acknowledging the city employees who responded effectively during recent power outages caused by a wind storm, successfully restoring services within two hours. He commended the police department for their proactive efforts, going above and beyond to ensure community safety during challenging times.

Councilmember Oyler

Councilmember Oyler announced that the Senior Center was currently closed but would reopen on August 12th. He mentioned a final member meal held recently, which featured a large barbecue organized by Dale and the Council. Oyler recounted how hamburgers were served, feeding around 200 people. He noted that it was particularly impressive for some seniors, noting one senior stated it was the first time eating a hamburger that was cooked all the way through.

Councilmember Beck

Councilmember Beck stated she had shared her experience during the Fiesta Day kick-off item.

Councilmember Marshall

Councilmember Marshall had no council comments this week.

Mayor Mendenhall

Mayor Mendenhall discussed the "Bike with Mike" event with Council members. He expressed gratitude to Pete Hanson, Travis Bourne, Erica Demeester, Bronco Hunter, and the Parks and Recreation staff, including Paul Jamison, for their contributions. Approximately 30 to 50 people participated in biking the river trail, creating a positive and enjoyable atmosphere. The city manager, Seth, was encouraged to join the trail to relieve stress and experience the friendly interactions along the path.

Participants were courteous, greeting each other and moving over when necessary. Mayor said everyone greeted them with a good morning, observing the courtesy of people moving over, talking, smiling, and waving along the trail. Mendenhall highlighted the mental health benefits of staying active and outdoors, noting that while not a perfect example of physical health, the event brought people together. He mentioned Pete and Travis planned to release photos and videos from the event.

The Youth City Council also played a significant role by assisting along the trail. Mayor shared how a helpful gentleman named Chris performed bike repairs. Some attendees had already completed a bike trip around Utah Lake before joining the event.

The route covered the sports park to Poplar Lane trailhead, with some continuing to Canyon Park. The parks and recreation department organized drawings, ensuring nearly everyone received a prize. There was a suggestion to make the event bi-annual instead of just annual.

Mayor Mendenhall praised the trail, stretching 8 to 10 miles across the city, for being well-maintained and offering unique views of the community. The residents were commended for keeping the trail clean and courteous. He felt the event was a great success.

He praised the popularity of the trailhead and credited the recreation department for making it a successful spring and summer for everyone involved. Dave Oyler's initial efforts in starting the trail were recognized, now extending to an 8 to 10-mile stretch around the city, with residents actively participating in its upkeep.

Mendenhall expressed gratitude to Erica and her team for their efforts in maintaining mental health. He mentioned Jesse and Landon, noting Jesse's good stride during the event.

Councilmember Cardon indicated the great biking was attributed to chasing his three children.

The Mayor concluded by describing the event as great, celebrating a successful day on the trail.

CONSENT ITEMS:

- a. Minutes Spanish Fork City Council Meeting 06-18-2024**
- b. Cooperative Agreement Between the Utah Division of Forestry, Fire and State Lands and Spanish Fork City**

Councilman Cardon ▾ made Approve a **Motion** to approve Consent Items

Councilman Tooke ▾ **Seconded** and the motion **Passed** all in favor at pm at 6:49 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes

Landon Tooke	Yes
Shane Marshall	Yes

NEW BUSINESS:

A. Appointments to the Seniors Advisory Board - Edlin Monk and a Youth City Council Advisor - Allison Jennings

Mayor Mendenhall invited the respective elected officials to provide further details on the proposed appointments to their committees.

Councilmember Oyler expressed gratitude to Marla Kikelly for her dedicated service to the senior center, highlighting her role on the Advisory Board and her contributions to various activities and special events, which are deeply valued. He then introduced Edlin, noting her 61-year marriage to Duane Monk and their residency in Spanish Fork for 25 years.

Edlin had been an active member and volunteer at the center for the past three years, assisting with lunch service and providing transportation to seniors who are unable to drive themselves. Oyler emphasized Edlin's love for the seniors and the camaraderie she fosters.

Councilmember Cardon emphasized that while there were no departures from his committee, the addition of Allison Jennings, who graduated with Councilmember Tooke, and whose children were involved in the Youth City Council (YCC), would enhance the committee's depth. He thanked Tara Silver and Heidi Rowbury for their assistance during the interview process and expressed his enthusiasm in welcoming Allison to the team.

Councilman Oyler ▾ made Accept a **Motion** to **Appointments to the Seniors Advisory Board - Edlin Monk and a Youth City Council Advisor - Allison Jennings**

Councilwoman Beck ▾ **Seconded** and the motion **Passed** all in favor at 6:51 pm roll call vote

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Yes
Shane Marshall	Yes

B. West Meadows Annexation Acceptance

Dave G. Anderson discussed an agenda item involving a smaller version of an annexation for further study at the Council meeting on May 20th. He noted they were almost at the end of a process that involved 50 acres when the applicants, the Larsen family, located at the North End of the Salem/Benjamin interchange with 7.5 acres wanted to join the annexation. This involved 50 acres currently under consideration for further study to start from square one.

Anderson anticipated a quicker return in September to the City Council to decide on the zoning for the area.

Marshall inquired about why there was an adjustment.

Dave Anderson explained that another applicant wanted to join the discussion.

Councilmember Cardon clarified that public hearings must go through various stages.

Dave Anderson elaborated that if accepted, notices would be sent out per state code, triggering a 30-day protest period. He detailed the proposal, noting that after going through the Development Review Committee and the Planning Commission for their recommendation, it would return to the City Council for public hearing in September.

Seth Perrins emphasized the importance of the public process and mentioned that outside written submissions could be submitted for consideration.

Mayor Mendenhall highlighted five findings necessary for the motion.

Councilmember Marshall inquired about whether their purpose of further study was required to find the conditions and finding. He wanted to know why we had findings already.

Dave Anderson clarified that these findings were to prevent premature actions or overly zealous annexations that did not align with city plans.

Regarding the general plan adjustments, Mayor Mendenhall discussed how they signaled intent but were sticky when it came to implementation.

Dave emphasized that the landowners were requesting these changes, citing funding for further study as a rationale.

Councilmember Marshall stressed the importance of aligning with the general plan and not proceeding prematurely with the current zoning.

Councilmember Oyler discussed the timeline, suggesting initial approval in February was for the consultation firm to recommend the findings. He asked whether the county needed to give their approval as well, since it created an island.

Vaughn Pickell verified that creating a peninsula would necessitate approval from Utah County, contingent upon approval from the city council.

Councilmember Oyler wanted to know if the additional property owners were considered during the study process.

Dave Anderson highlighted that the applicant had approached multiple property owners and may continue to do so.

Councilmember Oyler expressed surprise at the involvement of property owners in the

proposed annexation if it delayed the rest of the annexation.

Seth commented that there was no rush on the part of the applicant or the city, noting that following a good process allowed them to be nimble in their decisions.

Councilmember Marshall liked how it brought this into the public domain and emphasized that initiating the process did not commit them to annexation itself.

Mayor Mendenhall, clarified that it was driven by property owners' requests rather than the city's initiative.

Councilman Marshall ▾ Moved to Accept ▾ **West Meadows Annexation Acceptance for further study based on the following findings:**

- 1. That the subject property is located within the City's Annexation Policy Boundary and Growth Management Boundary.**
- 2. That the City's General Plan Land Use Designations currently for the annexation area are Commercial, Mixed Use and Urban Density**

Residential.

Excluding 3. It was not accepted.

~~3. That the C-2 and R-R zones should be utilized at the time of annexation.~~

4. . That utility and street dedications should be further discussed and addressed with the annexation.

5. That the name will need to be changed.

Councilwoman Beck ▾ Seconded and the motion Passed all in favor at 7:04 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Yes
Shane Marshall	Yes

C. Resolution 2024-16 for Water Encroachment Agreements

Jered Johnson stated this was a resolution repealing resolution 21-04. It would be replaced with a resolution authorizing the Public Works Director/City Engineer to execute water applications concerning water rights, water share transfer forms, encroachment agreements

related to utility services, and other related documents with the state engineer or any canal or irrigation company.

Councilmember Marshall asked if currently it had to be brought to the city council.

Jered Johnson stated it would if it was a canal or irrigation company.

Councilmember Oyler asked Jered what the resolution stated that was being repealed.

Jered Johnson responded that it added the canal and irrigation companies to the purview of the Public Works Director/City Engineer to sign.

Mayor Mendenhall clarified that transferring water shares involves working closely with the relevant entities, and having established relationships with them streamlines the process. Adding these elements under the Public Works Director/City Engineer's purview helps make the process more efficient.

Councilmember Oyler stated it left it up to the experts on the subject.

Councilman Oyler ▾ made Approve a **Motion to Resolution for Water Encroachment Agreements**

Councilman Cardon ▾ **Seconded** and the motion **Passed** all in favor at 7:07 pm roll call vote

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Yes
Shane Marshall	Yes

DISCUSSION:

a. General Plan Update

Dave Anderson provided a detailed update during the meeting, highlighting the need for a handout to facilitate understanding of ongoing projects. He began by discussing the update to the city's land use guide, which was being developed concurrently with plans for a new rail stop in Spanish Fork, a project halfway through its development phase.

Anderson emphasized the importance of updating both the general plan and the stationary plan, noting increased communication with the City Council as a commitment moving forward would receive more frequent updates, either through monthly reports or regular correspondence.

He reported on progress made through the consultants extensive public outreach efforts,

including the creation of a story map on the city's website and the distribution of city-wide surveys. The updated version of the website and the survey document served as critical tools for gathering feedback and shaping the future direction of Spanish Fork. Anderson outlined the key components of the project so far, highlighting substantial public input received from over 3,000 survey responses and engagement with hundreds in focus groups and as stakeholders.

Anderson underscored the importance of public input in validating the city's growth strategies, particularly focusing on consistent growth around interstate interchanges and commuter rail stations. He noted a strong community preference for maintaining current land uses on the east bench and along Highway 6. The upcoming survey, scheduled to go live soon, aimed to further gauge public sentiment and refine growth scenarios based on detailed feedback.

The consultant-led process aimed to ensure that all stakeholders were adequately represented in planning discussions, addressing concerns such as property owner expectations and investment plans that may not align with current zoning or plans.

Anderson emphasized the need for ongoing engagement with the community to ensure that future updates to the general plan reflected the desires and needs of Spanish Fork residents comprehensively. He concluded by stressing the importance of vetting ideas thoroughly to ensure practicality and community support before moving forward with any proposed changes.

The city's future land use plans were influenced by community input, focusing on growth around the new interchange and the commuter rail area. There was less support for changes in areas like the East bench or along U.S. Highway 6, though these scenarios were still being considered. The new survey aimed to test community feelings about these growth scenarios and gather more detailed input.

Anderson also mentioned the importance of specific land use definitions in the new general plan to avoid ambiguities about property uses. The consultants suggested meeting individually with key stakeholders who had significant investments or plans that didn't conform to the current general plan. These meetings, to be arranged after the citywide survey, would help the consultants understand stakeholder perspectives and how they aligned with community input.

The survey, connected to the story map, would provide a consistent information base for respondents. The goal was to ensure that participants were well-informed about the project, its options, and the community's needs. The survey would be available for around three weeks, starting soon, with the hope of distilling the input by early August.

Councilmember Beck asked when the City Council would be meeting with the consultants.

Dave Anderson stated that the city council was not expected to attend these stakeholder meetings, which were intended primarily for staff and consultants to gather detailed information and assess the feasibility of various ideas. Anderson invited council members to

suggest any additional stakeholders who should be included in these discussions.

Shane Marshall expressed concerns about the current process of the general plan study. He clarified that the upcoming meetings with stakeholders were primarily for informing the consultants about stakeholder plans rather than for discussing the city's intentions. Marshall found the process somewhat convoluted, with multiple simultaneous activities making it difficult to grasp the overall direction.

He noted that this was the second survey without a clear solution or scenario presented for public discussion. Although it wasn't expected that such a proposal should have been ready yet, he emphasized that the timeline indicated pending approval soon, and he felt uninformed about the details. Marshall admitted to missing a few meetings annually but didn't recall any discussion on this topic so far, indicating that a concrete proposal had not yet been generated.

Dave Anderson stated a draft version had been prepared and shared with the council.

Councilmember Marshall acknowledged that there might have been a lack of emphasis when sharing information, admitting that while discussions have taken place about the feedback received, there hadn't been a clear presentation of a general plan scenario. He pointed out that although the council had talked about the input they were receiving, he couldn't recall a scenario of the general plan being presented, including what currently exists and what changes were being proposed.

Dave Anderson clarified that no such presentation of a general plan scenario, detailing existing conditions and proposed changes, had been made.

Councilmember Marshall inquired if there would be a future presentation where the general plan scenario, including current conditions and proposed changes, would be shared.

Dave Anderson explained that scenarios one and two were available on the story map. He acknowledged that the titles might be a bit technical but reiterated that they represented the information he had described earlier and he was happy to go through them.

Councilmember Marshall proposed reviewing the timeline, expressing a desire to better understand the project's progression. He suggested the possibility of pausing the project to allow for more informed decision-making, given the need for a clearer understanding of the scenarios and overall plan.

Dave Anderson pointed out to the council that this was the time to have a conversation about the general plan for discussion. He emphasized the importance of having a conversation to incorporate public feedback before adopting the draft plan at the end.

Councilmember Cardon asked if there would be an opportunity to rework the plan based on public feedback if the conversation with the council takes place towards the end of the timeline.

Dave Anderson suggested pausing to facilitate discussions on meeting expectations, understanding project progress, and clarifying next steps. He underscored the need for ongoing local input and highlighted the increasing difficulty in altering project direction as it nears completion. Anderson encouraged taking additional time to ensure council ownership of the project from start to finish, noting the importance of clear communication and understanding among stakeholders.

Seth Perrins asked if they were looking for a map.

Councilmember Marshall stated they had seen a map. He expressed a desire for a comprehensive overview of gathered data, noting a perceived gap between information received and a synthesized, actionable plan.

Councilmember Oyler articulated a perspective on the roles of the consulting team and the council in the planning process. He emphasized the importance of allowing the consulting team to fulfill their role in advancing the project, acknowledging that their responsibility as a council was to guide the project to completion. Oyler underscored the need to respect the consulting team's expertise and process in engaging with the public, while also recognizing that the council's input would shape the final product delivered by the consultants.

Councilmember Marshall expressed agreement with the process outlined for receiving the consulting team's deliverables. He pointed out that the timeline showed they would give the preferred growth scenario and a final report from the consulting team in July. Marshall emphasized that while the team would provide a draft, the council's role was crucial in finalizing the outcome and determining when it became final.

Councilmember Oyler echoed Councilmember Marshall's sentiments, emphasizing that once the consulting team completed their work and delivered their final product, their role was concluded. Oyler expressed the belief that at that point, the council took over to decide the next steps based on the information provided. This perspective underscored the clear division of responsibilities between the consulting team's delivery of findings and the council's subsequent decision-making process.

Councilmember Cardon expressed agreement with the division of responsibilities between the consulting team and the council but highlighted a perceived lack of dialogue and deliberation with the team. He noted that without this ongoing discussion, it made it challenging to determine whether the survey questions were leading or producing the communication outcomes. Cardon emphasized the importance of engaging in dialog throughout the process to ensure that the council maintains ownership and can shape the project's direction effectively.

Councilmember Oyler expressed a perspective of maintaining a hands-off approach in influencing the consulting team's work. He emphasized that as a council member, he aimed to avoid swaying the company's work towards personal preferences. Oyler articulated concern that his input could potentially steer the project away from what the consulting team was hired to accomplish objectively.

Seth Perrins highlighted the importance of timelines and ownership in the project process. He agreed with Councilman Oyler's view that the consulting team should be allowed to deliver their product without undue influence. Perrins emphasized that once the consulting team completed their deliverable, the council could take as much time as needed to review and approve it, following their own process. He noted that this approach aligned with state laws and ensured that the council retained control over the final decision-making process, emphasizing the flexibility and authority they have in determining the project's outcome.

Councilmember Oyler had expressed a strong desire for transparency in the project process, especially concerning the clarity and neutrality of survey questions. He emphasized the importance of ensuring that survey questions were clear and unbiased, avoiding any influence that could have steered respondents in a particular direction. Oyler had highlighted transparency as crucial for maintaining integrity and credibility throughout the project's development stages, ensuring that all stakeholders could trust the information gathered and decisions made based on that data.

Councilmember Beck asked Dave Anderson if the document they were discussing was a draft and if he was referring to the one he just gave them.

Councilmember Oyler expressed a desire to review the survey questions to potentially make changes, noting dissatisfaction with aspects of the previous survey that were finalized before feedback could be incorporated. He emphasized the importance of thorough review and discussion of each question's relevance moving forward.

Dave Anderson acknowledged the importance of the question raised, suggesting that they could go over the first couple of questions to see if they were relevant. Dave explained that demographic questions included primary language to ensure inclusivity, aiming to provide surveys in languages other than English to accommodate diverse participants effectively.

Councilmember Oyler expressed concern about including demographic questions in surveys, suggesting they might inadvertently bias responses by emphasizing certain answers over others.

Mayor Mendenhall clarified that in their view, the survey questions about primary language and the study topic should not be designed in a way that biases or influences respondents' answers from one question to the next.

Councilmember Marshall expressed a perspective that the survey questions about primary language and the study's focus should not be designed to lead respondents from one question to the next based on their answers.

Councilmember Oyler sought clarification on the intent behind question seven, emphasizing the importance of understanding the purpose of each survey question.

Seth Perrins emphasized the importance of demographic information in surveys, noting its

utility in categorizing and analyzing data based on gender, age, and other factors. This helps in understanding how different groups respond to survey questions, regardless of whether demographic questions are asked at the beginning or end of the survey.

Dave Anderson highlighted the significant role of demographic information in survey analysis, regardless of whether it was introduced at the beginning or later in the survey. He emphasized the importance of consistency in collecting demographic data across multiple surveys to track changes in opinions among different groups over time.

Councilmember Oyler inquired about the appropriate channel for directing questions, comments, or input regarding the survey questions.

Dave Anderson said to direct them to him.

Councilmember Beck expressed appreciation for receiving the survey in advance, noting clarity with the first one and thanking the team accordingly.

Councilmember Oyler expressed appreciation for the inclusion of images in some of the final questions of the survey, noting their importance in helping people understand the content being asked.

Dave Anderson emphasized the importance of ensuring public understanding through effective communication in surveys. He highlighted that while certain terminology might be familiar within development projects, using visual aids, like pictures, can bridge communication gaps more effectively for broader audiences.

Councilmember Marshall emphasized the importance of clarity in survey questions, noting that visual aids such as pictures were crucial for ensuring understanding among the public. He highlighted specific examples where certain phrasing within questions may not be universally clear, like distinguishing between planning to construct a new interchange versus studying the idea of it.

Dave Anderson stated he understood what he was saying.

Councilmember Marshall emphasized the need for caution in discussing various plans such as the general plan, stationary plan, interchange plan, and others. He expressed concern that ambiguous or premature statements could be misinterpreted as decisions already made. He felt like this might not align with responsible decision-making processes. Drawing from his experience with environmental processes, he highlighted the importance of precise language to avoid misleading interpretations or premature conclusions.

Dave Anderson agreed.

Mayor Mendenhall confirmed that the intended timeframe for the survey remained open from July 9th to July 28th.

Dave Anderson proposed delaying the start of the survey from July 9th and extending it until after the next meeting. He also mentioned the need to update the project timeline back to October 2023, emphasizing the importance of not letting it extend into 2025. He suggested a pause of about four weeks.

Mayor Mendenhall expressed comfort with delaying the general plan process based on the discussions. He emphasized the need to thoroughly review the document and suggested providing feedback to Dave with potential changes in verbiage. He raised concerns about fairness to the public and stakeholders who have already participated in surveys and meetings, urging prompt action on any recommendations to ensure transparency and engagement in the process.

Seth Perrins highlighted the importance of timing for the newsletter distribution regarding the general plan. He suggested delaying the timeline by a couple of weeks so that the survey's closure aligns with the newsletter's distribution schedule.

Councilmember Beck asked if they could have a couple of weeks to look it over.

Councilmember Cardon suggested slowing down the process to ensure thorough consideration. He emphasized the importance of committing as a group to providing feedback by the end of the week, allowing sufficient time for necessary adjustments and actions to be taken promptly.

Seth Perrins expressed agreement, noting the importance of fairness to the team by not delaying feedback until the next council meeting. He suggested that feedback should be provided by Friday, emphasizing that Monday morning at 8 a.m. would also be acceptable for submitting feedback.

Dave Anderson expressed gratitude for the discussion and highlighted the accessibility and capability of the team working on the project. He suggested that additional time with consultants might be beneficial. Anderson appreciated the opportunity to hear feedback and gain insight into how the council members are understanding the project, indicating it would help in identifying areas where clarification or adjustments may be needed.

Councilmember Marshall discussed the need to address specific issues in certain areas of the city while recognizing that other areas may not require immediate action. He emphasized the importance of reaching an agreement quickly for certain parts of the city, such as the north end, but suggested taking more time where necessary to ensure comprehensive planning, particularly regarding a stationary plan that would dictate geographic placements.

Marshall advocated for a balanced approach, accommodating different timelines and priorities across various areas of the city to effectively manage expectations and commitments made to stakeholders.

Mayor Mendenhall framed the ongoing discussion around updating the general plan, emphasizing the need for flexibility and nimbleness in response to proposed changes and new developments, particularly those without current zoning. The general plan updates were

seen as essential to accommodating future growth while maintaining consistency and responsiveness to evolving needs. Mendenhall underscored the importance of public participation and transparency throughout the process, ensuring that citizens had ample opportunity to contribute and understand the implications of these updates. She expressed gratitude for the collaborative efforts and commitment to engaging the community effectively through various communication channels.

Seth Perrins reminded them to adjourn the meeting

Vaughn clarified that no motion was needed for a continuation into a work session.

CONT. WORK SESSION:

VISITORS PRESENT:

Riley Jarrett
Julie Smith

a. Development Project - Project on South Main Street

Dave Anderson apologized for not providing specific feedback on the proposed questions regarding the subject property, particularly mentioning the motocross track.

During the work session, Seth Perrins expressed concern about the agenda not being focused on the project itself, noting a lack of clarity with mixed signals received in discussions about the River Bottoms area. Councilmember Marshall brainstormed various ideas during the meeting.

Dave Anderson emphasized the importance of avoiding the repetition of history. Mark Hampton's staff reports and minutes were referenced to understand the project's history, including its denial last year. Residential development on different sites and a property swap in the floodplain were discussed, with Bart Morrill highlighting some restrictions.

Jered Johnson and Bart Morrill discussed the limitations of certain areas, proposing a potential land swap for a public park. Mayor Mendenhall supported the idea of a park swap, considering the city's adjacent properties and floodplain concerns.

The discussion continued with various council members expressing their views on density, zoning, and community impact, particularly in relation to park accessibility and development in the River Bottoms area. They deliberated on potential architectural designs and commercial integration, aiming to enhance community development and environmental harmony.

Councilman Cardon ▾ Moved to Adjourn ▾ **to the Closed Session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares. § 52-4-205**

Councilman Marshall ▾ Seconded and the motion Passed all in favor at 8:33 pm with a roll

call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Yes
Shane Marshall	Yes

Attest: July 2, 2024

I, Tara Silver, City Recorder of Spanish Fork City, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on July 2, 2024. This document constitutes the official minutes of the City Council meeting.



TARA SILVER, CITY RECORDER