

Sterling Town Council Minutes
Tuesday June 18, 2024
7:00 PM

Council members attending:	Mayor Keenan Pearson, Yvonne Larsen, Tami Privett, Kim Killpack, Zeb Wignall.
Council members excused:	N/A
Staff attending:	Kristina Winkel, Jim Egner
Community attending:	Cade Penny, Kaden Hanks, Nick Lyon, Richard Winkel
Conducting:	Keenan Pearson, Mayor. Meeting called to order at: 7:04

Agenda item number	Discussion and action items	Result
1. Welcome: Mayor Pearson	Mayor welcomes council, staff and community present. Mayor asks if the community present has any questions. Cade Penny reviews a grant opportunity for economic development. Cade talks about a CDBG (cooperative development block grant), He explains this is all grant and no loans and there is a lot involved in the process of applying for the grant. There is a survey that would need to be done and Cade can do the survey and this would happen in the fall. Mayor asks if the council is interested. Zeb asks what the chances are. Cade states it's more for recreation and parks and there are good things that come from it and yes it is worth trying. Council agrees we should go for it. Cade brings up the possibility of renting the basement. Tami states that the person interested, has found a different location. Cade states that it's better that way.	

	Mayor asks if Kaden from P&Z has anything to discuss. He does not.	
2. Pledge of Allegiance	Council, staff and community present stand and recite the pledge of allegiance	
3. Roll Call	See above for attendance.	
4. Approval of minutes from the previous meeting.	Tami makes a motion to approve the minutes as presented from the Public hearing on May 23, 2024. Tami makes a motion to approve the minutes as presented from the town council meeting on May 23, 2024.	Motion: Tami Second: Zeb Vote: Unanimous Motion: Tami Second: Zeb Vote: Unanimous
5. Open and Amend the 2023-2024 Budget	Tami reviews the budget and stresses that on June 30, nothing can be in the negative. There are a few places she can move money if needed. Tami states she fixed some things that were negative after bills were paid for this month. Mayor asks if anyone has any further questions. None had any Tami makes a motion to pass the 2023-20254 budget as amended.	Motion: Tami Second: Yvonne Vote: Unanimous
6. Discussion and vote on 2024-2025 FY budget	Tami explains some major changes/cutbacks she made. She anticipates this budget opens up down the road. Kim asks where she took money from, she explains mostly payroll for parks, cemetery and administration. If the fire department can have more income, this can help with the budget. Tami asks if there is a way to add another line item for donations for the fire department. Zeb asks if the fee and donations can be on the same budget line item. Tami answers yes. Council discusses how the money would come from the water bill and credited to the Fire Department fund. Tami discusses some items line by line. See attached. Mayor Pearson asks Cade Penny for the contact for the CIB person/contact. Tami states it is whatever login that was set up.	Motion: Tami Second: Yvonne Vote: Unanimous

	Tami makes a motion to approve the 2024-2025 FY budget as submitted	
7. Discussion and vote on proposed Sterling Fire Fee to begin July 1, 2024	Council discusses the proposal. Zeb asks if a resident does not pay the fee, what is the protocol? Cade Penny will look into it. Council agrees that they don't anticipate a problem. Yvonne makes a motion to initiate a fire fee of \$2.50 beginning July 1, 2024. This fee will go directly to the fire department.	Motion: Yvonne Second: Tami Vote: Unanimous
8. Discussion and vote on water connections change for Richard Winkel	Richard explains that ten years ago they purchased Cedar Crest which is 15 acres. A few years later they split it into two parcels, one 7 acres and the other 8 acres. He would like to build a house on one of those parcels, the lower property. He is here to discuss getting a water hook up for the lower property where he would like to build a house about 2,000 square feet. Zeb asks how many water hookups he has. He currently has 4 buildings and 3 water hookups. One building is never used, another building has one daughter living there and the remaining two buildings are used when family visits during the summer and Holidays. Council discusses the water meters. Tami makes a motion to transfer one water hookup from Cedar Crest to Richard Winkels' lower property leaving two water connections at Cedar Crest.	Motion: Tami Second: Yvonne Vote: Unanimous
9. All council and staff to complete the OPMA Training	This item will stay on the agenda until all staff and council members have completed.	
10. Report of Officers, Boards and Committees.	<u>WATER</u>: Jim Egner shows pictures to the council on his phone and discusses the manhole access to the springs and some roots that are in the way. Jim discusses possible fixes and preventions including getting in contact with Scott Johnson and Jim will report back to Kim. - Yvonne asks if everyone has seen her email regarding a group/rental service project. She talks about the location for some weed removal.	

a. Kim Killpack: Water and roads. b. Yvonne Larsen: Treasury, Town building rental and cemetery. c. Zeb Wignall: Parks and Fire Depart. d. Tami Privett: Steering Committee, Budget, Taxes, Deputy Clerk. e. Mayor Pearson.	<u>CEMETERY:</u> Discussion on how far apart graves should be. Yvonne states 8 feet and that Jim was concerned that the graves sink and Yvonne explains that this is normal and to be expected. Yvonne goes into detail about how headstones are set and regulations. Yvonne explains the cemetery fee was a typo. It was voted on and approved but the ordinance had a typo. Add to the next agenda, Discussion and vote on adding an out of town, weekend and holiday fee for opening and closing of graves. c. <u>PARKS:</u> Jim talks about the new gate for the park and Jerry Cluff will come and measure and install it by July 4th. Jim asks if the council wants a lock on the gate. Yvonne explains that it is only to drive through. Jim talks about some dead trees that he has taken down in town. Yvonne asks if he was able to get the back hoe behind the fire department. He does not think it would be an issue. Yvonne talks about a new place she would like a fire pit. Jim talks about the weed eaters not running well. Tami states she takes hers to Atwood in Saline and it's about \$20 to service it. Zeb states that Ephraim Tire Pro should be able to service the weed eater. Zeb will talk to Lyle Young about the basketball hoop. Discussion on the Grand Marshal for the parade, details of the parade and the oldest person in Sterling. Council discusses streetlights and Yvonne has been in contact with Rocky Mountain and gives an update on changing out the lights. Tami asks if the power company pays rent for the power poles. Zeb states it would need to be in an ordinance. Cade states there is a utility tax. <u>FIRE:</u> Nick asks about the used parts he requested at the last meeting. Council agrees that the parts Nick requested are needed. Tami discusses the budget and suggests the fire department consider planning a fundraiser going. Yvonne invited him to do one at the Pioneer Day Celebration. Council agrees to go ahead with the purchase of the parts Nick requested. Cade asks if Sterling is a special fire district and Nick replies, No. Nick will sign the contract and get the repairs going in July. Discussion on the best place to park the dump truck to avoid damage to fire vehicles. Nick expects a fire season this year. Nick asks if the council is okay taking a fire truck out of state and ensures he will always keep one in town. Council agrees. d. <u>BUDGET:</u> As discussed above. Tami brings up checks that have not	
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	been cleared for Main Auto, Devan blood, Gentry Alsop and Rural Water Association. Tami suggests that the next time we order checks, we should have a void within 90 days.	
11. Approve the payment of Bills	Payroll for the month of May paid on June 7, 2024. • James C. Egner \$2,052.94 • Yvonne V Larsen, \$431.732 • Heather H Myers, \$398,72 • Tamra D Privett, \$138.52 • Ryan K Smith \$1,171.92 • Kristina K. Winkel \$443.28 Bills paid on 6/18/2024 • Ace Hardware: \$3,841.55 lawnmower split between parks and cemetery • Badger meter: \$125.10 services for May 2024. • CUHD: \$25.00 water samples • Dominion Energy: \$178.48 Electricity for Adm, Fire shop for Cemetery and Parks. • Jim Egner: \$88.75 Travel Reimbursement cemetery and Water • Hermansen's Mill: \$197.80 Fertilizer and weed killer split between parks and cemetery • IRS: \$79.01 2023 4th quarter payroll late penalty payment • Heidi Ison: \$30.63 Pioneer Day reimbursement. • Jones & DeMille Engineering: \$30,000 water master and impact fee surveys • Manti Telephone: \$109.53. • N. Sanpete Disposal: \$73.51 • Rasmussen Ace: \$195.97 fertilizer and seed. • Rocky Mountain Power: \$1,620.95 Sixmile creek, and street lights • Sanpete County Fire District #2: \$627.00 Fire district fee. • Sanpete Sanitary Landfill Coop: \$471.60 Landfill fee expense. • Sterling Country Store: \$149.15 fuel for kabota, mowers and fire trks • Valley Builders: \$45.58 material for blue stakes. • Zions Visa: \$141.70 misc.	Motion: Tami Seconds: Yvonne Vote: Unanimous

12. Adjournment	Tami makes a motion to adjourn the meeting. Yvonne seconds the motion. Meeting adjourned at 9:21PM.	Motion: Tami Second: Yvonne Vote: Unanimous
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Minutes Approval

By: _____ Date: _____ Attest: _____ Date: _____
Mayor Keenan Pearson Kris Winkel, Clerk/Recorder

Council Members Initials:

Yvonne Larsen: _____

Tami Privett: _____

Kim Killpack: _____

Zeb Wignall: _____