



LIBRARY DIRECTOR REPORT OF ACTIVITIES TO THE BOARD OF TRUSTEES

PERIOD: 05/13/2024 TO 06/19/2024

LIBRARY EVENTS & STAFF ACTIVITIES

- 05/14/2024 The library hosted a meeting of the **Wasatch Women in Government** committee.
- 05/15/2024 The library conducted a tour for the **First-Grade** classes of **Old Mill Elementary School**.
- 05/16/2024, 5/23, 5/30, 6/6, 6/13 The library hosted the weekly "**Yoga for Service**" class for Seniors in the Bowcutt Room.
- 05/16/2024 The library hosted a meeting of the **Wasatch County Health Department**.
- 05/16/2024, 5/23, 5/30, 6/6, 6/13 Adult Services Librarian Dana Brosnahan facilitated the weekly, face-to-face book discussions for the **Next Chapter Book Club** in collaboration with Chapters Ahead, Inc.
- 05/16/2024 Adult Services Librarian Dana Brosnahan conducted face-to-face book discussions for the **Wasatch County Library's Morning Book Club** (10 AM) and the **Evening Book Club** (6 PM).
- 05/17/2024 Library staff attended a required **County IT training on using Microsoft 365** and MS Teams.
- 05/17/2024 The library conducted a tour for the **Third-Grade** classes of **Midway Elementary School**.
- 05/17/2024, 5/24, 5/31, 6/7, 6/14 The library hosted the weekly meeting of the **Highschool Heroes Dungeons & Dragons Club**.
- 05/20/2024 The library hosted the regular meeting of the **Wasatch Latino Youth Coalition**.
- 05/21/2024, 6/4, 6/18 The library hosted **Domestic & Sexual Abuse Mobile Case Management** conducted by **Peace House**.
- 05/22/2024, 6/19 The library hosted the **Wasatch County Employee Game Night**.
- 05/24/2024, 5/31, 6/14 The library hosted a meeting of the **Heber Valley Arts Center Committee**.
- 05/28/2024 The library hosted the meeting of the **Wasatch Coin & History Club**.
- 05/31/2024 The library hosted a **Red Cross Blood Drive**.
- 06/03/2024 The library concluded hosting the **art exhibition "Utah Women Making History"** curated and installed by the Utah Divisions of Arts and Museums' Traveling Exhibits Program.
- 06/03/2024 Start of the **Summer Reading Program**.
- 06/05/2024 The library hosted the regular monthly meeting of the program "**Charlas en la Cocina / Kitchen Conversations**" organized and presented by **Latino Behavioral Health Services**.
- 06/06/2024 The library hosted an **exhibition of art from "Encircle"** curated and installed by Encircle in Heber City.
- 06/06/2024 The library hosted a meeting of the **Wasatch Fire District**.
- 06/06/2024 The library hosted the regular monthly meeting of the **Heber Valley Quilters**.
- 06/07/2024 Assistant Director Angela Edwards and I facilitated the regular **library staff meeting**.
- 06/07/2024 The library hosted a performance of the **Heber Valley Jazz Ensemble** inside the library due to bad weather conditions.
- 06/13/2024 The library hosted the **Sheriff Dispatch Testing** in the Computer Lab.
- **ONGOING PROGRAMS: Most regular programming takes a break in May.** Some continuing programs included Books & Babies, Monday Crafts, Lego Club, Try Something Tuesday, Chess Club, Minecraft Club, and Family Movie Night.

OUTREACH ACTIVITIES

- 05/14/2024, 06/11 I attended the regular meeting of the **Wasatch Latino Coalition**.
- 06/06/2024 Library Trustee Amber Koecher and I represented the library at the **Heber Market on Main**. Thank you to Angela Edwards for helping me set up the outreach booth.
- Library staff member Vicki Burtcher delivered library materials to homebound residents as part of the **OASIS program** (Mondays).

TRAINING & PROFESSIONAL DEVELOPMENT ACTIVITIES

- 05/21/2024 I met with David Moss, a **management consultant with Paradigm Peak Advisors** for a personal Q&A following the conclusion of the County Leadership courses.
- 05/23/2024 Seven staff members participated in a training by Kristin Anderson, **Wasatch County Health Department** on the proper use and distribution of **Naloxone (Narcan)** to the public as we prepare to be another distribution point in the Heber Valley. The rest of the library staff will be trained at the next regular staff meeting.
- 06/12/2024 I attended the online meeting of Utah Public Library Directors organized by the State Library Division.

ADMINISTRATIVE ACTIVITIES

- 05/15/2024 Assistant Director Angela Edwards and I met with **State Library Consultants** to review the library's application for recertification for FY2025 and to discuss using a State Library tool for tracking staff training assignments. The recertification documents were submitted on 06/03/2024.
- 05/15/2024, 06/05 (Council approved the library's Background Check policy) I attended the **Wasatch County Council** meeting.
- 05/17/2024 Assistant Director Angela Edwards and I facilitated the regular **Library Board** meeting.
- 05/21/2024, 06/04 I attended the **Wasatch County Department Head** meeting.
- 05/22/2024 Assistant Director Angela Edwards, Adult Services Librarian Dana Brosnahan, Barry Hallows from the County Personnel Office, and I **interviewed five applicants** for the **Young Adult Services Librarian** position. Brittnie Hecht accepted the job offer. She will start on Monday, August 5, 2024.
- 05/23/2024 Adult Services Librarian Dana Brosnahan met with Mindy McMaster, Arts Pillar Chair of the **Wasatch Community Foundation**, and Danny Hill of Danny Boy Entertainment, LLC., to brainstorm on collaboration opportunities to continue the **Homegrown Concert Series** all year at the library.
- 05/30/2024 I submitted a **Trails, Arts, or Parks (TAP) project grant application for \$14,340.00** to implement a year-round **Homegrown Concert Series**. The total project cost is \$17,040. The Wasatch County Arts Council has already contributed \$1,200.00 for marketing and publicity. The library has committed \$1,500.00 cash to the project. The TAP Advisory Board will review the projects and submit recommendations to the County Council. Award letters should be out by the end of June. Thank you to Dana Brosnahan and Angela Edwards for their contributions to designing the project and providing feedback on the application. Thank you to Danny Hill for developing the project budget.
- 05/30/2024 I signed a **Memorandum of Understanding (MOU)** between the library and **Holy Cross Ministries to provide mental health services in Spanish** in Wasatch County. This MOU was developed in collaboration with Jonelle Fitzgerald, Director of the Wasatch County Health Department.
- 05/30/2024 I submitted to the State Library Division a **Library Services and Technology Act (LSTA) grant application** for the project **“Building a Creativity Hub for Artistic Expression & Heritage Preservation.”**

The funding requested is \$36,759.40. The total project cost is \$48,121.40. The amount of local funds used is \$11,362.00 to cover the costs of reconditioning the Computer Lab. Thank you to Dana Brosnahan and Angela Edwards for updating the project budget and providing feedback on the application.

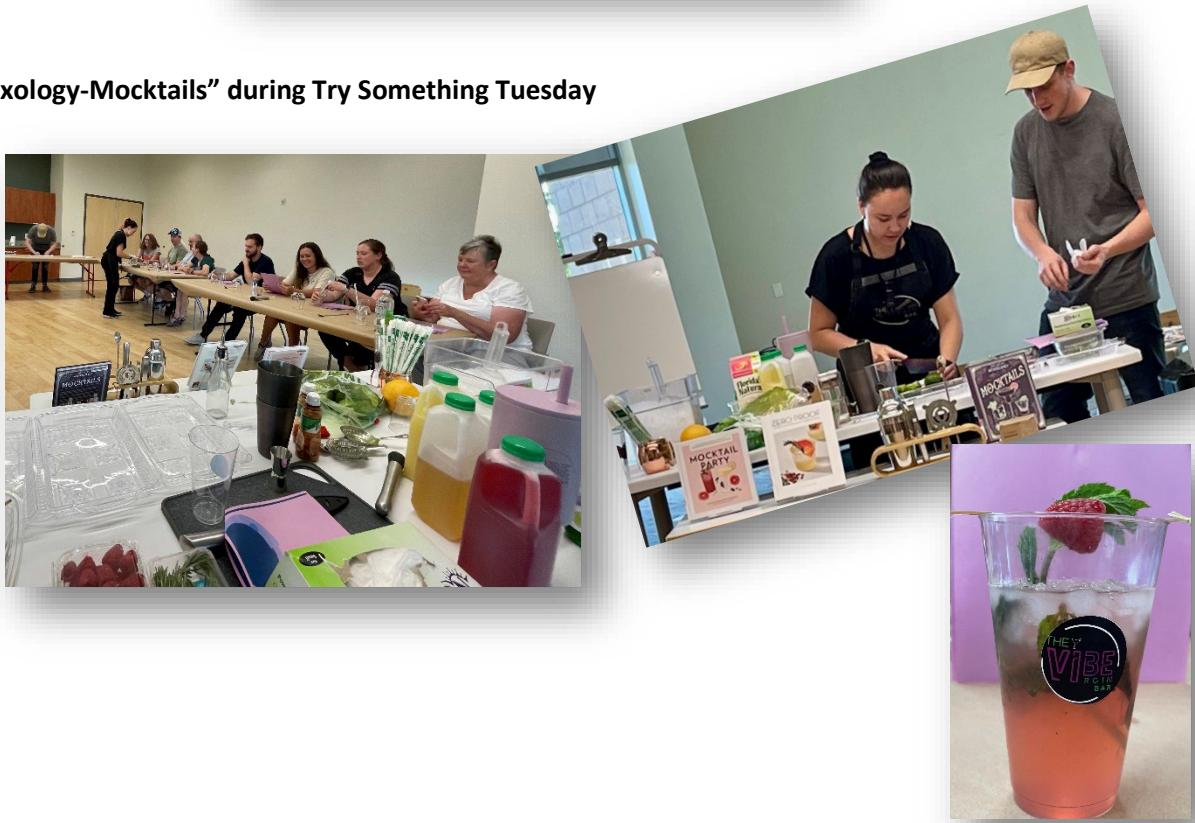
- 06/18/2024 I attended one hour of the **Heber City Council** meeting to learn more about affordable housing in Wasatch County

VARIOUS LIBRARY ACTIVITIES

“Falling for Rapunzel” Sherrie & Jarom in Wallsburg (6/19/24)



“Sober Mixology-Mocktails” during Try Something Tuesday



A Quiet Moment Enjoying a Puzzle



Afternoon Crafts

