

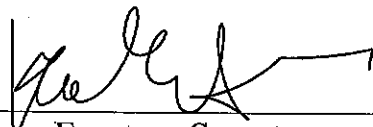
NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a regularly scheduled meeting on Thursday, **July 18, 2024**, at the Millville City Offices, 510 East 300 South in Millville, Utah, which shall begin promptly at **8:00 p.m.**

1. Call to Order / Roll Call
2. Opening Remarks / Pledge of Allegiance
3. Approval of agenda
4. Approval of minutes from previous meeting held on June 20, 2024
5. Agenda Items
 - A. Zoning Clearance- Accessory Building- Cook Homes for Roberts Family located at 593 East 100 South.
 - B. Zoning Clearance- New Residence- Mondaire Heights Lot 4- Carsen Anderson- 435 E 200 S
 - C. Zoning Clearance- Addition- Mike Everton- 115 South Main Street
 - D. Review for a Retaining Wall Code
 - E. Review of Millville City Subdivision Code Audit
 - F. Other
6. City Council Minutes- June 13, 2024
7. Agenda items for next meeting
 - A. Final Plat- Canyon Breeze Subdivision- Located 587 South 550 East
 - B. Micro-education Code
8. Calendaring for future Planning Commission Meeting- Thursday, August 1, 2024, at 8:00 PM
Work Session with City Council, Thursday, August 1 2024 at 6:30 PM
9. Adjournment

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Kara Everton at (480) 528-1467 at least three days prior to the meeting.

This agenda was posted on/before July 16, 2024 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.



Kara Everton, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

June 20, 2024

PRESENT: Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Matthew Anderson, Darcy Ripplinger, Larry Lewis, Kara Everton, Tara Hobbs, Megan Dyer, Pam June, Eric Dursteler, Chad Kendrick

Call to Order/Roll Call:

Commissioner Greenhalgh opened the meeting for June 20, 2024, at 8:00 pm.

Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Larry Lewis, Darcy Ripplinger and Matt Anderson were present. Development Coordinator Kara Everton was present and took the minutes.

Opening Remarks/Pledge of Allegiance

Commissioner Greenhalgh led all present in the Pledge of Allegiance.

Approval of Agenda

The agenda for the Planning Commission Meeting was reviewed. **Commissioner Anderson moved to approve the agenda for June 20, 2024.** Commissioner Farmer seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor.

Approval of the Minutes of the Previous Meeting

The Planning Commission reviewed the minutes for the Planning Commission Meeting for June 6, 2024. **Commissioner Anderson moved to approve the minutes for the meeting on June 6, 2024.** Commissioner Ripplinger seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor.

5.A. Zoning Clearance- Accessory Building- Jeremy Kjar

They need to do install a firewall to meet the dripline requirements or meet the 5' setback. Not intended to be an ADU.

Commissioner Anderson moved to approve the zoning clearance for an accessory building for Jeremy Kjar with the stipulation to follow county code of 5' setbacks or install a firewall on both sides that are along the property line. Commissioner Ripplinger seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor.

5.B. Zoning Clearance- Revised Eric Dursteler New Residence- 140 North 100 West

There is an angled retaining wall coming up to the front door. Owner is still planning on an apartment. Setbacks are all met. 17' setback on left, 39' on right side, 66' on front and 108' on the rear.

Commissioner Anderson moved to approve the zoning clearance for a revised drawing of a new home located at 140 North 100 West. Commissioner Dickey seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor.

5.C. Other

- Retaining Wall Code- building code says minimum is 4' or if there is a load on one side. Retaining walls should be cleared before and inspected after.
- Question from Bonnie Farmer regarding sewer. Director of Public Works gave an update.

6. City Council Report – No Minutes

7. Agenda Items for Next Meeting

8. Calendaring of future Planning Commission Meeting

The next regularly scheduled meeting will be held Thursday, July 18, 2024, at 8:00 pm.

9. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at 8:39 p.m.

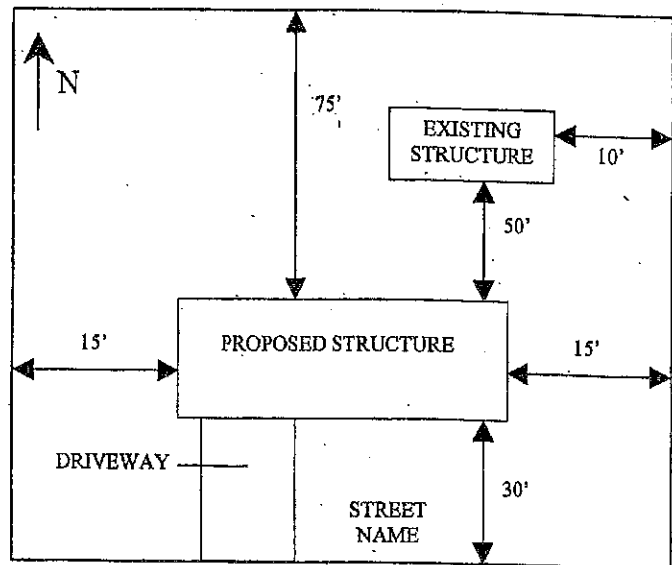


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

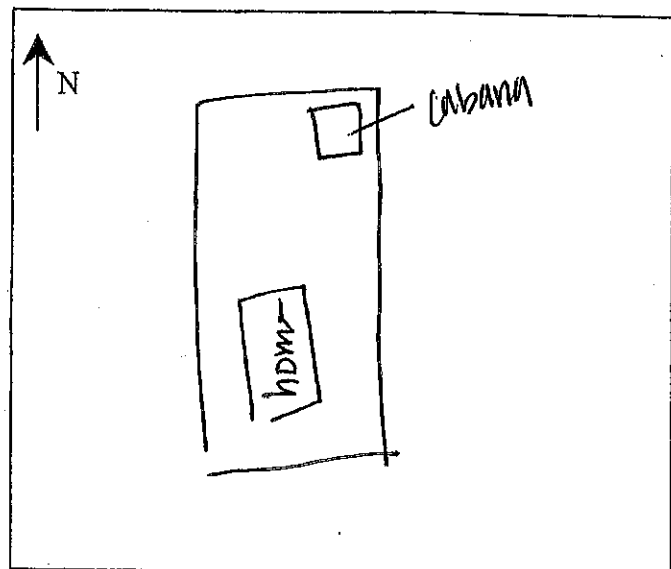
APPLICATION INFORMATION

1. Cook Homes
APPLICANT'S NAME
2. PO Box 353
MAILING ADDRESS
- Logan VT 84321
CITY STATE ZIP CODE
3. _____ HOME TELEPHONE
4. _____ BUSINESS TELEPHONE
5. Roberts
OWNER'S NAME (if different from applicant)
6. Addition - Cabana
TYPE OF STRUCTURE
7. 1025 8. _____
SQUARE FOOTAGE ZONE
9. _____
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 199 - 0010
TAX IDENTIFICATION NUMBER
11. 593 E 100 S
ADDRESS OF CONSTRUCTION
12. .49 13. _____
LOT SIZE LOT ELEVATION
14. SEWER ☐ SEPTIC TANK ☐ N/A ☐
(choose one)
15. CITY WATER ☐ PRIVATE WELL ☐ N/A ☐
(choose one)
16. ELECTRICITY ☐ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. height 15' 9"
REMARKS

SAMPLE PLOT PLAN
(numbers do not represent required setbacks)



PLOT PLAN



APPROVED - PLANNING AND ZONING

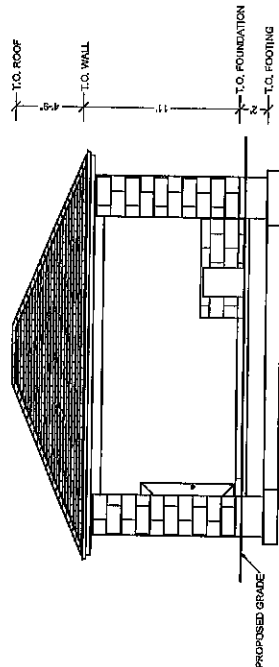
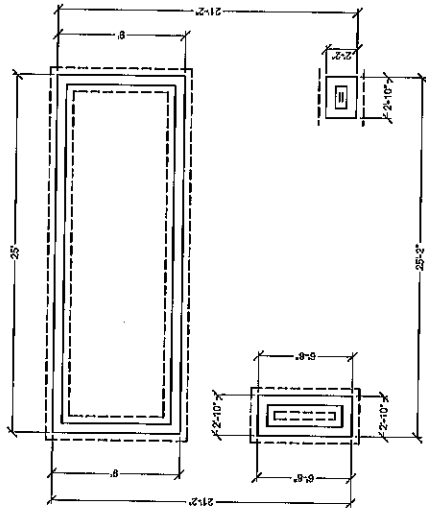
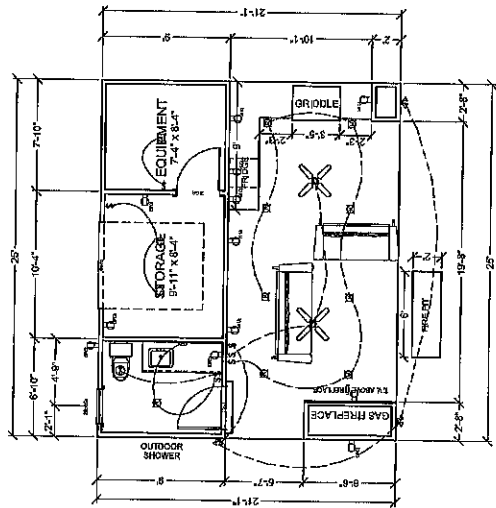
DATE

FEES PAID - TREASURER

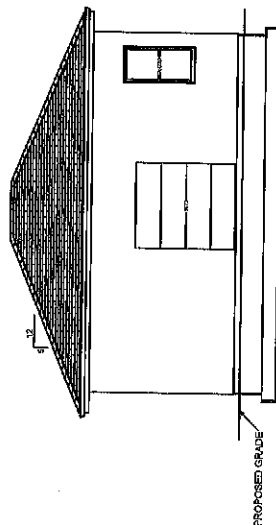
DATE

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)

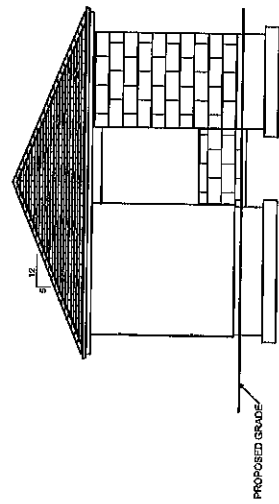
PROJECT DESCRIPTION: ROBERTS 593 E. 100 S. MILLVILLE, UT 84326		DRAWINGS PROVIDED BY: COOK HOMES P.O. Box 353 Logan, Utah 84301-0353 435-764-1779		DATE: 6/25/2024	SCALE: 1/4" = 1'-0"	SHEET: A-2
Original drawings remain the property of Cook Homes, Inc. and as such Cook Homes, Inc. retains all ownership and control. The design represented by these drawings is sold to the client for a one time use, unless otherwise agreed upon in writing by Cook Homes, Inc. 2024						



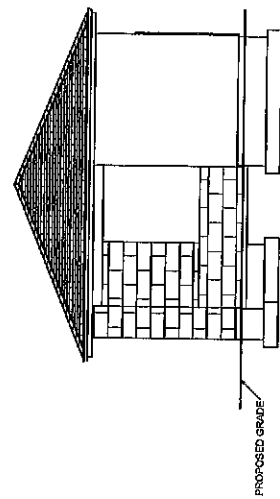
SOUTH ELEVATION



NORTH ELEVATION



WEST ELEVATION



EAST ELEVATION

General Contractor/Owner shall be responsible to verify all conditions and dimensions at the job site and notify architect/engineer of any dimensional errors, omissions or discrepancies before beginning or fabricating any work.

C-1

SHEET:

1" = 10'

SCALE:

6/25/2024

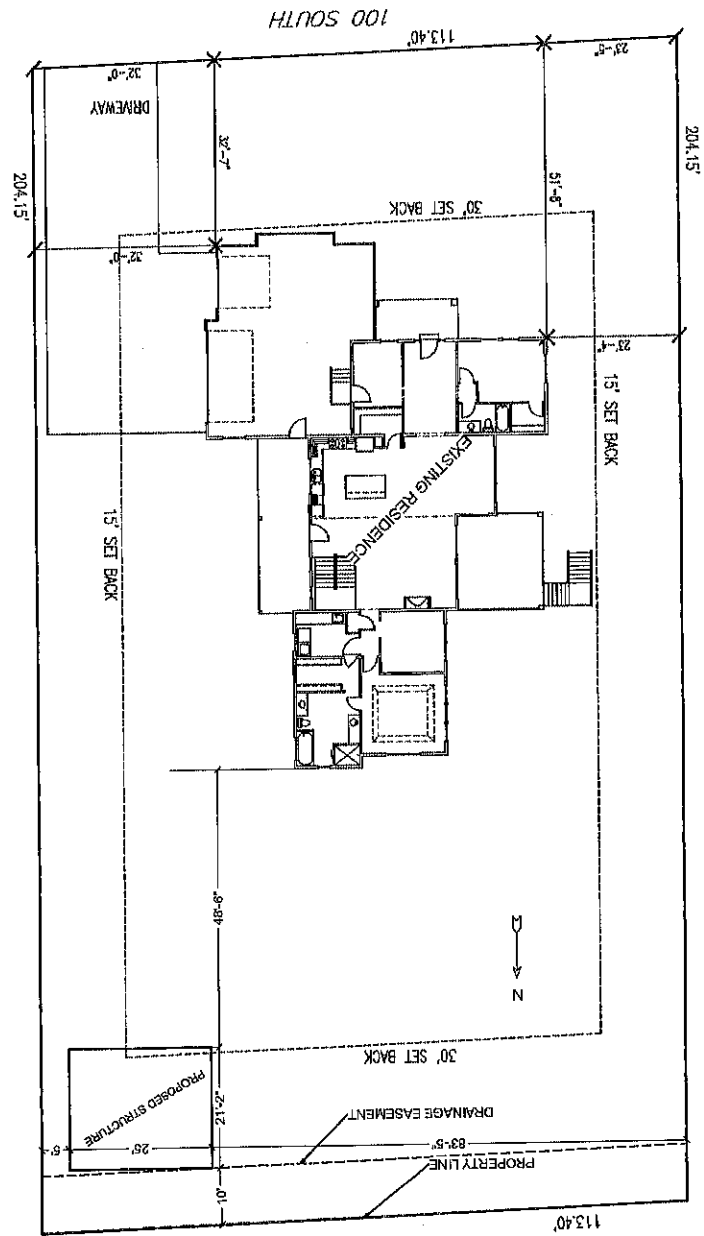
DATE:

COOK HOMES
P.O. Box 353
Logan, Utah 84301
435-794-775

PROJECT DESCRIPTION:
ROBERTS
593 E. 100 S.
MILLVILLE, UT 84326

Original drawings remain the property of Cook Homes, Inc. and as such Cook Homes, Inc. retains all rights, title, and interest in the design. The design is not to be used, copied, or otherwise reproduced without the written consent of Cook Homes, Inc. Copyright Cook Homes, Inc. 2024

NO.	DESCRIPTION	BY	DATE



General Contractor/Owner shall be responsible to verify all conditions and dimensions at the job site and notify architect/engineer of any dimensional errors, omissions or discrepancies before beginning or fabricating any work.

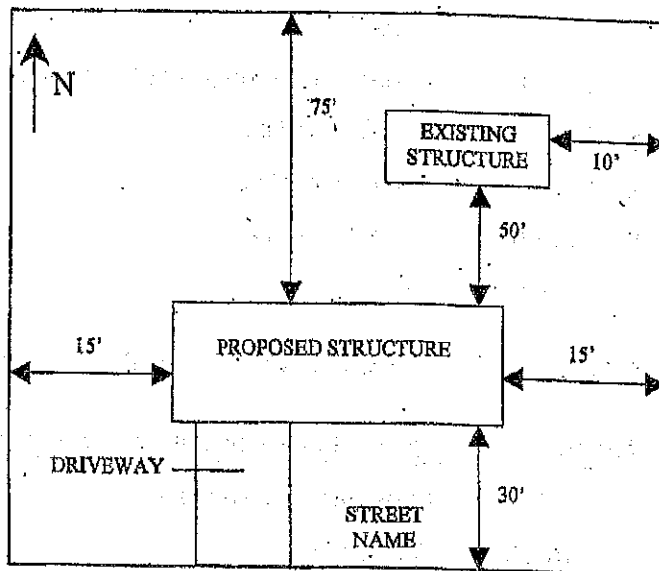


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

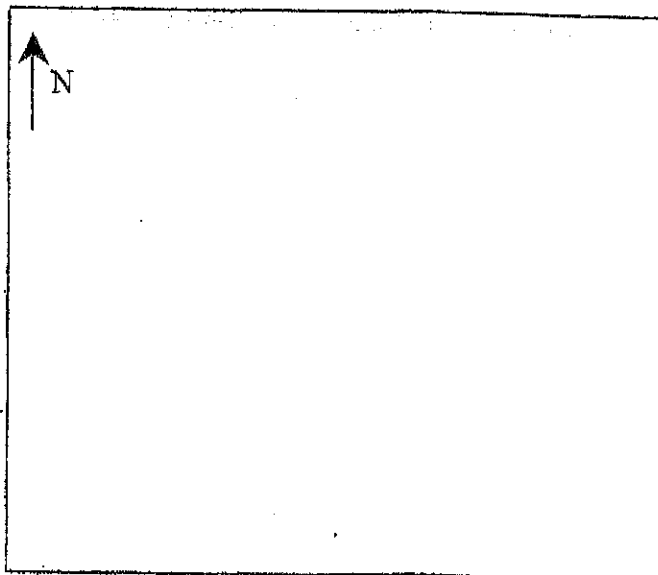
APPLICATION INFORMATION

1. Caren Anderson
APPLICANT'S NAME
 2. 1235 E 1700 N
MAILING ADDRESS
 - North Logan Utah 84341
CITY STATE ZIP CODE
 3. 435-754-5230 4. 435 754 5230
HOME TELEPHONE BUSINESS TELEPHONE
 5. Caren Anderson
OWNER'S NAME (if different from applicant)
 6. Residential Home
TYPE OF STRUCTURE
 7. 4370 8. _____
SQUARE FOOTAGE ZONE
 9. Mond-are Heights Lot 4
SUBDIVISION NAME AND LOT NUMBER (if applicable)
 10. 03 - 194 - 0004
TAX IDENTIFICATION NUMBER
 11. 435 E 0200 N Millville UT
ADDRESS OF CONSTRUCTION
 12. 0.33 13. 22' 0 7/16"
LOT SIZE Bldg Height
 14. SEWER ☐ SEPTIC TANK ☒ N/A ☐
(choose one)
 15. CITY WATER ☒ PRIVATE WELL ☐ N/A ☐
(choose one)
 16. ELECTRICITY ☒ GAS ☒ OTHER UTILITY ☐
(specify in remarks)
 17. _____
REMARKS
- Planning on septic tank unless
sewer line is completed prior to
completion of house

SAMPLE PLOT PLAN
(numbers do not represent required setbacks)



PLOT PLAN



APPROVED - PLANNING AND ZONING

DATE

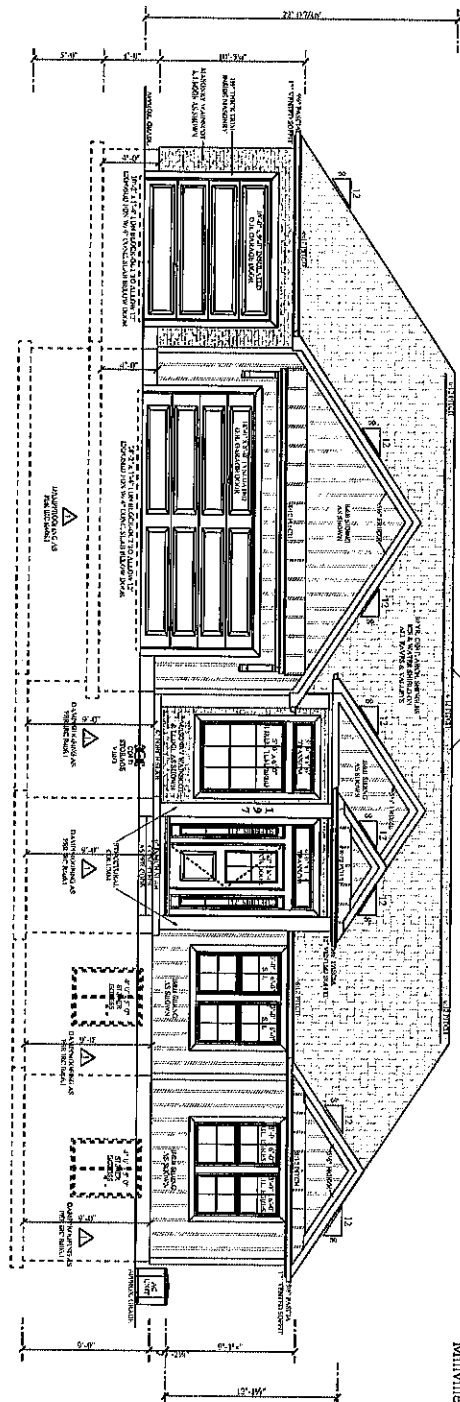
FEES PAID - TREASURER

DATE

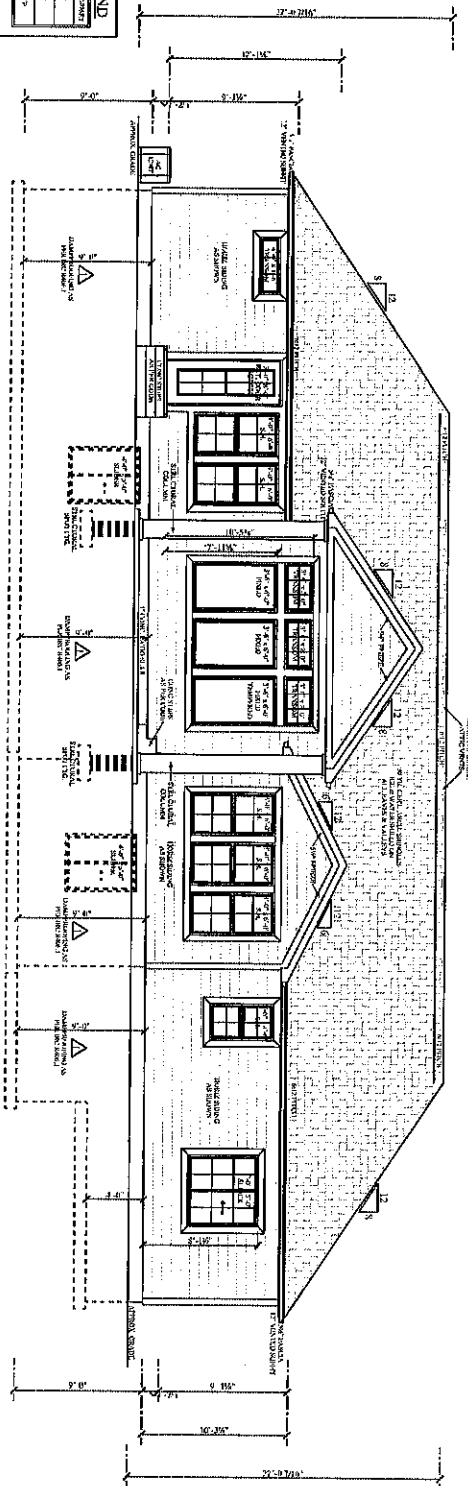
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PREScriptive INSULATION METHOD

R-23 SFT & R-10 IN INSULATION IN WALLS
 R-40 INSULATION IN CEILING
 R-10 INSULATION IN FLOOR
 R-11 BATT GLASS WALLS
 R-20 GYPSUM CEILING



FRONT ELEVATION



REAR ELEVATION

R-10 WALL LEGEND

TYPE	THICKNESS	INSULATION	FINISH
1	4"	1"	1/2"
2	4"	1"	1/2"
3	4"	1"	1/2"
4	4"	1"	1/2"
5	4"	1"	1/2"
6	4"	1"	1/2"
7	4"	1"	1/2"
8	4"	1"	1/2"
9	4"	1"	1/2"
10	4"	1"	1/2"

NOTES: 1. ALL WALLS TO BE R-10. 2. ALL ROOFS TO BE R-40. 3. ALL FLOORS TO BE R-10. 4. ALL CEILINGS TO BE R-20. 5. ALL GLASS WALLS TO BE R-11. 6. ALL GYPSUM CEILING TO BE R-20.

BUILDING AREA

Main Level	2,188 SF
Finished Basement	2,188 SF
Unfinished Basement	1,145 SF
Cool Storage	120 SF
Garage	120 SF
Total Finished Area	4,276 SF

Figures are approximate

ANDERSON MH4 SPEC HOME
 Mond-Aire Heights Subdivision, Phase #1, Lot #4
 Parcel # 03-194-0004, 0.33 Acres
 435 East 200 North Street
 Millville, UT 84326-0450

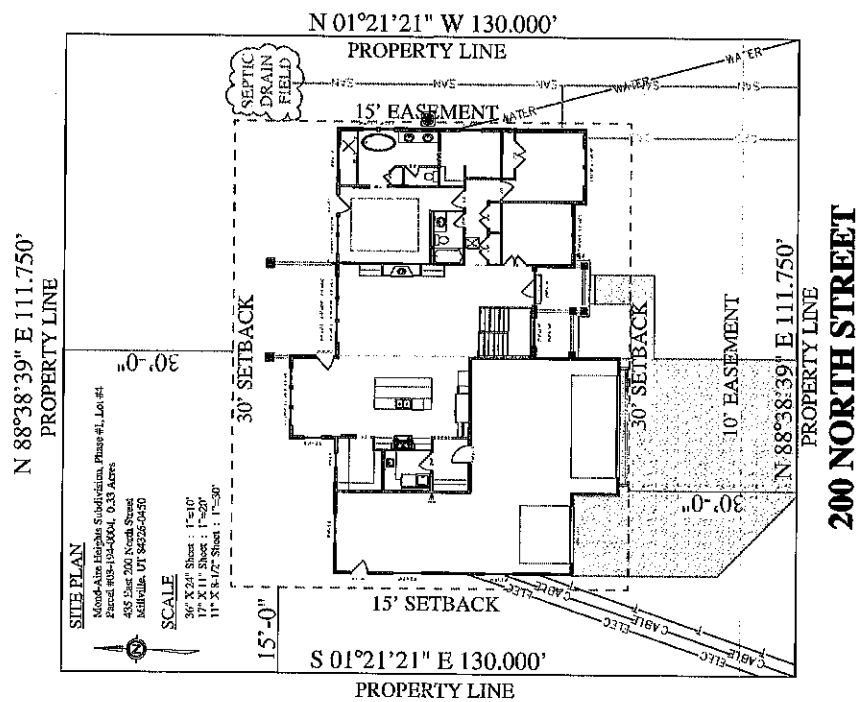
"ANDERSON MH4" FRONT & REAR ELEVATIONS

SCALE: 1/4" = 1'-0"
 © COPYRIGHT RESIDE DESIGNS 2021
 Friday, June 21, 2024

Custom Reside Design for
 Anderson Signature Homes

RESIDE
 DESIGNS
 website: www.ResideDesigns.com
 drawn by: Curtis Cooper
 email: Curtis@ResideDesigns.com
 phone: (435) 881-5172

RESERVED FOR
 MUNICIPALITY STAMP
SHEET
1





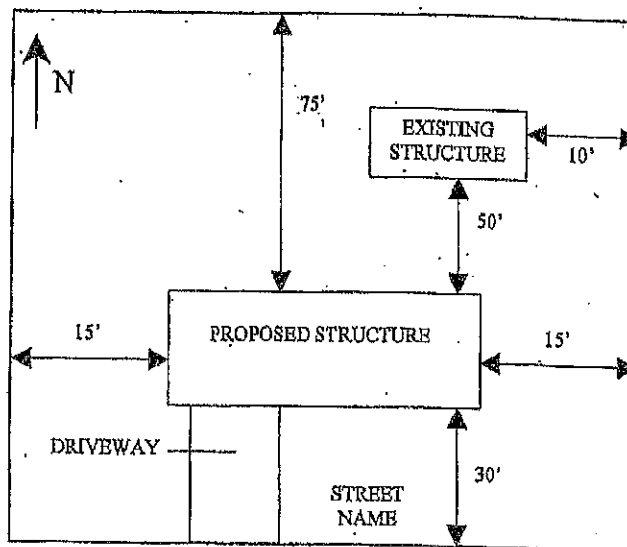
MILLVILLE CITY ZONING CLEARANCE FOR BUILDING PERMIT

THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

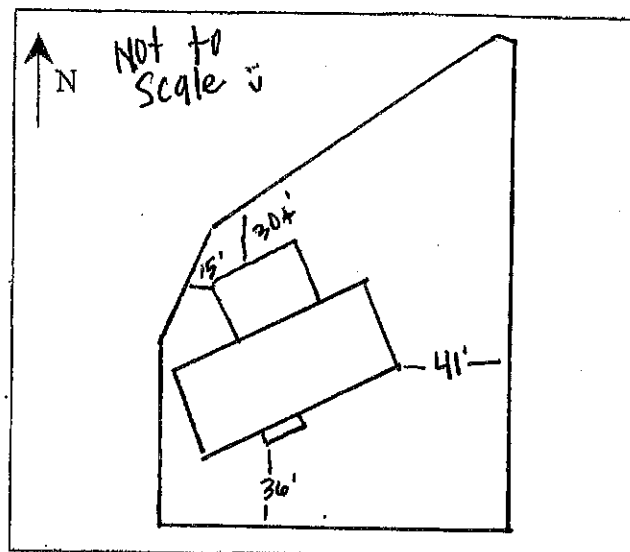
APPLICATION INFORMATION

1. Mike & Kara Everton
APPLICANT'S NAME
2. PO BOX 730
MAILING ADDRESS
3. Millville VT 84326
CITY STATE ZIP CODE
3. 435-799-7630 4. 480-528-1467
HOME TELEPHONE BUSINESS TELEPHONE
5. _____
OWNER'S NAME (if different from applicant)
6. Addition
TYPE OF STRUCTURE
7. 1785 8. R-1
SQUARE FOOTAGE ZONE
9. _____
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 029 - 0076
TAX IDENTIFICATION NUMBER
11. _____
ADDRESS OF CONSTRUCTION
12. .65 13. 17'-6"
LOT SIZE Bldg Height
14. SEWER ☐ SEPTIC TANK ☐ N/A ☐
(choose one)
15. CITY WATER ☐ PRIVATE WELL ☐ N/A ☐
(choose one)
16. ELECTRICITY ☒ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN (numbers do not represent required setbacks)



PLOT PLAN



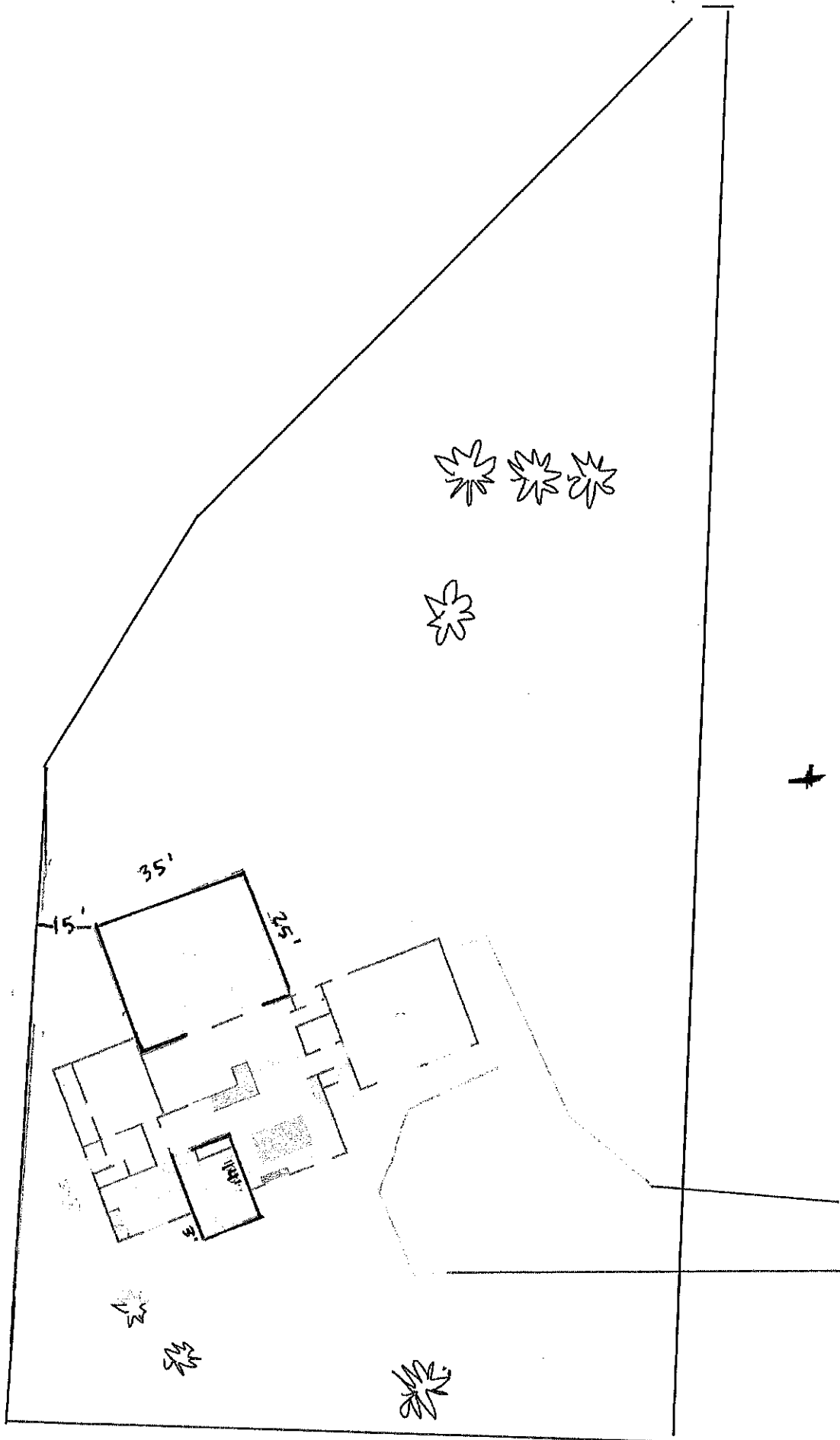
APPROVED - PLANNING AND ZONING

DATE

FEES PAID - TREASURER

DATE

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DATE: 12/10

SCALE: 1/2" = 1'-0"

PROJECT: 115 SOUTH MAIN STREET
MILLVILLE, UTAH 84326

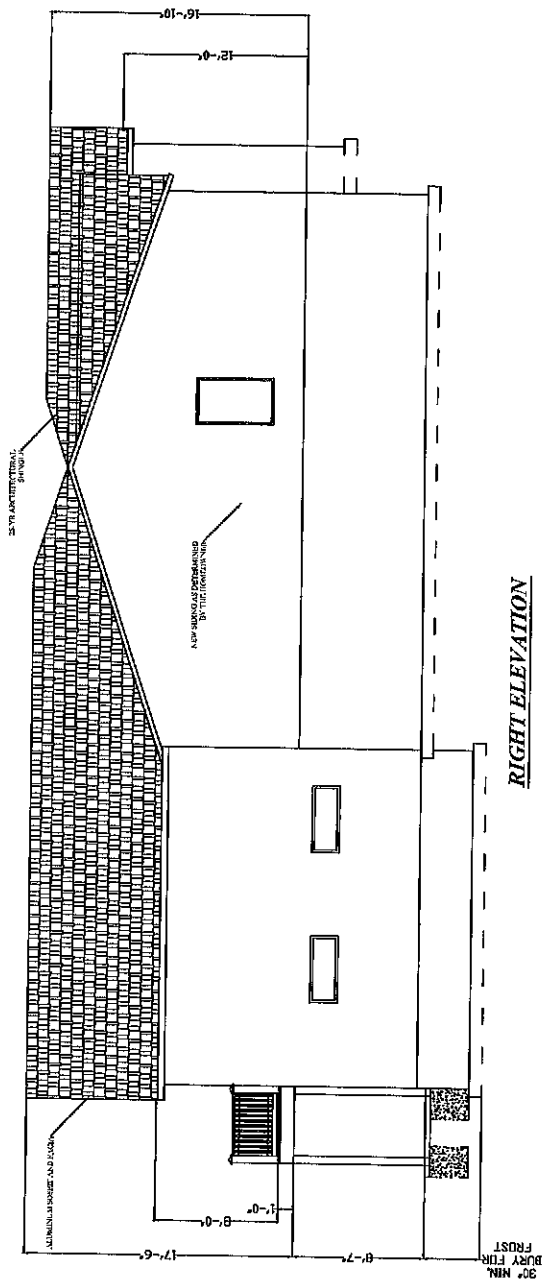
CLIENT: MIKE & KARA EVERTON
PROJECT: 115 SOUTH MAIN STREET
MILLVILLE, UTAH 84326

F3 ENGINEERING
960 WEST 7800 SOUTH
WILLARD, UTAH 84340

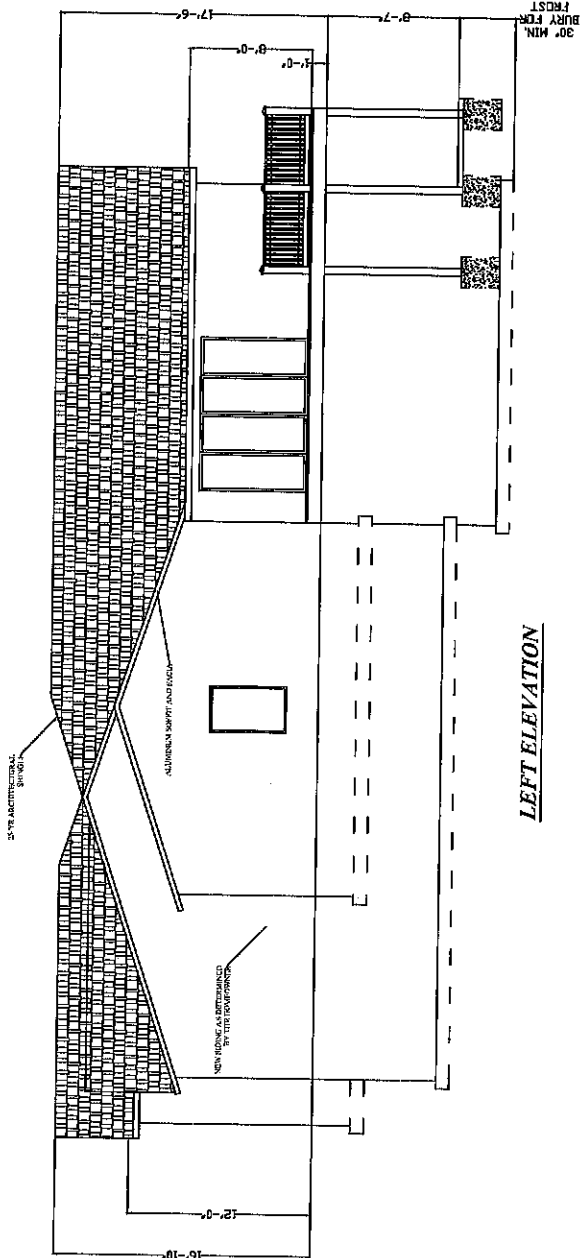
COMMENTS:
ALL WORK TO BE DONE IN ACCORDANCE WITH THE UTAH BUILDING CODE AND ALL APPLICABLE LOCAL ORDINANCES.
THIS SET OF DRAWINGS IS THE PROPERTY OF F3 ENGINEERING. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF F3 ENGINEERING.

1 - 12/10/20

RIGHT ELEVATION



LEFT ELEVATION



MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
June 13, 2024

PRESENT: David Hair, Daniel Grange, Pamela June, Jeremy Ward, Tara Hobbs, Chad Kendrick, Corey Twedt, Kara Everton, Emily Fletcher, Alex Gerke, Paul Goff, Rhoda Goff, Bardett Bagley, Trevor Hardy, Lyndon Strobel, Kent Strobel, Michael Brent George, Coby Price, Kaylee Hair, Brian Hair, Wendy Wilker, Colt Pini, Emilee Pini, Marjorie Davis

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for June 13, 2024, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, and Daniel Grange were in attendance with Councilmembers Clay Wilker and Ryan Zollinger excused.

Opening remarks/Pledge of Allegiance

Councilmember Ward welcomed everyone to the Council Meeting, offered a word of prayer, and then led all present in the pledge of allegiance.

Approval of agenda

The agenda for the City Council Meeting of June 13, 2024, was reviewed.

Councilmember Ward motioned to approve the agenda for June 13, 2024.

Councilmember Grange seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Zollinger and Wilker excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting from May 9, 2024.

Councilmember June motioned to approve the minutes for May 9, 2024.

Councilmember Ward seconded. Mayor Hair added clarification on parking requirements for Main Street. Councilmember June fixed an error to correctly state that Cheryl Hair had been serving on the City Council and not the Planning Commission when the 550 North Road had been discussed at the time of construction of the roundabout on Main Street. Councilmembers Ward, June, and Grange voted yes with Councilmembers Zollinger and Wilker excused.

City Flag History

Millville resident Marjorie Davis addressed the City Council to discuss her knowledge of the history and creation of the City Flag. In 1987, Marjorie and her husband chaired the

Millville Days celebration with the Lee family. They planned and carried out some fun contests that year as part of the City celebration. One of the contests was the design of a City flag that was to be judged by the City Council with the winning flag being sewn and becoming the City flag. Jeff John was 13 years old at the time and lived at approximately 100 East and 300 North. His flag drawing was selected by the City Council and adopted as the Millville City flag.

Marjorie said that she recently contacted Jeff who now lives in St. George to invite him to the City Celebration this year and to be honored in the parade. Jeff said that he wouldn't be able to make it. Marjorie said that there would be a float in his honor in the parade along with the City flag. Marjorie also presented the front page of the City Council minutes from June 4, 1987, for when the selection of the winning flag had been made.

Recorder Twedt thanked Marjorie for providing the history of the selection and creation of the initial homemade flag. He also thanked Paul and Rhoda Goff for their more recent involvement and for having a replica flag made that they donated to the City on November 8, 2018.

Paul Goff said that in 2018, the flag had been adopted by the City Council as the City flag and that this was not really accurate since the flag had already been adopted by the City Council back in 1987. It was discussed that a note of this correction would be made now along with the minutes for this meeting. (A copy of the related staff report with the addition of an excerpt from the minutes from the 1987 City Council meeting is included as Attachment "B".)

Marjorie said that while she was here, she wanted to make a plug for the parade for the Old Mill Days this Saturday, which she is managing. She asked everyone present in the meeting to be a part of the parade and emphasized her desire for the City Council and staff parade participation.

Public comment period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment period of the meeting.

RAPZ Funding

Mayor Hair turned the time over to Recorder Twedt to discuss the RAPZ applications and funding. Recorder Twedt said that the City had submitted two applications for RAPZ funding this year. As a result of those applications, the City has received \$40,000 for lights for the west pickleball courts and \$150,000 for a new pavilion at the South Park.

Recorder Twedt said that he and Director of Public Works Chad Kendrick had been working with an electrician to get on the schedule and work on the design for the lights. They would like to find the right contractor for the construction of the new pavilion, potentially to be built in stages. He said that they would be back with more information for

the City Council to review as this progresses and before any decisions are made on what to build and where it should be located at the park.

Mayor Hair thanked Recorder Twedt for his work on writing the RAPZ grant applications over the past several years and all of the park infrastructure that the City had as a result of this funding.

Pickleball league request at Millville pickleball courts

Nicholas Redmon has requested the use of a number of the Millville pickleball courts for pickleball leagues. Nicolas was not at the meeting, so the Council reviewed what he had requested in the email that had been provided in the staff report.

Mayor Hair pointed out that there had been many Millville residents at the ongoing City Celebration pickleball tournament and that several of those participants had played for the first time and were having a lot of fun.

Mayor Hair said that the big issue with leagues from his standpoint was that the times requested for the leagues were the busiest times for the courts in the morning and in the evening. His concern is that by allowing leagues, Millville residents would not have as much access to open courts.

Recorder Twedt said that he agreed. This problem would be compounded in the spring and fall when lights were needed at these key times. For now, only half of the courts have lights. He also pointed out that this league request was for a single skill level. If the Council wanted to honor this request, they would have to figure out how to deal with future requests for pickleball leagues for other skill levels.

The consensus from the City Council was to deny the request for leagues on the Millville City pickleball courts. (The related staff report is included with the minutes as Attachment "C".)

Ridgeline High School baseball field lights and additional street parking

Mayor Hair said that he had attended a meeting last Thursday with Principal Bardett Bagley and a member of the school board. The main concern from the school was extending the lights on the baseball field past 10 p.m. if they have a game with a team from outside Cache Valley and there is a weather delay forcing them to finish later than planned. On those nights, they would need to keep the lights on a little bit after 10 p.m. Mayor Hair said that two days after that meeting, last Saturday, there had been no weather issues and the lights had stayed on until 10:33 p.m. After that, one of the lights remained on longer for clean-up of the field.

Mayor Hair said that he feels like this is a larger problem now since the baseball field had been used so frequently late at night over the past year. He said that he does feel like recent improvements had been made on the noise concerns and the lights being off by 10 p.m. He

said that one of his concerns was that he didn't know who the City could call to get a response when there were issues.

Mayor Hair said that when the City gives a little bit of leniency to the school, they tend to take advantage of it. He reported that there have been several members of the community who have contacted him with concerns about the lights being on so late.

Councilmember June said that the ordinance lists a 10 p.m. lights-out time. The City turns off the lights at the parks at 10 p.m. The school should abide by the same rule.

Principal Bagley said that he agreed that the City had been good to work with them on this. He said that he has spent a lot of time working on this issue over the last year that he has been at the school. He said that the school has reduced the number of baseball tournaments to three or four that are held in June. At these tournaments, they have five or six games in a day that might result in the lights needing to be on a little later than 10 p.m. if there is a weather delay. He said that they have made improvements so that they can now turn on a single light and dim it to 30% for clean up after the game. Principal Bagley also said that they have light meters that read a 0 outside of the field fence. The lights face directly down and are designed to not be obtrusive. He said that there is a lot of pressure on the school to have good and winning sports programs.

Wendy Wilker – who lives directly east of the baseball field – said that the light pollution is significant. When the lights at the baseball field are on, it looks like all of the lights in their home are on. The lights are very high and excessive. Wendy said that since the last meeting, the school has made improvements on having the lights off on time, but there is still a lot of noise coming from the baseball field. Most of the Millville residents don't benefit from the baseball field being here as it isn't open and available to the public. Wendy said that the light and sound pollution at her home is really bad. 10 p.m. is 10 p.m. She said that if she was mowing her lawn after 10 pm and her neighbor was angry, she would be required to stop mowing.

Councilmember Grange said that he feels that no entity is exempt from following the ordinances and everyone should be treated the same. He said that he does feel that Principal Bagley has made strides to make improvements. Councilmember Grange said that he felt the City could continue to work on this with the school administration. He said that the City needed to use the ordinances that are in place to treat everyone fair.

Councilmember Grange said that he would be understanding if there were four to five nights out of the year when the lights were on a little bit late due to unforeseen circumstances. He said that it sounded to him like improvements have been made and they are continuing to make additional improvements. He said that he thinks the school is trying to be reasonable.

Principal Bagley said that they are doing things to address the noise concerns. There are speakers that have been facing out that are being redirected to face in. No music or announcements is permitted after 10 p.m.

Brian Hair said that he was told during construction that three lights were being installed and that they would be approximately 30 feet tall. They ended up putting the lights much higher and the quantity is much greater than three. He asked where the line would be drawn. He pointed out that the Mayor met with the school district and got a commitment that the lights would be off by 10 p.m. Two days later there was a game for which the lights were on until 10:30 p.m. Brian said that he also had issues with the after-party following the baseball games where people stay in the parking lot much later making noise.

Principal Bagley said that the lights are on late in the parking lot to address issues that have been happening there, but most of that is not related to the evening baseball games. He said that having the games gives the kids something to do in the evening.

Brian Hair said that football games are not as frequent, but the baseball games seem to be almost every night with Sunday being the worst.

Principal Bagley said that schools are a little different and that there are some things that schools are permitted to do without city approval. Mayor Hair said that this is true. The school gets some exemptions, but most of those allowances are done during development. They don't apply to nuisance code and how the school impacts homes in a residential neighborhood.

Mayor Hair requested that Principal Bagley come back with a proposal for how the school will deal with the issue so that we can agree on a path forward. Mayor Hair requested that this be put on the agenda for next month so that the Council could review the proposal from Principal Bagley.

Request for additional parking on City streets near the high school

Mayor Hair said that the school district had not planned for enough student parking in their parking lots. They want to add more parking on the curve south of the school roundabout.

Councilmember June said that the City had previously provided a temporary solution with parking on the City streets northwest of the school.

The Council discussed the open property owned by the school that could be used for an additional parking lot. Principal Bagley said that it just comes down to money and having the funding to build a new parking lot. He also said that this would displace the disc golf course that is currently in that location.

Principal Bagley said that Ridgeline would have 1,930 students next year which is 300 more students than any of the other schools in Cache Valley.

Councilmember June said that the City Council had previously voted to allow for some parking on the streets as a temporary solution and she did not want to allow additional parking in the proposed location.

Councilmember Ward said he would like to look at the proposed parking location more.

Councilmember Ward motioned to postpone the decision until the next meeting so that the Council could have more time to review the request. Councilmember Grange seconded. Councilmembers Ward and Grange voted yes. Councilmember June voted no. Councilmembers Wilker and Zollinger were excused. The motion was not passed, because it had less than three affirmative votes.

Councilmember June motioned not to allow parking on that section of the road. The motion did not pass for lack of a second.

It was discussed that the agenda item would be put on the next agenda for review. (A copy of the requested location for additional parking is included as Attachment "D".)

PUBLIC HEARING

Councilmember Grange motioned to move forward to the budget public hearing. Councilmember June seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Zollinger and Wilker excused.

Budget presentation and discussion

Recorder Twedt said that since the last meeting, some updates had been made with the latest numbers and projections to get through the remainder of June and for the FY25 budget. He said that most of his comments had been addressed as part of the staff report that was included in the agenda packet.

Recorder Twedt said that the one change that had been made since the packet material was prepared and disbursed was to move about \$6,500 from the Emergency Preparedness and Disaster Relief accounts to the Capital Projects account for the end of FY24. He said that they would like to use that budgeted money to purchase a generator for the City Office so that the City could have power and function in case of an extended power outage or larger emergency. (The staff report for the budget is included with the minutes as Attachment "E".)

PUBLIC HEARING: 8:00 p.m.

PRESENT: David Hair, Daniel Grange, Pamela June, Jeremy Ward, Tara Hobbs, Chad Kendrick, Corey Twedt, Kara Everton, Emily Fletcher, Alex Gerke, Paul Goff, Rhoda Goff, Bardett Bagley, Trevor Hardy, Lyndon Strobelt, Kent

Strobelt, Michael Brent George, Coby Price, Kaylee Hair, Brian Hair,
Wendy Wilker, Colt Pini, Emilee Pini

Mayor Hair explained that the purpose of the public hearing was to hear from the public any comments regarding the budget for Fiscal Year 2024 and Fiscal Year 2025.

Public Comment:

There were no public comments

Councilmember Grange motioned to close the public hearing. Councilmember Ward seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused.

Request for closure of 550 North Road (west of Main Street)

Colt Pini said that he doesn't want to speak for everyone who lives on 550 North, but he just wants to see something done. There are lots of kids that ride their bikes on that road and he feels there are safety issues. He said that he is open to ideas. His preference would be to close the road. The overall goal is to reduce the reckless driving happening there. Cole said that he just wants to get an improvement in place.

Emilee Pini said that cars going 45 mph on the 25 mph road are not uncommon. It was noted by others that this is the case on many of the other roads in Millville as well. Emilee said that an officer had been on their street, but he wasn't pulling over any of the people who were rolling through the stop sign.

Coby Price said that they understand that there are similar traffic issues on other streets as well. Those roads must remain open. He said that this case was different in that closing the road on one side is a viable option. He agreed that this road is unsafe for the people who live there and the kids who ride their bikes there.

Councilmember Grange said that he is very concerned about setting a precedence. He has had a couple of other residents reach out to him requesting that their roads be closed as well.

Mayor Hair said that if they were to leave the road open, what are some other options that could be implemented to minimize the issues.

One of the residents who live on that road said that they have hundreds of videos showing vehicles peeling out near the stop sign.

Coby Price said that they understand that there is more gravel on the road now than is normal because of the sewer construction. He said that he thinks it is important to focus on this street being different than other streets in the City. He asked why a speed bump couldn't be installed. Mayor Hair asked about the desired location for a speed bump if one

were to be added. Coby suggested that it would be best on the west side of the road just past the Owen's driveway. Colt Pini said that there are also issues with traffic coming from east and said that he would like to see two speed bumps installed on that street. Mayor Hair said that the City could look into what the cost of speedbumps would be.

Wendy Wilker said that she felt the City made the problem worse when the S-Curve had been built along with the roundabout on Main Street. At that time, a traffic study had been done and it was determined that they would not close roads.

One of the residents who live on 550 North suggested the City purchase and put out speed-monitoring radars to show people how fast they are driving. Emily Fletcher from the County said that there is a grant open now that is a potential option to help fund some of these signs as they are quite expensive. (The related staff report is included with the minutes as Attachment "F".)

Request for parcel ownership transfer

Mayor Hair said that based on the feedback from the City attorney, Millville doesn't have the right to transfer ownership of the parcel requested by Joe Fuhriman. Mayor Hair said that this does not need to be discussed further in this meeting. (The related staff report is included with the minutes as Attachment "G".)

Consideration of a resolution adopting the revised Fiscal Year 2024 Budget

Mayor Hair reviewed with the Council the resolution to adopt the updated FY24 Budget that had been reviewed before the public hearing.

Councilmember Grange motioned to approve Resolution 2024-9. Councilmember June seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. (The approved resolution is included with the minutes as Attachment "H".)

Consideration of a resolution accepting the certified property tax rate

Mayor Hair reviewed with the Council the resolution to adopt the County-provided certified property tax rate. For clarification on what that meant, Recorder Twedt explained that the City was not implementing a property tax rate increase. Every Millville household would pay the same amount for the portion of their property tax rate that goes to Millville City as they did last year.

Councilmember Grange motioned to approve Resolution 2024-10. Councilmember Ward seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. (The approved resolution is included with the minutes as Attachment "I".)

Consideration of a resolution adopting the Fiscal Year 2025 Budget

Mayor Hair reviewed with the Council the resolution to adopt the FY25 Budget that had been reviewed before the public hearing.

Councilmember Ward motioned to approve Resolution 2024-11. Councilmember Grange seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. (The approved resolution is included with the minutes as Attachment “J”).

Consideration of a resolution appointing a Mayor Pro-Tempore

Mayor Hair reviewed with the Council the resolution and explained that the purpose of the appointment was to ensure that the City still functioned with a Mayor substitute if the elected Mayor was not available. He said that he would like Councilmember Zollinger to serve as the Mayor Pro-Tempore for FY25.

Councilmember Ward motioned to approve Resolution 2024-8. Councilmember June seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. (The approved resolution is included with the minutes as Attachment “K”).

Consideration of a resolution setting pay rates for the City Treasurer and the City Recorder

Mayor Hair reviewed with the Council the resolution setting the pay rates for City-appointed employees as required by City Code. The pay increases in this resolution were included in the budget that was reviewed before the public hearing.

Recorder Twedt clarified that the rate outlined in this resolution for the Treasurer would be for the new Treasurer, Megan Dyer, who is training now and will be appointed as treasurer after Treasurer Tara Hobbs’ retirement in July. Councilmember June asked about communication with Treasurer Hobbs regarding her retirement. Mayor Hair explained the communication and process in setting the retirement date for Treasurer Hobbs and hiring a new City Treasurer.

Councilmember Grange said that this discussion was not a part of the resolution that is currently being considered. He said that they should focus on the resolution and the setting of pay rates for the appointed employees.

Councilmember Grange motioned to approve Resolution 2024-12. Councilmember Ward seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. (The approved resolution is included with the minutes as Attachment “L”).

Report on P&Z Meetings held May 16, 2024 and June 6, 2024

Development Coordinator Everton reviewed with the Council what had occurred in the Planning Commission meetings.

Fee and utility billing questions

Recorder Twedt said that there are some side cases for fees and utility billing that are not completely clear. He said that he would like to briefly discuss some of these that have come up or will likely come up in the future so that the City has a plan to deal with them.

Recorder Twedt asked about a home with two entrances and two water connections. The Council said that this was a duplex and should follow the regulations for duplexes as outlined in City Code with two separate full utility bills. It was discussed that if a builder is asking for two water connections, they are building a duplex and will be required to pay duplex impact fees and will be required to pay a second monthly utility bill.

Recorder Twedt then asked for clarification on a home on either one lot or two lots that has a swimming pool. At a previous meeting, a resident had asked for an exception to the water impact fee for a new water meter and connection to a swimming pool being built on the lot next to the lot with their home. The Council denied the request at that time and said that a full impact fee would be required for a second water connection. It was discussed that this would be the same if the homeowner was requesting a water connection to a swimming pool on the same lot as their home. They would be required to pay a full water impact fee if they make a second connection to the water system. Recorder Twedt asked about the other impact fees. The decision from the Council was that if someone was putting in a second water connection or second sewer connection for a swimming pool, they would need to pay the water and/or sewer impact fee but would not need to pay the park and road impact fees.

Recorder Twedt asked for clarification on the monthly billing. If a resident were to install a pool with a pool house with a second water connection and second sewer connection, should they be required to pay a second monthly bill for water and sewer? The Council determined that a second connection would require the payment of a second charge for monthly sewer and water with at least the base usage fees plus any costs for usage above those base rates.

The Council determined that this should be the case for any shop or secondary building with second connections to water or sewer. Impact fees as well as monthly usage fees should be assessed. (A copy of the related staff report is included with the minutes as Attachment "M".)

City Celebration planning progress update

Councilmember Ward said that the City Celebration was all planned and had already begun. Mayor Hair said he thought the pickleball tournament was going well. Councilmember Ward said that the residents who have volunteered and planned everything had been doing great and they really care about the community. Councilmember Ward said that with the planning that had happened this year, they have the groundwork to run the City Celebration next year and volunteered to be the Councilmember over the City Celebration for 2025 as well.

City Reports

Director of Public Works Chad Kendrick said that it is a constant battle to keep rocks in the irrigation canal at the South Park. A resident stopped him and Recorder Twedt and said that they have had flooding issues because of kids damming the ditch and diverting water towards their home. Director Kendrick said that the east end of the canal is now quite deep and problematic. He said that he was planning to pipe the section on the east side and have it covered before the sewer construction crews made it up this way. This would fix the most problematic section, but still leave some open ditch for kids to play in. The consensus of the Mayor and Council was that this would be okay.

Director Kendrick said that it had been a difficult start on the water system this year. There were some broken parts that are currently being replaced. He said that with the redundancies in the system, they are able to make everything work while they make the needed repairs. Director Kendrick also reported on the progress of the sewer construction.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "N".)

Councilmember Grange said that he and Councilmember Zollinger had met with representatives from the Cemetery District concerning water access. The consensus of the Council was that the City would be willing to trade the Cemetery District the City's rights of the spring that is currently being leased to the Cemetery District in exchange for the Garr Spring water shares owned by the Cemetery District. This seems like it would benefit both entities. The City would not be willing to pay for upgrades or improvements to the spring prior to this exchange.

Councilmember June asked about the status of the Spendlove annexation. Recorder Twedt said that it was on hold for now. In speaking to one of the family members he was told that they didn't want to pay any of the fees for an annexation until a developer was involved.

Recorder Twedt discussed the information that had been forwarded to the Council regarding the Rocky Mountain Power de-energization plan. He said that he and Public

Works Director Kendrick had met with representatives from Rocky Mountain Power a month or so ago and they had said this was coming. The purpose of these measures is to reduce the overall risk of wildfires. With the equipment, sensors and monitoring available now, Rocky Mountain Power is able to pinpoint conditions that are extremely risky for wildfires. In those rare cases, they plan to implement a power outage until the risk decreases to a safe level. Recorder Twedt said that he would put something in the next newsletter and a link on the website to the video so that the residents could be aware of these safety measures.

Treasurer Tara Hobbs expressed frustration in the communication regarding her retirement. Mayor Hair asked that they speak about this one-on-one after the meeting instead of during the meeting. Tara said that this would be okay.

Adjournment

Councilmember Grange moved to adjourn the meeting. Councilmember June seconded. Councilmembers Ward, June, and Grange voted yes with Councilmembers Wilker and Zollinger excused. The meeting adjourned at 9:32 p.m.