

MINUTES OF THE PUBLIC HEARING
AND TOWN COUNCIL MEETING
OF THE TOWN OF CLARKSTON

June 4, 2024
7:00 P.M.

Public Hearing and Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: McCall Stephensen, Adam Hanover,
Mike Kelly

Town Clerk: Kristi Hidalgo

Public Attendance: Youth Councilmembers Taylie Balls and Kynlie Nelson, N. Gail Godfrey

1. CALL TO ORDER

Mayor Hidalgo called the Public Hearing to order at 7:00 p.m.

2. PUBLIC HEARING

Mayor Hidalgo stated that the reason for this public hearing is to hear public comment on the Fiscal Year 2025 Proposed Clarkston Town Budget.

Fiscal Year 2025 Proposed Budget –Mayor Hidalgo stated that the Town Council has accomplished a lot and went over the following accomplishments over the last six years since he took office:

- New Town Hall and Civic Center
- Cemetery Expansion & Automation of Sprinkling System- Fully Automatic
- Cemetery Software System Allowing QR Code to Identify Specific Graves; Available to All
- Installed Sprinkling System on Town Owned Property on the Square
- Automate Town Owned Sprinkling System to be Fully Automatic
- Verizon Tower Revenue Source \$17k Annually with 5% Increase Annually
- Modernized IT Infrastructure for Town Hall and Fire Department
- Improvements of Mylar Spring for Water System
- Increased Tax Revenue for Roads by Upgrading Roads to Meet Class “B” Ranking
- Remodeled 76-er to Meet Health Department Guidelines for Use During Events
- Purchased New Road Equipment to Help in Snow Removal and Road Maintenance
- Upgraded Water Meters Replacing Antiquated System that Wouldn’t Read Any More
- Improved Planning Commission Functionality to Decrease Waiting Times
- Maintained Equipment that is more than 40 Years Old
- Continue to Improve Road Infrastructure

Mayor Hidalgo summarized that during the last 6-years Clarkston’s Town Council has maintained roads, parks, cemetery, town Square, town hall, water, road shed, equipment, springs, increased costs in law enforcement, fire and ambulatory services, and employee wages with :

- An average budget of \$494k per year
- And expenses averaging \$448k per year

Mayor Hidalgo discussed the following challenges looking ahead:

- Emphasis on “Town Development” instead of a "Maintain Only" Focus
- Competitive Employee Compensation
- EMT / Fire Operations Costs and County Support Escalations
- State Mandated Major and Minor Subdivision Governance
- Cemetery Security System, Lighting, and Further Expansion
- Amphitheater Maintenance (Flatwork needs repair)
- Increased Cost of Law Enforcement and Animal Control
 - Law Enforcement: FY 2018 Costs \$4,850 – FY 2024 Costs \$9,684 (avg increase of 12% per year)
 - Animal Control: FY 2023 Costs \$3,200 - FY 2027 Costs \$4,025 (avg increase of 8% per year)
- Equipment Replacement (snowplow and grader)
- IT Infrastructure Implementation and Maintenance
- State Mandated .gov compliance increases IT costs by 73% per year (\$695 per month to \$1,200)
- Town Square Options
- Roads - Material and Labor Averaging 5-7% Increase Every Year
 - Oil went up \$70/ton last year alone
- Spring development and protection
- Federal & State Mandated Reporting is Doubling Labor Requirements.

Mayor Hidalgo stated that the 2025 Proposed Budget includes a proposed tax increase.

Mayor Hidalgo referenced the Tax Revenue section of the FY 2025 Proposed Budget and stated that the property tax revenue would increase from \$70,000 to approximately \$106,000 with the tax increase. Other anticipated revenue increases for FY 2025 include \$20,000 to the State Road B&C account increasing that fund from \$55,000 to \$75,000 and \$15,000 to the interest earnings account increasing that fund from \$15,000 to \$35,000. The Total projected revenue for FY 2025 is \$527,297.

Mayor Hidalgo referenced the FY 2025 Proposed Budget Expenditures and explained the following Property Tax Increase amounts:

General Fund

Administration Department

- Salaries and Wages - Increase of \$687
- Equipment-Supply/Maintenance – Increase of \$5,000 (To cover increased AllTech Annual Fee, Caselle Annual Fee, and Town Web Annual Fee)
- Town Hall and Community Center Loan - \$20,000

Law Enforcement

- Law Enforcement Contract – Increase of \$1,500
- Animal Control Contract – Increase of \$500

Roads and Streets Department

- Salaries and Wages – Increase of \$1,010

The tax increase amount needed for the General Fund is \$28,697.

Water Utility Fund

- Salaries and Wages – Increase of \$1,141
- Equipment-Supply/Maintenance – Increase of \$5,000 (To cover increased AllTech Annual Fee, Caselle Annual Fee, and Town Web Annual Fee)

The tax increase amount needed for the Water Utility Fund is \$6,141

Cemetery Fund

- Salaries and Wages – Increased \$864

The tax increase amount needed for the Cemetery Fund is \$864

Total projected expenditures for FY 2025 are \$527,297.

Mayor Hidalgo concluded that the total FY 2025 tax increase dollar amount needed is \$35,702. That is a 64% increase, which equates to a \$10 a month increase per household.

Mayor Hidalgo turned the time over to the public and Council for comments or questions. There was none so Mayor Hidalgo asked for a motion to close the public hearing. Councilmember A. Hanover motioned to close the public hearing. Councilmember M. Stephensen seconded the motion. All members present voted “Aye.” Motion carried. The public hearing adjourned at 7:25 pm.

TOWN COUNCIL MEETING

1. CALL TO ORDER

Mayor Hidalgo called the Town Council Meeting to order at 7:26 p.m.
Councilmember M. Stephensen led the Pledge of Allegiance to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held May 21, 2024. Councilmember A. Hanover motioned for the Clarkston Town Council to approve and adopt the minutes of May 21, 2024. Councilmember M. Kelly seconded the motion. All in favor “Aye”. Motion carried

2. NEW BUSINESS

Youth Council Liaison – Service Project - Youth Councilmembers Taylie Balls and Kynlie Nelson introduced themselves and Taylie reported that on Saturday May 18, 2024 the Youth Council had a service project. They scrubbed and cleaned headstones at the cemetery in preparation for Memorial Day.

Ball Game Concessions - Taylie mentioned that the Youth Council would be providing concessions during the T-Ball and Coach Pitch ball games that are scheduled in Clarkston Town again this year. Mayor Hidalgo asked Taylie what the youth council does with the money raised from the concessions. She replied that the money is used to fund youth council camps and conferences that teach them how to be a better Council and leaders for the youth in Clarkston. It also helps fund the parades that they participate in and any supplies they need for their events and Youth Council Meetings.

Pony Express Day – Taylie said that the Youth Council would be sponsoring the Movie in the Park for Pony Express Days and the movie they chose is Willie Wonka.

Nate Allen – Executive Director of Utah Approves – Presentation on Approval Voting – Mayor Hidalgo stated that Mr. Allen wasn’t feeling well and had to cancel. He will attend the next Town Council Meeting on July 2, 2024 to discuss new voting techniques they would like to implement.

Resolution 24-06 “A Resolution Adopting the Clarkston Town FY 2025 Proposed Budget” - Mayor Hidalgo asked if there was any further discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 24-06. Councilmember A. Hanover motioned for the Council to approve and adopt Resolution 24-06. Councilmember M. Stephensen seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember A. Hanover	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Kelly	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Mayor Hidalgo reported that he and Fire Chief Casey Andersen had been working closely with Lundahl Construction on the fire alarm system in the new Town Hall and Community Center building. It was determined that a fire suppression system would not be necessary or required. This saved the town nearly \$100,000. Mayor Hidalgo stated that the fire alarm system that will be installed in the building is up to code and legal for the building. However, Mayor Hidalgo and the Fire Chief discussed and determined to have strobe lights installed, as an extra precaution, on the outside of the building. They will be placed on the East and West sides of the building and will flash if something is going on to alert someone to call 911 if it is after business hours.

Roads Department – Mayor Hidalgo reported that he had met with Cole Construction and will plan on chip and sealing 10 blocks of road. Mayor Hidalgo informed the Council that the cost for chip and seal is within \$0.20 of what it would cost to asphalt the roads. Next year the Town will consider asphaltting the roads instead of chip and sealing them.

Parks Department – Insecticide Spaying – Mayor Hidalgo reported that Logan Extermination would be coming out on June 19, 2024 to spray for wasps, ants, etc. before Pony Express Days. They will spray around all the buildings, bleachers, pavilions, and playground equipment on the town square. They will also do the cemetery buildings and amphitheater bleachers.

Councilmember M. Stephensen - May Warrant List – Councilmember M. Stephensen presented the Warrant List for May 2024. Councilmember A. Hanover motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Kelly seconded the motion. All in favor “Aye.” Motion carried.

Youth Council – Ball Game Concessions – Councilmember M. Stephensen stated that the youth council are getting excited to provide concessions during the T-Ball and Coach Pitch ball games that are scheduled in Clarkston Town again this year. Concessions will be sold on Friday June 7th, 14th, and 21st.

Pony Express Fire Department Breakfast- Councilmember M. Stephensen said that Youth Councilmember Shayden Buttars brought up that a lot of the fire fighters are going to be out of town on Pony Express Day and he suggested that the youth council team up with the fire department to help with the breakfast. The youth council agreed, and Shayden is orchestrating all the details for that.

Pony Express Days – Councilmember M. Stephensen reported the following:

Pony Express T-Shirts – Citizens can go to an on-line store and purchase the T-shirts in advance. There will be some T-shirts available for people to buy on Pony Express Day as well but there will be a limited quantity. Youth T-shirts are \$18 and adult T-shirts are \$20 or \$21 depending on the style.

Pony Express Dinner - The dinner will be catered by Texas Roadhouse. 300 meal tickets will be available this year. The cost for the dinner will be \$8 if purchased in advance and \$10 if bought the day of Pony Express.

Gun Raffle Tickets – A Winchester 20 Gauge Shotgun and a Ruger 2 Gen 6.5 Creedmoor will be raffled off. The raffle tickets will be \$5 for one ticket or \$20 for 5 tickets.

Other Events – There are going to be a couple of new events this year. There will be a Corn Hole Tournament and a Pie Eating Contest.

Citizen Advisory Committee – Councilmember M. Stephensen reported that Clarkston Town was awarded \$45,000 for the Pickle Ball Court Project. It is not official yet.

Councilmember A. Hanover – Water Department – Had nothing to report.

Planning Commission – Councilmember A. Hanover reported that at the next Planning and Zoning Meeting held on June 12, 2024 the commission would be discussing Innocent Buyer Legislation. This legislation has to do with illegal lot and parcel splits. Essentially what can happen is somebody can illegally split a parcel or lot with the county recorder and then sell part of it off and then when the new buyer comes in to get a permit to build on their lot, they will be denied because technically the parcel or lot is illegal. So, the innocent buyer legislation is essentially a way of notating that the parcel or lot is illegal so that anybody who would go to buy that parcel is warned that this is an illegal parcel and therefore deemed unbuildable.

Councilmember M. Kelly – Cemetery Department – Memorial Day Flags- Councilmember M. Kelly stated that the cemetery looked gorgeous for Memorial Day. He worked with Cemetery Sexton Jeremy Hidalgo and Curtis Godfrey to put up the flags around the cemetery and they were beautiful.

Councilmember M. Kelly stated that he had great support from the town to place the flags on the Veterans graves. The Clarkston 2nd Ward youth and some Clarkston Town Citizens came and helped and it went very well.

Cemetery Improvements – Councilmember M. Kelly reported that the drinking fountain on the East side of the cemetery had been demolished. The other drinking fountain by the Martin Harris Grave needs to be repaired. Councilmember M. Kelly stated that he would secure some masonry bids on repairing that drinking fountain. Councilmember M. Kelly said that Cemetery Sexton Jeremy Hidalgo mentioned to him that the park drinking fountain is in need of repairs too. Mayor replied that the Veterans Plaque and the Time Capsule in the park need to be refurbished as well. Councilmember M. Kelly said he would bids to repair those as well.

Float/Parades – Councilmember M. Kelly proposed that his grandson pull the town float in the Pony Express Days Parade this year with his tractor. His grandson has a driver's license and knows how to drive his tractor safely. The Council agreed.

Cache County School District – Had Nothing to report.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday July 2, 2024 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting be adjourned. Councilmember A. Hanover seconded the motion. All members present voted "Aye". Motion carried. The meeting was adjourned at 7:56 p.m.


Clarkston Town Clerk



CLARKSTON TOWN CORP.

RESOLUTION 24-06

A RESOLUTION ADOPTING THE CLARKSTON TOWN FY 2025 PROPOSED BUDGET

WHEREAS the Clarkston Town Council, County of Cache, State of Utah, adopts the following Clarkston Town Fiscal Year 2025 Proposed Budget:

General Budget -		\$527,297
Cemetery Enterprise Fund -		\$32,864
Water Enterprise Fund -	Revenue -	\$172,300
	Expense -	\$149,241

SEE ATTACHMENT

NOW THEREFORE BE IT RESOLVED that the Clarkston Town Council adopts the Clarkston Town Fiscal Year 2025 Proposed Budget by motion from Councilmember A. Hanover. The motion was seconded by Councilmember M. Stephensen.

Dated this 4th day of June, 2024.

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
CLERK



Roll Call Vote:

Mayor Hidalgo	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Stephensen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember A. Hanover	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Kelly	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

FY 2025 Proposed Budget

		FY2023 Actuals	FY2023 Budget	FY2024 Current Year Budget	Cur Year Estimate 2024	Year-end Annualized Projection	FY2025 Budget
General Fund Revenue							
Tax Revenue							
10-31-100	Property Tax	\$55,423	\$70,000	\$70,000	\$56,824	\$61,990	\$106,000
10-31-200	Fee In Lieu (Auto)	\$5,581	\$5,000	\$6,000	\$4,376	\$4,774	\$6,000
10-31-300	Sales Tax	\$129,120	\$103,000	\$120,000	\$94,753	\$103,367	\$120,000
10-31-400	Franchise Fees(Comcast)	\$4,057	\$3,000	\$3,500	\$2,467	\$2,691	\$3,500
10-31-500	RAPZ Tax	\$1,817	\$1,500	\$2,229	\$2,229	\$2,432	\$2,500
10-31-600	State Liquor Tax	\$399	\$400	\$400	\$413	\$451	\$400
10-31-700	Telecommunications Tax (Phones)	\$2,151	\$3,500	\$2,000	\$1,629	\$1,778	\$2,000
10-31-800	County Transit Sales tax	\$12,023	\$9,000	\$12,000	\$8,842	\$9,646	\$12,000
Total		\$210,571	\$195,400	\$216,129	\$171,533	\$187,127	\$252,400
License and Permits							
10-32-100	Business License	\$725	\$750	\$750	\$585	\$638	\$750
10-32-200	Building Permits	\$18,233	\$20,000	\$20,000	\$20,640	\$22,516	\$20,000
10-32-250	Animal License	\$4,479	\$4,500	\$4,500	\$4,272	\$4,660	\$4,500
Total		\$23,437	\$25,250	\$25,250	\$25,497	\$27,814	\$25,250
Intergovernmental Revenue							
10-33-100	State Road Allotment	\$54,276	\$50,000	\$55,000	\$74,381	\$81,143	\$75,000
10-33-400	Fire & Rescue fund	\$4,034	\$6,000	\$5,000	\$0	\$0	\$5,000
10-33-550	Fire & Rescue Other(fund raisers)	\$0	\$1,500	\$1,500	\$641	\$699	\$1,500
Total		\$58,310	\$57,500	\$61,500	\$75,022	\$81,842	\$81,500
Charges for Services							
10-34-100	Sanitation Collection Fees	\$62,950	\$60,000	\$60,000	\$62,496	\$68,177	\$65,000
10-34-200	E911 Fees	\$9,709	\$10,000	\$10,000	\$8,163	\$8,905	\$10,000
Total		\$72,659	\$70,000	\$70,000	\$70,658	\$77,082	\$75,000
Fines and Penalties							
10-35-100	Penalties/Fines - Court	\$0	\$0	\$0	\$51	\$56	\$100
10-35-200	Misc. Court	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$51	\$56	\$100
Other Revenue							
10-36-100	Interest Earnings	\$26,052	\$4,000	\$20,000	\$29,502	\$32,184	\$35,000
10-36-150	Verizon Wireless	\$0	\$0	\$0	\$0	\$0	\$3,000
10-36-200	Phone Book	\$13	\$750	\$0	\$2	\$2	\$0
10-36-300	Youth Council	\$0	\$2,000	\$1,000	\$469	\$512	\$1,000
10-36-400	Pony Express	\$13,418	\$5,000	\$5,000	\$1,045	\$1,140	\$5,000
10-36-550	Town Fund Raising (Vending)	\$0	\$4,000	\$4,000	\$0	\$0	\$4,000
10-36-600	Sports	\$500	\$600	\$600	\$600	\$655	\$600
10-36-700	Cache Waste Consortium	\$2,308	\$0	\$0	\$0	\$0	\$0
10-36-750	American Rescue Plan Funds	\$43,790	\$87,579	\$0	\$0	\$0	\$0
10-36-800	Fire Department Grant	\$0	\$5,000	\$5,000	\$0	\$0	\$5,000
10-36-850	Unappropriated Fund Balance	\$0	\$72,687	\$132,239	\$0	\$0	\$26,747
10-36-900	Misc. Revenue	\$1,713	\$5,000	\$5,000	\$1,595	\$1,740	\$5,000
10-36-960	Pavilion Rental Fees	\$125	\$200	\$200	\$125	\$136	\$200
10-36-970	Civic Center Rental	\$1,520	\$1,500	\$1,500	\$1,065	\$1,162	\$1,500
10-36-990	Road Impact Fees	\$10,000	\$6,000	\$6,000	\$2,500	\$2,727	\$6,000
Total		\$99,439	\$194,316	\$180,539	\$36,903	\$40,258	\$93,047
Subdivisions							
10-37-100	Subdivision Fees	\$8,676	\$0	\$16,000	\$12,547	\$13,688	\$16,000
Total		\$8,676	\$0	\$16,000	\$12,547	\$13,688	\$16,000
Contributions From Other Funds							
10-39-100	Contributions From Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0
Revenue Total		\$473,092	\$542,466	\$569,418	\$392,211	\$414,179	\$527,297

FY 2025 Proposed Budget

		FY2023 Actuals	FY2023 Budget	FY2024 Current Year Budget	Cur Year Estimate 2024	Year-end Annulized Projection	FY2025 Budget
General Fund Expenses							
Mayor and Council							
10-41-110	Salaries & Wages	\$3,812	\$3,800	\$3,800	\$1,906	\$2,079	\$4,000
10-41-130	Employee Benefits	\$292	\$400	\$400	\$146	\$159	\$300
10-41-230	Travel and Training	\$0	\$400	\$400	\$485	\$529	\$500
Total		\$4,104	\$4,600	\$4,600	\$2,537	\$2,768	\$4,800
Court							
10-42-220	Prosecutor	\$1,128	\$2,000	\$2,000	\$462	\$504	\$2,000
10-42-630	Misc. Expense	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$1,128	\$2,000	\$2,000	\$462	\$504	\$2,000
Administration							
10-44-110	Salaries and Wages	\$19,179	\$20,000	\$20,000	\$16,806	\$18,334	\$20,687
10-44-130	Employee Benefits	\$1,640	\$3,000	\$3,000	\$1,423	\$1,553	\$2,000
10-44-210	Insurance	\$18,363	\$25,000	\$25,000	\$19,062	\$20,795	\$25,000
10-44-220	Mileage	\$1,470	\$1,200	\$1,500	\$1,265	\$1,380	\$1,500
10-44-230	Travel and Training	\$2,013	\$3,500	\$3,500	\$2,243	\$2,447	\$3,500
10-44-240	Office Supplies	\$2,227	\$3,600	\$3,600	\$3,558	\$3,882	\$4,000
10-44-245	Codification	\$2,292	\$1,500	\$3,000	\$1,090	\$1,189	\$3,000
10-44-250	Equipment -supply/maint	\$3,060	\$5,000	\$7,000	\$4,960	\$5,411	\$12,000
10-44-255	Fuel and Repairs	\$0	\$0	\$0	\$0	\$0	\$0
10-44-260	Town Hall - Maintenance	\$817	\$1,500	\$1,500	\$92	\$100	\$1,500
10-44-270	Utilities	\$3,670	\$4,000	\$4,000	\$2,825	\$3,081	\$4,000
10-44-280	Planning and Zoning	\$14,437	\$20,000	\$15,000	\$15,217	\$16,600	\$15,000
10-44-300	Subdivision Expenses	\$2,320	\$0	\$5,000	\$3,481	\$3,797	\$5,000
10-44-305	Legal/ Professional	\$8,230	\$10,000	\$10,000	\$8,049	\$8,780	\$10,000
10-44-310	Engineering	\$4,793	\$8,000	\$8,000	\$0	\$0	\$5,000
10-44-315	Auditor	\$3,090	\$3,200	\$3,500	\$2,990	\$3,262	\$3,500
10-44-320	E911 Fees	\$9,849	\$9,792	\$10,000	\$8,319	\$9,075	\$10,000
10-44-330	Sanitation Collection Fees	\$63,029	\$61,000	\$65,000	\$59,628	\$65,048	\$65,000
10-44-340	Elections	\$0	\$2,000	\$2,000	\$117	\$128	\$2,000
10-44-540	Admin Bank Charges	\$2,599	\$2,200	\$2,200	\$2,484	\$2,710	\$2,200
10-44-620	Misc. Supplies/ Services	\$1,012	\$2,500	\$2,500	\$971	\$1,059	\$2,500
10-44-650	Mayor - Misc.	\$2,337	\$2,500	\$2,500	\$1,991	\$2,172	\$2,500
10-44-700	Town Fund Raising (Vending)	\$0	\$4,000	\$4,000	\$0	\$0	\$4,000
10-44-741	Capital Outlay Equipment	\$0	\$20,000	\$49,000	\$19,465	\$21,235	\$20,000
10-44-750	Town Hall Capital Project Fund	\$0	\$29,000	\$0	\$0	\$0	\$0
10-44-815	Interest Expense	\$0	\$0	\$0	\$0	\$0	\$0
10-44-850	American Rescue Plan Funds (ARPA)	\$71,332	\$87,579	\$59,239	\$14,309	\$15,610	\$0
10-44-950	Cache Waste Consortium	\$2,308	\$0	\$0	\$0	\$0	\$400
10-44-975	Loan Payment (Town Hall & Civic Center Building)	\$0	\$0	\$0	\$0	\$0	\$70,000
Total		\$240,067	\$330,071	\$310,039	\$190,344	\$187,761	\$294,287
Law Enforcement							
10-51-110	Annual Law Enforcement Contract/Services	\$7,695	\$7,695	\$8,500	\$8,428	\$9,194	\$11,500
10-51-390	Animal Control	\$4,874	\$5,000	\$5,000	\$5,018	\$5,474	\$6,000
Total		\$12,569	\$12,695	\$13,500	\$13,446	\$14,668	\$17,500
Fire and Rescue							
10-53-110	Salaries and Wages	\$762	\$800	\$800	\$381	\$416	\$800
10-53-130	Employee Benefits	\$58	\$300	\$300	\$29	\$32	\$300
10-53-230	Travel and Training	\$0	\$7,500	\$7,500	\$100	\$109	\$7,500
10-53-235	Annual EMT Contract/Services - Smithfield	\$1,546	\$1,500	\$1,500	\$958	\$1,045	\$1,500
10-53-240	Fire Supplies	\$3,091	\$5,000	\$5,000	\$105	\$115	\$5,000
10-53-250	Fire & Rescue Equipment	\$5,167	\$6,000	\$6,600	\$0	\$0	\$6,600
10-53-260	Fire Dept. Grant - Restricted	\$0	\$5,000	\$5,000	\$0	\$0	\$5,000
10-53-270	Fuel/oil & Utilities	\$6,910	\$6,600	\$6,600	\$5,631	\$6,143	\$6,600
10-53-280	Vehicle & Maintenance/Testing	\$0	\$3,000	\$3,000	\$0	\$0	\$3,000
10-53-285	Fire Station Supplies/Maintenance	\$329	\$500	\$500	\$0	\$0	\$500
10-53-290	Emergency Management	\$36	\$200	\$200	\$0	\$0	\$200
10-53-300	Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$17,899	\$36,400	\$37,000	\$7,204	\$7,859	\$37,000

FY 2025 Proposed Budget

		FY2023 Actuals	FY2023 Budget	FY2024 Current Year Budget	Cur Year Estimate 2024	Year-end Annulized Projection	FY2025 Budget
Roads & Streets Department							
10-60-110	Salaries and Wages	\$4,059	\$10,000	\$6,000	\$4,677	\$5,102	\$7,010
10-60-130	Employee Benefits	\$311	\$400	\$400	\$358	\$391	\$400
10-60-220	Mileage	\$0	\$200	\$200	\$0	\$0	\$200
10-60-230	Travel and training	\$0	\$200	\$200	\$0	\$0	\$200
10-60-250	Equipment- Supply/maint	\$9,498	\$8,000	\$10,000	\$9,913	\$10,814	\$10,000
10-60-255	Fuel/oil	\$5,318	\$8,000	\$8,000	\$4,108	\$4,481	\$8,000
10-60-310	Engineering	\$0	\$0	\$0	\$0	\$0	\$0
10-60-350	Contract Service	\$1,795	\$3,000	\$20,150	\$9,571	\$10,441	\$20,000
10-60-420	Road Utilities/Street lights	\$6,633	\$7,000	\$7,000	\$5,789	\$6,316	\$7,000
10-60-430	Utility Repairs	\$0	\$0	\$0	\$0	\$0	\$0
10-60-730	Road Maintenance	\$47,543	\$50,000	\$74,929	\$71,138	\$77,605	\$70,000
10-60-741	Capital Outlay-Equipment	\$0	\$0	\$0	\$0	\$0	\$0
10-60-790	Depreciation Expense	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$75,157	\$86,800	\$126,879	\$105,554	\$115,150	\$122,810
Parks and Recreation							
10-70-110	Salaries and Wages	\$2,131	\$5,800	\$5,800	\$1,777	\$1,939	\$5,000
10-70-130	Employee Benefits	\$163	\$400	\$400	\$136	\$148	\$200
10-70-250	Park General	\$786	\$3,500	\$3,500	\$822	\$897	\$3,500
10-70-420	Sports	\$704	\$500	\$500	\$420	\$458	\$500
10-70-430	Youth Council	\$2,368	\$2,000	\$2,000	\$903	\$985	\$2,000
10-70-440	Pony Express	\$14,401	\$8,500	\$8,500	\$4,213	\$4,596	\$8,500
10-70-465	Town Float	\$747	\$2,000	\$2,000	\$0	\$0	\$2,000
10-70-470	Misc.Recreation/Town Clean-Up Day	\$159	\$500	\$500	\$304	\$332	\$500
10-70-480	National Night out	\$0	\$700	\$700	\$251	\$274	\$700
10-70-730	Capital Outlay-Park Improve	\$0	\$20,000	\$20,000	\$0	\$0	\$20,000
10-70-741	Capital Outlay-Equip.Unapp.Fund	\$0	\$20,000	\$25,500	\$0	\$0	\$0
10-70-790	Depreciation Expense	\$0	\$0	\$0	\$0	\$0	\$0
10-70-800	Contract Services-Mowing	\$1,630	\$3,000	\$3,000	\$2,490	\$2,716	\$3,000
10-70-820	Civic Center Utilities	\$1,380	\$1,500	\$1,500	\$1,136	\$1,240	\$1,500
10-70-840	Civic Center Supply/Maintenance	\$366	\$1,500	\$1,500	\$284	\$310	\$1,500
10-70-999	Transfer to Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$24,835	\$69,900	\$75,400	\$12,737	\$13,895	\$48,900
Contributions & Transfers To Other Funds							
10-53-999 (Fire)	Transfer From Fund Balance - Capital Projects (Fund 41)	\$10,000	\$0	\$0	\$10,000	\$10,909	\$0
10-44-999 (Admin)	Transfer From Fund Balance - Capital Projects (Fund 41)	\$60,000	\$0	\$0	\$60,000	\$65,455	\$0
Total		\$70,000	\$0	\$0	\$70,000	\$76,364	\$0
No GL Account used	Budgeted Increase in Fund Balance (Town Savings)						
If there is extra \$ from one of the Dept. It can be put here to keep track of							
Expense Total		\$445,759	\$542,466	\$569,418	\$402,284	\$418,969	\$527,297

FY 2025 Proposed Budget

Water Utility Fund

		FY2023 Actuals	Cur Year Estimate 2024	FY2025 Budget
Operating Revenue				
51-37-100	Water Usage Fee	\$130,566	\$108,063	\$131,000
51-37-110	Water Service Deposit	\$525	\$375	\$500
51-37-150	Impact Fees	\$20,000	\$5,000	\$15,000
51-37-200	Water- New Hookups	\$4,000	\$1,000	\$4,000
51-37-300	Water Dedication	\$0	\$0	\$21,000
51-37-900	Misc. Revenue	\$845	\$940	\$800
51-37-910	Capitol Outlay Improvements	\$0	\$0	\$0
51-37-950	CIB Grant	\$0	\$0	\$0
Total		\$155,936	\$115,378	\$172,300
Water Department Expenses				
51-81-110	Salaries and Wages	\$16,093	\$14,318	\$17,641
51-81-130	Employee Benefits	\$1,231	\$1,095	\$1,300
51-81-230	Water Travel and Training	\$3,492	\$4,954	\$4,000
51-81-240	Office Supplies/Expenses	\$4,870	\$4,927	\$6,000
51-81-250	Water Dept Equip - Supply/Maint	\$9,186	\$12,836	\$20,000
51-81-255	Fuel and Oil	\$311	\$264	\$300
51-81-270	Utilities	\$1,901	\$1,512	\$2,200
51-81-350	Contract Services/Engineering	\$504	\$2,006	\$2,000
51-81-370	Water Sampling	\$2,392	\$580	\$3,500
51-81-610	Misc. Supplies	\$813	\$2,673	\$3,000
51-81-720	Water System Repairs/Maint.	\$4,704	\$2,902	\$10,000
51-81-730	Water Project	\$2,254	\$499	\$3,000
51-81-740	Capital Improvement-Restricted	\$9,813	\$0	\$10,000
51-81-741	Capital Outlay- Equipment	\$0	\$0	\$10,000
51-81-742	Capital Outlay - vehicles	\$0	\$0	\$0
51-81-743	Capital Outlay - Furniture	\$0	\$0	\$0
51-81-790	Depreciation Expense	\$42,039	\$0	\$0
51-81-800	Loan Payment (Water Tank)	\$6,412	\$46,864	\$46,800
51-81-825	Loan Payment (Springs Project)	\$9,417	\$9,334	\$9,500
51-81-850	Reserve for Replacements	\$0	\$0	\$0
Total		\$115,432	\$104,763	\$149,241

FY 2025 Proposed Budget

FY 2025 PERPETUAL CARE FUND

		FY2023 Actuals	Cur Year Estimate 2024	FY2025 Budget
<u>Operating Revenue</u>				
71-30-100	Perpetual Care Interest	\$3,926	\$4,622	\$5,000
71-30-200	Cemetery Filing Fees	\$700	\$275	\$500
71-30-300	Burial Fees	\$12,700	\$15,150	\$15,000
71-30-400	Cemetery Lot Sales	\$1,900	\$1,900	\$5,000
71-31-100	Perpetual Care Upkeep	\$100	\$100	\$600
71-31-200	Unappropriated Fund Balance	\$0	\$0	\$6,364
71-30-700	Amphitheater Use Fee	\$175	\$35	\$400
Total		\$19,501	\$22,082	\$32,864
<u>Expenditures</u>				
71-40-110	Salaries and wages	\$10,215	\$9,037	\$15,864
71-40-130	Employee Benefits	\$781	\$691	\$1,000
71-40-610	Burial Fees	\$3,420	\$2,690	\$3,000
71-40-710	Maintenance	\$2,360	\$3,442	\$4,000
71-40-810	Misc/Improvements	\$2,944	\$2,078	\$4,000
71-40-850	Contract Services/Software Annual Fee	\$2,924	\$912	\$5,000
71-40-880	Reacquisition of Cem. Plots	\$2,800	\$0	\$0
Total		\$25,444	\$18,849	\$32,864

FY 2025 Proposed Budget

Capital Projects Fund Revenues

		FY 2018	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Contributions From Other Funds								
41-36-110	Contributions From Gen. Fund -Admin	\$50,000	\$10,500	\$51,500	\$62,000	\$40,000	\$60,000	\$60,000
41-36-100	Contributions From Gen. Fund -Fire	\$3,500	\$2,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	Citizen Contributions - Admin							\$100
Revenue Total		\$53,500	\$13,000	\$61,500	\$72,000	\$50,000	\$70,000	\$70,100

FY 2025 Proposed Budget

Capital Projects Fund Expenses

[illegible]

FY 2025 Proposed Budget

Capital Projects Fund History

	Revenue	Expenses	Net			
New Town Hall						
FY 2018	\$50,000					
FY 2019	\$10,500					
FY 2020	\$51,500					
FY 2021	\$62,000					
FY 2022	\$40,000	\$2,112				
FY 2023	\$60,000	\$34,593				
FY 2024	\$60,000	\$192,908				
FY 2025						
TOTAL	\$334,000	\$229,613	\$104,387			
Fire Department						
FY 2018	\$3,500					
FY 2019	\$2,500					
FY 2020	\$10,000					
FY 2021	\$10,000					
FY 2022	\$10,000					
FY 2023	\$10,000					
FY 2024	\$10,000					
FY 2025						
	\$56,000					

Report Criteria:

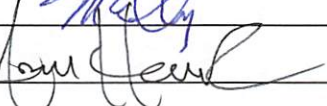
Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	052124	Mileage	05/21/2024	127.72	127.72	05/21/2024
10-44-230 TRAVEL & TRAINING							
916	VISA	051324	UMCIA - HOTEL	05/13/2024	881.81	881.81	05/14/2024
10-44-240 OFFICE SUPPLIES & EXPENSE							
103	Al's Trophies & Frames	1174	APPRECIATION PLAQUES	05/03/2024	29.35	29.35	05/14/2024
916	VISA	051324	ENTITY REGISTRATION	05/13/2024	25.00	25.00	05/14/2024
10-44-270 UTILITIES							
657	ALLTECH	A7098	PHONE SERVICE - TOWN HALL	05/15/2024	36.48	36.48	05/21/2024
189	DOMINION ENERGY	050124	UTILITIES	04/22/2024	76.12	76.12	05/02/2024
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	79.47	79.47	05/02/2024
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	215883	LEGAL SERVICES- MISC.	04/30/2024	17.50	17.50	05/14/2024
272	STEVEN R. MISENER, CPA	56675	QUARTERLY REPORTS	04/18/2024	235.00	235.00	05/14/2024
10-44-330 SANITATION COLLECTION FEES							
876	T & S ADVANCED WASTE	1681	GREEN WASTE DUMPSTER	04/27/2024	300.00	300.00	05/14/2024
913	WM CORPORATE SERVICES,IN	0058851-2514-	SANITATION COLLECTION	05/02/2024	5,667.90	5,667.90	05/14/2024
Total ADMINISTRATION:					7,476.35	7,476.35	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A7098	PHONE SERVICE - FIRE DEPT.	05/15/2024	36.48	36.48	05/21/2024
189	DOMINION ENERGY	050124	UTILITIES	04/22/2024	192.22	192.22	05/02/2024
234	R. L. MILLER ENTERPRISES IN	9670	Fuel Usage	04/24/2024	69.00	69.00	05/21/2024
234	R. L. MILLER ENTERPRISES IN	9671	Fuel Usage	04/21/2024	63.46	63.46	05/21/2024
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	192.13	192.13	05/02/2024
Total FIRE & RESCUE:					553.29	553.29	
ROADS & STREETS DEPARTMENT							
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	050124	UTILITIES	04/22/2024	69.61	69.61	05/02/2024
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	569.11	569.11	05/02/2024
Total ROADS & STREETS DEPARTMENT:					638.72	638.72	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	16.61	16.61	05/02/2024
10-70-420 SPORTS							
110	BADGER SCREEN PRINTING	81098	T SHIRTS	05/15/2024	420.00	420.00	05/21/2024
10-70-440 PONY EXPRESS							
510	DAN COOPER	051324	PONY EXPRESS CAR SHOW	05/13/2024	200.00	200.00	05/14/2024
545	KELBY GODFREY	051324	PONY EXPRESS 3 ON 3 BASKE	05/13/2024	150.00	150.00	05/14/2024
516	MANDY GONZALEZ	051324	PONY EXPRESS/ BINGO	05/13/2024	500.00	500.00	05/14/2024
916	VISA	051324	PONY EXPRESS - SADDLES/BU	05/13/2024	3,363.00	3,363.00	05/14/2024
10-70-820 CIVIC CENTER UTILITIES							
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	55.00	55.00	05/02/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PARKS & RECREATION:					4,704.61	4,704.61	
Total GENERAL FUND:					13,372.97	13,372.97	
Capital Projects Fund							
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
915	LUNDAHL BUILDING	18330	APRIL PROGRESS ON THE NE	04/30/2024	37,078.00	37,078.00	05/02/2024
Total :					37,078.00	37,078.00	
Total Capital Projects Fund:					37,078.00	37,078.00	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
916	VISA	051324	UMCIA - HOTEL	05/13/2024	881.81	881.81	05/14/2024
916	VISA	051324	WATER TRAINING	05/13/2024	150.00	150.00	05/14/2024
51-81-240 OFFICE SUPPLIES & EXPENSE							
916	VISA	051324	CERTIFIED MAILINGS	05/13/2024	29.60	29.60	05/14/2024
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
594	PETERSEN PLUMBING SUPPLY	3251662	WATER SUPPLIES	05/13/2024	4,681.19	4,681.19	05/14/2024
51-81-270 UTILITIES							
189	DOMINION ENERGY	050124	UTILITIES	04/22/2024	69.61	69.61	05/02/2024
219	ROCKY MOUNTAIN POWER	050124	UTILITIES	04/24/2024	82.48	82.48	05/02/2024
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	241027	WATER SAMPLING	04/29/2024	25.00	25.00	05/02/2024
114	BEAR RIVER HEALTH DEPT.	241351	WATER SAMPLING	04/29/2024	25.00	25.00	05/02/2024
51-81-720 WATER SYSTEM REPAIRS & MAINT							
892	REBEL AUTOMATION	10000780	SCADA SOFTWARE - SCADA U	05/13/2024	680.00	680.00	05/21/2024
51-81-730 WATER PROJECT							
406	MORETON & COMPANY	357521	WATER TANK SURETY BOND	05/03/2024	499.00	499.00	05/14/2024
Total WATER DEPARTMENT:					7,123.69	7,123.69	
Total WATER FUND:					7,123.69	7,123.69	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-710 MAINTENANCE							
855	JEREMY HIDALGO	052124	MILEAGE	05/21/2024	28.82	28.82	05/21/2024
916	VISA	051324	TRIMMER REPAIR/GAS CANS/G	05/13/2024	461.01	461.01	05/14/2024
Total PERPETUAL CARE DEPARTMENT:					489.83	489.83	
Total PERPETUAL CARE FUND:					489.83	489.83	
Grand Totals:					58,064.49	58,064.49	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: 4 June 2024Mayor: N. Craig HidalgoCity Council: City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.