



**TOQUERVILLE CITY
PLANNING COMMISSION MEETING MINUTES**

**June 12, 2024 at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah**

Present: Chair Pro Temp: Valerie Preslar; Commissioners: Dean Haymore, Jenny Chamberlain, Gary Tomsik, Angela Harrison; Staff: Assistant City Manager Darrin LeFevre, City Attorney Matt Ekins, City Recorder Daisy Fuentes; Absent: City Manager Afton Moore, Planning & Zoning Administrator Ryker Steglich;

A. CALL TO ORDER:

Chair Pro Temp Preslar called the meeting to order at 6:02 p.m. Commissioner Chamberlain led the Pledge of Allegiance.

Commissioner Preslar disclosed that she met with Jenny Chamberlain and former commissioner Stacey Eaton to discuss the bylaws.

B. APPROVAL OF AGENDA:

https://www.youtube.com/live/Cz5_Nakw3q8?si=iy0kKiF4k4n4XZyL&t=74

Commissioner Tomsik made a motion to accept the agenda order as published. Commissioner Chamberlain seconded the motion. Motion carried, 5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

C. CONSENT AGENDA:

https://www.youtube.com/live/Cz5_Nakw3q8?si=0DLNRm7Oj6W2Tq4J&t=180

1. Review and possible approval of meeting minutes from March 13, 2024 Planning Commission Meeting and April 23, 2024 Planning Commission Meeting.

Attorney Matt Ekins arrived at 6:07 p.m.

Commissioner Haymore made a motion to approve the minutes from March 13, 2024 as posted. Commissioner Tomsik seconded the motion. Motion carried, 4-1. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – abstain, Dean Haymore – aye, Angela Harrison – aye;

Commissioner Chamberlain made a motion to approve the minutes from the April 23rd Planning Commission Meeting. Commissioner Haymore seconded the motion. Motion carried, 4-1. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – abstain;

D. REPORTS:

https://www.youtube.com/live/Cz5_Nakw3q8?si=o7o7vPGtZWYmdkAi&t=268

1. Planning Chair Pro-Tempore Preslar
Val gave an update on the Planning Commission vacancies.



Planning Commissioners

Jenny Chamberlain disclosed that on June 11th she met with Val and former Planning Commission Chair Stacey Eaton and reported on that discussion.

Assistant City Manager, Darrin LeFevre

Darrin updated the commissioners on current projects within the city, ordinances ready for public hearings and staff changes. He answered questions from the commission.

Commissioner Haymore shared his thoughts on two possible modifications to the Planning Commission agenda.

4. City Manager, Afton Moore

Excused.

5. City Attorney, Matt Ekins

Attorney Ekins gave a brief report regarding current city projects and the policies and procedure manual.

E. BUSINESS ITEM(S):

1. **Discussion and possible appointment** of Planning Commission Chairperson for 2024.

https://www.youtube.com/live/Cz5_Nakw3q8?si=vBqY1D_frvZP2jHX&t=1126

The commissioners discussed this item.

Commissioner Haymore made a motion to appoint Valerie Preslar as Chairperson.

Commissioner Chamberlain seconded the motion. Motion carried, 5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

2. **Discussion and possible appointment** of Planning Commission Pro Tempore for 2024.

https://www.youtube.com/live/Cz5_Nakw3q8?si=vqNSZHyp4mLNEAyg&t=1209

The commissioners discussed this item.

Commissioner Preslar made a motion to nominate Dean Haymore as Planning

Commission Pro Temp. Commissioner Harrison seconded the motion. Motion carried,

5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

3. **Discussion and possible recommendation** on Resolution 2024.XX – Modifying the Toquerville City Planning Commission Annual Meeting Schedule to meet once a month.

https://www.youtube.com/live/Cz5_Nakw3q8?si=ck2Tm36hicz4pPCE&t=1248

The commissioners and staff discussed this item.

Commissioner Haymore made a motion to approve the new Resolution 2024.XX with the new planning commission dates – eliminating the second meetings throughout the year – and always be open. Commissioner Chamberlain seconded the motion. Motion carried, 5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

4. **Discussion and possible recommendation** on a Final Plat Application submitted by Firelight Development, Inc. for Sun River Firelight – Phase 2. Tax ID #: T-128-PV1.

https://www.youtube.com/live/Cz5_Nakw3q8?si=skn0t6ilqTaRA14&t=2069

Darrin introduced this item to the commissioners. The commission discussed this application and addressed their concerns.

Commissioner Haymore made a motion to approve the phase two site as it has complied with all requirements of the City code and staff's recommendations that it is in compliance and that they are fulfilling the responsibilities to the city and to the fire department and different public utility departments that they are in compliance with that. Commissioner Chamberlain seconded the motion. Motion carried, 5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

5. **Discussion** of possible changes to the Grading Ordinance.

https://www.youtube.com/live/Cz5_Nakw3q8?si=huHTIpV4qzMEGISt&t=3058

Attorney Ekins introduced this item to the commission. The commissioners and staff discussed this item.

6. **Discussion** on the Planning Commission Policies and Procedures Manual.

https://www.youtube.com/live/Cz5_Nakw3q8?si=S4q5ghveyFyX3mYl&t=4068

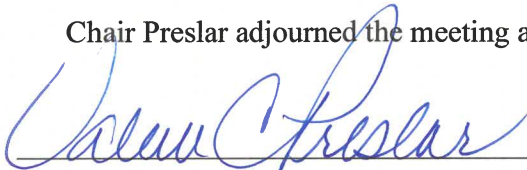
Darrin introduced this item to the commission. The commissioners and staff discussed this item.

F. ADJOURN:

https://www.youtube.com/live/Cz5_Nakw3q8?si=sRcjhN-5PLh499J2&t=4760

Commissioner Chamberlain motioned to adjourn. Commissioner Harrison seconded the motion. Motion carried, 5-0. Val Preslar – aye, Gary Tomsik – aye, Jenny Chamberlain – aye, Dean Haymore – aye, Angela Harrison – aye;

Chair Preslar adjourned the meeting at 7:22 pm.



Planning Chair – Valerie Preslar

7-10-24
Date



Attest: City Recorder – Daisy Fuentes

