



CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT BOARD MEETING

Larson Building Conference Room 285 S 400 E, Moab, UT 84532

Thursday June 13, 2024 at 5:30 p.m.

Board meetings allow for both in-person or virtual attendance.

Remote participation is through Zoom.

Join the Zoom Meeting: <https://us02web.zoom.us/j/82078784177>

AGENDA

- I. Call to Order & Roll Call (5 min)
- II. Approval of the April 11, 2024 Meeting Minutes (5 min) (Action Item)
- III. Reports/Presentations (30 min)
 - a. Care Center Administrator's Report – Colette/Jillian
 - 1. Administrators Report
 - 2. Quality Assurance Report
 - 3. Moab Healthcare Foundation Fundraising Campaign (Kari/Colette)
 - b. Canyonlands Care Center Financials – Cassie
 - 1. Ratify Care Center Bills – March/April (Action Item)
 - 2. Review of the Budget vs Actuals – March/April
 - c. Parkway and Seasons Administrators/Financials Report (June) – Nathan/Todd/Jason
 - d. Other Considerations
- IV. Financials (30 min)
 - a. CHCSSD Financials – Ken/Sophie
 - 1. Approval of Bills (Action item)
 - 2. Review of the Budget vs Actuals
 - 3. Review of the Fund Balances
 - 4. Re: Update on the 2023 Financial Audit
 - 5. Discussion and consideration of Adoption of Updated Financial Procedures
 - 6. Other Considerations
- V. New Business/Discussion/Action Items (35 min)
 - a. Discussion and Consideration of Reallocation of a Portion of the 2024 Rural Health Sales Tax to the EMS SSD (Action Item) – Liz Tubbs/Andy Smith/EMS
 - b. Discussion on CHCSSD Purpose and Strategic Direction
 - c. Annual Grand County 2025 Funding Request Presentation
 - d. Update on development plans for the remaining CHCSSD property (Joette)
- VI. Other Considerations (5 min)
- VII. Closed Session (10 min)
- VIII. Adjourn



CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT BOARD MEETING

Larson Building Conference Room 285 S 400 E, Moab, UT 84532, Online through Zoom

• Thursday April 11, 2024 at 5:30 p.m.

PRESENT: Tawny Knuteson-Boyd (Chair) Ken Ballantyne (Treasurer), Debbie Testa (Clerk), Evan Clapper, Paula Martin, Lou Irby, Dan Cook, Colette Lyman, Cassie Rose (CCC), Jason Gatherum, Garrett Weston, Jonathan Bangerter (Parkway), Sophie Miller (Larson), Todd Bramall (Seasons), Beth Logan (Moab Healthcare Foundation), Jennifer Sadoff (Moab Regional Hospital)

ABSENT: Joette Langianese

I. Called to Order at 5:32 PM

II. Approval of the February 8, 2024 Meeting Minutes (5 min) (Action Item)

Motion to approve the February 8th minutes with corrections made by Evan, seconded by Paula. Motion carried for approval 6-0.

III. Annual election of District Board Chair, Vice-Chair, Treasurer and Chief Administrator Officer (10 min) (Action Item)

The group discussed electing board officers for which PM nominated DC to be chairperson. After confirming his willingness, DC was nominated and accepted this role. Additionally, there were discussions about appointing TK as vice-chair and KB as treasurer and DC as chief administrative officer.

Motion to nominate Dan Cook as Board Chair & Chief Administrator Officer, Tawny Knuteson-Boyd as Vice-Chair and Ken Ballantyne as the Treasurer motion made by Evan seconded by Lou. Motion carried for approval 6-0.

IV. Reports/Presentations (30 min)

a. Care Center Administrator's Report – Colette/Jillian

1. Administrators Report

CL noted preparations for the upcoming state survey after 20 months without any visits from them. An incident involving the termination of a nurse due to purposefully giving more than the ordered medication dosage was reported, along with concerns about staffing honesty when administering medications according to doctor's orders. Their census is 33, 1 discharged, 2 passed away and 5 residents have been admitted since the last board meeting and two more new admissions are coming. Their goals for 2024 are to pass survey in order to get the C.N.A program back to be able to apply in November, retain staff, fall prevention, and have all quality measures under the national average. They have 6 Active QAPI's. The staff needs are 3 CNAs. The cost report audit is over. After the survey, they will start refurbishing rooms, including replacing the carpet.

2. Quality Assurance Report

February's report included 4 house acquired infections, 6 skin issues, 10 falls, 3 medication errors. For psychotropic medications, 7 residents were taking anti-anxiety medications, 5 residents were taking anti-psychotic medications, 19 residents were taking anti-depressant medications. March's report included 3 house acquired infections, 7 skin issues, 10 falls, 2 medication errors. For psychotropic medications, 9 residents were taking anti-anxiety medications, 5 residents were taking anti-psychotic medications, 20 residents were taking anti-depressant medications and 1 unsuccessful gradual dose reduction.

b. Canyonlands Care Center Financials – Cassie

1. Ratify Care Center Bills – Jan/Feb (Action Item)

Motion to ratify Canyonlands Care Center January's 2024 bills in the amount of \$333,476.90 and February's 2024 bills in the amount of \$412,022.08 made by Evan, seconded by Lou. Motion carried for approval 6-0.

2. Review of the Budget vs Actuals – Jan/Feb

CR presented the CCC's January budget details, highlighting areas where expenses exceeded budgets such as linen costs and nursing supplies due to transportation-related inflation. However, overall income was reported as being in the black at \$21,964. Concerns were raised regarding missing linens during laundry processes, which led to discussions about investigating potential causes, such as staff reluctance in dealing with soiled linens. The need for better communication between departments regarding linen management was emphasized by various speakers along with plans for further investigation into this issue by JS from MHR.

For February, the bed count decreased to 31 due to certain unfortunate events, leading to a decrease in revenues. Total revenue was also down. A specific mention was made of an approximate \$317K discrepancy categorized as license and certificates due to the incorrect withdrawal for the MRH 2023 Q4 DSH payment, which had impacted the budget. It was clarified that this deviation would be rectified in March due to funds being credited back to their CCC account. They are completely caught up on their financials, which will help for an accurate 2025 budget. Medicaid has also been caught up.

c. Parkway and Seasons Administrators/Financials Report (June) – Nathan/Todd/Jason

TB reported on Seasons. Their census is at 42 and they are fully staffed, with 1 staff member for 8 residents for direct care. Also, they are reporting no falls, injuries, or workers comp claims, with 14 of 16 pinnacle insights being best in class. Their focus is to increase their census.

GW provided an update stating that Parkway maintained an average daily census of 43 over January and February with strong relations with the Mountain View Hospital team. He also highlighted improvements in overall satisfaction scores reaching 71% and reducing turnover rates significantly.

JG mentioned they are continuing to work through the HUD purchase process for Parkway.

d. Other Considerations

V. Financials (30 min)

a. CHCSD Financials – Ken/Sophie

1. Approval of Bills (Action item)

March bills included the 2020 DSH payment and April bills included the two bond payments. Participants inquired about the remaining bond payments and their durations. It was clarified that there are five years left on one bond and two years left on another, with original lengths being 15 years and 20 years respectively. The discussion indicated a positive outlook as they are getting closer to paying off these bonds.

Motion to ratify the CHCSD March and April bills for a total amount of \$1,146,058.47 made by Ken, seconded by Evan. Motion carried for approval 6-0.

2. Review of the Budget vs Actuals

SM reviewed financials, including sales tax income figures for February at \$98,273.58, along with reimbursement requests from the Parkway facility regarding legal fees incurred since 2021 and UPL & DSH facilitation fees, among other expenses mentioned. BL requested an overview of sales tax compared to last year.

3. Review of the Fund Balances

Fund balances: \$501,063.89 General PTIF Fund, \$102,688.58 Capital PTIF Fund, \$2,527.91 CCC Capital PTIF Fund, \$1,242,406.94 Debt Service Fund, \$332,601.43 Wells Fargo Checking, balances are as of March 31, 2024.

4. Re: Update on the 2023 Financial Audit
SM noted the information for the CHC SSD audit will be sent to John Haderly/Larson on April 16, 2024.
5. Other Considerations

VI. New Business/Discussion/Action Items (25 min)

- a. Review and consideration to approve the updated CHC SSD Bylaws (Action Item)

The updated district bylaws, necessitated by changes in meeting dates and locations, were reviewed.

Motion to ratify the CHC SSD bylaws as presented made by Evan, seconded by Lou. Motion carried for approval 6-0.

- b. Discussion and Consideration of Bonus and Salary Adjustments for the CCC Administrator and District Clerk (Action Item)

The board proposed a \$3K bonus and \$2.00/hr salary increase to the CCC Administrator and a \$3K bonus and increased salary rate of \$30/hr for the District Clerk.

Motion to approve the bonus and salary adjustments for the CCC Administrator and the District Clerk made by Evan, seconded by Ken. Motion carried for approval 6-0.

- c. Update on development plans for the remaining CHC SSD property (Joette)

JS noted that last month's meeting was canceled. The group is trying to arrange a strategic planning session to prioritize the needs of the campus at the next meeting.

VII. Other Considerations (5 min)

EC noted that healthcare sales tax eligibility was expanded during the last state legislative session, although he has not heard of any additional applicants. JS noted that she thought this did not apply to counties that already have the healthcare sales tax. The question was raised: if the healthcare tax rate were changed, would this open the door to other entities? The board noted to look further into this topic to see if there are any implications to be aware of.

The conversation then revolved around board and commission recruitment strategy and how to reach out effectively within communities regarding vacancies on various boards. Board recruitment efforts could be enhanced through social media outreach initiatives led primarily through county channels but also extending beyond them into districts such as museums where vacancies exist but may go unnoticed without proactive measures taken towards publicizing them effectively within communities.

VIII. Closed Session (10 min)

Motion to adjourn the meeting made by Ken, seconded by Lou. Motion carried for approval 6-0.

IX. Adjourned at 6:45 PM

May 2024 Bills Payable

Payee	Amount	Reason
Moab Valley Storage	\$90.00	Storage Unit
Larson	\$875.00	April 2024 Accounting Services
Debbie Testa	\$3,275.00	April 2024 Clerk Services + Bonus
Canyonlands Care Center	\$100,000.00	Operations
Total Amount:	\$104,240.00	

June 2024 Bills Payable

Payee	Amount	Reason
Moab Valley Storage	\$90.00	Storage Unit
Debbie Testa	\$180.00	May 2024 Clerk Services
Larson	\$6,000.84	May 2024 Accounting Services
Colette Lyman	\$3,000.00	CCC CEO Bonus
Canyonlands Care Center	\$100,000.00	Operations
Total Amount:	\$109,270.84	
Total Amount for May/June 2024:	\$213,510.84	

Canyonlands Care Center Report for Board Meeting 6-13-24 by Colette Lyman, Adm

Overview of Facility Performance:

Survey: No State Survey Activity. No reportable events.

Census: Census 33. 3 admits, 1 discharged and 2 passed away. All 3 were admitted on hospice and we are taking such good care of them that they all graduated off hospice. Female admission tentatively scheduled for next week. We have 2 males ready to come in when 2 male beds open.

Covid Recap:

June/July Events: We had a luau for another resident who turned 100. Fathers day, Flag day, Juneteenth, 4th of July. Art show the end of July featuring 2 of our artists. Music, bingo and lots of bus rides.

Safety: 1 WC claim year to date, medical only, no time lost.

Goals for 2024: Pass survey so we can get our C.N.A program back. Retain staff, Fall prevention, Get all of our Quality Measures under National Average.

Quality Measures: We are flagging in 1 area. Falls. Constantly working on Fall prevention.

QAPI (Quality Assurance Performance Improvement) , Performance Improvement Plans (PIPs):

We have 6 active PIPs. They are as follows: 1-Fall Prevention 2-Skin breakdown prevention/comprehensive wound tracking. 3- Significant Weight Loss prevention. 4-MDS/Careplan accuracy. 5- Wandering Management of Confused Residents. 6- Medication Administration.

Staff Needs: 3 C.N.A's needed to be fully staffed. Nursing schedule is covered!!! Myself and Nursing administration only have to fill in if someone calls off.

Audits/Budget: District Audit starting.

Furniture/Capital Needs: After survey and when 2 rooms together open up, we will start room refurbishment including wall protectors.

Reimbursement: All Quality Incentive Reimbursements are in. We will get 30 K back.

BBQ season is here. Summer is in full swing!! Bring on survey.

Just a reminder that I won't be to the next meeting. I will be heading back from Sturgis!

-Colette Lyman

MDS 3.0 Facility-Level Quality Measure (QM) Report

Report Period: 12/01/2023 - 05/31/2024
Comparison Group: 10/01/2023 - 03/31/2024

Report Run Date: 06/11/2024
Data Calculation Date: 06/10/2024
Report Version Number: 3.05

Legend

Note: Dashes represent a value that could not be computed
Note: S = short stay, L = long stay
Note: C = complete; data available for all days selected, I = incomplete; data not available for all days selected
Note: * is an indicator used to identify that the measure is flagged

Facility ID: UT000446 Facility Name: CANYONLANDS CARE CENTER CCN: 46A070 City/State: MOAB, UT

MDS Measures

Measure Description	CMS ID	Data	Num	Denom	Facility Observed Percent	Facility Adjusted Percent	Comparison Group State Average	Comparison Group National Average	Comparison Group National Percentile
Pressure Ulcers (L)	N045.01	C	2	36	5.6%	0.4%	-	-	0
Phys restraints (L)	N027.02	C	0	36	0.0%	0.0%	0.1%	0.1%	0
Falls (L)	N032.02	C	28	36	77.8%	77.8%	44.7%	44.1%	99*
Falls w/Maj Injury (L)	N013.02	C	1	36	2.8%	2.8%	3.0%	3.5%	47
Antipsych Med (S)	N011.03	C	0	2	0.0%	0.0%	2.0%	1.9%	0
Antipsych Med (L)	N031.04	C	4	34	11.8%	11.8%	13.6%	14.9%	44
Antianxiety/Hypnotic Prev (L)	N033.03	C	1	18	5.6%	5.6%	10.4%	7.4%	50
Antianxiety/Hypnotic % (L)	N036.03	C	7	35	20.0%	20.0%	23.2%	20.0%	55
Behav Sx affect Others (L)	N034.02	C	2	32	6.3%	6.3%	28.4%	18.5%	22
Depress Sx (L)	N030.03	C	1	34	2.9%	2.9%	16.0%	9.2%	53
UTI (L)	N024.02	C	0	36	0.0%	0.0%	2.5%	2.1%	0
Cath Insert/Left Bladder (L)	N026.03	C	0	35	0.0%	0.0%	2.7%	1.3%	0
New or Worsened B/B (L)	N046.01	C	11	31	35.5%	13.0%	-	-	0
Excess Wt Loss (L)	N029.03	C	0	35	0.0%	0.0%	6.0%	6.7%	0
Incr ADL Help (L)	N028.03	C	11	25	44.0%	44.0%	23.5%	19.3%	97*
Move Indep Worsens (L)	N035.04	C	5	16	31.3%	-	-	-	-

CANYONLANDS CARE CENTER COMPARATIVE OPERATING STATEMENT

Unaudited - Summary

Reporting Period	2024 - MARCH			YTD 2024			Comments
	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Medicaid Census	20						
Private Census	11						
Hospice Census	2						
VA Census							
Total Census	33						
Revenue	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Hospice		7,645	7,645	7,306	96,480	89,174	Medicaid Daily Rate \$221.39
Medicaid	141,369	126,617	(14,752)	414,767	1,598,000	1,183,233	
Medicaid UPL	73,899	79,361	5,462	226,037	1,001,585	775,548	
Medicare			0		150,000	150,000	
Other Income			0	25	1,500	1,475	
Private Pay	97,000	72,302	(24,698)	240,250	912,500	672,250	
V.A.			0		0	0	
Total Revenue	312,268	285,925	(26,343)	888,385	3,760,065	2,871,680	
Expenses							
Benefits - Administration	43,940	59,590	15,650	126,023	774,670	648,646	
Event Planning	799	667	(133)	1,633	8,000	6,367	
Food Supplies	3,307	3,208	(99)	7,978	38,500	30,522	
Incontinent Supplies	4,620	3,333	(1,287)	8,953	40,000	31,047	
Insurance-Automobile		0	0	6,466	8,500	2,034	
Insurance-Directors and Offi	1,635	1,035	(599)	12,637	25,000	12,363	
Insurance Expense-Liability	7,457	7,500	43	15,061	25,500	10,439	
Laundry Services	7,247	7,958	712	20,042	95,500	75,458	
Legal and Accounting		1,250	1,250	0	15,000	15,000	
Licenses and Cerificates	(317,465)	375	317,840	0	4,500	4,500	
Linen		417	417	684	5,000	4,316	
MCD, IRS penalties			0		0	0	
Medicare Ancilliary Expenses			0		142,185	142,185	
Non-medical supplies			0		0	0	
Nursing Supplies	3,486	5,000	1,514	17,778	60,000	42,222	
OTC Medicines	415	417	2	920	5,000	4,080	
Patient Day Assessment	28,741	27,680	(1,061)	81,100	349,342	268,241	
Prescription Medications	201	417	216	661	5,000	4,339	
Recreational Therapy		833	833		10,000	10,000	
Recruiting Fees		0	0		0	0	
Resident Incidentals	211	417	206	355	5,000	4,645	
SSI/month	180	458	278	540	5,500	4,960	
TV/Cable	582	750	168	1,746	9,000	7,254	
Advertising & Promo	794	833	39	2,614	10,000	7,386	

Automobile Expense	440	625	185	656	7,500	6,844
Bank Charges	338	250	(88)	763	3,000	2,237
Business License & Permits		59	59	1,845	2,500	655
Computer/Internet Expense	1,838	2,083	245	5,565	25,000	19,435
Continuing Education	5,564	5,600	36	5,564	10,500	4,936
Depreciation Expense		14,604	14,604		175,250	175,250
Dues & Subs		314	314	3,028	6,500	3,472
Janitorial Expense	2,418	3,333	915	8,452	40,000	31,548
Laboratory Fees		125	125		1,500	1,500
Resident Meals	34,105	34,328	223	94,441	411,939	317,498
Medical Records and Supplies		167	167		2,000	2,000
Miscellaneous Expense		125	125		1,500	1,500
Office Supplies	1,135	1,292	156	1,941	15,500	13,559
Wages	200,351	222,735	22,384	667,807	2,895,556	2,227,749
Postage & Delivery		83	83	74	1,000	926
Printing and Reproduction		42	42		500	500
Professional Fees	3,188	3,333	145	9,776	40,000	30,224
Reference Materials		208	208		2,500	2,500
Repairs & Maintenance	5,025	5,000	(25)	13,969	60,000	46,031
Small Equipment		833	833		10,000	10,000
Telephone Expense	189	458	270	752	5,500	4,748
Travel Expense		1,250	1,250	410	15,000	14,590
Utilities	4,812	6,667	1,855	16,983	80,000	63,017
Vaccines & Medicines		208	208	8	2,500	2,492
Total Expense	45,553	425,862	380,309	1,137,229	5,456,442	4,319,213
Net Ordinary Income	266,715	(139,938)	(406,653)	(248,844)	(1,696,377)	(1,447,533)
Other Income/Expense						
Other Income						
CDC SSD CY - Operating	100,000	100,000	0	300,000	1,200,000	900,000
CDC SSD CY - Debt Service	386,725			386,725	386,525	(200)
Interest Income	899	125	(774)	2,064	1,500	(564)
Total Other Income	487,624	100,125	(774)	688,789	1,588,025	899,236
Other Expense						
Interest Expense					238,000	238,000
Total Other Expense	0			0	238,000	238,000
Net Income	754,339	(39,813)	(407,427)	439,945	(346,352)	(786,297)

March 2024 \$422,456.50

CANYONLANDS CARE CENTER

6/6/2024 8:14 PM

Register: Wells Fargo checking 1199

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024			12000 · Undeposited F...	Deposit		X	1,070.00	774,503.50
03/01/2024			12000 · Undeposited F...	Deposit		X	1,194.40	775,697.90
03/01/2024			12000 · Undeposited F...	Deposit		X	1,923.00	777,620.90
03/01/2024			12000 · Undeposited F...	Deposit		X	1,968.00	779,588.90
03/01/2024	ACH	Unum	Benefits:A-LTD and Li...		757.79	X		778,831.11
03/01/2024	13560	A1 Storage	Accounts Payable		95.00	X		778,736.11
03/01/2024	13561	Belinda Hurst	Accounts Payable	February 2024	300.00	X		778,436.11
03/01/2024	13562	Farmer Bros. Coffee	Accounts Payable	Inv #92916170	179.64	X		778,256.47
03/01/2024	13563	Kroger	Accounts Payable		981.59	X		777,274.88
03/01/2024	13564	Moab Wash and Fold	Accounts Payable		1,645.00	X		775,629.88
03/01/2024	13565	Paul Reay D.O.	Accounts Payable		2,800.00	X		772,829.88
03/01/2024	13566	Renee_ James	Accounts Payable	Reimbursement...	21.50	X		772,808.38
03/04/2024			-split-	Deposit		X	17,905.00	790,713.38
03/04/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...	Confirmation c...	6,793.67	X		783,919.71
03/04/2024	13549	Colette_Lyman	Accounts Payable		681.16	X		783,238.55
03/04/2024	13550	Desert West Office S...	Accounts Payable		167.78	X		783,070.77
03/04/2024	13551	Liberty Drug	Accounts Payable	December 2023	487.70	X		782,583.07
03/04/2024	13552	Medline	Accounts Payable		3,355.17	X		779,227.90
03/04/2024	13553	Moab Regional Hosp...	Accounts Payable		45,911.25	X		733,316.65
03/04/2024	13554	Moab Wash and Fold	Accounts Payable		1,788.50	X		731,528.15
03/04/2024	13555	Packard Wholesale	Accounts Payable		4,566.38	X		726,961.77
03/04/2024	13556	Relias LLC	Accounts Payable		5,134.76	X		721,827.01
03/04/2024	13557	SJR Media	Accounts Payable		395.00	X		721,432.01
03/04/2024	13558	Point Click Care	Accounts Payable		1,209.53	X		720,222.48
03/05/2024			12000 · Undeposited F...	Deposit		X	19,850.45	740,072.93
03/05/2024			-split-	Deposit		X	15,480.49	755,553.42
03/05/2024	ACH	United States Treasury	-split-	87-0391981	24,651.88	X		730,901.54
03/06/2024	ACH	PEHP	-split-		16,665.55	X		714,235.99
03/06/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	77,718.31	X		636,517.68
03/07/2024			-split-	Deposit		X	17,945.03	654,462.71
03/07/2024			-split-	Deposit		X	3,892.11	658,354.82
03/07/2024	ACH	State Farm Mutual F...	-split-	87-0391981	3,030.12	X		655,324.70
03/07/2024	ACH	HealthEquity	-split-	Canyonlands O...	1,153.07	X		654,171.63
03/07/2024	13559	Money 4 You	24000 · Payroll Liabilit...	238801809	187.28	X		653,984.35
03/07/2024	DD11695	Begay, Valerie	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11696	Betsuie, Carol J	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11697	Brand, Dennie	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11698	Cervantes, Alicia	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11699	Charleston, Ayesis	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11700	Clark, Raeme C	-split-	Direct Deposit		X		653,984.35

CANYONLANDS CARE CENTER

6/6/2024 8:14 PM

Register: Wells Fargo checking 1199

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/07/2024	DD11701	Contreras, Amber	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11702	Cowan, Cindy	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11703	Crank, Polly A	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11704	Croasmun, Teresa	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11705	Dalton, Macey	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11706	Dean, April L	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11707	Dial, Dan	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11708	Dickey, Kathleen	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11709	Flores, Yesenia	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11710	Fountain, Sylvia	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11711	Friesen, Sky	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11712	Fryer, Jillian M	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11713	Geiser, Anissa	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11714	Green, Lexi R	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11715	Hall, Bradley C	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11716	Hall, Lynn	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11717	Hall, Summer	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11718	Harrison, Roshawna R	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11719	Henry, Vania D	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11720	Hopkins, Cheryl R	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11721	James, Renee A	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11722	Lee, Marlene	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11723	Litsue, Kristina J	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11724	Lyman, Colette	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11725	Lyman, Presley	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11726	Mastroianni, Michelle	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11727	Naegle, Jennifer	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11728	Nocki, Clarissa M	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11729	Rose, Cassie Jo	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11730	Ryan, Linda G	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11731	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11732	Smith, Sydney R	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11733	Sudbury, Michael B	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11734	Taylor, Jeanette F	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11735	Thomason, Taylor K	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11736	Tsosie, Nomanie N	-split-	Direct Deposit		X		653,984.35
03/07/2024	DD11737	Zul, Jeferlita	-split-	Direct Deposit		X		653,984.35
03/11/2024			-split-	Deposit		X	25,220.14	679,204.49
03/11/2024			010 · Administration a...	Service Charge	337.62	X		678,866.87
03/11/2024	ACH	Health Equity	Benefits:A-Fees		33.75	X		678,833.12

CANYONLANDS CARE CENTER

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From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/12/2024			12000 · Undeposited F...	Deposit		X	62,545.15	741,378.27
03/12/2024	ACH	Sysco	Accounts Payable		1,371.52	X		740,006.75
03/13/2024			-split-	Deposit		X	22,895.33	762,902.08
03/13/2024	ACH	Verizon	010 · Administration a...		188.61	X		762,713.47
03/15/2024	13567	Joe James	Accounts Payable	Reimbursement...	21.50	X		762,691.97
03/15/2024	13568	Medline	Accounts Payable		2,433.64	X		760,258.33
03/15/2024	13569	MMIC Risk Retentio...	Accounts Payable	Policy #RHF00...	7,457.00	X		752,801.33
03/15/2024	13570	Moab Regional Hosp...	Accounts Payable		44,428.87	X		708,372.46
03/15/2024	13571	Moab Wash and Fold	Accounts Payable		1,659.00	X		706,713.46
03/15/2024	13572	Pinnacle Quality Insi...	Accounts Payable		92.38	X		706,621.08
03/15/2024	13573	The Ad-Vertiser	Accounts Payable		234.00	X		706,387.08
03/15/2024	13574	Utah Dept. of Health	Accounts Payable		25,419.45	X		680,967.63
03/18/2024			-split-	Deposit		X	417,465.32	1,098,432.95
03/19/2024			12000 · Undeposited F...	Deposit		X	84,281.63	1,182,714.58
03/19/2024	13576	Jeanette Taylor	Accounts Payable	Reimbursement...	28.48	X		1,182,686.10
03/20/2024		KM042911	SSI/month	March 2024 SSI	45.00	X		1,182,641.10
03/20/2024	ACH	Emery Telecom	010 · Administration a...	1118500	582.11	X		1,182,058.99
03/20/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...		4,078.93	X		1,177,980.06
03/20/2024	ACH	JB022718	SSI/month	March 2024 SSI	45.00	X		1,177,935.06
03/20/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	73,855.47	X		1,104,079.59
03/21/2024	ACH	State Farm Mutual F...	-split-	87-0391981	2,813.66	X		1,101,265.93
03/21/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,308.07	X		1,099,957.86
03/21/2024	ACH	Worker's Compensati...	010 · Administration a...		1,634.72	X		1,098,323.14
03/21/2024	13575	Money 4 You	24000 · Payroll Liabilit...	238801809	960.86	X		1,097,362.28
03/21/2024	DD11738	Begay, Valerie	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11739	Betsuie, Carol J	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11740	Brand, Dennie	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11741	Cervantes, Alicia	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11742	Charleston, Ayesis	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11743	Contreras, Amber	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11744	Cowan, Cindy	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11745	Crank, Polly A	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11746	Croasmun, Teresa	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11747	Dalton, Macey	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11748	Dean, April L	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11749	Dial, Dan	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11750	Dickey, Kathleen	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11751	Flores, Yesenia	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11752	Fountain, Sylvia	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11753	Friesen, Sky	-split-	Direct Deposit		X		1,097,362.28

CANYONLANDS CARE CENTER

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From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/21/2024	DD11754	Fryer, Jillian M	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11755	Geiser, Anissa	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11756	Green, Lexi R	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11757	Hall, Lynn	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11758	Hall, Summer	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11759	Harrison, Roshawna R	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11760	Henry, Vania D	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11761	Hines, Jessica	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11762	Hopkins, Cheryl R	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11763	Hutchinson, Kristian B	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11764	James, Joe B	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11765	James, Renee A	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11766	Lee, Marlene	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11767	Litsue, Kristina J	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11768	Lyman, Colette	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11769	Lyman, Presley	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11770	Mastroianni, Michelle	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11771	Naegle, Jennifer	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11772	Nocki, Clarissa M	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11773	Reynolds, Austyn S	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11774	Rose, Cassie Jo	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11775	Ryan, Linda G	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11776	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11777	Smith, Sydney R	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11778	Sudbury, Michael B	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11779	Taylor, Jeanette F	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11780	Torres-Holguin, Emily	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11781	Tsosie, Nomanie N	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11782	Zul, Jeferlita	-split-	Direct Deposit		X		1,097,362.28
03/21/2024	DD11783	Zunich, Mercedes R	-split-	Direct Deposit		X		1,097,362.28
03/22/2024	ACH	Renaissance	-split-		1,607.71	X		1,095,754.57
03/22/2024	EFTPS	United States Treasury	-split-	87-0391981	22,153.30	X		1,073,601.27
03/26/2024			12000 · Undeposited F...	Deposit		X	944.67	1,074,545.94
03/26/2024			12000 · Undeposited F...	Deposit		X	9,496.92	1,084,042.86
03/27/2024			-split-	Deposit		X	26,599.28	1,110,642.14
03/27/2024	ACH	iSolved HCM	010 · Administration a...		247.08	X		1,110,395.06
03/31/2024			70200 · Interest Income	Interest		X	898.97	1,111,294.03
03/31/2024	13593	Utah Dept. of Health	Accounts Payable		28,741.15	X		1,082,552.88

\$422,456.50

CANYONLANDS CARE CENTER COMPARATIVE OPERATING STATEMENT

Unaudited - Summary

Reporting Period	2024 - APRIL			YTD 2024			Comments
	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Medicaid Census	20						
Private Census	11						
Hospice Census	2						
VA Census							
Total Census	33						
Revenue	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Hospice		7,645	7,645	7,306	96,480	89,174	Medicaid Daily Rate \$217.97
Medicaid	135,343	126,617	(8,726)	550,111	1,598,000	1,047,889	
Medicaid UPL	71,318	79,361	8,042	297,356	1,001,585	704,230	
Medicare			0		150,000	150,000	
Other Income			0	25	1,500	1,475	
Private Pay	87,000	72,302	(14,698)	327,250	912,500	585,250	
V.A.			0		0	0	
Total Revenue	293,662	285,925	(7,737)	1,182,047	3,760,065	2,578,018	
Expenses							
Benefits - Administration	44,113	59,590	15,477	170,136	774,670	604,533	
Event Planning	434	667	233	2,067	8,000	5,933	
Food Supplies	3,792	3,208	(584)	11,770	38,500	26,730	
Incontinent Supplies	4,961	3,333	(1,628)	13,914	40,000	26,086	
Insurance-Automobile		0	0	6,466	8,500	2,034	
Insurance-Directors and Office	1,635	1,035	(599)	14,272	25,000	10,728	
Insurance Expense-Liability		1,210	1,210	15,061	25,500	10,439	
Laundry Services	7,112	7,958	847	27,154	95,500	68,346	
Legal and Accounting	3,693	3,750	57	3,693	15,000	11,307	
Licenses and Cerificates		375	375	0	4,500	4,500	
Linen	698	417	(281)	1,382	5,000	3,618	
MCD, IRS penalties			0		0	0	
Medicare Ancilliary Expenses			0		142,185	142,185	
Non-medical supplies			0		0	0	
Nursing Supplies	3,078	5,000	1,922	20,856	60,000	39,144	
OTC Medicines	533	417	(117)	1,453	5,000	3,547	
Patient Day Assessment	27,756	27,680	(76)	108,856	349,342	240,485	
Prescription Medications	9	417	407	670	5,000	4,330	
Recreational Therapy		833	833		10,000	10,000	
Recruiting Fees		0	0		0	0	
Resident Incidentals	(118)	417	535	237	5,000	4,763	
SSI/month		458	458	540	5,500	4,960	
TV/Cable	582	750	168	2,328	9,000	6,672	
Advertising & Promo	745	833	89	3,359	10,000	6,641	

Automobile Expense		625	625	656	7,500	6,844	
Bank Charges	515	250	(265)	1,278	3,000	1,722	
Business License & Permits		59	59	1,845	2,500	655	
Computer/Internet Expense	2,243	2,083	(160)	7,809	25,000	17,191	
Continuing Education	(3,960)	5,600	9,560	1,604	10,500	8,896	QII Reimbursement
Depreciation Expense		14,604	14,604		175,250	175,250	
Dues & Subs	140	314	174	3,168	6,500	3,332	
Janitorial Expense	3,201	3,333	133	11,653	40,000	28,347	
Laboratory Fees		125	125		1,500	1,500	
Resident Meals	32,909	34,328	1,419	127,350	411,939	284,589	
Medical Records and Supplies		167	167		2,000	2,000	
Miscellaneous Expense		125	125		1,500	1,500	
Office Supplies	933	1,292	359	2,874	15,500	12,626	
Wages	198,268	222,735	24,467	866,076	2,895,556	2,029,481	
Postage & Delivery		83	83	74	1,000	926	
Printing and Reproduction		42	42		500	500	
Professional Fees	(3,683)	3,333	7,016	6,093	40,000	33,907	QII Reimbursment
Reference Materials		208	208		2,500	2,500	
Repairs & Maintenance	4,477	5,000	523	18,447	60,000	41,553	
Small Equipment		833	833		10,000	10,000	
Telephone Expense	189	458	270	941	5,500	4,559	
Travel Expense	947	1,250	303	1,357	15,000	13,643	
Utilities	5,006	6,667	1,661	21,989	80,000	58,011	
Vaccines & Medicines		208	208	8	2,500	2,492	
Total Expense	340,209	422,072	81,863	1,477,438	5,456,442	3,979,004	
Net Ordinary Income	(46,547)	(136,148)	(89,600)	(295,391)	(1,696,377)	(1,400,986)	
Other Income/Expense							
Other Income							
CDC SSD CY - Operating	103,000	100,000	(3,000)	403,000	1,200,000	797,000	
CDC SSD CY - Debt Service				386,725	386,525	(200)	
Interest Income	1,136	125	(1,011)	2,064	1,500	(564)	
Total Other Income	104,136	100,125	(4,011)	791,789	1,588,025	796,236	
Other Expense							
Interest Expense					238,000	238,000	
Total Other Expense	0			0	238,000	238,000	
Net Income	57,589	(36,023)	(93,612)	496,398	(346,352)	(842,750)	

April 2024 - \$781,285.80

CANYONLANDS CARE CENTER

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Register: Wells Fargo checking 1199

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/11/2024			010 · Administration a...	Service Charge	257.43	X		652,283.46
04/15/2024			12000 · Undeposited F...	Deposit		X	486,725.03	1,139,008.49
04/15/2024	ACH	Verizon	010 · Administration a...		188.61	X		1,138,819.88
04/16/2024			12000 · Undeposited F...	Deposit		X	86,634.97	1,225,454.85
04/17/2024			-split-	Deposit		X	23,915.26	1,249,370.11
04/17/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,128.07	X		1,248,242.04
04/17/2024	ACH	Sysco	040 · Dietary:380b · F...	585669933	650.59	X		1,247,591.45
04/17/2024	ACH	Sysco	040 · Dietary:380b · F...	585663183	592.00	X		1,246,999.45
04/17/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	72,748.28	X		1,174,251.17
04/18/2024	ACH	State Farm Mutual F...	-split-	87-0391981	2,792.32	X		1,171,458.85
04/18/2024	ACH Tra...	JB022718	SSI/month	April 2024 SSI	45.00	X		1,171,413.85
04/18/2024	ACH Tra...	KM042911	SSI/month	April 2024 SSI	45.00	X		1,171,368.85
04/18/2024	EFTPS	United States Treasury	-split-	87-0391981	22,561.02	X		1,148,807.83
04/18/2024	13594	LA080623	Medicaid	April 2024 SSI...	45.00			1,148,762.83
04/18/2024	13595	Dale Rosier	SSI/month	March & April ...	90.00			1,148,672.83
04/18/2024	13596	TP120423	Medicaid	February, Marc...	135.00			1,148,537.83
04/18/2024	DD11831	Begay, Valerie	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11832	Benally, Brianna	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11833	Betsuie, Carol J	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11834	Brand, Dennie	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11835	Cervantes, Alicia	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11836	Charleston, Ayesis	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11837	Contreras, Amber	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11838	Cowan, Cindy	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11839	Crank, Polly A	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11840	Croasmun, Teresa	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11841	Dalton, Macey	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11842	Dean, April L	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11843	Dial, Dan	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11844	Dickey, Kathleen	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11845	Flores, Yesenia	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11846	Fountain, Sylvia	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11847	Friesen, Sky	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11848	Fryer, Jillian M	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11849	Geiser, Anissa	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11850	Green, Lexi R	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11851	Hall, Lynn	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11852	Hall, Summer	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11853	Harrison, Roshawna R	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11854	Henry, Vania D	-split-	Direct Deposit		X		1,148,537.83

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/18/2024	DD11855	Hines, Jessica	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11856	Hopkins, Cheryl R	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11857	James, Joe B	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11858	James, Renee A	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11859	Lee, Marlene	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11860	Litsue, Kristina J	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11861	Lyman, Colette	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11862	Lyman, Presley	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11863	Mastroianni, Michelle	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11864	Naegle, Jennifer	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11865	Nocki, Clarissa M	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11866	Reynolds, Austyn S	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11867	Rose, Cassie Jo	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11868	Ryan, Linda G	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11869	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11870	Smith, Sydney R	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11871	Sudbury, Michael B	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11872	Taylor, Jeanette F	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11873	Torres-Holguin, Emily	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11874	Tsosie, Nomanie N	-split-	Direct Deposit		X		1,148,537.83
04/18/2024	DD11875	Zul, Jeferlita	-split-	Direct Deposit		X		1,148,537.83
04/19/2024	13597	Renaissance	-split-	Invoice #164214	1,607.71	X		1,146,930.12
04/20/2024	ACH	Emery Telecom	010 · Administration a...	1118500	582.11	X		1,146,348.01
04/22/2024	ACH	Worker's Compensati...	010 · Administration a...		1,634.72	X		1,144,713.29
04/25/2024			12000 · Undeposited F...	Deposit		X	944.67	1,145,657.96
04/26/2024	ACH	iSolved HCM	010 · Administration a...		247.08	X		1,145,410.88
04/26/2024	13598	Wells Fargo Busines...	2157 · WellsFargo Cre...	Conf #IB0N29...	6,745.95	X		1,138,664.93
04/30/2024			12000 · Undeposited F...	Deposit		X	9,641.88	1,148,306.81
04/30/2024			-split-	Deposit			25,876.14	1,174,182.95
04/30/2024			12000 · Undeposited F...	Deposit		X	21,150.36	1,195,333.31
04/30/2024			70200 · Interest Income	Interest		X	1,065.74	1,196,399.05
04/30/2024	ACH	Sysco	-split-		879.66			1,195,519.39
04/30/2024	ACH	PEHP	-split-		36,625.69			1,158,893.70
04/30/2024	13597	Kroger	Accounts Payable		424.49			1,158,469.21
04/30/2024	13598	Medline	Accounts Payable		7,807.13			1,150,662.08
04/30/2024	13599	Moab Regional Hosp...	Accounts Payable		49,388.44			1,101,273.64
04/30/2024	13600	Moab Wash and Fold	Accounts Payable	Invoice #1383	1,687.00			1,099,586.64
04/30/2024	13601	Pinnacle Quality Insi...	Accounts Payable	Invoice #229147	92.38			1,099,494.26
04/30/2024	13602	Utah Dept. of Health	Accounts Payable		27,755.90			1,071,738.36
04/30/2024	13607	SA030724	Accounts Receivable	Refund - April ...	3,000.00			1,068,738.36

\$ 781,285.80

CANYONLANDS CARE CENTER

6/10/2024 6:19 PM

Register: Wells Fargo checking 1199

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2024	ACH	Unum	Benefits:A-LTD and Li...		921.68	X		1,081,631.20
04/02/2024	13577	Desert West Office S...	Accounts Payable		145.69	X		1,081,485.51
04/02/2024	13578	Kroger	Accounts Payable		850.97	X		1,080,634.54
04/02/2024	13579	Liberty Drug	Accounts Payable		292.23	X		1,080,342.31
04/02/2024	13580	Medline	Accounts Payable		3,744.93	X		1,076,597.38
04/02/2024	13581	Packard Wholesale	Accounts Payable		2,667.97	X		1,073,929.41
04/02/2024	13582	Point Click Care	Accounts Payable	INV 4749983	1,209.53	X		1,072,719.88
04/03/2024			12000 · Undeposited F...	Deposit		X	1,968.00	1,074,687.88
04/03/2024			12000 · Undeposited F...	Deposit		X	1,070.00	1,075,757.88
04/03/2024			12000 · Undeposited F...	Deposit		X	1,194.40	1,076,952.28
04/03/2024			-split-	Deposit		X	43,823.50	1,120,775.78
04/03/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	78,129.92	X		1,042,645.86
04/04/2024			-split-	Deposit		X	33,464.14	1,076,110.00
04/04/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,128.07	X		1,074,981.93
04/04/2024	ACH	State Farm Mutual F...	-split-	87-0391981	2,773.92	X		1,072,208.01
04/04/2024	EFTPS	United States Treasury	-split-	87-0391981	24,256.18	X		1,047,951.83
04/04/2024	UTAP	Utah State Tax Com...	24000 · Payroll Liabilit...	12989579-002-...	26,978.00	X		1,020,973.83
04/04/2024	DD11784	Begay, Valerie	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11785	Betsuie, Carol J	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11786	Brand, Dennie	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11787	Cervantes, Alicia	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11788	Charleston, Ayesis	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11789	Contreras, Amber	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11790	Cowan, Cindy	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11791	Crank, Polly A	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11792	Croasmun, Teresa	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11793	Dalton, Macey	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11794	Dean, April L	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11795	Dial, Dan	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11796	Dickey, Kathleen	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11797	Flores, Yesenia	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11798	Fountain, Sylvia	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11799	Friesen, Sky	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11800	Fryer, Jillian M	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11801	Geiser, Anissa	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11802	Green, Lexi R	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11803	Hall, Lynn	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11804	Hall, Summer	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11805	Harrison, Roshawna R	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11806	Hartwell, Kayli	-split-	Direct Deposit		X		1,020,973.83

CANYONLANDS CARE CENTER

6/10/2024 6:19 PM

Register: Wells Fargo checking 1199

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/04/2024	DD11807	Henry, Vania D	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11808	Hines, Jessica	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11809	Hopkins, Cheryl R	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11810	Hutchinson, Kristian B	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11811	James, Joe B	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11812	James, Renee A	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11813	Lee, Marlene	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11814	Litsue, Kristina J	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11815	Lyman, Colette	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11816	Lyman, Presley	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11817	Mastroianni, Michelle	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11818	Naegle, Jennifer	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11819	Nocki, Clarissa M	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11820	Reynolds, Austyn S	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11821	Rose, Cassie Jo	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11822	Ryan, Linda G	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11823	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11824	Smith, Sydney R	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11825	Sudbury, Michael B	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11826	Taylor, Jeanette F	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11827	Torres-Holguin, Emily	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11828	Tsosie, Nomanie N	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11829	Zul, Jeferlita	-split-	Direct Deposit		X		1,020,973.83
04/04/2024	DD11830	Zunich, Mercedes R	-split-	Direct Deposit		X		1,020,973.83
04/05/2024	ACH	Utah DWFS	24000 · Payroll Liabilit...	C 7-488653-0	1,745.34	X		1,019,228.49
04/08/2024	ACH	Sysco	-split-		1,184.92	X		1,018,043.57
04/08/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...		3,271.87	X		1,014,771.70
04/09/2024			-split-	Deposit		X	17,788.21	1,032,559.91
04/09/2024	ACH	Health Equity	Benefits:A-Fees		38.25	X		1,032,521.66
04/09/2024	13583	A1 Storage	Accounts Payable		95.00	X		1,032,426.66
04/09/2024	13584	Belinda Hurst	Accounts Payable	MARCH2024	300.00	X		1,032,126.66
04/09/2024	13585	ConvergeOne	Accounts Payable		405.08	X		1,031,721.58
04/09/2024	13586	Medline	Accounts Payable		2,204.66	X		1,029,516.92
04/09/2024	13587	Moab Chamber of C...	Accounts Payable		140.00	X		1,029,376.92
04/09/2024	13588	Moab Wash and Fold	Accounts Payable		2,086.00	X		1,027,290.92
04/09/2024	13589	Salt Lake Tribune	Accounts Payable	VOID:		X		1,027,290.92
04/09/2024	13590	The Ad-Vertiser	Accounts Payable		234.00	X		1,027,056.92
04/09/2024	13591	UTAH STATE DIVI...	Accounts Payable	B1014	184,300.01	X		842,756.91
04/09/2024	13592	UTAH STATE DIVI...	Accounts Payable	B1013 - SERIE...	202,425.02	X		640,331.89
04/11/2024			-split-	Deposit		X	12,209.00	652,540.89

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06/13/24
Accrual Basis

GCHSD GENERAL
Balance Sheet
As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
10-1100 · Combined Cash - WF 6784	-11,906.25
10-1170 · General - PTIF - 2571	358,794.79
1100 · Wells Fargo - 6784	264,221.36
40-1100 · Combined Cash - CP	23,622.77
40-1110 · Capital- PTIF - 0970	103,624.12
40-1120 · Capital - PTIF - 8217	2,550.94
45-1100 · Combined Cash - DS	-11,716.52
45-1160 · Debt Service - PTIF - 0890	1,014,369.52
Total Checking/Savings	1,743,560.73
Accounts Receivable	
Accounts Receivable	52,931.31
Total Accounts Receivable	52,931.31
Total Current Assets	1,796,492.04
TOTAL ASSETS	1,796,492.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10-2000 · Accounts Payable	109,090.84
Total Accounts Payable	109,090.84
Other Current Liabilities	
45-2550 · Due To Capital Projects - D S	43,312.75
Total Other Current Liabilities	43,312.75
Total Current Liabilities	152,403.59
Total Liabilities	152,403.59
Equity	
10-3910 · Fund Balance - General Fund	1,016,229.18
40-3920 · Fund Balance - Capital Projects	214,867.92
45-3930 · Fund Balance - Debt Service	1,378,418.49
Net Income	-965,427.14
Total Equity	1,644,088.45
TOTAL LIABILITIES & EQUITY	1,796,492.04

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Accrual Basis

GCHSD GENERAL
Profit & Loss Budget Performance for Meeting
May 2024

	May 24	Budget	Jan - May 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4012.1 · Interest Income - General	2,362.53		14,966.08		
4014 · .1 Traditions HealthCare					
Parkway	0.00		94,894.48		
Seasons	0.00		67,909.03		
Total 4014 · .1 Traditions HealthCare	0.00		162,803.51		
4015.1 · Transfer from Debt Service	-150,000.00		805,000.00		
4016.1 · Sales Tax	0.00		430,069.92		
4021.2 · Interest Income - Capital Proj	475.82		2,334.55		
4031.3 · Interest Income - Debt Service	4,324.51		25,891.02		
4150.1 · Miscellaneous Income	0.00		50,000.00		
Total Income	-142,837.14		1,491,065.08		
Gross Profit	-142,837.14		1,491,065.08		
Expense					
10-6100 · Contract Services	3,275.00		4,530.00		
10-6120 · Office Space Rent	0.00		7,500.00		
10-6175 · Professional Fees - General	6,000.84		10,316.76		
10-6195 · Miscellaneous - General	180.00		25,540.00		
10-6901 · Transfer to Enterprise Fund					
6902.4 · Transfer To Debt Service	0.00		940,156.53		
6903.4 · Transfer to Operations	103,000.00		503,000.00		
6904.4 · Transfer to UPL Seed	0.00		157,035.19		
Total 10-6901 · Transfer to Enterprise Fund	103,000.00		1,600,191.72		
6170.1 · Legal/Accounting	0.00		2,725.86		
6172.1 · Advertising/Notices	0.00		24.80		
6190.1 · Bank Charges - General	92.69		663.08		
Total Expense	112,548.53		1,651,492.22		
Net Ordinary Income	-255,385.67		-160,427.14		
Other Income/Expense					
Other Income					
6800.2 · Transfer from General Fund	150,000.00		150,000.00		
Total Other Income	150,000.00		150,000.00		

NO ASSURANCE IS OFFERED ON THESE FINANCIALS

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06/13/24

Accrual Basis

GCHSD GENERAL
Profit & Loss Budget Performance for Meeting
May 2024

	May 24	Budget	Jan - May 24	YTD Budget	Annual Budget
Other Expense					
6901.3 · Transfer to General Fund	0.00		955,000.00		
Total Other Expense	0.00		955,000.00		
Net Other Income	150,000.00		-805,000.00		
Net Income	-105,385.67		-965,427.14		

CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT PROCEDURE

Financial Procedures

The Secretary- Treasurer (as per CHCSSD by-laws, Article IV) is defined as the principal financial officer who is responsible for receipt, custody, and investment of CHCSSD funds, securities, evidences of indebtedness and other personal property, and who deposits the same in accordance with the instructions of the Board. The Secretary-Treasurer keeps records of books and accounts, disburses funds, files local-federal-state tax reports, prescribes and maintains a system of internal audits, and prepares and furnishes statements of financial position to the Board. The Secretary-Treasurer should submit an annual written report to the Board in addition to quarterly presentations, and performs duties incident to this office and as assigned by the Board. The person holding this position may delegate some duties to an assistant or bookkeeper contracted by CHCSSD. The Secretary-treasurer is a member of the Executive Committee.

1. The Secretary-Treasurer is nominated and voted into office at the CHCSSD Administrative Control Board's Annual Meeting or whenever the position becomes vacant.
2. Monthly responsibilities (Utah Code 17A-1-437 through 441)
 - a. All money should be deposited in the checking account and recorded in the checkbook. (The "checkbook" may additionally refer to any computerized accounting program being used by the District.) All entries made in the checkbook should:
 - * be immediate so nothing is forgotten
 - * be clearly written
 - * be well explained (details and documentation are critical)
 - * be kept with a running checkbook balance
 - b. Deposits should be made daily, whenever practicable, but **MUST** be made within 3 days of receipt. (Utah Code 51-4-2)
 - c. Receipts are given to anyone paying money to the district, specifying date and account, and a duplicate is kept in the files (Utah Code 17A-1-438)
 - d. The Secretary-Treasurer should receive all District bills and prepare checks as approved by the CHCSSD Administrative Control Board.
 - e. All payments made by the district should be made by check (no exceptions).
 - f. Checks should require 2 signatures, and neither the Secretary-Treasurer nor co-signing Board member should ever sign a blank check.

- g. All receipts, bills, and payments should be appropriately documented and filed.
 - h. Monthly reconciliation of the checkbook to the bank should be made, or at least reviewed by, a board member who does not sign checks. All statements and checkbooks should be kept at least 5 years.
 - i. Expenditures should be reviewed in relation to the budget. Any expenditures in excess of the budget are illegal expenditures. New budgets may be adopted to increase the original budget but must follow the same procedures as the adoption of the original budget (See 4c). (Budgets may not be changed after the budget year end.) (Utah Code 17A-1-432,433)
 - j. The fund balance in the General Fund should be monitored since the accumulation of funds in that account is regulated. (Utah Code 17A-1-415)
3. Quarterly responsibilities
- a. The Secretary-Treasurer should prepare a quarterly presentation for the Board detailing the financial position of the CHCSSD. (Utah Code 17A-1-442)
 - b. The whole Board should review deposits, checks, and the financial position of the district **at least** quarterly
4. Yearly responsibilities
- a. During September, the budget officer (usually the Secretary-Treasurer) prepares a tentative budget for the board to review at the October meeting. That meeting is required by law. Budgets must be prepared for each separate fund - general, special revenue, capitol projects, debt service, etc. (Utah Code 17A-1-408, 410)
 - b. At the October meeting, the CHCSSD Administrative Control Board tentatively approves the budget in its rough draft form.
 - c. The CHCSSD must set a formal budget public hearing date (usually held as part of the December meeting) with public notice given ≥ 7 days before the hearing date. The tentative budget must be available to the public for 7 days before the final adoption of the budget. (Utah Code 17A-1-411, 412)
 - d. When the budget is formally adopted, it **MUST** be submitted to the State Auditor within 30 days after its adoption, using the official forms. One original should be sent and the other kept for the District's files and public inspection. (Utah Code 17A-1-417, 418)
 - e. If the operating Budget of the District is $\geq \$50,000$ then the District is required to obtain Liability Insurance. (Utah Code 17A-1-504) The Secretary-Treasurer should arrange for the independent yearly audit of the District's finances,

providing the auditors with any and all information requested. (Utah Code 17A-1-444)

f. Financial Statements must also be sent to the State Auditor 180 days after year end (usually June 30). This requirement is satisfied by an auditor's report if available by the specified date. (Utah Code 17A-1-443)

g. Investment reports must be submitted to the State Treasurer as requested (usually twice a year).

The Canyonlands Health Care Special Service District Administrative Control Board of Trustees, at its regular meeting, _____(Date) , adopted the above financial procedures. This procedure is signed by the CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT Executive Committee.

Daniel Cook, Chair

Date

Tawny Knuteson-Boyd, Vice-Chair

Date

Ken Ballantyne, Treasurer

Date