

UTA Board of Trustees Meeting

July 10, 2024



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Public Comment

- Live comments are limited to 3 minutes per commenter
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



Consent Agenda

- a. Approval of June 26, 2024, Board Meeting Minutes



Recommended Action

(by acclamation)

Motion to approve the consent agenda



Reports



Executive Director Report

- Strategic Plan Minute: Customer Expectations - Detours and Disruptions
- Warm Springs Stormwater Update
- Executive Director Team Award: UTAPD Canine Unit
- Recognition of Cherryl Beveridge





Strategic Plan Minute

7/10/24



Agenda Item 6.a.

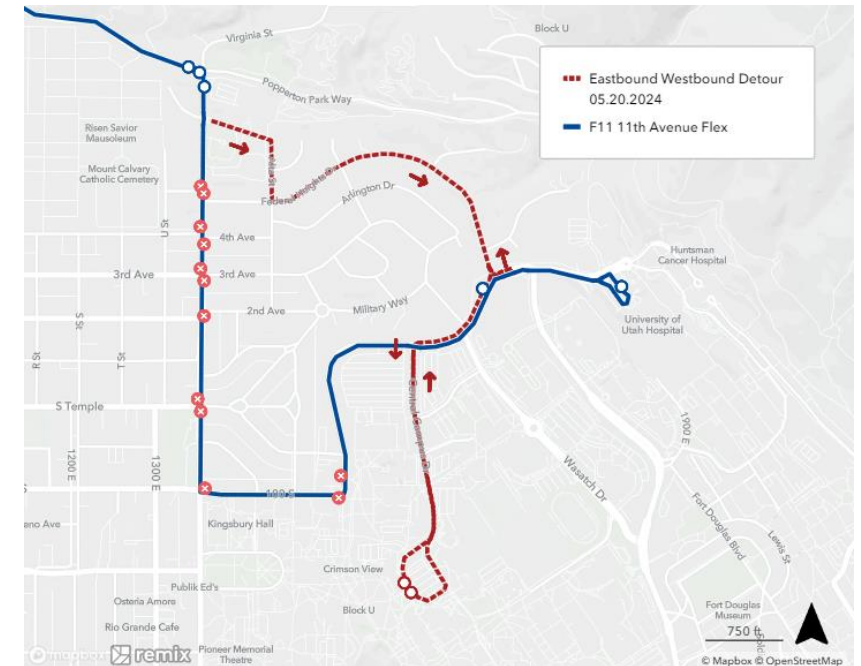
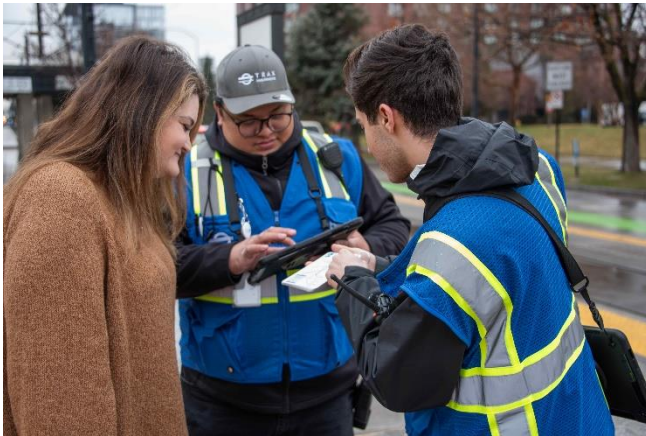


Exceeding Customer Expectations



Improve Detour & Disruption Communications in the System Initiative

- Completed 18 Stakeholder Engagement Meetings
- Completed 7 Peer Agency Review Meetings



Warm Springs Stormwater Update



Executive Director Team Award: Utah Transit Authority Police Department Canine Unit

**UPOA (Utah Police Officers Association)
K-9 Trails Competition
May 30, 2024**

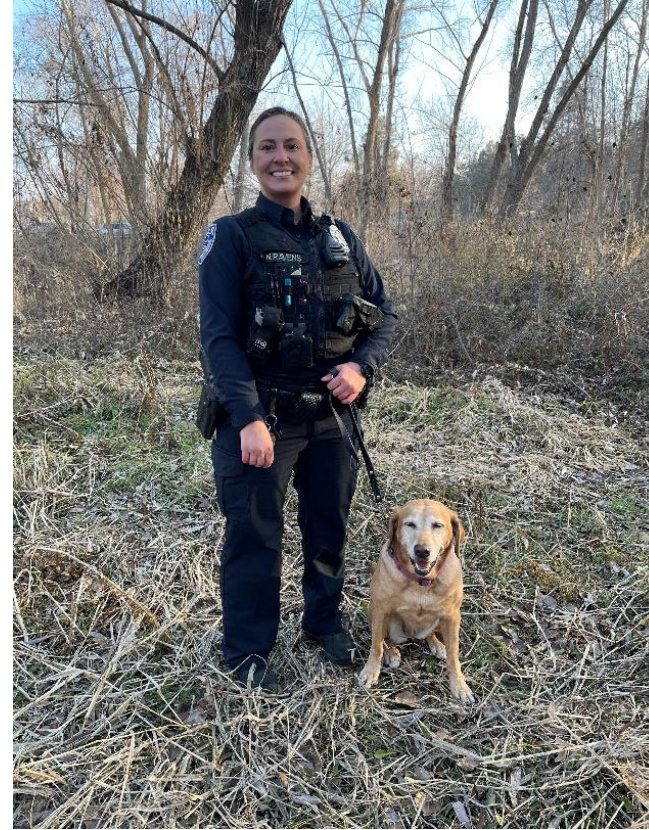


UTAPD Canine Unit



**Officer Fenwick and
Canine Choco**

**Top Explosive Canine
3rd Place Vehicle Search
4th Place Building Search**

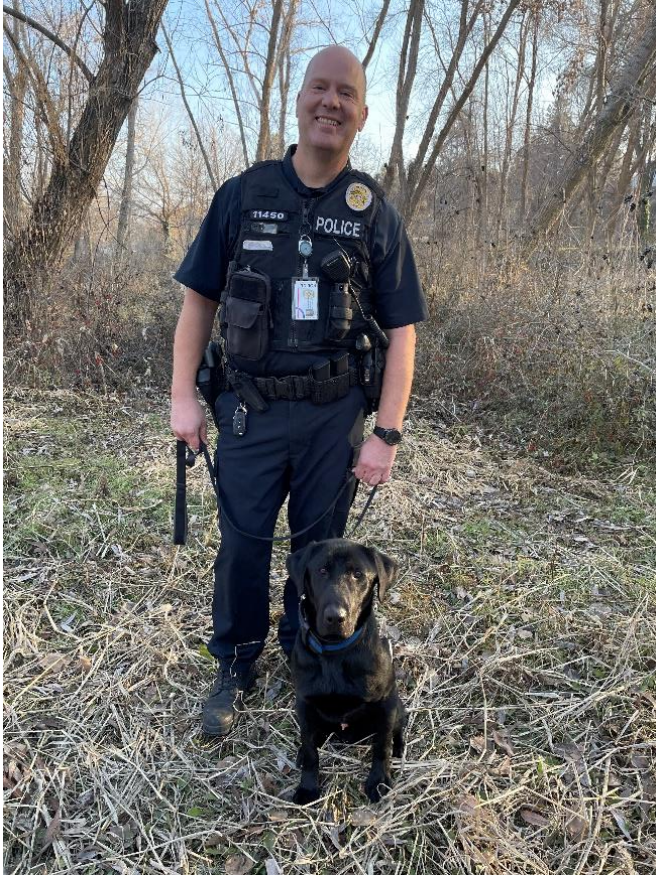


**Officer Ravens and
Canine Harley**

**1st Place Area Search
2nd Place Building Search**

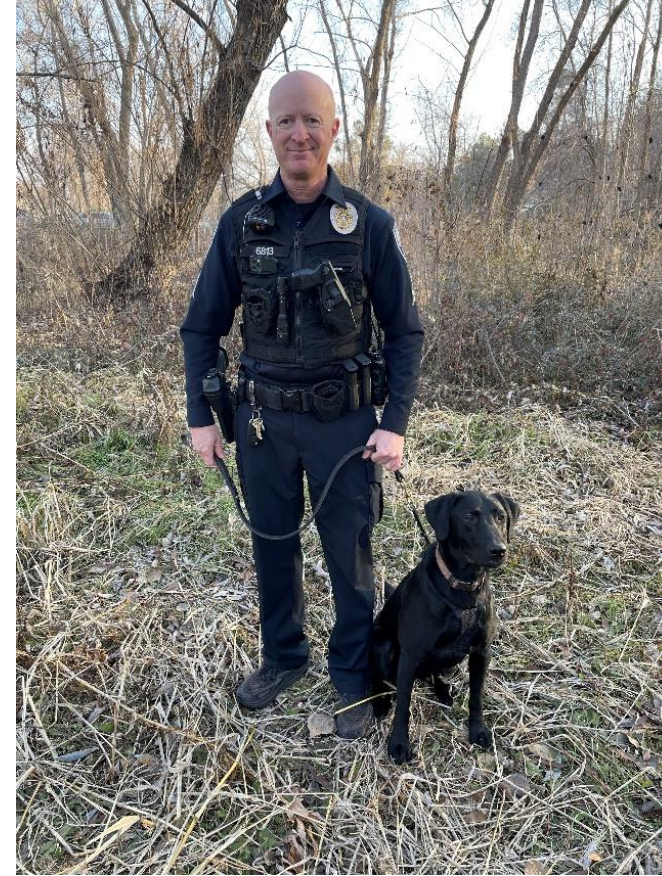


UTAPD Canine Unit



**Officer Rodeback and
Canine Kailo**

**1st Place Building Search
4th Place Area Search**



**Sergeant Zubal and
Canine Marvin**

2nd Place Area Search



UTAPD Canine Unit



Officer Bryson and Canine Lucca were not able to attend this competition, but we look forward to having them compete in the future.



Recognition of Cherryl Beveridge



Honoring Cherryl Beveridge

July 10, 2024



45 years of service

- Fixed Route Operations
- Special Services GM
- TRAX Acting GM
- Chief Operating Officer



Significant contributions

- Operations risk assessments
- TOPS system and Operator Handbook
- ADA compliance resolutions
- Pay equity for Flextrans staff
- $\frac{3}{4}$ mile service enforcement
- Higher reimbursement rates
- Mobility Center



Significant Contributions

- Vanpool service ridership
- Funding for Coordinated Mobility program and 5310 grants
- Enhanced accessibility through ADA and sensitivity training
- Emergency and disaster support during major events
- Events volunteerism and support



Lasting Legacy

- **Builds strong teams:** Credits success to others as an authentic leader
- **Champion for accessibility:** Advocated for public transportation access
- **Empowers women:** Inspired women in transit to take charge
- **Lasting impact:** Made a significant difference in people's lives



Monthly Operating Financial Report May 2024

July 10, 2024



Agenda Item 6.b.

Utah Transit Authority

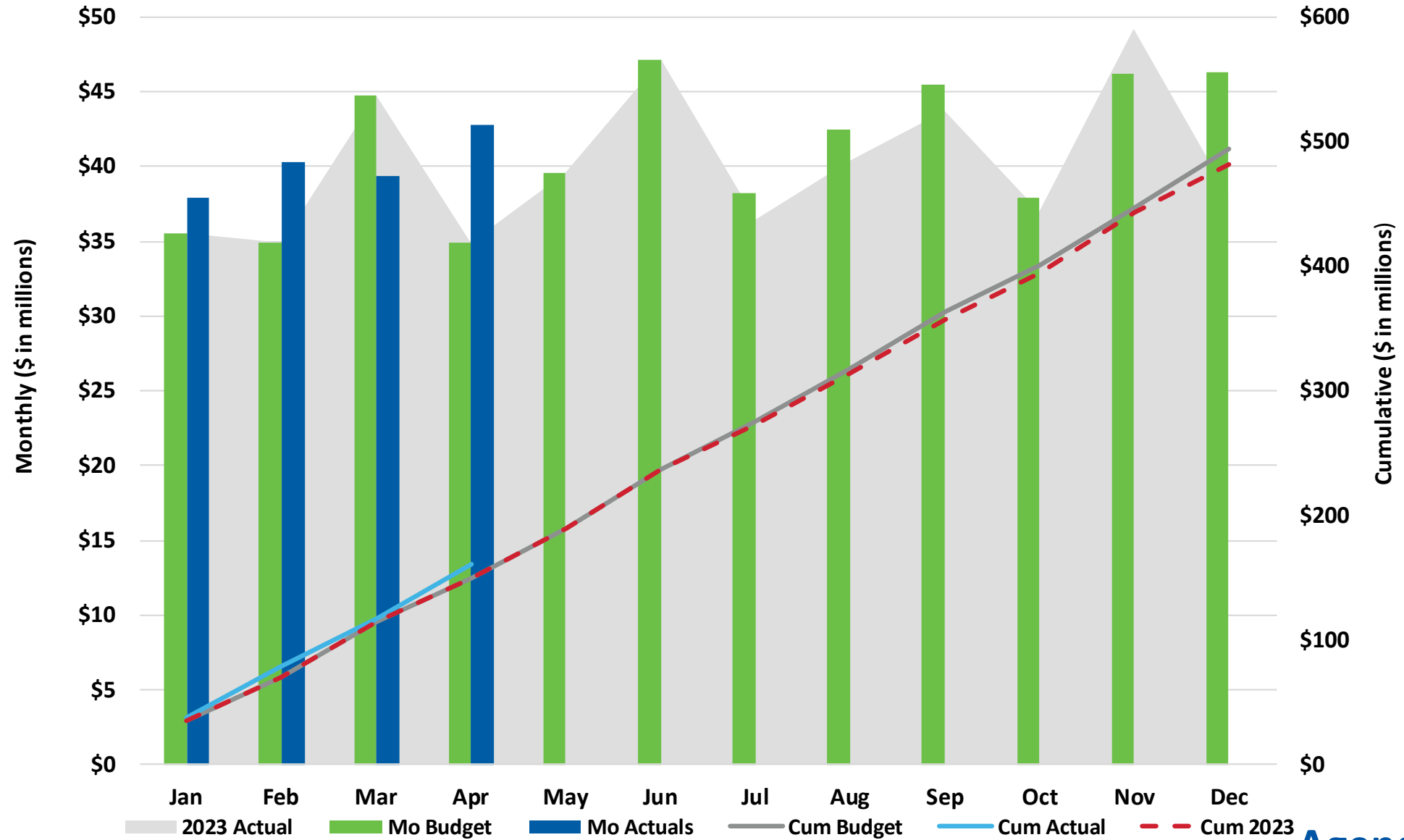
Board Dashboard: May 31, 2024

Financial Metrics	May Actual	May Budget	Fav / (Unfav)	%	YTD Actual	YTD Budget	Fav / (Unfav)	%
Sales Tax (Apr '24 mm \$)	\$ 42.8	\$ 34.9	\$ 7.86	<div></div> 22.5%	\$ 160.4	\$ 150.1	\$ 10.26	<div></div> 6.8%
Fare Revenue (mm)	\$ 3.6	\$ 3.1	\$ 0.50	<div></div> 16.3%	\$ 17.0	\$ 14.4	\$ 2.62	<div></div> 18.2%
Operating Exp (mm)	\$ 44.4	\$ 34.8	\$ (9.57)	<div></div> -27.5%	\$ 173.7	\$ 176.5	\$ 2.79	<div></div> 1.6%
Subsidy Per Rider (SPR)	\$ 11.95	\$ 11.64	\$ (0.31)	<div></div> -2.6%	\$ 9.35	\$ 10.78	\$ 1.43	<div></div> 13.3%
UTA Diesel Price (\$/gal)	\$ 2.55	\$ 4.03	\$ 1.48	<div></div> 36.7%	\$ 2.70	\$ 4.03	\$ 1.33	<div></div> 32.9%
Operating Metrics	May Actual	May-23	F / (UF)	%	YTD Actual	YTD 2023	F / (UF)	%
Ridership (mm)	3.41	3.03	0.4	<div></div> 12.5%	16.76	14.08	2.7	<div></div> 19.0%
Energy Cost by Type (Monthly Avg YTD)								
	Diesel Bus (Cost per Mile)				\$ 0.53			
	Diesel CR (Cost per Mile)				\$ 4.63			
	Unleaded Gas (Cost per Mile)				\$ 0.35			
	CNG (Cost per Mile)				\$ 0.23			
	Bus Propulsion Power (Cost per Mile)				\$ 0.96			
	TRAX Propulsion Power (Cost per Mile)				\$ 0.79			

"Sales Tax" lists the amount of sales tax revenue received for the month listed in bold. All other data reflects the month listed in the table title.

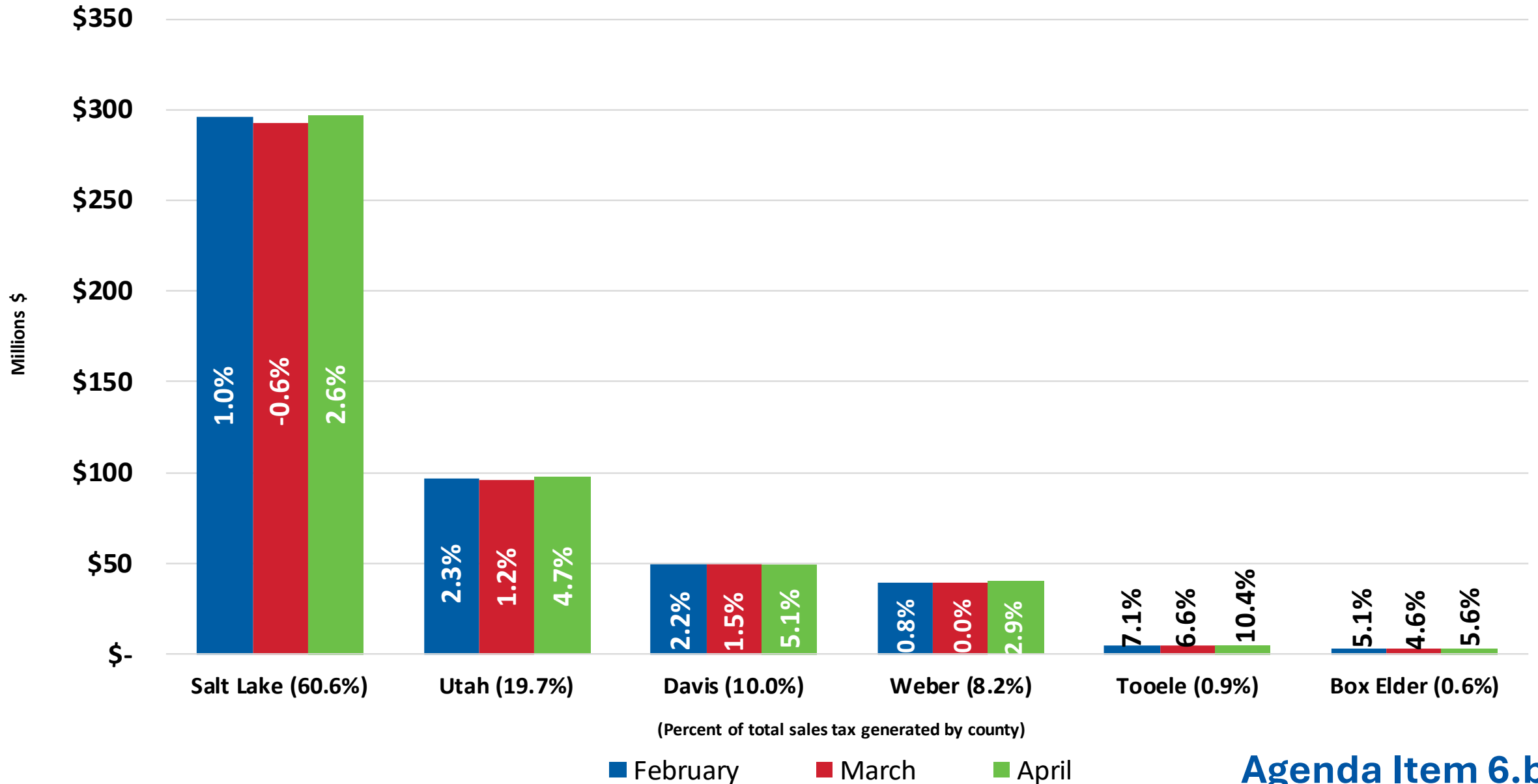
2024 Sales Tax

April YTD Variance \$10.3M Above Budget

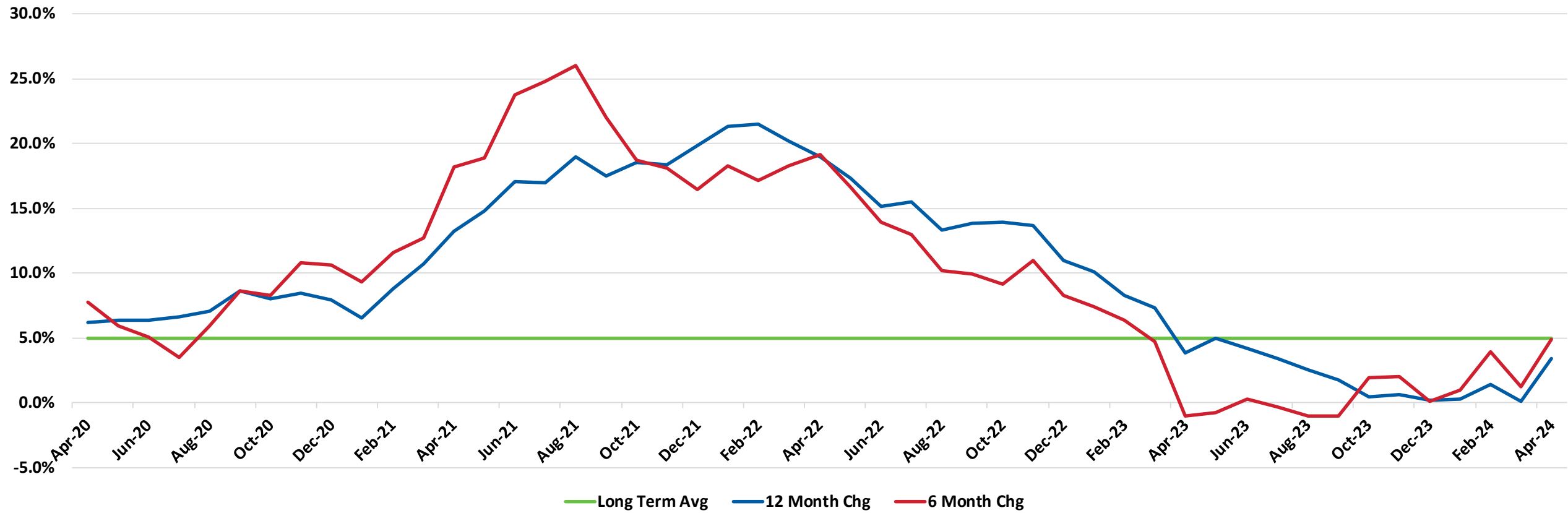


Sales Tax Collections

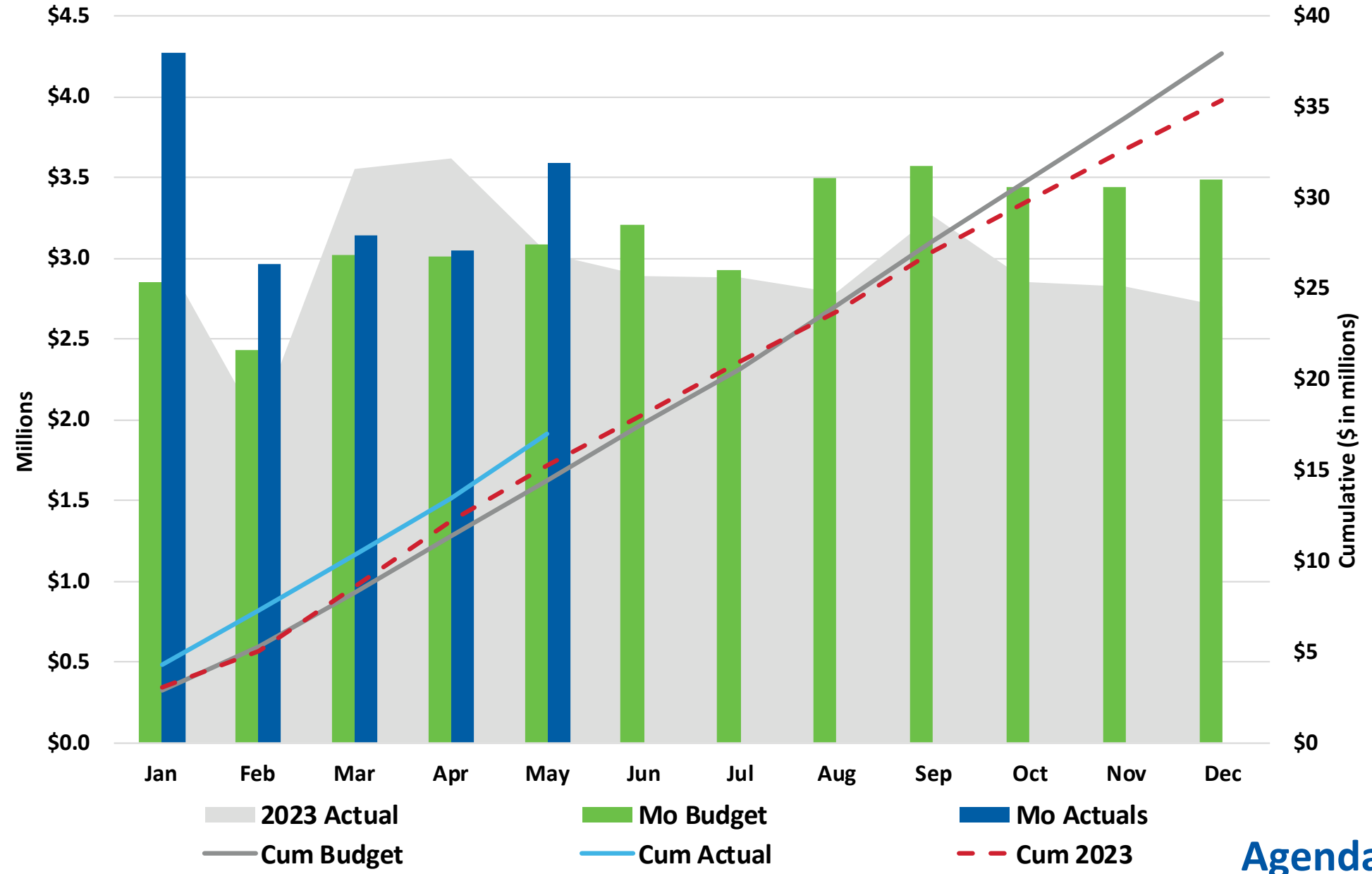
Percentage Change for 12 months ended April 30, 2024



UTA Sales Tax Growth 2020 - 2024



2024 Passenger Revenue
May YTD \$2.6M > Budget



FTE Report

May 2024

<div> <div>U T A</div>  </div>		FTE Report	May-24
---	--	------------	--------

		May-24 Budget vs. Actual			Vacancy Rate		
Administrative FTE	Budget	Actual	Variance	Vacancy Rate	Prior Month	Start of Year	Prior Year
Admin Depts	633.9	609.5	24.4	3.8%	4.3%	7.1%	9.4%
Operating Depts	384.0	374.5	9.5	2.5%	3.3%	2.5%	5.1%
Subtotal	1,017.9	984.0	33.9	3.3%	3.9%	5.4%	7.8%

Bargaining Unit FTE	Budget	Actual	Variance	Vacancy Rate	Prior Month	Start of Year	Prior Year
Admin Depts	47.0	94.0	-47.0	-100.0%	-88.3%	-54.8%	-117.1%
Operating Modes							
Bus	1,078.0	1,093.5	-15.5	-1.4%	1.1%	3.5%	13.8%
Light Rail	285.0	286.0	-1.0	-0.4%	-2.5%	-4.9%	2.5%
Commuter Rail	103.0	105.0	-2.0	-1.9%	-1.9%	3.9%	1.9%
Riverside	157.0	152.5	4.5	2.9%	1.6%	4.7%	8.2%
Asset Mgt	186.0	167.0	19.0	10.2%	10.8%	11.4%	10.9%
Subtotal	1,856.0	1,898.0	-42.0	-2.3%	-0.9%	1.8%	7.8%

Total FTE	2,873.9	2,882.0	-8.1	-0.3%	0.8%	3.0%	7.8%
------------------	----------------	----------------	-------------	--------------	-------------	-------------	-------------

May 2024 YTD Financial Results



OPERATING FINANCIALS

May 2024 YTD

FISCAL YEAR 2024 Dollars In Millions	YEAR-TO-DATE RESULTS					
	Prior Year Actual	Current Year				
		Actual	Budget		Variance	
Revenue						
Sales Tax (May accrual)	\$ 189.7	\$ 197.3	\$ 189.7	\$ 7.6	4.0%	
Fares	15.2	17.0	14.4	2.6	18.2%	
Federal	0.1	0.0	32.0	(32.0)	-99.9%	
Other *	22.1	31.2	9.3	21.8	233.5%	
TOTAL REVENUE	\$ 227.2	\$ 245.5	\$ 245.5	\$ 0.0	0.0%	
Expense						
Salary/Wages	\$ 70.5	\$ 79.8	\$ 78.1	\$ (1.8)	-2.3%	
Overtime	6.1	5.7	5.7	(0.0)	-0.7%	
Fringe Benefits	35.9	41.1	41.6	0.5	1.3%	
Total Compensation	\$ 112.5	\$ 126.7	\$ 125.4	\$ (1.3)	-1.0%	
Services	14.9	15.5	18.6	3.1	16.8%	
Parts	10.8	11.8	10.8	(1.0)	-8.9%	
Fuel	12.9	11.6	14.9	3.3	22.0%	
Utilities	4.3	3.4	3.2	(0.2)	-6.4%	
Other	5.0	10.2	8.8	(1.4)	-15.5%	
Capitalized Cost	(5.5)	(5.5)	(5.3)	(0.2)	3.9%	
TOTAL EXPENSE	\$ 154.9	\$ 173.7	\$ 176.5	\$ 2.8	1.6%	
Debt Service	33.6	32.1	34.8	2.7	7.6%	
Contrib. Capital/Reserves	\$ 38.7	\$ 39.7	\$ 34.2	\$ 5.5	16.0%	

*Does not include Sale of Assets (\$56.2K) or Non-Cash items

Favorable/(Unfavorable)

Agenda Item 6.b.

Questions?



Capital Program Update May 2024

July 10, 2024

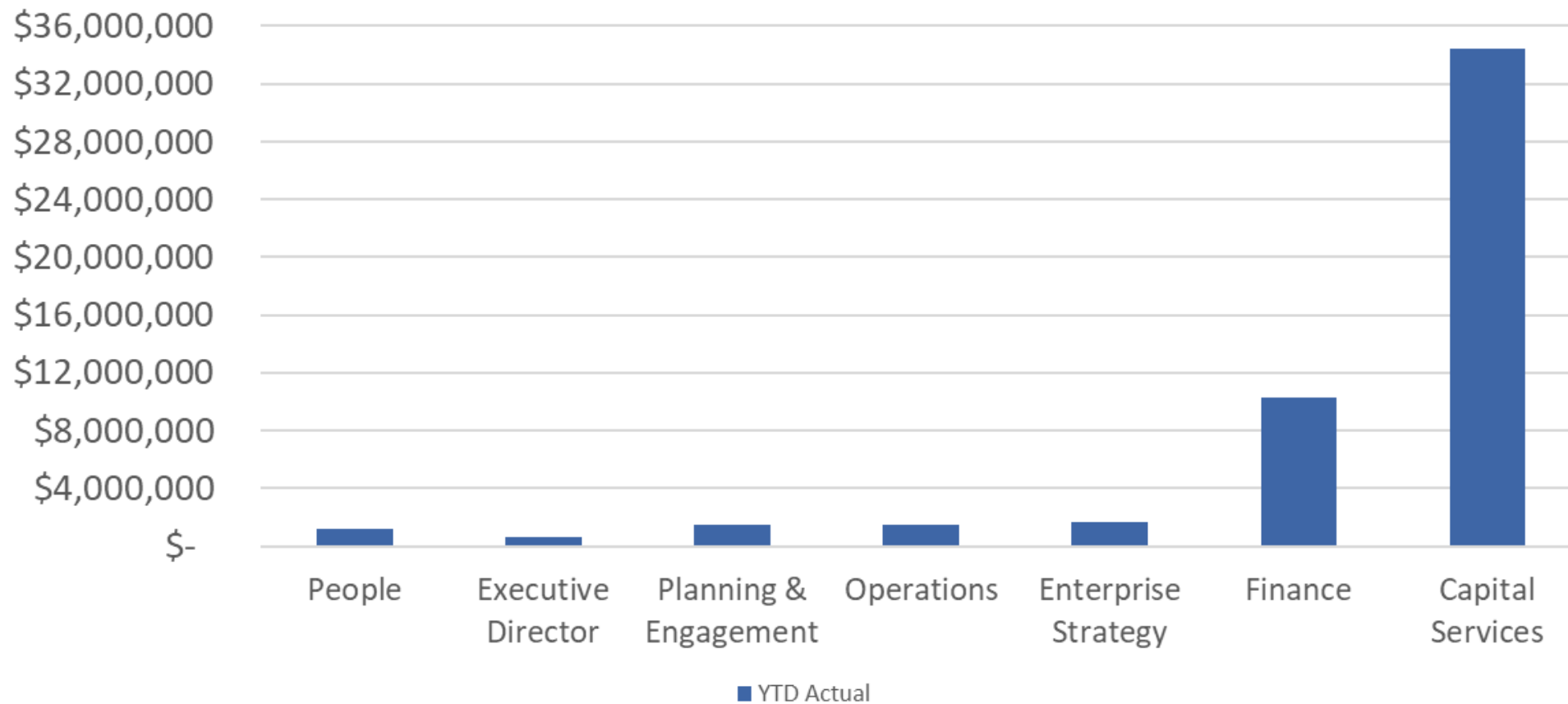


Utah Transit Authority Capital Program: May 31, 2024

Chief Office	May Actual	May Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
People	\$ 0	\$ 0	\$ -	● 0.0%	\$ 1,170,013	\$ 1,239,000	\$ 68,987	● 5.6%
Executive Director	128,448	360,000	231,552	● 64.3%	\$ 623,547	\$ 888,000	264,453	● 29.8%
Planning & Engagement	345,354	486,000	140,646	● 28.9%	\$ 1,499,711	\$ 1,656,000	156,289	● 9.4%
Operations	305,584	305,000	(584)	● -0.2%	\$ 1,467,245	\$ 1,692,000	224,755	● 13.3%
Enterprise Strategy	604,515	1,080,000	475,485	● 44.0%	\$ 1,696,529	\$ 1,726,000	29,471	● 1.7%
Finance	348,087	6,282,000	5,933,913	● 94.5%	\$10,236,306	\$13,450,000	3,213,694	● 23.9%
Capital Services	9,075,068	11,426,000	2,350,932	● 20.6%	\$34,395,763	\$42,279,000	7,883,237	● 18.6%
Total	\$10,807,056	\$19,939,000	\$ 9,131,944	● 45.8%	\$51,089,114	\$62,930,000	\$ 11,840,886	● 18.8%



May YTD Capital Spend



Questions?



Contracts, Disbursements, and Grants



Contract: Task Ordering Agreement for Recruiting Services Pool (Tryfacta, Inc.)

Recommended Action (by acclamation)

Motion to approve the task ordering agreement with Tryfacta, Inc.
for Recruiting Services Pool, as presented



Contract: Task Ordering Agreement for Recruiting Services Pool (Millennium Solutions Group LLC)

Recommended Action (by acclamation)

Motion to approve the task ordering agreement with Millennium Solutions Group LLC
for Recruiting Services Pool, as presented



Contract: Task Ordering Agreement for Recruiting Services Pool (Enterprise Solutions Inc.)

Recommended Action (by acclamation)

Motion to approve the task ordering agreement with Enterprise Solutions Inc.
for Recruiting Services Pool, as presented



Contract: Task Ordering Agreement for Recruiting Services Pool (22nd Century Technologies, Inc.)

Recommended Action (by acclamation)

Motion to approve the task ordering agreement with 22nd Century Technologies, Inc.
for Recruiting Services Pool, as presented



Contract: Task Ordering Agreement for Recruiting Services Pool (Compunnel Software Group, Inc.)

Recommended Action (by acclamation)

Motion to approve the task ordering agreement with Compunnel Software Group, Inc.
for Recruiting Services Pool, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (BMLC Investments, LLC, DBA Tire World)

Recommended Action (by acclamation)

Motion to approve the contract with BMLC Investments, LLC, DBA Tire World, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Utah Tire Holdings, DBA Hillside Tire and Service)

Recommended Action (by acclamation)

Motion to approve the contract with Utah Tire Holdings, DBA Hillside Tire, and Service for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Donald E and Michael A Gallagher, DBA D&M Automotive)

Recommended Action (by acclamation)

Motion to approve the contract with Donald E and Michael A Gallagher,
DBA D&M Automotive, for the Rideshare/Vanpool Vehicle
Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Florence Enterprises, DBA Jed's Tire Pros and Jed's Treads)

Recommended Action (by acclamation)

Motion to approve the contract with Florence Enterprises, DBA Jed's Tire Pros and Jed's Treads, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Off Road Supply LLC, DBA Fat Bob's Garage)

Recommended Action (by acclamation)

Motion to approve the contract with Off Road Supply LLC, DBA Fat Bob's Garage, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Lehi Pioneer Tire, DBA Big O Tires Lehi)

Recommended Action (by acclamation)

Motion to approve the contract with Lehi Pioneer Tire, DBA Big O Tires Lehi, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Marshh Limited, DBA Big O Tires of Providence)

Recommended Action (by acclamation)

Motion to approve the contract with Marshh Limited, DBA Big O Tires of Providence, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Raw Tires Inc., DBA Big O Tires of Logan)

Recommended Action (by acclamation)

Motion to approve the contract with Raw Tires Inc., DBA Big O Tires of Logan, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Roy Parkinson Interprises LLC, DBA C&M Tires Clearfield)

Recommended Action (by acclamation)

Motion to approve the contract with Roy Parkinson Interprises LLC, DBA C&M Tires Clearfield, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Rideshare/Vanpool Vehicle Preventative Maintenance Program (Roy Parkinson Interprises LLC, DBA C&M Tires Roy)

Recommended Action (by acclamation)

Motion to approve the contract with Roy Parkinson Interprises LLC, DBA C&M Tires Roy, for the Rideshare/Vanpool Vehicle Preventative Maintenance Program, as presented



Contract: Perry, Box Elder County Property Disposition (Eli and Brynlee Richins)



Perry House Disposition

Box Elder County Corridor Preservation



Project Overview

- In 2007 Box Elder County residents passed the second quarter sales tax to support the extension of commuter rail to Brigham City
 - UTA is using the sales tax to acquire property in Box Elder County
- The 2019-2050 Regional Transportation Plan identifies the need to preserve corridor for a future transit line between Ogden and Brigham City
- UTA is working to preserve corridor to the east of Union Pacific's track for future commuter rail
 - Total Project Length: 19.5 Miles



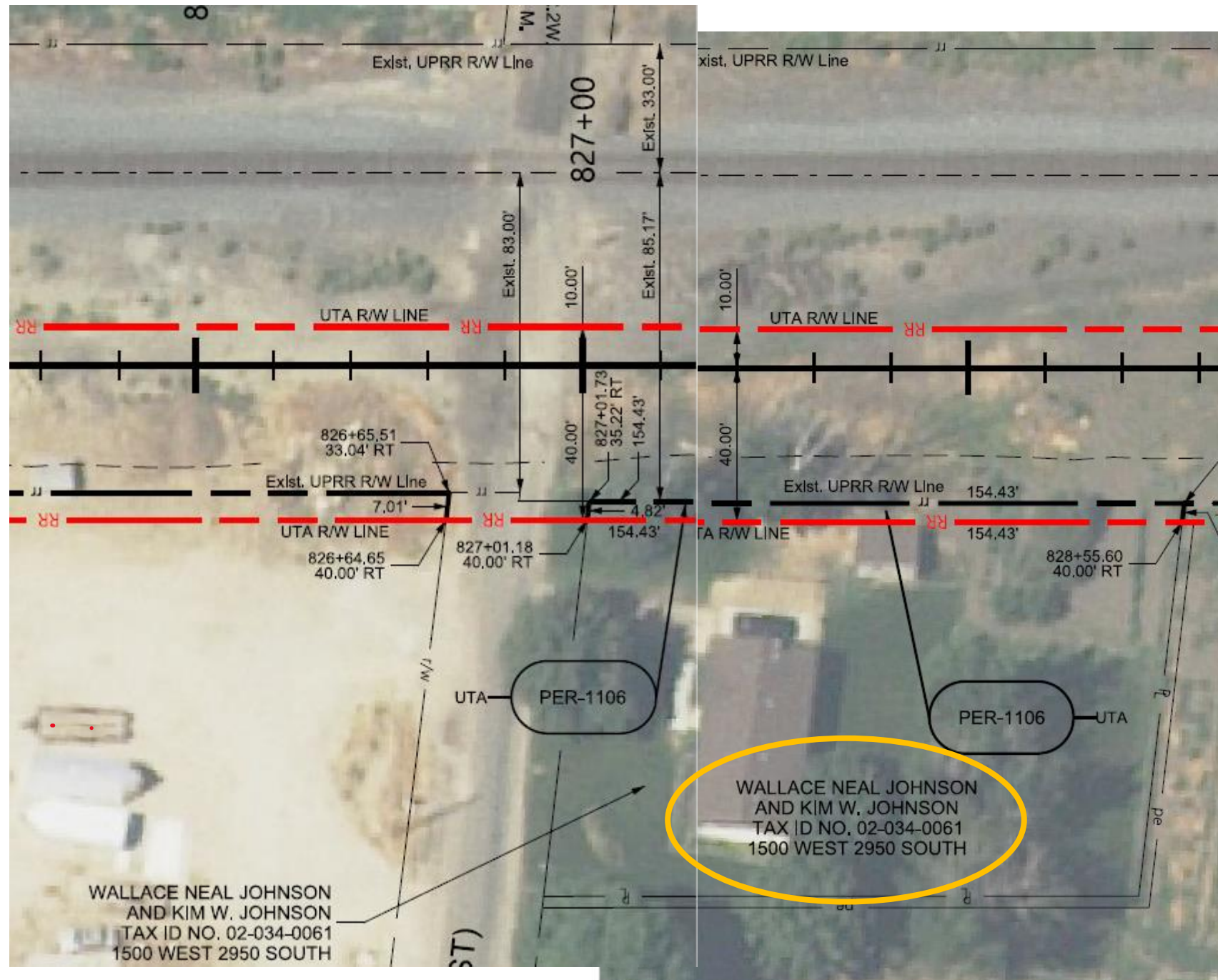


Perry House Disposition PER-1106 (Johnson)

- Location: 1500 West 2950 South, Perry
- UTA Purchased in May 2024 from Wallace and Kim Johnson for \$360,000 (UTA Project Parcel PER-1106)
- Single-family home on a 0.38-acre lot (less strip of land for UTA corridor)
- House: 1,137 SqFt (GLA)
- 3BD/2BA / Full Basement (50% finished)
- Contract Price: \$350,000







Questions?



Contract: Perry, Box Elder County Property Disposition (Eli and Brynlee Richins)

Recommended Action (by acclamation)

Motion to approve the contract with Eli and Brynlee Richins for the Perry,
Box Elder County Property Disposition, as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-023 - 1300 S Grade Crossing Replacement (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve Task Order #24-023 to the On-Call Infrastructure
Maintenance Contract with Stacy and Witbeck, Inc.
for 1300 S Grade Crossing Replacement, as presented



Discussion Items



Proposed Vanpool Rates



About Vanpool

- Leased vehicles owned by UTA
 - Corporate agreements
 - Individual agreements
 - First/ Last mile Ridevan Plus
- Not UTA operated
- Fuel, Maintenance, Insurance (FMI) included



Vanpool History

- Originally called Utah Lift
- 30 years ago, UTA had 25 leased vans
- Today UTA has around 450 leased vans
- The average vanpool travels 25 miles one-way each day



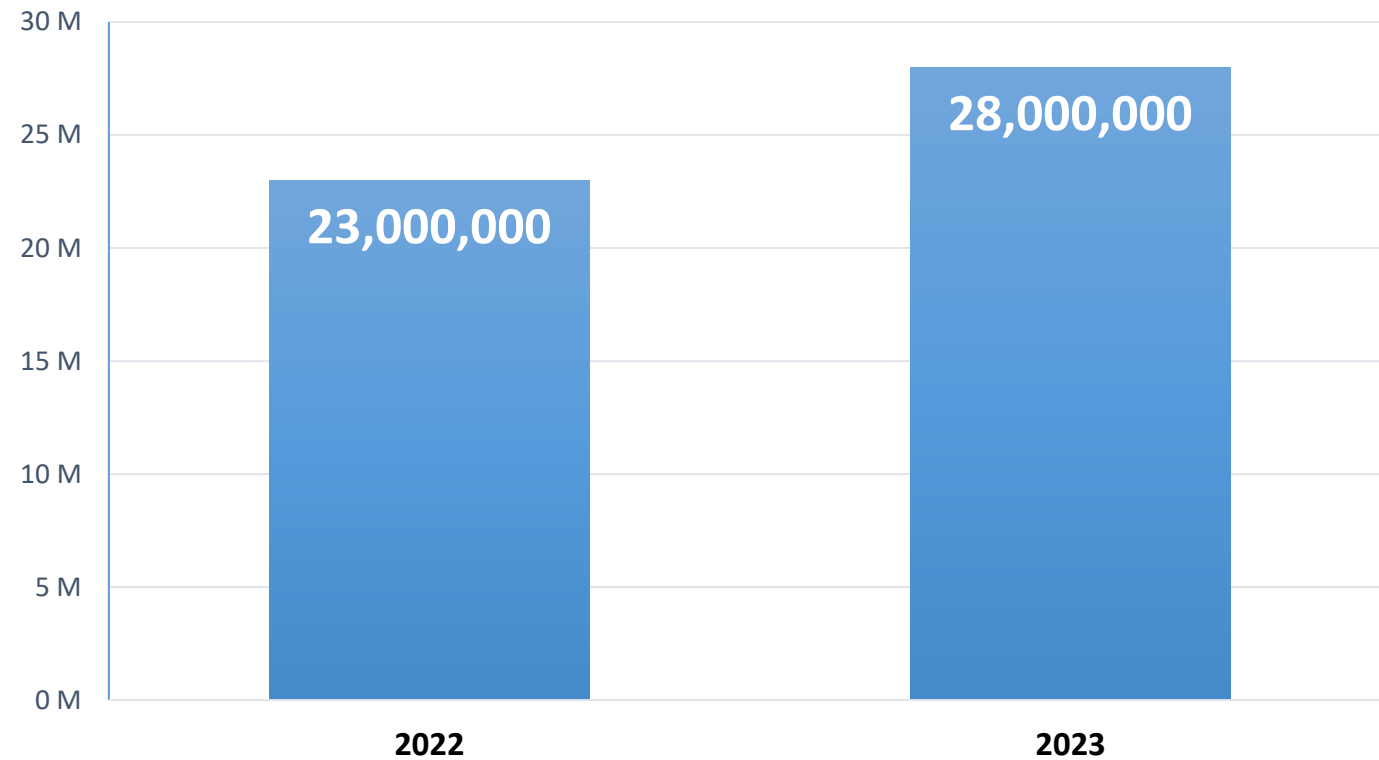
Vanpool Rates Background

- 2018 Variable to Fixed price per seat
 - Customer Benefits
 - Federal Transit Benefit (FTB)
 - 1 – 1 Agreements



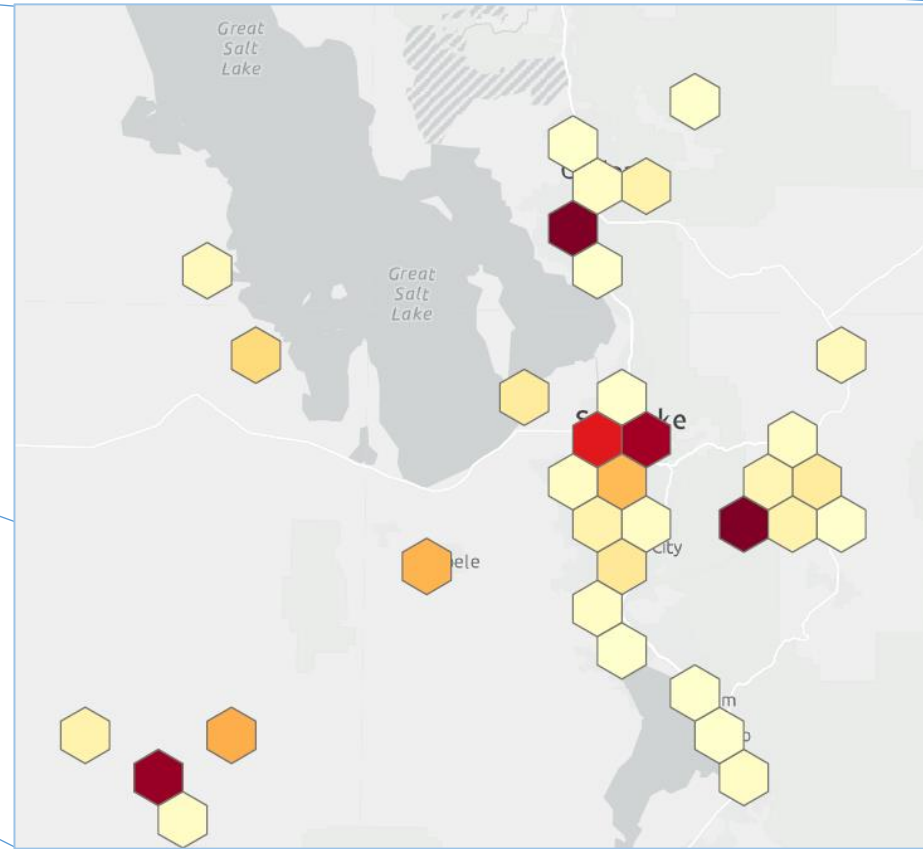
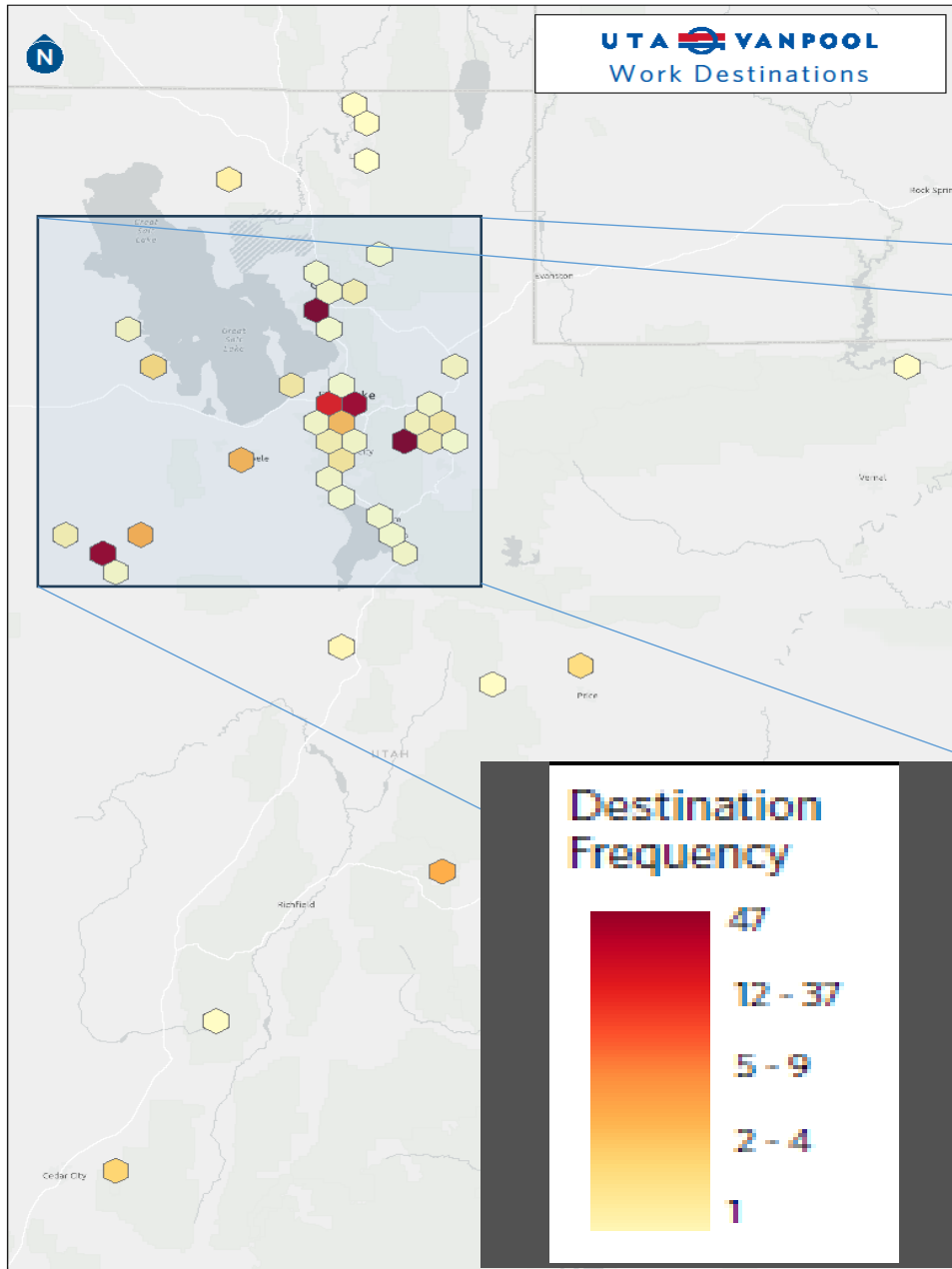
Recent Growth

Passenger Miles Reduced



Over 4.7M increase from 2022-2023





Corporate

Mileage Tier	Corporate Pricing	Price/Mile
440	\$438.00	\$0.99
550	\$490.00	\$0.89
660	\$544.00	\$0.82
770	\$597.00	\$0.78

Individual

Mileage Tier	Maximum Monthly Revenue Miles	Monthly Cost Per Seat
A	440	\$56
B	550	\$64
C	660	\$73
D	770	\$82
E	880	\$91
F	990	\$99

Current Rates

- Current rates set in 2018
- Complex algorithms for pricing
 - Discounts for distance
 - Pricing down to the penny
 - Tiers change every 110 miles
- Covid curveballs
 - Covid Credits
 - Part-time rates



Proposed Corporate Rates

Vanpool Corporate Rates

Mileage Tier	Minimum Monthly Revenue Miles	Maximum Monthly Revenue Miles	Monthly Cost
A	0	450	\$300
B	451	550	\$370
C	551	650	\$435
D	651	750	\$505
E	751	850	\$570
F	851	950	\$635
G	951	1050	\$705
H	1051	1150	\$770
I	1151	1250	\$840
J	1251	1350	\$905
K	1351	1450	\$970
L	1451	1550	\$1,040

Long-term simplicity

- Tiers every 100 miles
- IRS reimbursement rate of \$0.67/mile
- Rounded to nearest \$5



Corporate Monthly Net Change

Vanpool Corporate Rates

Mileage Tier	Minimum Monthly Revenue Miles	Maximum Monthly Revenue Miles	Monthly Cost
A	0	450	\$300
B	451	550	\$370
C	551	650	\$435
D	651	750	\$505
E	751	850	\$570
F	851	950	\$635
G	951	1050	\$705
H	1051	1150	\$770
I	1151	1250	\$840
J	1251	1350	\$905
K	1351	1450	\$970
L	1451	1550	\$1,040

Current revenue \$102,270

New revenue \$106,388



Proposed Fixed Rates

Vanpool Fixed Rate Price Per Seat

Mileage Tier	Minimum Monthly Revenue Miles	Maximum Monthly Revenue Miles	Monthly Cost Per Seat	*Part-time Cost Per Seat
A	0	450	\$55	\$30
B	451	550	\$70	\$35
C	551	650	\$80	\$40
D	651	750	\$90	\$45
E	751	850	\$105	\$50
F	851	950	\$110	\$55
G	951	1050	\$120	\$60
H	1051	1150	\$130	\$65
I	1151	1250	\$140	\$70
J	1251	1350	\$145	\$75
K	1351	1450	\$155	\$80
L	1451	1550	\$165	\$85

- Long-term simplicity
 - Tiers every 100 miles
 - 10% increase (inflation based)
 - Including Part-time cost (60% of full)
 - Rounded to nearest \$5



Fixed Rate Price Monthly Net Change

Vanpool Fixed Rate Price Per Seat

Mileage Tier	Minimum Monthly Revenue Miles	Maximum Monthly Revenue Miles	Monthly Cost Per Seat	*Part-time Cost Per Seat
A	0	450	\$55	\$30
B	451	550	\$70	\$35
C	551	650	\$80	\$40
D	651	750	\$90	\$45
E	751	850	\$105	\$50
F	851	950	\$110	\$55
G	951	1050	\$120	\$60
H	1051	1150	\$130	\$65
I	1151	1250	\$140	\$70
J	1251	1350	\$145	\$75
K	1351	1450	\$155	\$80
L	1451	1550	\$165	\$85

Current revenue \$194,746

New revenue \$214,177



Proposed Rates

RideVan Plus (First/ Last Mile Rideshare vans)

- \$300/ van
- \$50/ ECO Pass (minimum of 6)
- RVP part-time riders w/ Program Manager approval
- ECO Pass waived for existing pass holders



Proposed Rates

General Rate Exceptions

- Customer covers insurance = 40% discount
- Customer covers *FMI** = \$0.25/mile
- Out of area Customer covers *FMI** = \$0.20/mile

* FMI = Fuel, maintenance, and insurance



Potential Financial Risks

Revenue/Expense Fluctuations

- Extenuating circumstances (COVID shutdown, accidents, etc.)
- Unexpected cost increases (parts, fuel, etc.)
- Federal regulation changes



Questions?



Other Business

- a. Next Meeting: Wednesday, July 31, 2024, at 9:00 a.m.



Adjourn

