BOARD OF DIRECTORS
Meeting Minutes
Thursday, June 13, 2024
Central Utah 911 Dispatch
3047 N 400 W
Spanish Fork, UT

Members in Attendance:
Shane Sorensen, Alpine City, via Zoom
Ernie John, American Fork City, Vice-Chairman
Bob Morgan, Town of Cedar Hills, via Zoom
Jeff Weber, Eagle Mountain City, via Zoom
Jared Peterson, Elk Ridge City, via Zoom
Hollie McKinney, Town of Fairfield, via Zoom
William McMullin, Town of Genola, via Zoom
JC Reynolds, Town of Goshen, via Zoom
Scott DaBell, Lehi City, via Zoom
Seth Atkinson, Nephi City, via Zoom
Scott Spencer, Payson City, via Zoom
Terry Ficklin, Salem City, Chairman
Norm Beagley, Santaquin City, via Zoom
Mark Christensen, City of Saratoga Springs, via Zoom
Seth Perrins, Spanish Fork City, via Zoom
Dorel Kynaston, Woodland Hills, via Zoom
Eric Ellis, Vineyard City, via Zoom
Julie Fullmer, Vineyard City, alternate, via Zoom

Absent Members:
Devid Gustin, Town of Cedar Fort
Brittney Bills, Highland City
Marvin Kenison, Juab County
Todd Williams, Pleasant Grove
Mike Smith, Utah County

Others in Attendance:
Heidi Healy, Central Utah 911, Executive Director
Noreen Stone, Central Utah 911, Operations Manager
Tricia Breinholt, Central Utah 911, Operations Manager
Micah Clark, Central Utah 911, IT Manager
Suzee Anderson, Central Utah 911, Business Manager
Rachel Glassford, Central Utah 911, Performance Development Manager
April Robbins, Central Utah 911, Performance Development Supervisor – Police
Marci Legerski, Central Utah 911, Performance Development Supervisor – Fire
Logan Durrans, Central Utah 911, IT Specialist
Chief Matt Johnson, Central Utah 911, Operations Board Vice-Chairman

Call to Order
Terry Ficklin called the meeting to order at 9:00 a.m. stating there were enough people for a quorum.

> **Eric Ellis and Norm Beagley joined at 9:01 a.m. and 9:02 a.m., respectively.**

Consent Calendar
Terry Ficklin inquired if everyone had a chance to review the consent calendar and if there were any questions. **Suzee Anderson** stated the date of the meeting minutes was wrong but had been fixed.

> **Seth Perrins made a motion to approve the consent calendar.**
> **Mark Christensen seconded the motion and the motion passed unanimously.**

> **Seth Atkinson joined the meeting at 9:04 a.m.**
> **William McMullin joined the meeting at 9:06 a.m.**
> **Robert Morgan joined the meeting at 9:07 a.m.**

Business and Action Items
Fund Balance to cover cost of VHF radios
Director **Heidi Healy** stated that VHF radios are needed for paging. Recently, the one at North Fork quit working. It was over 25 years old. Unfortunately, there was not a spare. Because it was an emergency, she didn't feel comfortable waiting for this meeting and emailed the Executive Board asking for permission to purchase 2 new radios. **Micah Clark** explained he was able to locate two radios, one had not been used and the other was a demo unit. Robert Brough is fixing the North Fork radio today. The other radio will be used at Lake Mountain. There was discussion regarding paying for the radio through the budget and the immediate need for the radio. **Mark Christensen** suggested doing an internal audit to make sure items did not get old enough to quit working. There was discussion regarding the radios and their ability to work with the new L3 Harris system. The radios were recently offloaded to Central Utah 911 from Utah County and will be maintained.

Policy Approval
There was discussion regarding the agenda policies being different from the attached policies. Because of this, no motion was made regarding the policies. They will be put on the consent calendar for next meeting.

Tricia Breinholt discussed the following policies:
11.11 Text to 911 Call Processing
A lot of clarification was made on the wording to meet our standard procedures. There were grammatical errors. The last section dealing with multi-media messages was removed because we currently cannot accept multi-media messages.

13.01 Fire Paging and Channel Operations
Announcing Page to the room, to alert the fire dispatcher to the call was added to this policy.

Operations Board
Chief Matt Johnson, Vice-Chairman of the Operations Board, reported on a new IT Specialist being hired, a meeting with Search and Rescue, and the most recent hiring session. He discussed city celebrations, NCIC entries, Radio Alias' and wreckers that were discussed in Operations Board. He stated both policies were approved. He reported on a meeting being set up with Micah and Motorola regarding the touch app. He repeated Chief Hales appreciation for the "What 3 Words" app.

Director's Report
Director Heidi Healy introduced Logan Durrans, the It Specialist. She stated she recently attended a mandatory UCA meeting with Tricia Breinholt and Noreen Stone. The morning was focused on CISA, Cybersecurity and Infrastructure Security Agency. Discussion was had regarding Cyber Insurance. She also reported that during the meeting, Motorola was pushing a product called Rave. It is a product like Raptor and Aegix. Motorola stated it will integrate directly with the 911 system. However, our PSAP is not set up to utilize Rave, so she issued a word of caution. She did state that she had heard the state will be purchasing a system that will be utilized state-wide. Director Healy reported on Sunday we had 7 Search and Rescue calls at the same time. She hoped people would stay away from the rivers. She also discussed the need for a RFP for the upcoming county audit.

Open Forum
Ernie John discussed a recent call to dispatch. He stated he has been working with Sargent Cannon on a PSA regarding river safety.

Adjourn
Next Meeting: August 8, 2024.

> **Norm Beagley made a motion to adjourn.**
> **Jeff Weber seconded the motion and the meeting adjourned at 9:35 a.m.**

____ ____________________
Approval Signature – Chairman Terry Ficklin Date