

**MINUTES  
OF THE KANE COUNTY  
BOARD OF COMMISSIONERS' MEETING  
June 18, 2024  
IN THE KANE COUNTY COMMISSION CHAMBERS,  
76 NORTH MAIN, KANAB, UTAH**

**Present:** Chair Patty Kubeja, Commissioner Celeste Meyeres, Commissioner Wade Heaton (Online), Attorney Van Dyke, Sheriff Tracy Glover (Absent), Clerk/Auditor Chameill Lamb, Deputy Clerk/Auditor Candice Brown

**Also Present:** Rhonda Gant, Morgan Shakespear, Alan Alldredge, Shannon McBride, Keiren Chatterley, Bert Harris, Taylor Glover

**CALL MEETING TO ORDER:** Commissioner Kubeja

**WELCOME:** Commissioner Kubeja

**INVOCATION:** Alan Alldredge

**PLEDGE OF ALLEGIANCE:** Spencer Rollo

**PUBLIC COMMENT:**

Alan Seilhammer thanked the Commissioners for being part of the American Legion and Wreaths across America programs, saying they did the citizens of Kanab a great honor by being part of the program this past December. He then presented them with a Certificate of Appreciation.

**CONSENT AGENDA:**

Check Edit Report:

**Motion** to approve the Check Edit Report and the Commission Meeting Minutes from June 11, 2024 made by Commissioner Kubeja and motion carried with all Commissioners present voting in favor.

**REGULAR SESSION:**

**1. Subdivision: Duck Creek Improvement Exchange LLC-Shannon McBride/Commissioner Heaton**

Shannon said that this is a simple two-lot subdivision from 4.25 acres. She said it has the R-1 zoning and everything is in order. The vote was unanimous to approve. Shannon also mentioned that there is a portion of the private road that they want dedicated as a public road, which is on the plat.

**Motion** to accept the Subdivision Plat as presented for the Duck Creek Improvement Exchange LLC and accept the road with no maintenance made by Commissioner Heaton and motion carried with all Commissioners present voting in favor.

Commissioner Kubeja-aye  
Commissioner Meyeres-aye  
Commissioner Heaton-aye

**2. Schedule A Forest Service Road Agreement/Commissioner Heaton**

Commissioner Heaton stated that this is a standard reoccurring agreement we have with the forest service regarding forest service roads and our ability to maintain some of them.

Bert mentioned that we are supposed to revisit this every year, but the agreement is only signed every five years. These roads are on our Class B road system, so the state is aware of them. They are roads that usually go between private lands, to forest service land, back to private. He said that we have been maintaining these roads for many years.

**Motion** to adopt Schedule A Forest Service Road Agreement as written made by Commissioner Meyeres and motion carried with all Commissioners present voting in favor.

Commissioner Kubeja-aye  
Commissioner Meyeres-aye  
Commissioner Heaton-aye

### **3. Spencer Rollo- Assistant Fire Warden/Commissioner Heaton**

Spencer Rollo came and introduced his new assistant Willow Crandall, and seasonal firefighter Jake. He also went over the FEPP program, which is federal equipment that is given to them as a rental. The federal government allows them to use this old equipment for fire. Through the years it has been a pretty good program, however somewhere along the line the program started to get abused. They started getting equipment that was not necessarily for fire use and they were using it for other things. When the federal government came and audited the State of Utah, what they found is that they have missing equipment and they are not using the equipment appropriately. As part of an agreement, it states that when we get the equipment we need to maintain it, but what they have been doing is giving it back to the federal government when it breaks down and they are not okay with that. Spencer stated that over the wintertime he got some directive from his uppers that there is another program they would like to get into, it is called the FPP program. With the FEPP program, you will never own the equipment and with the FPP program, you can own it after two years if you can show you are using it for its intended purpose. However, the federal government will not allow them to get into that program until they fix the current program, so they are going to do an auction and try to get rid of the equipment.

### **4. State of Utah Bailiff and Security Contract/Commissioner Kubeja**

This is a yearly contract with the State of Utah for a Bailiff and Court Security. It is under \$50K so it does not need Commission approval, it was put on the agenda so everyone knew about it.

### **5. Portable Toilet Bid Award/Commissioner Kubeja**

Commissioner Kubeja stated that a couple months ago they voted to use some TRT funds to provide port-a-potties and dumpsters at some of the popular trailheads in the county. This is going to cost us more than we had initially budgeted for.

Taylor Glover said that they put out a Request for Proposal (RFP) for portable toilets at the Sand Cave parking area, the Belly of the Dragon parking area, and the Toadstools. It ended on the 3<sup>rd</sup> of June and they had two bidders. They did a bid opening with four county employees and selected Party Pooper Waste Management. The bid came at \$6,450/month with the first month being a few hundred more because of set-up fees.

**Motion** to approve the bid for the portable toilets at the three trailheads (Toadstools, Sand Caves, and Belly of the Dragon) awarded to Party Poopers as presented made by Commissioner Kubeja and motion carried with all Commissioners present voting in favor.

Commissioner Kubeja-aye  
Commissioner Meyeres-aye  
Commissioner Heaton-aye

**6. Review of Legislative Issues/Full Commission**

Commissioner Meyeres said that the Governors called a “special session” regarding public lands and how to address some of the federal policies.

**7. Commissioner Report on Assignments/Full Commission**

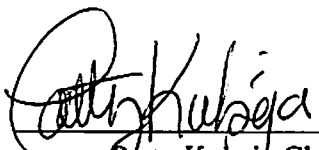
Commissioner Kubeja- The Active Living Center is currently under construction, but they are getting closer to completion date. They have had some new additions to Council on Aging with some fresh new ideas. The Active Living Center has requested to be closed on July 5<sup>th</sup>. Jerica mentioned that they were planning on doing a soft opening tomorrow.


Commissioner Meyeres- There was a meeting yesterday in Zion National Park regarding wild and scenic rivers and water rights. She feels that we came away with a win.

Commissioner Heaton- The Office of Tourism has applied for a grant, which is a great grant that allows the Office of Tourism to use most of it for their budget. Every year that they have applied for it, they have been awarded with a considerable amount of money.

**Motion** to adjourn made by Commissioner Meyeres and motion carried with all Commissioners present voting in favor.

**WHERE UPON MEETING WAS ADJOURNED**

  
Patty Kubeja Chair

  
Chameill Lamb Clerk/Auditor