

**Pinon Forest Special Service District Meeting Held Monday, June 10, 2024 at Pinon Forest
Special Service District 28260 West Koch Road Duchesne, UT 84021**

1. Meeting called to order at 5:01 p.m.

2. Present – Duchesne County Commissioner Greg Miles, PFSSD Chair Melissa Hughes, PFSSD Vice-Chair Connie Sweat, PFSSD Water Operator Clyde Watkins, Jones and DeMille Representative Jeff Baker, member of the public Jerry Nielson and PFSSD Secretary Theresa Welborn.

Absent – PFSSD Board member Corey Biesinger

3. Read and Approve the May 13, 2024 – Duchesne County Commissioner Greg Miles motioned to ratify meeting minutes as presented, PFSSD Vice-Chair Connie Sweat seconded the motion. The motion passed with no opposing votes.

4. Engineering Comments – Jones & DeMille

a) **Chlorination and filtration system update** - Jones & DeMille representative Jeff Baker updated the board on the installation of the chlorination filtration system as well as site improvements. He stated we are working diligently to complete the project as soon as we can install a new pump.

5. Water Operator Report

Clyde Watkins stated everything is going well, and the bacti samples have passed testing again.

6. Secretary Report –

a) **Status of Accounts –**

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) **Presentation of Bills/Reimbursements –**

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake - Electric \$76.38
- Classic Services - \$24,732.30
- Johansen Construction - \$26,939.75
- ETJ, Law - \$780.00
- Tri County - \$20.00
- Clyde Watkins - \$1,160.24
- Jones & DeMille - \$8,919.12
- Jones & DeMille - \$11,507.67

- Strata Networks - Internet \$207.38
- Corey Biesinger – Board Meeting & Wages \$100
- Theresa Welborn – Secretary Wages \$480.00
- Connie Sweat – Board Meeting \$50.00

Duchesne County Commissioner Greg Miles made a motion to approve the expenses as presented. PFSSD Vice-Chair Connie Sweat seconds the motion. The motion passes with no opposing votes

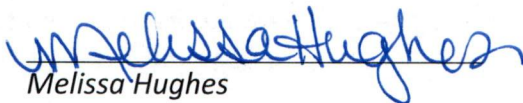
7. **Old Business** – Duchesne County Commissioner Greg Miles states that we can see the light at the end of the tunnel for our filtration and chlorination system.

8. **New Business** -

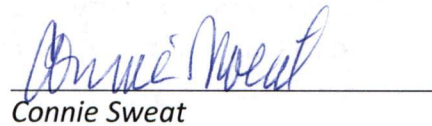
9. **Adjourn Meeting** –

PFSSD Vice-Chair Connie Sweat motions to adjourn the meeting at 5:33. Duchesne County Commissioner Greg Miles seconds the motion. *The motion passes with no opposing votes*

Read and approved this on the 8th day of July, 2024.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn