Davis County Budget Committee

Meeting Minutes

June 10, 2024

The Budget Committee of Davis County met on June 10, 2024, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 3:19 p.m.

Opening Roll Call

Committee members present were: Angie Nelson, Chief Deputy Auditor; Commissioner Lorene Kamalu; and Chris Bone, Human Resources Director. Curtis Koch, Auditor, joined by phone until he arrived in person at 3:24 p.m. Mark Langston, Information Systems Director joined the meeting at 3:48 p.m., and Commissioner Bob Stevenson Commissioner joined the meeting at 3:50 p.m. Commissioner Randy Elliott was absent. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. Other staff present were Troy Rawlings, Attorney; Ric Higbee, Deputy HR Director; Mike Pace, Deputy Information Systems Director; Sheriff Kelly Sparks; and Mitch Matern, Buildings and Grounds West Maintenance Manager. There was no public attendance.

Approval of Budget Meeting Minutes for May 13, 2024, and May 15, 2024 *(Minute 00:55)*

The committee voted to approve:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott					X	
Commissioner Kamalu	X		X			
Commissioner Stevenson					X	
Curtis Koch			X			
Angie Nelson			X			
Mark Langston					X	
Chris Bone		X	X			

Justice Complex Technology Problems—*Presented by Troy Rawlings, Attorney (Minute 01:32)*

Troy said technology issues prevent his office from processing video files faster and more efficiently. As law enforcement agencies upgrade their technology, significant processing speed delays occur.

He said the secretaries and paralegals spend excessive time processing these files due to antiquated wiring and technology, which can't handle the workload. Some data storage issues are factoring into these issues. He gave examples of how this poses a problem and how police agencies are fed up with these delays. He proposes hiring a dedicated employee to process these videos, purchasing new, upgraded, faster processing computers for all their staff, and addressing upgraded wiring. Mike Pace agreed that a dedicated new machine to process videos would be helpful. Troy said they get videos from 13 different agencies and didn't think one would be enough to solve the problem. To Troy's point, Mike said they could try one and see if it performs better before adding 13 new machines. Chris Bone said they are looking at possibly creating a Video Processing Technician position (which does not currently exist). Troy will submit the proposal as an agenda item for the commission meeting.

Curtis Koch, Auditor, presented the following items:

Budget Projection Overview *(Minute 18:05)*

Curtis showed the 2025 Budget Projected Start Point during the prior budget meeting and was asked to send it to the group. No one has provided feedback except Commissioner Stevenson. Curtis asked again if there were any questions about it. These are the projections for next year. Revenue through SLFRF is lost and will be expensed through personnel.

2024 DCSO Budget Requested Positions *(Minute 20:04)*

Curtis reminded the committee that during the budget process last year, it was discussed that the unfunded personnel requests in the Sheriff's office would be brought back for discussion in July 2025 and potentially be funded then. It will be on the agenda for this meeting next month.

911 *(Minute 21:10)*

Curtis gave a brief update on 911. It continues to be an evolving situation. While the County continues its consolidation efforts, Clearfield City has now contracted with Layton and shut down their dispatch. Farmington City and Kaysville City have been contracting with the County for several years and have now decided to contract with Bountiful at the end of this year, which will heavily constrain the County's budget from the loss of revenue without a decrease in expenses. Eventually, a transfer from Fund 10 will need to cover this.

June 18, 2024, Budget Opening *(Minute 41:30)*

Curtis reviewed the Budget Opening List for the June 18 commission meeting. This list will continue to be updated as changes occur, so these are not final numbers. These reflected a revenue increase of $12.5 million and expense increases of $14.7 million. Curtis will meet with each of the commissioners before next week's meeting to review the additions.
(See Attachments B1-B4.)

Closed Session—Per Utah Code Annotated §52-4-205(1)(d)(i) for strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares if public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration. *(Minute 52:15)*

The committee vote to move into a closed session:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott					X	
Commissioner Kamalu	X		X			
Commissioner Stevenson			X			
Curtis Koch			X			
Angie Nelson			X			
Mark Langston		X	X			
Chris Bone			X			

The meeting reconvened and adjourned at 4:56 p.m.

All documents associated with this meeting are listed as the following attachments:

A	2025 Budget Projected Start Point
B1-B4	6 18 2024 Budget Amendment

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 7/8/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer