

**MINUTES**  
**SIX COUNTY ASSOCIATION OF GOVERNMENTS**  
**EXECUTIVE BOARD MEETING**

**DATE:** May 15, 2024  
**PLACE:** 82 E 600 N, Richfield  
**TIME:** 9:00 a.m.

**ATTENDING:**

**Executive Board**

Commissioner Scott Bartholomew	Mayor Chuck Bigelow
Commissioner Roger Brian	Mayor Bill Davis
Commissioner Greg Jensen	Mayor Michael Holt
Commissioner Trevor Johnson	Mayor Noreen Johnson
Commissioner Clinton Painter	Mayor Justin Seely
Commissioner Sam Steed	

**Staff**

Maureen Allred  
 Abby Ivory  
 Brock Jackson  
 Doug Kirkham  
 Travis Kyhl  
 Shay Morrison  
 Cade Penney  
 Jess Peterson  
 Amy Rosquist  
 JaLyne Roundy  
 Tyler Timmons

**Congressional Staff**

Cindy Bulloch  
 Holly Sweeten  
 Kyle Wilson  
 Gary Webster

**Other**

Commissioner Reed Hatch  
 Brent Boswell  
 Robyn Davis  
 Jody Gale

**Welcome/ Meeting Called to Order**

Commissioner Roger Brian welcomed all and called the meeting to order. New board member, Mayor Bill Davis, introduced himself to the group.

Approval of Minutes- Commissioner Clinton Painter made a motion to approve the minutes from the March 6, 2024 Executive Board Meeting. Mayor Chuck Bigelow seconded the motion. Motion approved.

FYI- Ms. Abby Ivory, newly hired Regional Economic Development Coordinator, introduced herself to the board members. Mr. Travis Kyhl informed the board members that he had been asked to serve on two state boards, Aspire and CHA. He asked if anyone had any objections. No one voiced any concerns.

Aging Annual Plan Approval- Mr. Doug Kirkham summarized the Area Agency on Aging four-year plan that he is required to provide to the state. All questions were answered. For more information, contact Mr. Kirkham at dkirkham@sixcounty.com or 435-893-0725. Commissioner Scott Bartholomew made a motion to approve the Area Agency on Aging Plan. Commissioner Clinton Painter seconded the motion. Motion approved.

49 **Action:** No action needed

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51 New Building/R6 Update- Mr. Travis Kyhl reminded the group that the official change will take place  
52 on July 1.

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54 **Action:** No action needed

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56 Self Help Application Resolution- Ms. Maureen Allred explained that this issue has been resolved.

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58 **Action:** No action needed

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60 EFS Fund Allocation- Ms. Maureen Allred asked the board to ratify the fund allocation agreed upon by  
61 the advisory board. The allocation was divided evenly between the two applicants, the Six County  
62 Senior Nutrition program and the Sanpete Pantry. Commissioner Greg Jensen made a motion to  
63 approve the decision. Commissioner Sam Steed seconded the motion. Motion approved.

64  
65 **Action:** No action needed

66  
67 Senior Nutrition Program Update- Mr. Doug Kirkham gave the group an update on the upcoming  
68 changes to the Senior Nutrition program and explained that he and Ms. Sharon Bullard have been  
69 working with each county on the transition. Commissioner Greg Jensen thanked Mr. Kirkham for his  
70 help.

71  
72 **Action:** No action needed

73  
74 Financial Update- Ms. JaLyne Roundy gave a report on the financial situation of the agency. Board  
75 members followed along as she highlighted some key points of the agency's combined financial report.  
76 There were no concerns. Commissioner Clinton Painter made a motion to accept the financial report.  
77 Commissioner Greg Jensen seconded the motion. Motion approved

78  
79 **Action:** No action needed

80  
81 Revised Budget Approval- Ms. JaLyne Roundy directed the group's attention to the FY24 agency  
82 revised budget. Commissioner Scott Bartholomew made a motion to accept the revised budget as  
83 presented. Commissioner Greg Jensen seconded the motion. Motion approved.

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85 **Action:** No action needed

86  
87 FY25 Budget Approval- All board members were previously provided with a copy of the proposed  
88 budgets to view. Mr. Travis Kyhl, Ms. JaLyne Roundy, Mr. Doug Kirkham, and Ms. Maureen Allred  
89 each gave a brief explanation of the budgets for their respective departments. Ms. Roundy asked them  
90 to review the county allocations for 2025. All questions were answered. Commissioner Clinton Painter  
91 made a motion to accept the revised budget as presented. Mayor Chuck Bigelow seconded the motion.  
92 Motion approved.

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94 **Action:** No action needed

95

*Fraud Risk Assessment-* Ms. JaLyne Roundy presented the agency's Fraud Risk Assessment and explained the scoring. She answered some questions that arose. Mayor Chuck Bigelow made a motion to approve the Fraud Risk Assessment. Commissioner Greg Jensen seconded the motion. Motion approved.

**Action:** No action needed

*Indirect Cost Plan Approval-* Ms. Roundy reminded the board that in order to charge indirect expenses to federal programs, the agency is required to submit a Cost Allocation Plan. The agency has elected to charge 10% of direct salary and fringe benefits for indirect expenses. Mr. Travis Kyhl and Ms. JaLyne Roundy answered questions that arose. Commissioner Trevor Johnson made a motion to approve the Cost Allocation Plan. Commissioner Greg Jensen seconded the motion. Motion approved.

**Action:** No action needed

*Forest Service RAC-* Mr. Kyhl informed the group that the Central/Southern Utah National Forests are currently accepting applications for membership to the Southern Utah Resource Advisory Committee, which oversees projects on the Manti-La Sal, Dixie, and Fishlake National Forests. He encouraged board members to apply if they fit the criteria and offered assistance with the application, if needed.

**Action:** No action needed

*Fillmore Housing Project-* Mr. Travis Kyhl reminded the group that Six County Community Housing (SCCH) partnered with Adams Construction and Management on the Eagleview Townhomes project in Richfield. He told them that the agency has been asked by APEX to partner with them for a similar project in Fillmore. The project would consist of 36-40 units. Mayor Michael Holt voiced his support of the partnership and offered some more details. Commissioner Scott Bartholomew made a motion to support the partnership between SCCH and APEX. Commissioner Trevor Johnson seconded the motion. Motion approved.

**Action:** No action needed

*Central Utah Agri-Park Update-* Mr. Kyhl shared some frustrations with the challenge of purchasing land for the project. There is a new parcel identified. He assured the board members that work is being done and the project is moving forward.

**Action:** No action needed

*Congressional Briefing Update-* Mr. Kyhl gave a brief summary of the purpose of the congressional briefing. He said that at least twenty people have committed to attend the tour that will take place on August 12-14.

**Action:** No action needed

*Other-* Commissioner Roger Brian recognized the community advisors for all of the valuable work they do in each county.

**Action:** No action needed

**Congressional/State Reports**

Senator Romney- Mr. Kyle Wilson reported on Senator Romney's activity. For information on Senator Romney, please refer to his website at [romney.senate.gov](http://romney.senate.gov).

Senator Lee- Mr. Gary Webster reported on Senator Lee's activity. For information on Senator Lee, please refer to his website at [lee.senate.gov](http://lee.senate.gov).

Representative Maloy- Ms. Cindy Bulloch reported on Representative Maloy's activity. For information on Representative Stewart, please refer to his website at [maloy.house.gov](http://maloy.house.gov).

Representative Curtis- No Representation. For information on Representative Curtis, please refer to his website at [curtis.house.gov](http://curtis.house.gov).

Representative Owens- Ms. Holly Sweeten reported on Representative Owens's activity. For information on Representative Owens, please refer to his website at [owens.house.gov](http://owens.house.gov).

**State/Federal Agency Reports**

USU- Mr. Jody Gale talked about the foundation of the National Environmental Policy Act (NEPA). He also talked about the water levels in the region and answered some related questions.

**Action:** No action requested by Congressional or State Representatives.

**Adjourn 10:58 a.m.**