

MINUTES
SIX COUNTY ASSOCIATION OF GOVERNMENTS
EXECUTIVE BOARD MEETING

DATE: May 15, 2024
PLACE: 82 E 600 N, Richfield
TIME: 9:00 a.m.

ATTENDING:

Executive Board

Commissioner Scott Bartholomew	Mayor Chuck Bigelow
Commissioner Roger Brian	Mayor Bill Davis
Commissioner Greg Jensen	Mayor Michael Holt
Commissioner Trevor Johnson	Mayor Noreen Johnson
Commissioner Clinton Painter	Mayor Justin Seely
Commissioner Sam Steed	

Staff

Maureen Allred
Abby Ivory
Brock Jackson
Doug Kirkham
Travis Kyhl
Shay Morrison
Cade Penney
Jess Peterson
Amy Rosquist
JaLyne Roundy
Tyler Timmons

Congressional Staff

Cindy Bulloch
Holly Sweeten
Kyle Wilson
Gary Webster

Other

Commissioner Reed Hatch
Brent Boswell
Robyn Davis
Jody Gale

Welcome/ Meeting Called to Order

Commissioner Roger Brian welcomed all and called the meeting to order. New board member, Mayor Bill Davis, introduced himself to the group.

Approval of Minutes- Commissioner Clinton Painter made a motion to approve the minutes from the March 6, 2024 Executive Board Meeting. Mayor Chuck Bigelow seconded the motion. Motion approved.

FYI- Ms. Abby Ivory, newly hired Regional Economic Development Coordinator, introduced herself to the board members. Mr. Travis Kyhl informed the board members that he had been asked to serve on two state boards, Aspire and CHA. He asked if anyone had any objections. No one voiced any concerns.

Aging Annual Plan Approval- Mr. Doug Kirkham summarized the Area Agency on Aging four-year plan that he is required to provide to the state. All questions were answered. For more information, contact Mr. Kirkham at dkirkham@sixcounty.com or 435-893-0725. Commissioner Scott Bartholomew made a motion to approve the Area Agency on Aging Plan. Commissioner Clinton Painter seconded the motion. Motion approved.

49 **Action:** No action needed

50
51 New Building/R6 Update- Mr. Travis Kyhl reminded the group that the official change will take place
52 on July 1.

53
54 **Action:** No action needed

55
56 Self Help Application Resolution- Ms. Maureen Allred explained that this issue has been resolved.

57
58 **Action:** No action needed

59
60 EFS Fund Allocation- Ms. Maureen Allred asked the board to ratify the fund allocation agreed upon by
61 the advisory board. The allocation was divided evenly between the two applicants, the Six County
62 Senior Nutrition program and the Sanpete Pantry. Commissioner Greg Jensen made a motion to
63 approve the decision. Commissioner Sam Steed seconded the motion. Motion approved.

64
65 **Action:** No action needed

66
67 Senior Nutrition Program Update- Mr. Doug Kirkham gave the group an update on the upcoming
68 changes to the Senior Nutrition program and explained that he and Ms. Sharon Bullard have been
69 working with each county on the transition. Commissioner Greg Jensen thanked Mr. Kirkham for his
70 help.

71
72 **Action:** No action needed

73
74 Financial Update- Ms. JaLyne Roundy gave a report on the financial situation of the agency. Board
75 members followed along as she highlighted some key points of the agency's combined financial report.
76 There were no concerns. Commissioner Clinton Painter made a motion to accept the financial report.
77 Commissioner Greg Jensen seconded the motion. Motion approved

78
79 **Action:** No action needed

80
81 Revised Budget Approval- Ms. JaLyne Roundy directed the group's attention to the FY24 agency
82 revised budget. Commissioner Scott Bartholomew made a motion to accept the revised budget as
83 presented. Commissioner Greg Jensen seconded the motion. Motion approved.

84
85 **Action:** No action needed

86
87 FY25 Budget Approval- All board members were previously provided with a copy of the proposed
88 budgets to view. Mr. Travis Kyhl, Ms. JaLyne Roundy, Mr. Doug Kirkham, and Ms. Maureen Allred
89 each gave a brief explanation of the budgets for their respective departments. Ms. Roundy asked them
90 to review the county allocations for 2025. All questions were answered. Commissioner Clinton Painter
91 made a motion to accept the revised budget as presented. Mayor Chuck Bigelow seconded the motion.
92 Motion approved.

93
94 **Action:** No action needed

95

96 Fraud Risk Assessment- Ms. JaLyne Roundy presented the agency's Fraud Risk Assessment and
97 explained the scoring. She answered some questions that arose. Mayor Chuck Bigelow made a motion to
98 approve the Fraud Risk Assessment. Commissioner Greg Jensen seconded the motion. Motion
99 approved.

100
101 **Action:** No action needed
102

103 Indirect Cost Plan Approval- Ms. Roundy reminded the board that in order to charge indirect expenses
104 to federal programs, the agency is required to submit a Cost Allocation Plan. The agency has elected to
105 charge 10% of direct salary and fringe benefits for indirect expenses. Mr. Travis Kyhl and Ms. JaLyne
106 Roundy answered questions that arose. Commissioner Trevor Johnson made a motion to approve the
107 Cost Allocation Plan. Commissioner Greg Jensen seconded the motion. Motion approved.

108
109 **Action:** No action needed
110

111 Forest Service RAC- Mr. Kyhl informed the group that the Central/Southern Utah National Forests are
112 currently accepting applications for membership to the Southern Utah Resource Advisory Committee,
113 which oversees projects on the Manti-La Sal, Dixie, and Fishlake National Forests. He encouraged
114 board members to apply if they fit the criteria and offered assistance with the application, if needed.

115
116 **Action:** No action needed
117

118 Fillmore Housing Project- Mr. Travis Kyhl reminded the group that Six County Community Housing
119 (SCCH) partnered with Adams Construction and Management on the Eagleview Townhomes project in
120 Richfield. He told them that the agency has been asked by APEX to partner with them for a similar
121 project in Fillmore. The project would consist of 36-40 units. Mayor Michael Holt voiced his support
122 of the partnership and offered some more details. Commissioner Scott Bartholomew made a motion to
123 support the partnership between SCCH and APEX. Commissioner Trevor Johnson seconded the
124 motion. Motion approved.

125
126 **Action:** No action needed
127

128 Central Utah Agri-Park Update- Mr. Kyhl shared some frustrations with the challenge of purchasing
129 land for the project. There is a new parcel identified. He assured the board members that work is being
130 done and the project is moving forward.

131
132 **Action:** No action needed
133

134 Congressional Briefing Update- Mr. Kyhl gave a brief summary of the purpose of the congressional
135 briefing. He said that at least twenty people have committed to attend the tour that will take place on
136 August 12-14.

137
138 **Action:** No action needed
139

140 Other- Commissioner Roger Brian recognized the community advisors for all of the valuable work they
141 do in each county.

142
143 **Action:** No action needed

144 **Congressional/State Reports**

145 Senator Romney- Mr. Kyle Wilson reported on Senator Romney's activity. For information on Senator
146 Romney, please refer to his website at *romney.senate.gov*.

147

148 Senator Lee- Mr. Gary Webster reported on Senator Lee's activity. For information on Senator Lee,
149 please refer to his website at *lee.senate.gov*.

150

151 Representative Maloy- Ms. Cindy Bulloch reported on Representative Maloy's activity. For
152 information on Representative Stewart, please refer to his website at *maloy.house.gov*.

153

154 Representative Curtis- No Representation. For information on Representative Curtis, please refer to his
155 website at *curtis.house.gov*.

156

157 Representative Owens- Ms. Holly Sweeten reported on Representative Owens's activity. For
158 information on Representative Owens, please refer to his website at *owens.house.gov*.

159

160 **State/Federal Agency Reports**

161 USU- Mr. Jody Gale talked about the foundation of the National Environmental Policy Act (NEPA). He
162 also talked about the water levels in the region and answered some related questions.

163

164 **Action:** No action requested by Congressional or State Representatives.

165

166 **Adjourn 10:58 a.m.**