

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email (salemcity@salemcity.org) before 5:00 p.m. on Wednesday, June 19th to request the link.

DATE: June 19, 2024 (City Council Chamber 30 West 100 South)

5:30 p.m. Work Session

1. Amended Budget FY 2023/2024 Discussion
2. Indoor Water Requirement for New Development Discussion

6:30 p.m.

3. One Kind Act a Day and our Kindness Creates Peace Initiative
4. Agenda Item's Discussion

7:00 p.m.

AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Public Hearing
 - a. Amend Budget for FY 2023/2024
6. Decision: Amended Budget for FY 2023/2024
7. Decision: Resolution for Kindness
8. Decision: Resolution NS PID Reappointing Board of Trustees District #2
9. Decision: Fraud Assessment for Fiscal Year 2024
10. Decision: Resolution Adopting Property Tax Rate 2024
11. Decision: Library Addition Furniture
12. Decision: Power Department Bucket Truck
13. Decision: Award Bid for Salem Pond Storm Drain Improvement Project, 2024
14. Decision: WCG Traffic Study – SR-164
15. Decision: Meeting Minutes of June 5, 2024
16. Decision: Bills for Payment

DIRECTORS REPORTS

17. Matt Marziale, Manager
18. Chief Brad James, Public Safety Dept.
19. Steve Cox, Building Dept.
20. Walter Bird, Attorney
21. Jeffrey Nielson, Finance/Recorder
22. Adam Clements, Electrical Dept.
23. Bradey Wilde, Engineering Dept.
24. John Bowcut, Fiber Dept.
25. Jen Wright, Recreation Dept.
26. James Thomas, Public Works Dept.

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

COUNCIL REPORTS

27. Mayor Kurt L Christensen
 - a. Finances/Budget
 - b. City Employees
 - c. Miss Salem
 - d. UMPA Report
 - e. Public Safety
28. Councilperson Kelly Peterson
 - a. Power
 - b. Fiber
 - c. SUVPS Report
29. Councilperson Cristy Simons
 - a. Parks & Recreation
 - b. Chamber of Commerce
 - c. Youth Council
30. Councilperson Cynthia Deveraux Rees
 - a. Library
 - b. Solid Waste/Recycling
31. Councilperson Paul Taylor
 - a. Water (Primary & Secondary)
 - b. Mt Nebo & SUVMWA
32. Councilperson Tim De Graw
 - a. Sewer
 - b. Storm Drain
 - c. Roads & Trails
33. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at salemcity.org or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on June 19, 2024, in the Salem City Council Chambers.

Work Session: 5:30 p.m.

1. AMENDED BUDGET FY 2023/2024 DISCUSSION

Jeff Nielson presented the amended budget for fiscal year 2023/2024, noting adjustments based on actual revenue and expenses. He highlighted increased interest earnings and proposed allocating \$1.1 million to the Capital Improvements Fund, with specific allocations for projects like the Hess property improvements and SESD change-overs. Jeff also discussed funding adjustments for the power fund and highlighted efforts to manage impact fees and depreciation costs across enterprise funds. The council reviewed various allocations and discussed ongoing projects, concluding with an overview of financial compliance measures.

Jeff Nielson addressed the issue of water rights associated with a property in Spanish Fork owned by the city. David Morell, the property's previous owner, claimed ownership of well-right water tied to the property and requested its return. After reviewing the agreement, Jeff Nielson and Bradey Wilde found no mention of water rights being transferred to the city upon purchase. The water rights in question appear to be strictly tied to a well on Morell's property, not the city's. The council discussed the technical details of the water rights, noting they seem to pertain primarily to residential use and livestock. Jeff concluded that since the water rights were not part of the purchase agreement, there is no obligation for the city to transfer them back to Morell. The council agreed to proceed accordingly, ensuring ethical handling of the matter.

2. INDOOR WATER REQUIREMENT FOR NEW DEVELOPMENT DISCUSSION

Ridley Griggs from Hansen Allen & Luce Engineering addressed the indoor water requirements for new developments. Ridley highlighted that current city code mandates 0.5 acre-feet of water per indoor unit, explaining that this standard has historical roots but may need updating due to advancements in technology and data availability on water usage patterns. He discussed a shift towards using more precise data from state water reports to determine actual water needs, proposing a reduction to 0.30 acre-feet per unit based on these findings. Ridley emphasized that this adjustment aligns with conservation efforts observed statewide and would ensure city regulations reflect current usage trends accurately. Overall, Ridley's presentation advocated for aligning water requirements with current data and technological capabilities, suggesting updates that could enhance conservation efforts while meeting development needs effectively. The council engaged in discussions regarding these recommendations, considering implications for future policy adjustments and potential benefits to community water management.

3. ONE KIND ACT A DAY AND OUR KINDNESS CREATES PEACE INITIATIVE

During the meeting, the initiative "One Kind Act a Day" and "Our Kindness Creates Peace" was discussed by representatives. They announced plans to launch this initiative during Salem Days, involving a committee to promote and recognize kindness in the community. Mason Bennett from One Kind Act Today provided background on their organization, founded to promote daily acts of kindness and enhance community kindness cultures. The initiative aims to engage schools, businesses, and religious organizations, culminating in Salem becoming a certified city of kindness. They shared plans for social media engagement, co-branding efforts, and the distribution of kindness challenge coins to encourage community participation. Attendees were invited to support and participate in upcoming events and initiatives. Further details and updates will be communicated through social media and direct outreach.

4. AGENDA ITEM'S DISSCUSSION

Matt Marziale presented on the WCG traffic study for SR-164. The study aims to address infrastructure needs along State Route 164, extending from Circle V to the freeway. This follows a discussion with UDOT regarding necessary road improvements, including potentially widening to seven lanes from Revere Health to the freeway interchange. UDOT highlighted the need to align local transportation plans with these improvements. The study involves collaboration among WCG, Salem City, UDOT, and Spanish Fork due to their interests and responsibilities in the area. The total cost of the study is \$120,000, with each entity contributing \$40,000. Salem City will manage the contract and invoice UDOT and Spanish Fork accordingly. Matt Marziale emphasized the importance of this study for the community's future growth and proposed funding the city's share through engineering and subdivision fees.

Adam Clements discussed the Power Department's plans to purchase a new bucket truck. After obtaining several quotes, they found availability for such trucks is currently two to three years out, with an estimated cost of \$240,000. This purchase aims to replace a 2012 truck that has required significant repairs due to heavy use. The new truck will enhance the department's fleet and extend the operational life of the existing vehicle. Funding options are being considered, including budget allocations and potential financing. The department intends to proceed with issuing a purchase order (PO) while evaluating financial feasibility. Adam clarified that the PO secures a future delivery slot, and payment is due upon truck arrival. He also mentioned flexibility in adjusting plans based on future circumstances.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Kurt L Christensen

COUNCIL PRESENT:

Mayor Kurt L Christensen
Councilperson Kelly Peterson
Councilperson Cristy Simons
Councilperson Cynthia Deveraux Rees
Councilperson Tim De Graw

STAFF PRESENT:

Chief Brad James, Police Chief
Steve Cox, Building Dept.
Walter Bird, Attorney
Jeffery Nielson Finance/Recorder
Matt Marziale, Manager
Adam Clements, Electrical Dept.
Bradey Wilde, Engineering Dept.
Jen Wright, Recreation Dept.
Cody Young

OTHERS PRESENT

Please See Attached Document at Bottom

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Ronda Hare stated she would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Sid Cardon invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. YOUTH COUNCIL

They discussed plans for a social gathering next Saturday where members will receive new shirts and sign up for upcoming events, including activities during Salem Days. They highlighted that July's schedule is open, and they plan to focus on Salem Days activities in August.

4. SF/SALEM CHAMBER OF COMMERCE

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

5. PUBLIC HEARING

Mayor Christensen asked for a motion to enter public hearing.

MOTION BY: Councilperson Peterson made a motion to enter public hearing.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

a. AMEND BUDGET FOR FY 2023/2024

The City Finance Director presented the amendments, emphasizing the need to reconcile actual expenditures and revenues with budgeted figures as the fiscal year approaches its conclusion. Key adjustments include allocating additional revenue towards capital improvements and addressing upcoming expenses such as contributions to the Central Utah Water Conservancy District and city office renovations. Public comments were invited but none were received.

A member of the public, Carl DeBrine, inquired about the specifics of the amendments, particularly regarding overall budget adjustments and the allocation of additional funds. The City Finance Director clarified the adjustments made and assured that the budget remains balanced, with revenues meeting expenses. Additional details and documents were made available for review upon request.

Mayor Christensen asked for a motion to close public hearing.

MOTION BY: Councilperson De Graw made a motion to close public hearing.

SECONDED BY: Councilperson Peterson seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

6. DECISION: AMENDED BUDGET FOR FY 2023/2024

Mayor Christensen asked for a motion to amend the budget for FY 2023/2024.

MOTION BY: Councilperson Rees made a motion to amend the budget for FY 2023/2024.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

7. DECISION: RESOLUTION FOR KINDNESS

Mayor Christensen asked for a motion for the resolution for kindness.

MOTION BY: Councilperson Simons made a motion to approve the resolution for kindness.

SECONDED BY: Councilperson Rees seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

8. DECISION: RESOLUTION NS PID REAPPOINTING BOARD OF TRUSTEES DISTRICT #2

The meeting convened to discuss the reappointment of Board of Trustees District # 2 for the NS PID (Name of the Special District). Jeff Nielson provided background on the need to appoint new board members for this district due to recent property acquisitions. Initially, a resolution was planned, but upon legal counsel from Aaron Wade, it was determined that a notice of vacancy needed to be published in District # 2 first. Once published, candidates interested in serving on the board can apply, followed by the council's resolution to formalize the appointments. Discussion clarified that the development in District # 2 is still in its early stages, with no homes built yet, but ownership of the property is established. The council affirmed the importance of local representation on the board and expressed readiness to proceed with the necessary notices and resolutions.

There was no decision made on this agenda item by the City Council.

9. DECISION: FRAUD ASSESSMENT FOR FISCAL YEAR 2024

The group discussed the Fraud Risk Assessment for Fiscal Year 2024, led by Jeff Nielson. Jeff Nielson explained that the assessment is mandated by the state to evaluate the organization's vulnerabilities to fraud. He outlined the process of evaluating various aspects of operations and assigning points based on participation and measures taken to mitigate risks. Nielson emphasized the importance of the assessment in identifying potential areas of concern and ensuring proactive measures are in place. He clarified that the assessment helps the organization align with state requirements and improve awareness and prevention of fraud. The council members discussed the significance of the assessment in maintaining transparency and accountability within the organization. Nielson concluded by requesting approval from the council for the Fraud Risk Assessment for Fiscal Year 2024.

Mayor Christensen asked for a motion for the fraud assessment for fiscal year 2024.

MOTION BY: Councilperson Peterson made a motion to approve the fraud assessment for fiscal year 2024.

SECONDED BY: Councilperson Rees seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

10. DECISION: RESOLUTION ADOPTING PROPERTY TAX RATE 2024

Mayor Christensen asked for a motion for the resolution adopting property tax rate 2024.

MOTION BY: Councilperson De Graw made a motion to approve the resolution adopting property tax rate 2024.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

11. DECISION: LIBRARY ADDITION FURNITURE

Rachel Anderson from the library presented plans for the new furniture addition, expressing gratitude to all involved, especially Councilperson Rees, for her support. The expansion includes more books, seating areas, and enhanced event space, generating excitement among patrons and staff. Rachel offered copies of the proposed budget and furniture photos for reference, emphasizing the thorough research and careful selection process conducted with Kerry and Sherry over several months. They opted for durable, versatile furniture suited for various uses within the library. Concerns about costs were addressed, highlighting the practicality of investing in quality over cheaper alternatives. Rachel detailed specific features like stack ability, safety, and durability, crucial for accommodating diverse library activities. The presentation noted a \$70,000 saving from surplus shelving acquired from Spanish Book Library, reallocating funds to furniture. It was highlighted that this amount was not originally budgeted, so the savings could not be used for other purposes. Discussions ensued regarding budget allocations and future planning, Council members appreciated the comprehensive presentation and quality considerations, acknowledging the importance of long-term investments in library infrastructure. The Council felt to look at the list of items and funding for the library and then bring it back to council the following council meeting.

Mayor Christensen asked for a motion for the library addition furniture.

MOTION BY: Councilperson De Graw made a motion to table the library addition furniture to the next City Council meeting.

SECONDED BY: Councilperson Peterson seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

12. DECISION: POWER DEPARTMENT TRUCK

See agenda item 4 in the work session for information about this agenda item.

Mayor Christensen asked for a motion for the power department truck.

MOTION BY: Councilperson Peterson made a motion to approve the power department truck purchase in the amount of \$240,000.00.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

13. DECISION: AWARD BID FOR SALEM POND STORM DRAIN IMPROVEMENT PROJECT, 2024

Matt Marziale initiated the discussion on awarding the bid for the Salem Pond Storm Drain Improvement Project. He highlighted the installation of detention boxes to manage sediment and oils, a requirement under the state agreement. The bid, previously discussed at the council, was awarded to RB Construction pending the mayor's signature on necessary

documents. Matt emphasized readiness to commence work promptly upon approval, with detailed cost estimates and plans for paving Salem Drive. He underscored the project's compliance with state mandates and its funding from surplus money, noting its strategic importance. Matt invited questions and additional discussion from the council members, ensuring transparency and clarity in project execution.

Mayor Christensen asked for a motion to award the bid for Salem Pond storm drain improvement project 2024.

MOTION BY: Councilperson De Graw made a motion to approve the bid for Salem Pond storm drain improvement project 2024 in the amount of \$251,518.00

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

14. DECISION: WCG TRAFFIC STUDY – SR-164

Matt Marziale introduced the collaboration on the SR-164 traffic study, emphasizing its importance for infrastructure improvements. The study involves widening SR-164, including the interchange, in partnership with the State of Utah and Spanish Fork City. Matt highlighted that completing the study by September will enable a presentation to UDOT in October, seeking priority placement on their freeway ramp and interchange agenda. He underscored the project's significance for facilitating growth and enhancing mobility in the region.

Mayor Christensen asked for a motion for the WCG traffic study SR-164

MOTION BY: Councilperson Rees made a motion to approve the WCG traffic study SR-164 in the amount of \$120,000.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

15. DECISION: MINUTES OF JUNE 5, 2024

Mayor Christensen asked for a motion for the minutes of June 5, 2024.

MOTION BY: Councilperson Peterson made a motion to approve the minutes of June 5, 2024.

SECONDED BY: Councilperson De Graw seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

16. DECISION: BILL FOR PAYMENT

Mayor Christensen asked for a motion for the bills for payment.

AMOUNT: \$675,914.65

MOTION BY: Councilperson Rees made a motion to approve the bills for payment in the amount of \$675,914.65.

SECONDED BY: Councilperson Peterson seconded the motion.

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

STAFF REPORTS

17. MATT MARZIALE, MANAGER

Matt Marziale provided a staff report on a recent power outage affecting Salem. The outage was triggered by hot weather conditions affecting the majority of Utah but did not originate in Salem. He acknowledged areas for improvement in their emergency response procedures identified during the incident. Changes are being implemented to ensure more timely and effective responses in the future, including improvements to communication systems. During the outage, efforts to activate a generator for essential services faced challenges due to mechanical issues, requiring additional support from the fire department. Plans are underway to replace the current World War II-era generator with a more reliable model to better serve the community during future emergencies.

18. CHIEF BRAD JAMES, POLICE CHIEF

Chief Brad James provided a staff report on the upcoming Fire EMS station beam signing event. He invited the Mayor and City Council to participate by signing a metal beam that will be installed in the new station's core. The event recognizes the contributions of individuals integral to the station's success, including architects, project managers, and Fire EMS personnel. A tour of the construction site will be offered on July 3, before the regular City Council meeting, for those interested in participating. Chief James encouraged council members to attend for a tour and to sign the beam, emphasizing the symbolic importance of this event for the community and its stakeholders.

19. STEVE COX, BUILDING DEPT.

Steve Cox reported that D.R. Horton has submitted permits for signage in the Viridian Farm MPD. The proposed signage, which includes a windmill and water tank, does not comply with Salem City Code requirements. However, after review by the City Council and City Staff, no objections were raised regarding the proposed signage. The City Council decided to incorporate the signage into the development agreement for Viridian Farm when the agreement undergoes amendment (an amendment will occur soon because of a major pressurized irrigation infrastructure change order in the project).

20. WALTER BIRD, ATTORNEY

Walter Bird provided an update on the Off-Premise Signs Code. He noted inconsistencies between on-premise and off-premise sign regulations that need to be addressed for consistency. The proposed changes primarily concern the distance from residences and rules regarding sign illumination. Walter Bird will circulate the proposed updates for review, aiming for consideration in July. He emphasized the need to balance regulatory changes with minimal impact on existing businesses.

21. JEFFREY NIELSON, FINANCE/RECORDER

Jeff Nielson had nothing to add to tonight's meeting.

22. ADAM CLEMENTS, ELECTRICAL DEPT.

Adam Clements had nothing to add to tonight's meeting.

23. BRADEY WILDE, ENGINEERING DEPT.

Bradey Wilde had nothing to add to tonight's meeting.

24. JOHN BOWCUT, FIBER DEPT.

John Bowcut was not present at tonight's meeting.

25. JEN WRIGHT, RECREATION DEPT.

Jen Wright mentioned that they are getting ready for Salem Days.

26. JAMES THOMAS, PUBLIC WORKS DEPT.

James Thomas was not present at tonight's meeting.

COUNCIL REPORTS

27. MAYOR KURT L. CHRISTENSEN

Mayor Christensen thanked Jeff Nielson for preparing the city's budget.

28. COUNCILPERSON KELLY PETERSON

Councilperson Peterson mentioned that the SUVPS conference last week was informative.

29. COUNCILPERSON CRISTY SIMONS

Councilperson Simons had nothing to add to tonight's meeting.

30. COUNCILPERSON CYNTHIA DEVERAUX REES

Councilperson Rees had nothing to add to tonight's meeting.

31. COUNCILPERSON PAUL TAYLOR

Councilperson Taylor was not present at tonight's meeting.

32. COUNCILPERSON TIM DE GRAW

Councilperson De Graw informed the group that waterworks in underway with studying the sewer treatment plant capacity. The city is hoping to have answers on how to increase capacity this upcoming fall. Councilperson De Graw mentioned that a lot of roads will be worked on in the month of July.

33. CLOSED SESSION

There was no closed session at tonight's meeting.

ADJOURN CITY COUNCIL MEETING

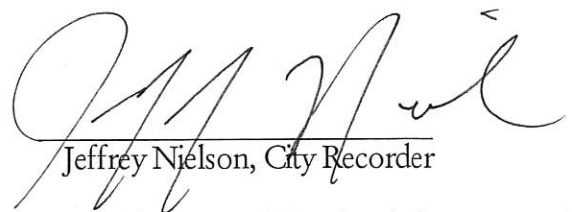
Mayor Christensen asked for a motion to adjourn.

MOTION BY: Councilperson Peterson made a motion to adjourn

SECONDED BY: Councilperson Simons seconded the motion.

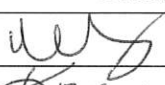
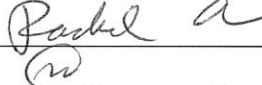
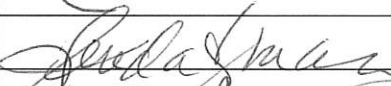
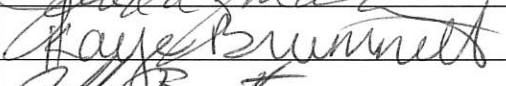
VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson De Graw; Aye, (4 Ayes)

MEETING ADJOURNED AT: 8:08 p.m.



Jeffrey Nielson, City Recorder

Salem City Attendance Record
For City Council held on June 19, 2024

	Please Print Name	Please Sign Name
1	Marnie Talbot	
2	Karen Boothe	
3	Rachel Andersen	
4	Kari DeBruin	
5	Glenda Lyman	
6	Kaye Brummett	
7	Jeff Brummett	
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