

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 1 of 10

Minutes of a regular meeting held June 18, 2024 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION

Mayor and Council Present:

Scott Wiggill	Mayor
Ricky Carlson	Council Member
Nakisha Rigley	Council Member
Nancy Smalling	Council Member
Hope Thompson	Council Member

City Employees Present:

Recorder Supp	Recorder
Brett Jamison	Police Chief
Mark Becraft	North Davis Fire District Chief

Excused:

Jason Monroe	Public Works Director
--------------	-----------------------

Others Present:

Laura Penman	Planning Commission Chair
Sam Bartling	Sunset Resident
Michael Hartwick	Sunset Resident
Katherine Hunter	Sunset Resident (electronically)
William Swank	Sunset Resident
Annie O'Connell-Torgerson	Sunset Resident
Jared Tubbs	Sunset Resident
Beverly Macfarlane	Sunset Resident

The regular session was called to order at 6:32 p.m. by Mayor Pro Tem Wiggill.

Council Member Smalling gave the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Thompson made a motion to approve the meeting minutes from May 7, 2024 and May 21, 2024 as presented and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

Regular Meeting

Public Comments: Sam Bartling – 2243 N 250 W – Mr. Bartling explained that he managed a Facebook page for several cities and had noticed a post about the blessing box in the City that was falling apart. He wanted to bring this to the Council's attention and ensure that the responsible party was aware of the need for repairs. Mayor Pro Tem Wiggill responded they were aware of the issue, noting that the door was missing. He assured Mr. Bartling the person responsible had been notified and was making arrangements to have it fixed.

PUBLIC HEARING

Council Member Thompson made a motion to move into a Public Hearing and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

E. To Solicit Input from Sunset City Residents for the Adoption of Fiscal Year 2024's

Amended Budget: Recorder Supp provided a detailed overview of the budget changes. She explained that for the 2024 fiscal year, the city was expected to receive approximately \$433,710 more in revenues in the General fund and \$24,675 in the Utility fund than originally budgeted. She outlined. The General fund accounted for the first payment plus an additional payment of \$353,373 from the sale of the property on 1913 N 400 W. In the General fund the Recreation budget was increased by \$29,510 to account for this year's Fun Days moved into FY 24. In the Utility fund \$59,105 was used for tying in a new waterline on 1675 N and asphalt work due to the new construction of Sunset Jr. High. This budget included the wages of a part time Deputy Recorder for Administration for \$26,525 in the General and Utility Funds, the 2-year lease plan for police vehicles for \$123,000, replacement of the 1300 North waterline for \$240,915 and Water meter upgrades in the amount of \$200,000. The Youth City Council, Miscellaneous Grants, Retirement Insurance Premium and Economic Development Funds were decreased. The General, Utility, Class C Roads, Dispatch/Animal Control, Liquor Control and Public Works Capital Project Funds will be increased.

F. To Solicit Input from Sunset City Residents on Fund Transfers for Fiscal Year 2024

and Fiscal Year 2025: The FY 24 budget includes a transfer from the General Fund to the Public Works Capital Project Fund in the amount of \$650,000. This transfer is to keep the General Fund under the state statute percentage of 35%. In FY 24 the City sold the property located on 1600 North in the amount of \$228,438. The Council will transfer to FY 25 \$68,000 to the Parks budget in the General Fund to purchase new playground equipment for Central Park, create a possible dog park area in Central Park and complete the Veterans Park with a bowery, shades or memorial plaque from the sale of the property funds in the Economic Development Fund.

Public Comments for Public Hearing items: Beverly Macfarlane asked for clarification on whether these transfers would result in increased taxes, which Mayor Pro Tem Wiggill confirmed they would not. She also inquired about the location of new playground equipment in Central Park. Council Member Thompson confirmed the equipment would be on the other side of the pergola. Ms. Macfarlane asked if there would be the issues with the cats defecating in the sand anymore and Council Member Thompson replied no.

Council Member Carlson made a motion to move out of the Public Hearing and back into the Regular Session, Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 3 of 10

1. Consider and Approve Resolution 2024-12 Adopting the Tentative Operating Budgets for Fiscal Year 2025 Ending June 30, 2025, and Setting the Public Hearing for Final Adoption:

Recorder Supp informed Council the next two Council dates were July 2nd and July 16th. Council discussed and set the public hearing for the final adoption for FY 25 on July 16, 2024.

Council Member Carlson made a motion to move adopt the tentative budget for FY 25 and set the Public Hearing date for July 16, 2024 and Council Member Smalling seconded the motion. The motion passed with a roll call vote of Council Members Carlson, Rigley and Smalling voting yes and Council Member Thompson voting no.

2. Consider and Approve Resolution 2024-13 Amending Fiscal Year 2024 Budgets: No discussion.

Council Member Rigley made a motion to approve Resolution 2024-13 and Council Member Thompson seconded the motion. The motion passed unanimously with a roll call vote from Council Members Carlson, Rigley, Smalling and Thompson all voting yes.

3. Appoint and Give the Oath of Office to Scott Wiggill as the Mayor: Recorder Supp gave Scott Wiggill the Oath of Office and he was appointed to the seat of Mayor.

4. Vacant City Council Seat Candidate Interviews and Approval: Mayor Wiggill explained the interview and selection process for the candidates. He outlined that each candidate would have three minutes for introduction, followed by four questions with three minutes to respond to each. The candidates were to be interviewed in the order their applications were received: Sam Bartling, Annie O'Connell Torgerson, Catherine Hunter (joining electronically), Michael Hartwick, Jared Tubbs, and William Swank.

Interviews:

Sam Bartling explained that he had previously applied for the mayor position and was now applying for the council seat. Mr. Bartling expressed his love for America and his desire to keep that love alive in the City. He emphasized his goal of bringing people together and building a stronger sense of community in Sunset. Mr. Bartling noted he had lived in Sunset for nearly three years and felt that there was a need for more community engagement and interest in local government proceedings.

Annie O'Connell Torgerson stated she had been a citizen of Sunset for 15 years and had previously run for City Council twice and for mayor once. She had also served on the Sunset City Planning Commission for about two years. Ms. O'Connell Torgerson emphasized her willingness to serve and her desire to open a constant dialogue with citizens. She promised to work every day to remember that she would be in service of the people of Sunset, not merely her own interests. She described herself as direct, honest, an active listener, and adept at forming coalitions when necessary. Ms. O'Connell Torgerson highlighted her problem-solving skills and training in mediation. She expressed her motivation to run for City Council as a way to combat voter apathy and prove that both voices and votes matter.

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 4 of 10

Katherine Hunter, who attended the meeting electronically, introduced herself and apologized for not being able to attend in person. Ms. Hunter explained that she had lived in Sunset for almost three years and had three young children. She worked part-time as a substitute teacher for Davis School District. Ms. Hunter described her efforts to build community in Sunset, including running a homeschool group with over 30 local families. She expressed her desire to serve on the City Council because of her integrity and her belief in being the change she wished to see in the world. Ms. Hunter saw this as an opportunity to make a difference by becoming involved in local politics and strengthening the local community.

Michael Hartwick shared he had lived in Sunset for about a year and a half and was currently serving on the Planning Commission. Mr. Hartwick highlighted his experience as a state delegate at large for legislative district 11 and his previous roles as a state and county delegate and precinct chair. He described his efforts to increase voter participation in his precinct. Mr. Hartwick also mentioned his experience as a vice president board member for a national cheerleading competition group with a budget over a million dollars. He shared his background in business, including owning a home inspection business and his current role as a restaurant manager.

Jared Tubbs shared with the Council he had lived in Sunset for almost 12 years and had raised 2 children here. Mr. Tubbs mentioned he worked for another city, which he believed could bring a unique perspective to the Council. He expressed his desire to be proactive in addressing issues rather than just complaining about them. Mr. Tubbs emphasized his love for the area and his desire to make Sunset the best it could be.

William Swank was the final candidate to introduce himself. He stated that he had lived in Sunset for 20 years and had raised several children there. Mr. Swank described himself as a spokesman for the neighborhood, often acting as a liaison between residents and local authorities. He shared his experience running for office at a young age to learn about the political system. Mr. Swank mentioned his military background, including deployment to Iraq, and his work with the Army and Air Force Exchange Service. He expressed his long-standing connection to the area and his desire to support the community.

First Question: What are your views on Parks versus housing versus businesses in the city, and how do you think you could impact those areas?

Mr. Swank acknowledged the limited space in Sunset and the challenge of balancing parks, housing, and businesses. Mr. Swank expressed a preference for maintaining and improving existing parks rather than eliminating them for other developments. He recognized the need for housing but questioned where new developments could be placed in the small City.

Mr. Tubbs emphasized the importance of parks as gathering places for families and children. He acknowledged that while parks were beneficial, they could sometimes attract trouble. Mr. Tubbs stressed the need for housing to generate revenue for the City, which could then fund improvements and amenities. He also highlighted the potential for business development along

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 5 of 10

Main Street, suggesting that with some help and work, it could become an amazing area. Mr. Tubbs emphasized the need for infrastructure improvements, including water lines, sidewalks, and roads.

Mr. Hartwick responded that parks were a benefit to the City and something residents enjoyed. Mr. Hartwick mentioned his interest in parks when he applied for the Planning Commission. He acknowledged the need for balance between homes and businesses, noting recent state legislation on moderate and middle-income housing requirements. Mr. Hartwick expressed concern about the City having to spend time on "one-size-fits-all" legislation that might not apply to Sunset unless Hill Air Force Base closed. He highlighted the upcoming changes to 1800 North and the potential for new businesses in that area. Mr. Hartwick stressed the importance of maintaining a balance and attracting businesses that would contribute to the community, suggesting that there might already be too many car dealerships in Sunset.

Ms. Hunter noted Sunset was an established town with limited extra space, emphasizing the importance of balancing housing, parks, and businesses. Ms. Hunter expressed a preference for small local companies over large corporations that might pay minimum wage. She was excited about the prospect of new park equipment and hoped to be involved in the planning process, drawing on her extensive experience with local parks. Ms. Hunter highlighted the importance of parks in bringing people from all walks of life together and strengthening the community. She appreciated Sunset's older homes and established character, suggesting that beautifying parks and attracting businesses might encourage residents to take more pride in their properties.

Ms. O'Connell Torgerson shared insights from conferences she had attended about balancing businesses, housing, and parks in small towns. She explained that while businesses provide revenue, it can be inconsistent as businesses come and go. Ms. O'Connell Torgerson emphasized that housing provides consistent revenue through property taxes. She cautioned against over-relying on business revenue, citing examples of towns becoming ghost towns when businesses left. Ms. O'Connell Torgerson advocated for a balance that prioritized housing to maintain necessary revenues while allowing the City to thrive. She described parks as "the lace at the bottom of a hem" - nice but not completely necessary. She expressed confidence in her ability to use her planning knowledge to determine the best balance for Sunset.

Mr. Bartling agreed with the need for balance and emphasized the importance of utilizing parks to a higher standard. He suggested that improving parks would draw people to the community, whether as homeowners or renters. Mr. Bartling stressed the importance of creating a community feel rather than just focusing on homes or businesses. He shared his personal experience of being drawn to Sunset when looking for a home and expressed a desire to make people want to be in Sunset for reasons beyond affordability.

Second Question: This current spot is for a midterm vacancy for 1.5 years. The typical term lasts 4 years. With that being said, are you willing to commit to more time than that or are you looking for the shorter time?

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 6 of 10

Mr. Bartling expressed his willingness to serve beyond the initial 1.5-year term. He viewed this as a start to make a lasting difference in the community. Mr. Bartling highlighted his experience managing a large Facebook group and his desire to be involved in local government for the long term.

Ms. O'Connell Torgerson clarified that she was committed to serving as long as she was voted in. She expressed her belief in term limits but emphasized her dedication to bringing ideas and energy to every meeting she would attend if elected.

Ms. Hunter described her commitment to the community as a lifelong responsibility. She expressed interest in serving in public office for a longer term if possible, viewing this opportunity as a chance to gain experience and potentially prepare for running for a full term in the future.

Mr. Hartwick acknowledged that the question was complicated for him. He explained that he was interested in the position and committed to fulfilling his responsibilities to the best of his ability. Mr. Hartwick stated that he would reevaluate his effectiveness at the end of the term and consider seeking another term if he believed he could continue to contribute to the community.

Mr. Tubbs expressed he feels the short term for now is a great stepping stone and an opportunity to get his foot in the door. He acknowledged that different Councils' fit different people, and after a year and a half, he would like to run again, and the decision would be up to thousands of citizens rather than just four people. Mr. Tubbs also saw it as a chance to be a part of the community.

Mr. Swank believed the Council position would fit him well, as he always liked having something to work on rather than laying back. Mr. Swank referred to his problem-solving skills, mentioning that people often called on him to solve issues. He noted his work had mostly turned into administrative tasks towards the end of his career so this position would be a great opportunity for him. He concluded by stating he had the time and willingness to commit to serving on the Council.

Third Question: Do you have time to actively commit to City Council and the betterment of the City?

Mr. Swank responded he had plenty of time available, as he was retired and his wife was still working. Mr. Swank emphasized his desire to stay involved in the community and his willingness to commit to the role for an extended period. He mentioned that he had always been interested in local affairs and had time to dedicate to Council duties.

Mr. Tubbs affirmed that he had ample time to commit to the City Council. He explained that his current job in city management provided him with a set schedule and plenty of vacation time, which would allow him to be readily available for council duties. Mr. Tubbs expressed

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 7 of 10

confidence in his ability to manage his time effectively and accommodate both his work and potential council responsibilities.

Mr. Hartwick described the steps he had taken to ensure he could commit to the Council role. He had spoken with current Council Members and the City Recorder to understand the time commitments involved. Mr. Hartwick explained that as a restaurant general manager, he had control over his schedule, providing flexibility for council duties. He emphasized his commitment to showing up and fulfilling his responsibilities if chosen for the position.

Ms. Hunter highlighted her unique position as a stay-at-home parent, which she believed would allow her to be readily available during the day when other Council Members might be working. She mentioned having discussed the time commitment with her spouse, who was supportive of her potential service. Ms. Hunter expressed her commitment to not letting down fellow council members or citizens by slacking off on her responsibilities.

Ms. O'Connell Torgerson approached the question from a time management perspective. She explained her philosophy that everyone has the same amount of time each day, and it's about choosing how to use that time. Ms. O'Connell Torgerson described her method of using a two-year planner to organize her commitments and emphasized her ability to make time for important responsibilities. She assured the council that she would prioritize her council duties if selected.

Mr. Bartling shared he had discussed the time commitment with his wife when considering applying for the position. He outlined his priorities: God first, then family, followed by his country and community. Mr. Bartling expressed confidence in his ability to balance these priorities and make time to serve the community of Sunset.

Third Question: What is the single biggest issue in the City that you feel needs to be addressed?

Mr. Bartling identified the lack of unity within the City as the most significant issue. He explained that different parts of the community seemed disconnected, with residents on one end of the City not knowing those on the other end. Mr. Bartling suggested utilizing parks and community events to bring people together and foster a sense of unity throughout Sunset.

Ms. O'Connell Torgerson identified revenue as the most critical issue for the City. She emphasized that without a constant and growing stream of revenue, the City couldn't function or implement desired improvements. Ms. O'Connell Torgerson stressed the importance of focusing on revenue generation to support all other City initiatives.

Ms. Hunter expressed it was a close call between strengthening the community and the 1800 North project, but ultimately chose the latter as the most pressing issue. She acknowledged the impact of the project on residents losing homes and businesses, as well as the challenges of increased traffic and noise for those living near the expanded road. Ms. Hunter emphasized the importance of maintaining good communication during the construction

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 8 of 10

process and ensuring safety measures were in place, particularly for children crossing the street to reach the middle school. She also stressed the need to maintain a sense of community despite the physical division the expanded road would create.

Mr. Hartwick responded that there were many issues in the City, including waste management, the 1800 project, and other ongoing projects. He emphasized that communication was a significant concern. He praised the recent newsletter, noting it was the first one he had seen since moving to the City a year and a half ago. Mr. Hartwick highlighted the importance of informing the community about various issues, such as potential changes in trash fees, recycling concerns, and the 1800 project. He also mentioned the intersection issue, expressing concern about how children would get to school. Mr. Hartwick suggested that improved communication could lead to better community feedback and increased pressure on entities like UDOT to address issues. He concluded by stating that enhanced communication would help build a sense of community and keep residents better informed about city affairs.

Mr. Tubbs responded that infrastructure was the most critical issue. He explained that infrastructure encompassed many aspects, including water, streets, employees, police, and fire services. He noted that Sunset City was old, with aging water lines and roads. Mr. Tubbs expressed approval for the recent acquisition of leased police cars, which would help keep officers on the road. He also praised the new fire station. Mr. Tubbs emphasized that infrastructure was key for any City, particularly water and sewer services, as people quickly realize their importance when they're unavailable.

Mr. Swank identified child safety, particularly regarding road crossings, as the most pressing issue. He expressed concern about children crossing streets and suggested the need for more crossing guards. Mr. Swank also mentioned noise problems in his neighborhood, proposing an increase in fence height from six to eight or twelve feet. He emphasized the importance of safety, especially given the increasing traffic on 1800 North. Mr. Swank acknowledged the City's limited revenue potential due to its small size and lack of major businesses but reiterated that his primary concern was safety.

Recorder Supp had each Council Member draw a number to see who will state their vote out loud first. Council Member Rigley voted for Ms. Hunter, praising her potential. Council Member Carlson, Council Member Thompson and Council Member Smalling all voted for Mr. Bartling.⁶⁷ Mayor Wiggill announced that Mr. Bartling would be sworn in as a Council Member on July 2. He requested a motion to approve Mr. Bartling as the next Council Member.

Council Member Smalling made a motion to approve Sam Bartling as the new Council Member for Sunset City and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

Mayor Pro Tem Wiggill thanked everyone for the time and considerations. Council Member Smalling shared she hoped to see all of the candidates back for the next round.

5. Elect Mayor Pro Tempore for the Remainder of 2024: Mayor Wiggill recommended Council Member Smalling for the position of Mayor Pro Tem, citing their effective teamwork over the past year has been cohesive and they make a great team.

Council Member Carlson made a motion to approve Council Member Smalling as Mayor Pro Tem for Sunset City and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

6. Mayor, Council and Department Head Reports: Council Member Rigley reported on the recent Fun Days event, estimating an attendance of around 4,000 people. She highlighted the circus performance and the Youth Council's successful fundraising efforts of \$148. Council Member Rigley also mentioned her work on developing an FAQ for the City website regarding the homeless shelter questions and Code Blue initiatives.

Council Member Smalling briefly reported on her absence due to being out of town but expressed satisfaction with the Fun Days event based on the lack of negative feedback. She reiterated she hoped to see some of the candidates back when the next election comes around.

Council Member Carlson shared his positive experiences at Fun Days, praising the City staff, Police, and Fire Department for their efforts. He particularly enjoyed interacting with residents at the Skate Competition and Central Park.

Council Member Thompson also commended the Fun Days event, noting the minimal complaints received. She reported on upcoming events for seniors, including a monthly outing with dining and entertainment at the end of the month on June 26th at the Main Senior Center. Council Member Thompson also mentioned her progress in obtaining quotes for park-related projects and briefly discussed the car show, which had lower attendance than expected due to a miscommunication with one of the car clubs.

Council Member Rigley addressed a complaint she had seen about the 15-minute parade. She wanted to clarify on the record that they invited many people to participate in the parade, but sometimes people didn't show up or had other commitments. She suggested forming a public parade committee to help organize the event, as community members might have connections the council didn't. Council Member Thompson also defended the parade's length, stating that it took 45 minutes from start to finish with 13 vehicles, which she considered a good parade. Mayor Wiggill agreed that forming a parade committee was an idea they would bring to the table for discussion for the next Fun Days.

Chief Jamison reported that Fun Days had gone smoothly this year, with only four or five fights and a few calls about juvenile trespassing in the construction zone of the new junior high school. He mentioned that his department was in the process of interviewing for a new officer position, having narrowed down the candidates from eleven applicants to three. Chief Jamison also noted

Sunset City Corporation

City Council Minutes

June 18, 2024

Page 10 of 10

they were promoting another Officer to a Patrol Sergeant position. He observed that Fun Days had more attendees than the previous year.

Chief Becroft then provided an update on the fire department. He reported they had responded to 39 calls in the previous month, and 30 so far this month. Chief Becroft praised the good relationship between the fire department and the police department, noting how well they worked together. He then gave an update on the new fire station building, stating that they were nearing completion and aiming for a ribbon-cutting ceremony in mid to late July. Chief Becroft emphasized that they were within the guaranteed maximum price (GMP) and within budget for the station. He also mentioned that they had recently hired three part-time firefighters from a pool of 10 certified applicants, including one from Tucson, Arizona.

Mayor Wiggill then made some closing remarks about Fun Days. He expressed gratitude for the community coming together and the absence of serious incidents during the event. He welcomed Mr. Bartling to the Council and looked forward to his joining on July 2nd. Mayor Wiggill also praised the progress on the fire department building, admitting that he had initially questioned the design but now appreciated how it was coming together. He expressed excitement for the paramedics and fire department to move into the new facility.

Mayor Wiggill reflected on his first official meeting as Mayor, expressing appreciation for the support from the Council and the community. He reminded everyone that he was available to assist with any needs or concerns.

Council Member Smalling made a motion to move into a Closed Session at 8:26pm and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes. Closed session minutes are attached.

Council Member Smalling made a motion to adjourn the Regular Session. Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley, Smalling and Thompson voting yes.

The meeting adjourned at 8:59 p.m.

Approved – July 2, 2024

Scott Wiggill, Mayor

Nicole Supp, Recorder