

Provo City Library Board of Directors

Meeting Minutes

Wednesday, May 15th

4:00 p.m.

IN ATTENDANCE

LIBRARY BOARD

Jen Bruton (Chair)
Karen Salmon
Megen Pectol
Cindy Gagon
Alyssa Hansen
Julie Nichols

LIBRARY STAFF

Carla Gordon (Director)
Lisa Hill
Breanne Gilroy
Erika Hill
Joella Bagshaw
Ann-Marie Marchant

MUNICIPAL COUNCIL MEMBERS

Rachel Whipple

GUESTS

ABSENT

Ally Condie
Jenny Spadafora

None

Meeting began at 4:00 p.m. in the Library Board Room.

I. Welcome – Jen Bruton

- A. Approval of Minutes – Alyssa Hansen motions to approve the March minutes, Cindy Gagon seconded the motion. The minutes were approved by unanimous vote.
- B. Board Member's Reports –
 1. Board support at the Council meeting.
 2. Children's Book Festival had great and fun activities. Author keynote was interactive and engaging with kids. Great turnout (400 turnout/700 school visits). Next year plan ahead (Princess in Black).
 3. Smoot Reception was well attended. All seats filled. Family appreciated the recognition. Jen Bruton's remarks were so wonderful the family wanted a copy for their family history.
 4. Homegrown Art Show – Karen Salmon mentioned not only does this event save money but it brings people to the Library. Former Director Gene Nelson funds the awards. Repeating event every year.

II. Library Director's Report

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- A. Calendar Items for Board - See attached Director's Report
 - 1. Good past month events. Good attendance.
 - 2. Summer Reading Kickoff is a ticketed performance but other activities will be available. Need 5-7 volunteers.
- B. Library Updates - See attached report
 - 1. Book Sale was better than previous. Next sale will be on a weekday. First time merchandise sold. Older books were weeded out and will be selling those in June at the Courtyard Super Sale. Free day is discouraged.
 - 2. Chiller should be in the mail. The temporary one is struggling to keep up.
 - 3. Flood happened Sunday. A valve split in half that expert could not explain. The ballroom was saved but the Children's Department did have around 200 books lost. Board room got some damage. Specialist came and did a walkthrough with advice. Continue being monitored for moisture and mold. Overall it dried out well and were blessed.
 - 4. Gutter Architect getting a second bid, but hoping to have completed by the fall.
 - 5. Parking lines redone by Public Works. Triaing paint for longevity.
 - 6. South EV Charger not working. Facilities advised to remove. Library not receiving revenue.
 - 7. Sales tax will be added July 1st per city policy. Tickets, books, and merchandise will be affected. Better to track for budget.
 - 8. Paid parking spaces – All agreed they are underpriced since they get sold so quickly. Suggested to double the price. More discussions to come about offering more and/or having flex days.
 - 9. Contacted by the Office of Civil Liberties about our website not being compliant. Working on updating colors and keyboard accessibility. It is a 6-9 month process to start in August.
 - 10. Fundraiser Event in the Fall. Donations for a Silent Auction. Focus on help maintaining the building. Want to work with local businesses and well-known people. Be involved.
 - 11. ULA – Other libraries reach out to see how Provo runs. Erika Hill won an award for Outreach.
 - 12. Karen Salmon and Julie Nichols terms are ending as Board members. Applications received for positions. Will be meeting to discuss commitment and requirements.

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13. Budget – City Council is continuing to look at options. What the Library needs to not cut current programs. Proposal to email council@provo.org with why the library is worth it, why it is loved, what programs have been beneficial and why, frequency of use, what does it do for you, etc., before June 18th. Be a voice. Emailing card holders with a message from the Board Chair asking to support the Library specifically at \$12.81 a year to maintain services provided. This is a correction for lost tax revenue and not asking for an increase for 22 years. Meet half way. Presentation for June 4th Council work meeting is the next step for the tax increase.
14. Strategic Planning due in December – on the back burner until the 2025 budget is balanced.

III. Action Items

- A. Tentatively approve budget before July. Alyssa Hansen motioned to hold a budget meeting for June 20th at 4pm. Karen Salmon and Julie Nichols seconded the motion. June 20th Budget Meeting was approved by unanimous vote.

IV. Discussion Items

- A. Email council@provo.org asking to support the Library specifically at \$12.81 a year to maintain services provided.
- B. Karen Salmon motioned to adjourn the meeting, Alyssa Hansen seconded the motion. Meeting adjourned by unanimous decision.

Next Meeting:

- Thursday, June 20, 2024 at 4:00 p.m.